



**OFFICIAL MEETING MINUTES OF THE
CITIZEN’S ADVISORY COMMITTEE (CAC)**

Wednesday, March 2, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/CAC*

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR DANG called the meeting to order at 1:30 p.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll, an in-person quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Ryan Rossi	P	Richard Vassalotti	P	Belle Glade - VACANT	-
Michael Fitzpatrick	P	Mark Forrest	A	Greenacres - VACANT	-
Cheryl Schneider	A	Vijay Mishra	A	Lake Worth Beach - VACANT	-
James Garvin	P	Francisco Gil	A	Riviera Beach - VACANT	-
Marc Bruner	P	Myron Uman	A	Port of Palm Beach – VACANT	-
Ramona Bean	P	Terry Brown	A	Albert Richwagen	A
Paula Ryan	P	Greg Fagan	A	Uyen Dang	P
James Bonfiglio	P	Jim Knight	P		

P = Present, A = Absent

1.B. Modifications to the Agenda

The Recording Secretary stated the Albert Richwagen requested permission to participate remotely as he was needed at home as a caretaker.

There were no objections to his virtual participation and the member was permitted to join the meeting.

1.C. APPROVED Minutes for February 2, 2022

MOTION to approve the minutes made by James Bonfiglio and seconded by Marc Bruner. A verbal vote was taken and carried unanimously 11-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Richard Vassalotti	Y	Belle Glade - VACANT	A
Michael Fitzpatrick	Y	Mark Forrest	A	Greenacres - VACANT	A
Cheryl Schneider	A	Vijay Mishra	A	Lake Worth Beach - VACANT	A
James Garvin	Y	Francisco Gil	A	Riviera Beach - VACANT	A
Marc Bruner	Y	Myron Uman	A	Port of Palm Beach – VACANT	A
Ramona Bean	Y	Terry Brown	A	Albert Richwagen	Y
Paula Ryan	Y	Greg Fagan	A	Uyen Dang	Y
James Bonfiglio	Y	Jim Knight	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

MICHAEL FITZPATRICK completed his report on electric vehicles and requested the committee's permission to present his findings at the April 6, 2022 CAC meeting.

RICHARD VASSALOTTI mentioned a crash that occurred at Ibis Blvd and Northlake Blvd. He requested an updated briefing on the State Road 7 extension projects.

1.F. CAC Liaison's Report

JASON PRICE, TPA Transportation Improvement Plan (TIP) Coordinator, reviewed items from the Liaison's Report. The full report can be viewed at PalmBeachTPA.org/CAC.

There were no public comments on this item.

PAULA RYAN asked about the utilization of the RAISE Grant for West Palm Beach intersections.

UYEN DANG suggested reaching out to West Palm Beach directly about the utilization of the RAISE Grant for intersections in specific neighborhoods. Additionally, she inquired about the proportion of the seven Local Initiatives (LI) applications that would be funded.

2. ACTION ITEMS**2.A. RECOMMENDED ADOPTION of 2022 Legislative and Policy Positions**

ANDREW UHLIR, TPA Deputy Director of Programs, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. Andrew stated the draft 2022 legislative and policy positions were consolidated from the TPA and regional long range transportation plans, the TPA's Vision Zero Action Plan, and positions taken from the Florida Metropolitan Planning Organization Advisory Council (MOPAC) and other partner MPOs.

There were no public comments on this item.

Member discussion ensued about dissemination of policy positions to statewide partners, definitions of autonomous, electric, and connected vehicles, and the mechanism for tracking the progress of these policies in the State House and State Senate.

MOTION to approve Amendment #3 to the TPA’s FY 22-26 TIP made by Paula Ryan, seconded by Marc Brunner, and carried 8-3 as depicted in the table below.

James Bonfiglio and Michael Fitzpatrick dissented due to concerns with the language in the positions around autonomous vehicles.

Richard Vassalotti dissented with no reason provided.

Member	Vote	Member	Vote	Member	Vote
Ryan Rossi	Y	Richard Vassalotti	N	Belle Glade - VACANT	A
Michael Fitzpatrick	N	Mark Forrest	A	Greenacres - VACANT	A
Cheryl Schneider	A	Vijay Mishra	A	Lake Worth Beach - VACANT	A
James Garvin	Y	Francisco Gil	A	Riviera Beach - VACANT	A
Marc Bruner	Y	Myron Uman	A	Port of Palm Beach – VACANT	A
Ramona Bean	Y	Terry Brown	A	Albert Richwagen	Y
Paula Ryan	Y	Greg Fagan	A	Uyen Dang	Y
James Bonfiglio	N	Jim Knight	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: Draft Fiscal Year (FY) 23-24 Unified Planning Work Program (UPWP)

MATTHEW KOMMA, TPA Chief Financial Officer, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/CAC. Matthew summarized highlights from the TPA’s UPWP, the 2-year business plan and budget for the agency covering a period of July 1, 2022 to June 30, 2024. He noted final adoption of the UPWP is scheduled for May 19, 2022.

There were no public comments on this item.

Member discussion ensued on sharing information presented in the UPWP, how disadvantaged communities and climate change is factored into the plan, and what funding sources make up the UPWP budget.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – February 17, 2022

There was no discussion on this item.

4.B. FDOT Scheduling Report – March 2022

There was no discussion on this item.

4.C. Ped/Bike Quarterly Fatal Crash Analysis (October 1 to December 31, 2021)

There was no discussion on this item.

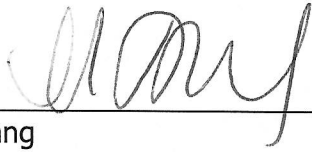
4.D. Public Involvement Activity Report – January 2022

There was no discussion on this item.

4.E. Next Meeting – April 6, 2022

The meeting adjourned at 2:29 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the March 2, 2022, meeting of the Citizen's Advisory Committee, dated this 6th day of April 2022.

A handwritten signature in black ink, appearing to read 'Uyen Dang', written over a horizontal line.

Uyen Dang
CAC Chair

EXHIBIT A
CAC Member Attendance Record

MEMBER Nominated by	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	
CHAIR UYEN DANG City of Boca Raton	P	P	P	E	No Meeting Held – Scheduled Break	-	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	
VICE CHAIR ALBERT RICHWAGEN City of Delray Beach	P	E	P	P		P	P		P		P		
VACANT City of Belle Glade	-	-	-	-		-	-		-		-	-	-
RYAN ROSSI City of Boca Raton	P	P	E	P		P	P		P		P	P	
MICHAEL FITZPATRICK City of Boynton Beach	P	E	A	E		P	P		P		P	P	
VACANT City of Greenacres	-	-	-	-		-	-		-		-	-	-
CHERYL SCHNEIDER Town of Jupiter	-	-	-	*P		P	P		E		E	E	
VACANT City of Lake Worth Beach	-	-	-	-		-	-		-		-	-	-
JAMES GARVIN City of Palm Beach Gardens	*P	P	P	P		P	P		P		P	P	
MARC BRUNER Village of Palm Springs	P	P	P	E		P	P		P		P	P	
RAMONA BEAN Palm Beach County – District 1	-	-	*P	P		P	P		P		P	P	
PAULA RYAN Palm Beach County – District 2	*P	P	P	E		P	E		P		P	P	
JIM KNIGHT Palm Beach County – District 4	P	P	E	-		-	-		*P		P	P	
JAMES BONFIGLIO Palm Beach County – District 5	-	-	-	-		*P	P		P		P	P	
RICHARD VASSALOTTI Palm Beach County – District 6	P	P	P	P		P	P		P		P	P	
VACANT Port of Palm Beach	-	-	*P	P		A	A		A		A	-	
VACANT City of Riviera Beach	-	-	-	-	-	-	-	-	-	-			
MARK FORREST Village of Royal Palm Beach	-	*E	E	P	P	E	P	P	E				
VIJAY MISHRA Village of Wellington	-	*P	P	P	P	P	P	P	E				
FRANCISCO GIL City of West Palm Beach	-	-	-	-	*P	P	E	E	E				
MYRON UMAN City of West Palm Beach	P	P	P	E	P	E	P	P	E				
TERRY BROWN**	P	P	P	A	P	E	P	P	E				
GREG FAGAN**	P	P	P	E	P	P	P	P	E				

P = Member Present E = Excused Absence A = Unexcused Absence
 *New Appointment - = Member not assigned **Nominated Prior to current Operating Procedures

EXHIBIT A (cont.)

OTHERS PRESENT

Andrew Uhler
Matthew Komma
Margarita Pierce
Jason Price
Cassidy Sparks
Amanda Williams

REPRESENTING

Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA