



**TECHNICAL ADVISORY COMMITTEE (TAC)
STATE ROAD MODIFICATIONS (SRM) COMMITTEE AGENDA**

DATE: Wednesday, September 8, 2021
TIME: 9:00 a.m.
PLACE: 301 Datura Street | West Palm Beach, FL 33401

Please note that in-person attendees must wear facial coverings pursuant to TPA policy. Attendees may not enter the TPA workplace if they have a fever or if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 828-2158-0041 and Password: 287991
- Via web browser at PalmBeachTPA.org/SRM08SEP2021
- Via phone at 1-646-558-8656 using the above Webinar ID and Password

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

COMMITTEE MEMBERS

Maria Tejera
City of Boca Raton

Kara Ferris
City of Greenacres

Chang-Jen Lan
Town of Jupiter

Anna Bielawska
Palm Tran

Terrence Bailey
City of Riviera Beach

Kim DeLaney
Treasure Coast Regional Planning Council

Alex Hansen
City of West Palm Beach

AGENDA

1. Roll Call
2. Review the Committee's Charge

The TAC created a 7-member committee to:

- Create a standardized process and scoring system for the State Road Modifications (SRM) Program
- Define FDOT's involvement in the SRM process
- Make a recommendation to the TAC

3. **MOTION to Recommend Approval** of the TPA's 2022 SRM Program Overview

The purpose of the TPA's SRM Program is to construct and enhance state roadways to advance the TPA's vision.

TPA staff will present the attached suggested 2022 SRM Program Overview that includes the program requirements, schedule, scoring, and submittal checklist. Following committee input and discussion, a motion to recommend approval of the 2022 SRM Program Overview is requested.

4. Adjournment

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or send email to Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



The purpose of the Palm Beach Transportation Planning Agency’s (TPA) State Road Modifications (SRM) Program is to construct and enhance state roadways to advance the TPA’s vision.

There are two types of projects that can be submitted through this program. There are Stand-Alone projects and Existing projects.

Stand-Alone Project: an application for a new project that has no preexisting project withing the same limit. When funded design will be programed into the new fifth year of the Transportation Improvement program, with construction in later years.

Existing Project: an application seeking to modify an already programmed or soon to be programmed project. When funded, the application will follow the timeline of that project, if funding is available.

Whether the application is for a Stand-Alone or Existing project, FDOT will be the agency delivering the project on behalf of the applicant, unless otherwise notified.

FUNDING AVAILABILITY

Total Available Funding:	~\$20.4M/year
Application Maximum:	\$5,000,000
Application Minimum (Stand-Alone Only):	\$500,000

PROJECT ELIGIBILITY *Eligible projects are as follows:*

This program only funds projects on State Roadways

Complete Street projects - including:

Lane Narrowing	Transit Infrastructure	Striping and Marking
Lane Repurposing	Intelligent Transportation Systems (ITS)	Pedestrian Facilities
Bicycle Facilities	Median Modifications	Roadway Lighting
Pedestrian Lighting		

Intersection modifications - Turn lanes, traffic signals and other intersection modifications.

ELIGIBLE Project Applicants

- Municipalities
- County
- State
- Palm Beach TPA
- Transit agencies
- Tribal governments
- Federal agencies



2022 State Road Modifications (SRM) Program Overview

Palm Beach Transportation Planning Agency

PROGRAM REQUIREMENTS

- An applicant may submit a maximum of two (2) applications, with the exception of Palm Beach County who may submit a maximum of six (6) applications across all departments and the Palm Beach TPA who may submit a maximum of five (5) applications.
- Palm Beach County and the TPA may have up to three (3) projects included in the first round.
- All applicants will be required to meet with TPA Staff to discuss SRM applications prior to submittal. Applicants can submit for consideration only applications discussed at the meetings and deemed feasible.
- Only the highest ranked eligible application from each agency will be included in the TPA's draft List of Priority Projects, unless the applicant's project lead provides the TPA with a preferred rank of their own projects.
- Application will be included on the draft LOPP until anticipated funding is exhausted. However, inclusion on the List of Priority Projects (LOPP) does not guarantee funding.
- All required documents listed in the submittal checklist must be submitted online via the application portal pursuant to program schedule.
- Applications will be scored and ranked via the scoring system derived from the TPA's 2045 Long Range Transportation Plan (LRTP) adopted goals, objectives and targets and described more specifically on page 4 in the SRM Scoring Criteria table.
- The TPA Board makes the final decision regarding inclusion of an application on the TPA's List of Priority Projects and may waive any of the above requirements.
- Applicants may be required to enter into a Local Funding Agreement (LFA) for these increases prior to construction.



2022 State Road Modifications (SRM) Program Overview

Palm Beach Transportation Planning Agency

SCHEDULE	
Date*	Activity and Deadline
October 21, 2021	Program Kick-off. TPA Board approves program.
October 26, 2021	Program Application Workshop. FDOT and TPA hold workshop to review program application, scoring criteria, schedule, and project implementation requirements. TPA distributes program overview and application information to local agencies and opens online application portal.
November 1, 2021 - January 31, 2022	Pre-Application Meetings. Applicants participate in a <u>required</u> one-on-one meeting with TPA and FDOT representatives to discuss project specifics and clarify application requirements.
February 25, 2022	Application Deadline. Applicants submit applications, including community letters of support, via online application portal by 5 p.m. TPA provides completed applications to FDOT.
March 4, 2022	TPA Submits Project List and Tentative Ranking to FDOT. TPA submits tentative project rankings to FDOT for project feasibility and eligibility determination.
March 25, 2022	First Email to Applicants. After initial application review, FDOT emails applicants requesting additional clarification needed before field reviews. If ineligible, TPA to send formal response.
April 1, 2022	Applicant Responses Due. Applicants provide FDOT and TPA responses to requested clarifications.
April 4 - 15, 2022	Field Visits. FDOT and applicants perform field reviews to ensure potential project is constructible, requires no right-of way acquisition, and determine if drainage is warranted.
April 22, 2022	Second Email to Applicants. FDOT sends an email to applicants with comments on issues / concerns, clarifications, updated cost estimates, and/or requests for missing or updated documentation.
April 29, 2022	Resolution of Support Due to TPA. Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.
May 6, 2022	Response from Applicants Due. Deadline for applicants to resolve outstanding eligibility issues and submit final requested documentation to FDOT and TPA.
May 27, 2022	FDOT D4 returns Eligibility Determinations. FDOT sends TPA final eligibility determinations to finalize draft priority ranking.
July 6 - 7, 2022	Draft List of Priority Projects to Committees. TPA staff presents draft prioritized list of eligible applications to committees for review and input for TPA Board consideration.
July 21, 2022	Final Priority List Approval by TPA Board. TPA Board approves final List of Priority Projects.
July 22, 2022	Submit Project Priorities to FDOT. TPA submits adopted List of Priority Projects to FDOT and notifies applicants of final priority rankings.

*Dates as of October 1, 2021. Latest dates will be posted to the website.



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SRM SCORING			
CRITERIA	DESCRIPTION	VALUE	MAX
WHAT			
Pedestrian Facility Type NOTE: Multiply length or number of locations by factor shown in Value column	10'+ shared use path	5	10
	8'-9' paved path	4	
	4'-7' sidewalk	3	
	Sidewalk or shared use path widenings	1	
	Standalone ADA facility (e.g. ped crossings, bus stops, etc.)	0.2	
Bicycle Facility Type NOTE: Multiply length by factor shown in Value column	10'+ shared use path	5	10
	Separated or raised bicycle lanes	4	
	Buffered bicycle lanes	3	
	Designated bicycle lanes	2	
Vehicular Facilities	Project includes TSM components (e.g. connected signals, cameras, vehicle sensors, etc.)	5	20
	Project reduces transit travel time	5	
	Project improves efficient movement of freight in region	5	
	Capacity project improves travel time reliability	5	
WHERE			
Project improves non-motorized facilities at an interchange, bridge, or railroad crossing		5	5
Project improves pedestrian/bicycle facilities in Tier 1 Ped Gap/Bicycle Corridor		5	5
Project benefits traditionally underserved communities NOTE: Determine Traditionally underserved population index within 1 mile of project	Very High	10	10
	High	6	
	Medium	3	
	Low	0	
Project improves aging infrastructure	Facility in unacceptable condition with widespread deterioration	5	5
	Facility in poor condition with significant deterioration	3	
Project improves performance of hurricane evacuation route		3	5
Project reduces susceptibility to inundation by sea level rise and/or annual flooding		2	
Project improves lighting/pedestrian/bicycle facilities in High Crash Dark-Unlit/Ped/Bicycle Corridor per TPA Vision Zero Action Plan		7	7
Project has a defined target speed appropriate for the context classification, has identified preliminary speed management tools, and has support for the speed from the local governing body.		10	10
WHY			
Project will have positive environmental impacts (i.e. mitigation activity, pollution prevention & abatement, stormwater management, pervious materials, etc.)		5	5
Project is endorsed by members of benefit area (HOA, POA, petition, etc.)		3	3
Project maximizes use of TPA funding by enhancing a programmed FDOT RRR project		5	5
Applicant cancels a previously prioritized and funded project within the past 12 months		-5	0
		TOTAL	100



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HOW TO APPLY

- 1. Attend the TPA Funding Programs Workshop - October 26, 2021 (optional)**
Learn about project eligibility, Local Agency Program Certification, and have your specific questions answered by FDOT and TPA Staff.
- 2. Attend Pre-Application Meeting with TPA and FDOT staff (required)**
All applicants must attend a pre-application meeting with TPA and FDOT between November 1, 2021 - January 31, 2022. TPA will schedule these meetings with FDOT and applicants.
- 3. Gather the required documents**
Each project submittal requires an application, online form, and supporting documents outlined in the Submittal Checklist provided below. Missing or late documents may result in project ineligibility.
- 4. Submit via online application portal**
The application process requires the submittal of the application document with associated attachments via the online application portal that can be accessed once live at: PalmBeachTPA.org/SRM
- 5. Stay Updated**
Follow the Program Schedule and look out for emails from TPA and FDOT regarding your project application.



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SUBMITTAL CHECKLIST

Please use the following checklist to ensure you are including all documents required to be submitted with your application:

- Application
- Location Map (Aerial)
- Photograph of project location before construction
- Typical Section (Existing and Proposed)
- Completed FDOT Cost Estimate Spreadsheet (prepared and signed by a Professional Engineer from the Agency's Engineering Office)
- Right-of-Way Ownership Verification (Plats, deeds, prescriptions, certified surveys and/or easements)
- Community letters of support (due at application submittal: February 25, 2022)
- Commitment Letter from FDOT clearly indicating they will "Deliver the project on behalf of the agency", unless FDOT indicates otherwise. (Due at application deadline - February 25, 2022).
- Proof of public outreach and support required if proposed project modifies a roadway that provides primary access to single-family residential lots.
 - Must have > 25% of all landowners in support of the project, whose parcel is directly adjacent to the project. If > 10% of adjacent landowners oppose the project, then the project will not be eligible.
 - The following documentation must be submitted with the application in the form of:
 - Responses to mail outs sent to landowners/residents; Or,
 - Sign-In signatures and input obtained at a neighborhood/public meeting.

NOTE: Attendance at a council meeting for the resolution of support is not considered a public outreach meeting.
- Resolution of support from the applicant clearly indicating support for the project as proposed-due within 60 days of application due date (April 29, 2022). Resolutions for projects to be administered by FDOT must also include language clearly stating the project "will be administered and constructed by FDOT on behalf of the (applicant)."