



TPA EXECUTIVE COMMITTEE MEETING AGENDA

DATE: Monday, December 6, 2021
TIME: 10:00 a.m.
PLACE: 301 Datura Street | West Palm Beach, FL 33401

Attendees may not enter the TPA workplace if they have a fever or if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 815-5241-6837 and Password: 486636
- Via web browser at PalmBeachTPA.org/06DEC2021
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

For assistance joining the virtual meeting, call 561-725-0800 or e-mail info@PalmBeachTPA.org.

COMMITTEE MEMBERS

Robert S. Weinroth, Mayor
TPA Chair
Palm Beach County

Chelsea S. Reed, Vice Mayor
TPA Vice Chair
City of Palm Beach Gardens

Joel Flores, Mayor
At Large Member
City of Greenacres

Maria Marino, Commissioner
At Large Member
Palm Beach County

Michael J. Napoleone, Councilman
At Large Member
Village of Wellington

AGENDA

1. Call to Order and Roll Call
2. Modifications to the Agenda
3. Review the Committee's Charge

At its November 18, 2021 meeting, the TPA Governing Board directed the Executive Committee to:

- Evaluate the four (4) recruitment firms who have submitted a proposal to the TPA to administer the process of selecting a new executive director and recommend execution of a contract with one of the firms; and
- Evaluate potential interim director candidates and recommend an individual to serve as interim director during that period of time between the effective resignation of the current executive director and the appointment of a new executive director.

4. General Public Comments

Members of the public are invited to offer comments or questions as follows:

- A written comment may be submitted at PalmBeachTPA.org/Exec-Comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

5. MOTION TO RECOMMEND APPROVAL of a contract with _____ to administer the process of selecting a new executive director

Each of the four recruitment firms listed below have submitted a proposal (attached) to administer the process of selecting a new TPA executive director. Please note that this purchase is not subject to the TPA's competitive purchasing process pursuant to Section 4.A of the TPA's Procurement Policy.

- a. GovHR USA
- b. The Mercer Group, Inc. Florida
- c. Strategic Government Resources (SGR)
- d. Slavin Management Consultants

6. MOTION TO RECOMMEND APPROVAL of a contract with _____ to serve as interim director during that period of time between the effective resignation of the current executive director and the appointment of a new executive director

The existing TPA Executive Director is resigning effective at close of business on January 28, 2022 (unless the TPA requires the Director to terminate employment at an earlier date pursuant to Section 7.c of the Executive Director Employment Agreement). The TPA Governing Board directed the Executive Committee to evaluate potential interim director candidates and recommend an individual to serve as interim director during that period of time between the effective resignation of the current executive director and the appointment of a new executive director.

Executive Committee members will be given opportunity to question each of the potential interim director candidates.

To facilitate the review, the following documents are attached:

- a. Current TPA Organizational Chart
 - b. Letters of Interest and Resumes from the following individuals:
 1. Peter Buchwald, St. Lucie TPO Executive Director
 2. Valerie Neilson, West Palm Beach CRA Deputy Director
 3. Andrew Uhlir, Palm Beach TPA Deputy Director
 - c. Draft contract for employment of an interim executive director
7. Next Meeting – **December 8, 2021 (if needed)**
 8. Adjournment

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or send email to Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.