



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: **Wednesday, August 24, 2022**
TIME: **2:00 p.m.**
PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Attendees may not enter the TPA workplace if in the previous 5 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19 and are unvaccinated.

To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 3.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 865-1375-0939 and Password: 043861
- Via web browser at PalmBeachTPA.org/LCB-Meeting
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

1. REGULAR ITEMS

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Modifications to the Agenda
- D. MOTION TO APPROVE Minutes for May 25, 2022
- E. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written may be submitted at PalmBeachTPA.org/LCB-Comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- F. Comments from the Chair and Member Comments

- G. LCB Liaison Report

2. ACTION ITEMS

- A. MOTION TO APPROVE Fiscal Year (FY) 2023-2028 Transportation Disadvantaged Service Plan (TDSP) Major Update

The Florida Commission for Transportation Disadvantaged (CTD) requires that a new Transportation Disadvantaged Service Plan (TDSP) be developed within 120 days of the execution of the Memorandum of Agreement (MOA) to designate the Community Transportation Coordinator (CTC). The TDSP must cover a five-year period, with updates performed annually. The full draft FY 2023-2028 TDSP can be viewed at PalmBeachTPA.org/LCB.

- B. MOTION TO ADOPT FY 2023 LCB By-Laws

The Florida CTD requires the LCB by-laws be updated and presented annually for approval. The attached draft by-laws were reformatted and updated to reflect the current fiscal year.

- C. MOTION TO ADOPT FY 2023 Grievance Procedures

The Florida CTD requires the LCB Grievance Procedures be updated and adopted annually and with a minimum commitment of three (3) LCB voting members to serve on the LCB Grievance Subcommittee. The draft Grievance Procedures are attached.

3. INFORMATION ITEMS

- A. CTC Update

The Palm Tran CTC will provide a service plan update. The draft presentation is attached.

- B. June 2022 Palm Tran Connection (PTC) Monthly Operating Report

Palm Tran staff will display the PTC monthly operating report for June 2022.

- C. LCB Member Presentations

Laura Schultze, School District of Palm Beach County, Milory Senat, Agency for Persons with Disabilities, and Elisa Cramer, Department of Children and Family Services, will each present on their roles and responsibilities related to the transportation disadvantaged. The LCB Member Presentations are attached.

- D. Partner Agency Updates

Agency staff from SFRTA/Tri-Rail, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the LCB.

4. ADMINISTRATIVE ITEMS

- A. FY 2023 LCB Timeline
- B. Next Meeting – **November 16, 2022**
- C. Adjournment



Palm Tran
Routes
1, 2, 31,
40, 41, 43,
44, 49, 60

To I-95

0 0.05 0.1 0.2 0.3 Miles

PALM BEACH
Transportation
Planning Agency

TPA Office Location	Palm Tran PalmTran.org	WEST PALM BEACH DowntownWPB.com	TRI&RAIL Tri-Rail.com	CIRCUIT Free on-demand rides around West Palm Beach & Palm Beach 7 days a week. Download the app to ride.
Public Parking	Palm Tran Bus Stop	Yellow Trolley Green Trolley Blue Trolley	brightline GoBrightline.com Brightline Station	Download on the App Store
<p>*Metered on-street parking available citywide (free with Handicap placard up to 4 hours)</p>	Palm Tran Route 1			GET IT ON Google Play

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEMBERS

CHAIR

Chelsea Reed, Mayor
City of Palm Beach Gardens

Milory Senat

Agency for Persons with Disabilities
Alternate: Pauline Spence

Vanessa Palomino

Area Agency on Aging
Alternate: Nancy Yarnall

Uyen Dang

Citizen Advocate

Elisa Cramer

Department of Children and Family Services

Marielisa Amador

Florida Agency for Health Care Administration
Alternate: Jerome Hill

Marie Dorismond

Florida Department of Transportation
Alternate: Paula Scott

Angela Choice

Florida Department of Veterans Affairs

Jodie Boisvert

Palm Beach County Community Action
Department of Community Services

VICE CHAIR

Tekesha Saffold
Citizen Advocate/User

Vacant

Private Transportation Industry

Robyn Manuel

Florida Division of Vocational Rehabilitation

Merlene Ramnon

Local Medical Community

Laura Schultze

Public Education
School District of Palm Beach County

Elizabeth Clark

Representative for Children at Risk

Robert Goodman

Representative for the Disabled

James Bonfiglio

Representative for the Elderly

Michael Corbit

Workforce Development Board

Clinton Forbes

Palm Tran (Mass/Public Transit Industry)
Community Transportation Coordinator (CTC)
Non-Voting Member
Alternate: Chad Hockman

PURPOSE

The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with state dollars. This service is not mandated by Federal Law.

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or email Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.