



**OFFICIAL MEETING MINUTES OF THE
BICYCLE, TRAILWAYS AND PEDESTRIAN
ADVISORY COMMITTEE (BTPAC)**

Thursday, July 8, 2021

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/BTPAC

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR THOBURN called the meeting to order at 9:00 a.m. She provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Tracy Phelps	P	Fadi Nassar	P	Christian Santa-Gonzalez (Alt)	P
Bruce Rosenzweig	P	Sally Channon	A	John Roach	P
Craig Pinder	A	David Wiloch	P	Larry Wallace	A
Ted Goodenough	A	Casey Pranckun (Alt)	P	Brian Ruscher	P
Joanna Peluso	P	Yash Nagal	P	Stephanie Thoburn	P
Joann Skaria	P	Michael Owens	A		

P = Present A = Absent

1.B. Modifications to the Agenda

The Recording Secretary stated pursuant to state law, a quorum of the BTPAC must be physically present at the advertised meeting site in order to conduct the meeting and take action as a body. However, the Florida Attorney General has previously opined that so long as a quorum is physically present at the meeting site, additional members may participate remotely provided that they have a “significant circumstance” that justifies their absence, with significant circumstance being reasonably determined by the physically present members. The list of members attending virtually, and their reasoning were read into the record.

The Recording Secretary stated Ted Goodenough and Michael Owens both requested permission due to work commitments that required their in-person presence at their respective offices.

There were no objections to allowing Ted Goodenough and Michael Owens to participate virtually.

Craig Pinder joined the meeting in-person.

1.C. APPROVED: Minutes for June 3, 2021 Meeting

MOTION to approve the Minutes made by Brian Ruscher, seconded by Michael Owens, and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez (Alt)	Y
Bruce Rosenzweig	Y	Sally Channon	A	John Roach	Y
Craig Pinder	Y	David Wiloch	Y	Brian Ruscher	Y
Ted Goodenough	Y	Casey Prancun (Alt)	Y	Stephanie Thoburn	Y
Joanna Peluso	Y	Yash Nagal	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

Sally Channon joined the meeting in-person.

1.D. General Public Comments and Public Comments on Action Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

CHAIR THOBURN thanked Valerie Neilson for her service to the TPA and congratulated her on her new job and move to Alaska.

TED GOODENOUGH reminded presenters about visual impairments and asked for descriptions of graphics to be included in presentations.

1.F. BTPAC Liaison’s Report

ALYSSA FRANK, TPA Pedestrian & Bicycle Coordinator, reviewed the Report, which can be viewed at www.PalmBeachTPA.org/BTPAC under “Presentations.”

There were no public comments or member discussion on this item.

2. ACTION ITEMS

2.A. RECOMMENDED ADOPTION: Fiscal Year (FY) 23-27 List of Project Priorities

TPA staff members ANDREW UHLIR, CONOR CAMPOBASSO, and ALYSSA FRANK provided a PowerPoint presentation that can be viewed at www.PalmBeachTPA.org/BTPAC under “Presentations.” The List of Priority Projects guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA’s Transportation Improvement Program (TIP). Florida Statutes require the TPA to annually adopt and transmit the List of Priority Projects to FDOT by August 1. The list of projects is consistent with the TPA’s adopted Long Range Transportation Plan (LRTP) and its associated goals, objectives, and values. The draft FY 23-27 List of Priority Projects are organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternative Projects. The list identifies the additional funding needs of those projects previously approved by the TPA and requests funding for several new projects.

There were no public comments received.

JOHN ROACH stated he could not support this item due to the inclusion of the SR 7 projects.

Member discussion ensued regarding the funding program scoring system and several projects scoring below the threshold, State Road Modifications, lane repurposing, and new projects.

Motion to Recommend Adoption of FY 23-27 List of Project Priorities as presented made by David Wiloch and second by Michael Owens. A roll call vote was taken and passed 15-1 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez (Alt)	Y
Bruce Rosenzweig	Y	Sally Channon	Y	John Roach	N
Craig Pinder	Y	David Wiloch	Y	Brian Ruscher	Y
Ted Goodenough	Y	Casey Pranckun (Alt)	Y	Stephanie Thoburn	Y
Joanna Peluso	Y	Yash Nagal	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

2.B. **RECOMMENDED APPROVAL: FY 22 Strategic Plan**

VALERIE NEILSON, TPA Deputy Director of Multimodal Development, provided a PowerPoint presentation that can be viewed at www.PalmBeachTPA.org/BTPAC under "Presentations." The TPA established a Strategic Plan in 2016 to guide its conduct for the upcoming 12-month period based on a state fiscal year. Each year, the TPA reviews prior year performance and then updates the plan to identify specific and relevant actions that advance the TPA's mission and vision. A Strategic Plan Steering Committee comprised of five TPA Board Members met on June 21, 2021 to review the agency's performance for FY 21 and recommend updates for FY 22.

There were no public comments received.

Member discussion ensued regarding enhanced data affecting the future of mobility, public access to meetings via a virtual method, closed captioning or audio description of videos, public engagement, mobility plan, use of motion detection to calculate ped/bike activity, and clarification of several items in the presentation.

Motion to Recommend Approval of FY 22 Strategic Plan as presented made by Brian Ruscher and second by Tracy Phelps. A roll call vote was taken and passed unanimously 16-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	Y	Christian Santa-Gonzalez (Alt)	Y
Bruce Rosenzweig	Y	Sally Channon	Y	John Roach	Y
Craig Pinder	Y	David Wiloch	Y	Brian Ruscher	Y
Ted Goodenough	Y	Casey Pranckun (Alt)	Y	Stephanie Thoburn	Y
Joanna Peluso	Y	Yash Nagal	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.A. **DISCUSSED: Bicycle and Pedestrian Safety Update**

ALYSSA FRANK provided a PowerPoint presentation which can be viewed at www.PalmBeachTPA.org/BTPAC, under "Presentations." Alyssa summarized changes to Florida Law included in Senate Bill (SB) 950 which was approved by the Governor on June 29 and became effective on July 1. SB 950 revises and provides requirements for motor vehicle drivers, bicyclists or other non-motorized users, and electric bicycles.

There were no public comments on this item.

Member discussion ensued regarding the driving test questions, education initiatives, public outreach, cyclist behavior for groups of 10 or more, designated and separated bicycle lanes, and design guidelines.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points - June 17, 2021

There were no public comments or member discussion on this item.

4.B. FDOT Project Scheduling Report - July 2021

There were no public comments or member discussion on this item.

4.C. FY 21 Strategic Plan Annual Report

There were no public comments or member discussion on this item.

4.D. Next Meeting - September 2, 2021 (No August meeting)

4.E. Adjournment

There being no further business the meeting was adjourned at 10:41 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the **July** meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this 2nd day of September 2021.



Brian Ruscher
BTPAC Vice Chair

EXHIBIT A
BTPAC Member Attendance Record: 2020-2021

REPRESENTATIVE/Alternate Agency Name	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21
SALLY CHANNON/Jacey Biery PBC - ERM		P	P		P		P	P	P	P	P	P
TRACY PHELPS/Kimberly Kosirog City of Boca Raton		P	P		P		E	P	A	***P	ALT	P
TED GOODENOUGH The Disabled Community		P	P		A		P	P	E	P	P	P
DAVID WILOCH/Michael Howe PBC - Planning Division		P	P		P		P	ALT	P	P	***P	P
JEAN MATTHEWS/Casey Pranckun PBC - Parks and Recreation		P	P		P		P	P	P	P	P	ALT
YASH NAGAL Palm Tran		E	P		E		P	P	P	P	P	P
FADI NASSAR/Neil Wantz PBC Engineering - Traffic Division		P	P		P		P	ALT	P	P	P	P
MICHAEL OWENS/Joyell Shaw School District of Palm Beach County		P	P		P		P	P	P	P	P	P
JOANNA PELUSO Healthier Jupiter		-	-		-		-	***P	P	P	E	P
CRAIG PINDER/Kathleen Hatcher City of Boynton Beach		P	P		P		ALT	P	P	P	P	P
RYAN HARDING/Christian Santa-Gonzalez Village of Wellington		E	ALT		ALT		A	ALT	ALT	ALT	P	ALT
JOHN ROACH City of West Palm Beach		P	P		P		P	P	P	P	P	P
**BRIAN RUSCHER/Amy Alvarez City of Delray Beach		P	P		P		P	P	P	P	P	P
BRUCE ROSENZWEIG Boca Raton Bicycle Club		P	P		P		A	A	A	A	***P	P
JOANN SKARIA City of Palm Beach Gardens		P	E		P		P	P	P	P	P	P
*STEPHANIE THOBURN/Garret Watson Town of Jupiter		ALT	P		P		P	ALT	P	P	P	P
LARRY WALLACE/Wibet Hay Florida Department of Transportation <i>Non-Voting Advisory Member</i>		P	P		E		P	P	E	P	P	E

*2021 Chair **2021 Vice Chair P = Member Present Alt = Alternate Present E = Excused Absence
A = Unexcused Absence ***New Appointment Shaded Area= Meeting not held

EXHIBIT A (cont'd)

OTHERS PRESENT

Alyssa Frank
Melissa Murray
Valerie Neilson
Kelsey Peterson
Margarita Pierce
Robin Pribramsky
James Rinehart
Cassidy Sparks
Andrew Uhlir
Nick Uhren
William Cross
Ann Mullen

REPRESENTING

Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach County
Florida Department of Transportation