



TPA GOVERNING BOARD MEETING AGENDA

DATE: **Thursday, October 21, 2021**
TIME: **9:00 a.m.**
PLACE: **301 Datura Street | West Palm Beach, FL 33401**

Please note that in-person attendees must wear facial coverings pursuant to TPA policy. Attendees may not enter the TPA workplace if they have a fever or if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 6.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 818-2652-4224 and Password: 777683
- Via web browser at PalmBeachTPA.org/21OCT2021
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

1. REGULAR ITEMS

- A. Call to Order, Invocation, and Pledge of Allegiance
- B. Roll Call
- C. Modifications to the Agenda
- D. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written comment may be submitted at PalmBeachTPA.org/comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- E. Special Presentations
 1. Brightline Update & Rail Safety Pledge
- F. Comments from the Chair and Member Comments

- G. Executive Director's Report
- H. MOTION TO APPROVE Consent Agenda Items
 - 1. Meeting Minutes for July 15, 2021
 - 2. Modification of Section 2.4.A, Holidays, of the TPA's Personnel Handbook to recognize Rosh Hashanah and Yom Kippur as paid holidays pursuant to the attached request and excerpt.
 - 3. Approval of an agreement with Johnson Controls Security Solutions LLC (JCSS) for the installation of a building access security system in the amount of \$46,750.00 The purchase is included in the TPA's FY 22 budget, is pre-approved by the Federal Highway Administration (FHWA), and is procured from a General Services Administration (GSA) schedule. The draft agreement is attached.
 - 4. Appointments to TPA Advisory Committees through October 2024
 - a. Jim Knight as a Citizen's Advisory Committee (CAC) Member as nominated by Commissioner Weinroth. A summary of qualifications is attached.
 - b. Marielisa Amador as Representative and Jerome Hill as Alternate for the Agency for Health Care Administration on the Transportation Disadvantaged Local Coordinating Board (TD LCB). A request letter and summary of qualifications is attached.
 - c. James Bonfiglio as Representative for the Elderly on the TD LCB. A letter of interest and summary of qualifications is attached.
 - d. Jodie Boisvert as Representative for Palm Beach County Community Action on the TD LCB. A summary of qualifications is attached.
 - e. Jacey Biery as the Representative and Sally Channon as the Alternate for Palm Beach County Environmental Resources Management on the Bicycle-Trailways-Pedestrian Advisory Committee (BTPAC).
 - 5. Appointment renewals to TPA Advisory Committees through October 2024
 - a. Chang-Jen Lan as Alternate for the Town of Jupiter on the Technical Advisory Committee (TAC).
 - b. Christopher Marsh as Representative and Bradford O'Brien as Alternate for the Village of Royal Palm Beach on the TAC.
 - c. Melissa Ackert as Alternate for Palm Beach County Engineering on the TAC.
 - d. Fadi Nassar as Representative for Palm Beach County Engineering on the BTPAC.

2. ACTION ITEMS

- A. MOTION TO ADOPT a Resolution approving amendments to Section 2.2 of the TPA's Operating Procedures to establish an Executive Committee of the Governing Board

The attached draft resolution and amended Operating Procedures establish an Executive Committee of the Governing Board comprised of the Chair, the Vice Chair, and three at-large representatives of the TPA Governing Board, with a constraint that no more than two of the Executive Committee members may be County Commissioners. These five officers collectively will meet annually to review and recommend updates to the TPA's Strategic Plan for consideration by the Governing Board, and meet as necessary to review and recommend content related to other TPA initiatives (e.g. the 561 Mobility

Plan, the Vision Zero Action Plan, transportation surtax funding strategies, etc.) for consideration by the Governing Board.

B. MOTION TO ADOPT a Resolution approving Amendment #1 to the TPA's Fiscal Year (FY) 22-26 Transportation Improvement Program (TIP)

The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 22-26 TIP to include the FY 21 Roll Forward projects and a modification to an existing sidewalk project in the Northmore neighborhood of West Palm Beach. The roll forward projects were funded in FY 21 but not encumbered as programmed so the remaining funds are being rolled forward into FY 22. The sidewalk project is increasing length to include construction of small gaps and ADA crosswalks on two omitted roadways. TPA staff will present the amendment as summarized in the attached documents. The draft Resolution is attached and the full report can be viewed at PalmBeachTPA.org/TIP.

TAC/CAC/BTPAC: Recommended adoption unanimously

A roll call vote is required.

C. MOTION TO APPROVE the TPA's 2021 Vision Zero Action Plan

The TPA Board adopted a Vision Zero Action Plan in February 2019 to identify specific actions that will allow progress toward the aspirational target of zero traffic-related fatalities and serious injuries on our roadway system. Additionally, Action 2.A of the TPA's FY 22 Strategic Plan directs TPA staff to "implement and update the Vision Zero Action Plan." TPA consultants will present the attached draft 2021 Vision Zero Action Plan that refines and focuses actions based on updated data and analysis.

TAC/CAC/BTPAC: Recommended adoption unanimously

D. MOTION TO APPROVE the 2022 Program Policies for Funding Applications to the TPA

The TPA administers three (3) annual funding programs:

- The State Road Modifications (SRM) Program was created in the 2045 Long Range Transportation Plan to advance safety, complete streets, transit and other modifications to state roadways that advance the TPA's vision, goals and objectives. The program is funded primarily with State gas taxes available for programming at the district level. Projects funded through this program are designed and constructed by FDOT.
- The Local Initiatives (LI) Program is an annual, competitive program to advance safety, complete streets, and other local initiatives on county and city roadways that advance the TPA's vision. The program is funded primarily with the TPA's suballocation of Federal Surface Transportation Program funds. Projects funded through this program are designed and constructed by the local roadway owner.
- The Transportation Alternatives (TA) Program is an annual, competitive program to fund safe and connected infrastructure for non-motorized users. The Program is funded primarily with the federal transportation funds allocated for this purpose. Projects funded through this program are designed and constructed by the local roadway owner.

TPA staff will present the attached draft policies and scoring systems proposed to be used for each program in 2022.

TAC: Recommended approval unanimously.

BTPAC: Recommended approval 13-2 with the Representatives from Boca Raton and for the Disabled dissenting.

E. MOTION TO ADOPT a Resolution requesting timely submittal of FDOT's Draft Tentative Work Program to the TPA

Pursuant to Section 339.135(4)(d), Florida Statutes, FDOT shall present the work program to the TPA "to determine the necessity of making any changes to projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program."

FDOT Turnpike staff provided their draft work program on September 29 and FDOT District 4 staff provided their draft work program on October 11. Because of this, the TPA committees were not given opportunity to review these documents and the time allotted for public review was significantly compressed. The attached draft resolution requests timely submittal of future draft work programs to the TPA to facilitate review. Additionally, the following documents are attached:

- Palm Beach TPA Executive Summary of the Draft Work Program
- FDOT District 4 Citizen's Report of Projects in Palm Beach County
- Florida's Turnpike Summary of Projects

Additionally, the FDOT District 4 Funding Report of district-wide projects and activities can be viewed at PalmBeachTPA.org/TIP.

TAC: Recommended adoption 21-1 with the Representative from Palm Beach County Engineering dissenting.

CAC/BTPAC: Recommended adoption unanimously.

3. INFORMATION ITEMS

A. Update to Florida Design Manual (FDM) to implement Target Speeds

The FDM sets the design criteria for the State Highway System. FDOT recently issued the attached Roadway Design Bulletin 21-08 to revise FDM Chapter 201 to implement a target speed on projects where a design speed is required based on context classification of the roadway, safety, quality of life, and economic development. Also attached is FDM Chapter 202 that describes Speed Management strategies to reach the desired target speed across all context classifications. FDOT staff will present this item.

B. Strategic Intermodal System (SIS) Policy Plan Update

FDOT is updating the SIS Policy Plan, which follows adoption of the Florida Transportation Plan (FTP) Policy Element last December. FDOT is seeking feedback on plan content over the next few months with an opportunity to provide feedback on the draft updated SIS Policy Plan later in the year. The draft presentation is attached.

C. Pedestrian & Bicycle Quarterly Fatal Crash Analysis

The TPA Board directed staff to present a summary of fatal pedestrian and bicycle crashes on a quarterly basis and to conduct a cursory analysis of each crash to identify potential causes and countermeasures to prevent reoccurrence. TPA staff will present the attached summary, which includes crashes from January 1 to June 30, 2021, for this first report.

D. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. ADMINISTRATIVE ITEMS

A. Correspondence

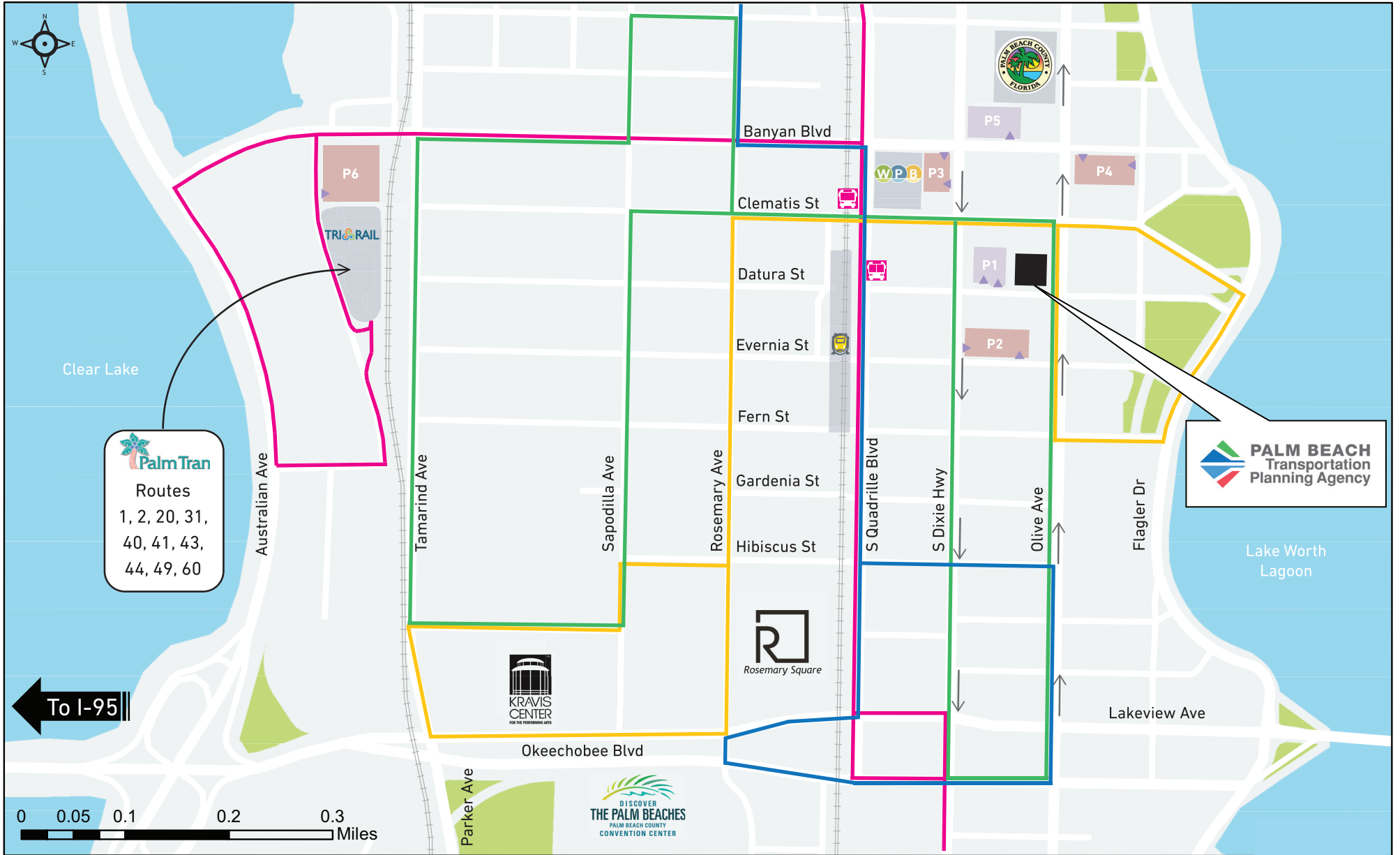
1. Letter from the Town of Juno Beach thanking TPA staff for the Walk Bike Safety Audit completed.

B. Routine TPA Reports

1. FY 21 Quarter 4 TPA Fiscal and Travel Report
2. Public Involvement Activity Reports - July to September 2021
3. FDOT Scheduling Report – October 2021

C. Next Meeting – **December 16, 2021 (No November meeting)**

D. Adjournment



Palm Tran
Routes
1, 2, 20, 31,
40, 41, 43,
44, 49, 60

To I-95

0 0.05 0.1 0.2 0.3 Miles

Legend:

-  TPA Office Location
-  Palm Tran
PalmTran.org
-  Palm Tran Bus Stop
-  Palm Tran Route 1
-  WEST PALM BEACH
DowntownWPB.com
-  Yellow Trolley
-  Green Trolley
-  Blue Trolley
-  TRI-RAIL
Tri-Rail.com
-  Brightline Station*
GoBrightline.com
* Not Currently Operating
-  Public Parking
* Metered on-street parking also available citywide
-  Private Parking

CHAIR

Fred Pinto, Mayor

Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

Steve B. Wilson, Mayor

City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Yvette Drucker, Council Member

City of Boca Raton

Andy Thomson, Council Member

City of Boca Raton

Boca Raton Alternates:

Scott Singer, Mayor
Andrea Levine O'Rourke, Deputy Mayor
Monica Mayotte, Council Member

Justin Katz, Commissioner

City of Boynton Beach
Alternate: Ty Penserga, Commissioner

Shelly Petrolia, Mayor

City of Delray Beach
Alternate: Juli Casale, Commissioner

Joel Flores, Mayor

City of Greenacres
Alternate: Jonathan Pearce, Councilmember

Jim Kuretski, Council Member

Town of Jupiter

Christopher McVoy, Commissioner

City of Lake Worth Beach
Alternate: Sarah Malega, Commissioner

Joni Brinkman, Council Member

Village of Palm Springs
Alternate: Doug Gunther, Mayor Pro Tem

Katherine Waldron, Commissioner

Port of Palm Beach

VICE CHAIR

Robert S. Weinroth, Vice Mayor

Palm Beach County – District 4

Chelsea S. Reed, Vice Mayor

City of Palm Beach Gardens
Alternate: Marcie Tinsley, Councilmember

Melissa McKinlay, Commissioner

Palm Beach County – District 6

Maria Marino, Commissioner

Palm Beach County – District 1

Maria Sachs, Commissioner

Palm Beach County – District 5

Gregg K. Weiss, Commissioner

Palm Beach County – District 2

Palm Beach County Alternates:

Mack Bernard, Commissioner
Dave Kerner, Mayor

Douglas Lawson, Councilman

City of Riviera Beach
Alternate: Tradrick McCoy, Councilman

Michael J. Napoleone, Councilman

Village of Wellington
Alternate: John T. McGovern, Councilman

Christina Lambert, Commissioner

City of West Palm Beach

Joseph A. Peduzzi, Commissioner

City of West Palm Beach

West Palm Beach Alternates:

Christy Fox, Commissioner
Kelly Shoaf, Commissioner

Gerry O'Reilly, District 4 Secretary

Florida Department of Transportation
Non-Voting Advisory Member

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or send email to Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.