



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: **Wednesday, November 17, 2021**
TIME: **2:00 p.m.**
PLACE: **301 Datura Street | West Palm Beach, FL 33401**

Please note that in-person attendees must wear facial coverings pursuant to TPA policy. Attendees may not enter the TPA workplace if they have a fever or if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 3.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 879-9532-7421 and Password: 904470
- Via web browser at PalmBeachTPA.org/LCB17NOV2021
- Via phone at 1-646-558-8656 using the above Webinar ID and Password

For assistance joining the virtual meeting, contact the TPA at 561-725-0800 or Info@PalmBeachTPA.org

1. REGULAR ITEMS

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Modifications to the Agenda
- D. MOTION TO APPROVE Minutes for August 25, 2021
- E. General Public Comments

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items as follows:

- A written document, comment and/or question may be submitted at PalmBeachTPA.org/LCB-Comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- F. Comments from the Chair and Member Comments
- G. LCB Liaison Report

2. ACTION ITEMS

A. MOTION TO ELECT Fiscal Year (FY) 2022 LCB Vice Chair

Pursuant to the Section 2.3.C of the LCB by-laws, "The LCB shall hold an organizational meeting each year for the purpose of electing a Vice Chair. The Vice Chair shall be elected by a majority vote of a quorum of the members of the LCB present and voting at the organizational meeting. The Vice Chair shall serve a term of one year starting with the next meeting. The Vice Chair may serve more than one term."

David Rafaidus resigned as Vice Chair during the August 25, 2021, meeting. Therefore, a new Vice Chair is needed to serve for the remainder of FY 22.

B. MOTION TO APPROVE FY 2018-22 Transportation Disadvantaged Service Plan (TDSP) FY 22 Annual Update

TPA staff will present the FY 22 Annual Update to the FY 2018-22 TDSP, which is a tactical plan jointly developed by the TPA and Palm Tran. The LCB is required to review, make recommendations, and approve minor updates to the TDSP annually. A draft presentation outlining the FY 22 TDSP Annual Update is attached. The full FY 22 TDSP is also attached and available at PalmBeachTPA.org/LCB.

A roll call vote is required.

3. INFORMATION ITEMS

A. FY 21 Annual Expenditure Report (AER)

The Palm Beach TPA, as the Designated Official Planning Agency (DOPA), must annually review the AER, which details all direct federal and local government funds spent on TD trips. Comments are forwarded to the Commission for Transportation Disadvantaged (CTD). A draft presentation outlining the AER is attached, along with the full FY 21 AER.

B. CTC Update

Palm Tran staff will provide an update. The draft presentation is attached.

C. Partner Agency Updates

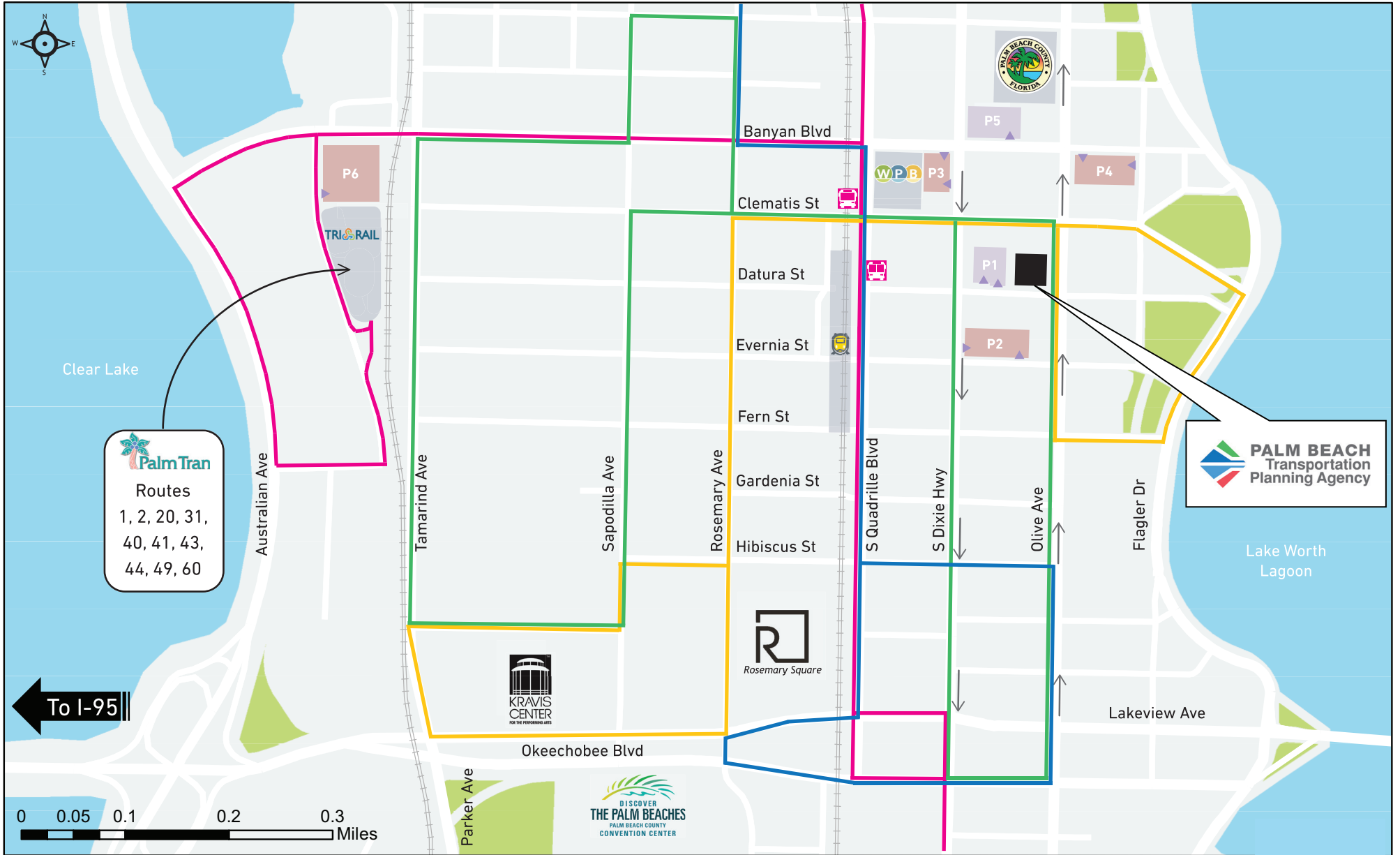
Agency staff from SFRTA/Tri-Rail, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the LCB.

4. ADMINISTRATIVE ITEMS

A. Next Meeting – **February 24, 2022**

B. Adjournment

Purpose of TD LCB: The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with state dollars. This service is not mandated by Federal Law.



Palm Tran
Routes
1, 2, 20, 31,
40, 41, 43,
44, 49, 60

To I-95

0 0.05 0.1 0.2 0.3 Miles

Legend:

- TPA Office Location
- Palm Tran
PalmTran.org
- Palm Tran Bus Stop
- Palm Tran Route 1
- WEST PALM BEACH
DowntownWPB.com
- Yellow Trolley
- Green Trolley
- Blue Trolley
- TRI & RAIL**
Tri-Rail.com
- Brightline Station
GoBrightline.com
- Public Parking
* Metered on-street parking also available citywide
- Private Parking

CHAIR

Steven Grant, Mayor
City of Boynton Beach

Milory Senat

Agency for Persons with Disabilities
Alternate: Mary Edwards

Vanessa Palomino

Area Agency on Aging
Alternate: Nancy Yarnall

Uyen Dang

Citizen Advocate

Tekesha Saffold

Citizen Advocate/User

Elisa Cramer

Department of Children and Family Services

Jerome Hill

Florida Agency for Health Care Administration
Alternate: Marielisa Amador

Marie Dorismond

Florida Department of Transportation
Alternate: Paula Scott

Angela Choice

Florida Department of Veterans Affairs

VICE CHAIR

Vacant

Jodie Boisvert

Palm Beach County Community Action
Department of Community Services

Jeanie Chrisman

Private Transportation Industry

Robyn Manuel

Florida Division of Vocational Rehabilitation

Merlene Ramnon

Local Medical Community

Laura Schultze

Public Education
School District of Palm Beach County

Vacant

Representative for Children at Risk

Robert Goodman

Representative for the Disabled

James Bonfiglio

Representative for the Elderly

Elsa DeGoias

Workforce Development Board

Clinton Forbes

Palm Tran (Mass/Public Transit Industry)
Alternate: Chad Hockman

COMMUNITY TRANSPORTATION
COORDINATOR

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or email Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB)

November 17, 2021

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
www.PalmBeachTPA.org/LCB*

1. REGULAR ITEMS

1.A. Call to Order and Pledge of Allegiance

Mayor Grant called the meeting to order at 2:06 p.m. He provided an overview of the virtual meeting procedures, authority allowing the meeting to take place, and led the Pledge of Allegiance.

1.B. Roll Call

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Milory Senat	A	Marie Dorismond	A	Laura Schultze	A
Vanessa Palomino	P	Angela Choice	P	Rep for Children at Risk	A
Uyen Dang	P	Jodie Boisvert	P	Robert Goodman	A
Tekesha Saffold	A	Jeanie Chrisman	A	James Bonfiglio	P
Elisa Cramer	A	Robyn Manuel	A	Elsa DeGoias	A
Marielisa Amador (ALT)	A	Merlene Ramnon	P	Steven Grant	P

P = Present A = Absent

1.C. **APPROVED:** Modifications to the Agenda

There were no modifications made to the agenda.

The Recording Secretary stated the following members requested permission to participate remotely: Robyn Manuel due to her remote position and childcare restraints that prevents her from attending in-person, Tekesha Saffold due to her work schedule not allowing her in-person attendance, and Marielisa Amador due to a last-minute change in her attending.

There were no objections to their virtual participation and the members were permitted to join the meeting.

MOTION to Approve the Modified Agenda made by Elisa Cramer, seconded by Uyen Dang, and carried unanimously 10-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	A	Marie Dorismond	A	Laura Schultze	A
Vanessa Palomino	Y	Angela Choice	Y	Rep for Children at Risk	A
Uyen Dang	Y	Jodie Boisvert	Y	Robert Goodman	A
Tekesha Saffold	Y	Jeanie Chrisman	A	James Bonfiglio	Y
Elisa Cramer	A	Robyn Manuel	Y	Elsa DeGoias	A
Marielisa Amador (ALT)	Y	Merlene Ramnon	Y	Steven Grant	Y

Y = Yes N = No A = Absent ABST = Abstain

1.D. APPROVED: Minutes for August 25, 2021

MOTION to Approve the Minutes made by Uyen Dang, seconded by Elisa Cramer, and carried unanimously 10-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	A	Marie Dorismond	A	Laura Schultze	A
Vanessa Palomino	Y	Angela Choice	Y	Rep for Children at Risk	A
Uyen Dang	Y	Jodie Boisvert	Y	Robert Goodman	A
Tekesha Saffold	Y	Jeanie Chrisman	A	James Bonfiglio	Y
Elisa Cramer	A	Robyn Manuel	Y	Elsa DeGoias	A
Marielisa Amador (ALT)	Y	Merlene Ramnon	Y	Steven Grant	Y

Y = Yes N = No A = Absent ABST = Abstain

1.E. General Public Comments

There were no general public comments received.

Marie Dorismond joined the meeting in-person.

1.F. Comments from the Chair and Member Comments

There were no comments received.

Elsa Cramer joined the meeting in-person.

1.G. LCB Liaison Report

KELSEY PETERSON, TPA Multimodal Transportation Planner, welcomed Jerome Hill as Representative and Marielisa Amador as the Alternate for the Agency for Health Care Administration, James Bonfiglio as Representative for the Elderly, and Jodie Boisvert as Representative for Palm Beach County Community Action.

Kelsey reviewed the Liaison’s Report, which can be viewed at PalmBeachTPA.org/LCB.

There were no public comments received on this item.

MAYOR GRANT requested staff to send information to Board members related to the Love to Ride event and the Media Release Forms.

2. ACTION ITEMS

2.A. ELECTED: Fiscal Year (FY) 22 LCB Vice Chair

MAYOR GRANT stated pursuant to Section 2.3.C of the LCB by-laws, the LCB shall hold an organizational meeting each year for the purpose of electing a Vice Chair. David Rafaidus resigned as Vice Chair during the August 25, 2021, organizational meeting. Therefore, a new Vice Chair is needed to serve for the remainder of FY 22. The Vice Chair shall be elected by a majority vote of a quorum of the members of the LCB present and voting.

There were no public comments received on this item.

James Bonfiglio and Tekesha Saffold both expressed interest in this position.

A member discussion ensued on the Vice Chair responsibilities and nominee interest with James withdrawing his self-nomination.

There being no further nominations, Tekesha Saffold was ratified as the FY 22 LCB Vice Chair.

2.B. APPROVED: FY 2018-22 Transportation Disadvantaged Service Plan (TDSP)

KELSEY PETERSON provided a PowerPoint presentation on this item which can be viewed at PalmBeachTPA.org/LCB. Kelsey presented the FY 2018-22 TDSP that is a tactical plan jointly developed by the TPA and Palm Tran. Kelsey reviewed the minor updates in the document and noted the LCB is required to review, make recommendations, and approve minor updates to the TDSP annually. Kelsey stated a full update is scheduled to be presented at a future meeting.

There were no public comments or member discussion on this item.

MOTION to Approve the FY 2018-22 TDSP made by Uyen Dang and seconded by Angela Choice. A roll call vote was taken and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	A	Marie Dorismond	Y	Laura Schultze	A
Vanessa Palomino	Y	Angela Choice	Y	Rep for Children at Risk	A
Uyen Dang	Y	Jodie Boisvert	Y	Robert Goodman	A
Tekesha Saffold	Y	Jeanie Chrisman	A	James Bonfiglio	Y
Elisa Cramer	Y	Robyn Manuel	Y	Elsa DeGoias	Y
Marielisa Amador (ALT)	Y	Merlene Ramnon	Y	Steven Grant	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: FY 21 Annual Expenditure Report (AER)

KELSEY PETERSON provided a PowerPoint presentation on this item which can be viewed at PalmBeachTPA.org/LCB. Kelsey noted the TPA as the Designated Official Planning Agency (DOPA) must annually review the AER, which details all direct federal and local government funds spend on TD trips. She noted comments are forwarded to the Commission for Transportation Disadvantaged (CTD). She reviewed the local funding data that was provided in the agenda packet.

There were no public comments on this item.

Member discussion ensued on the funding source and amount, how the Cares Act money was expended, potential Infrastructure Bill impacts, and Palm Tran future planning.

3.B. DISCUSSED: CTC Update

LOU FERRI, Palm Tran Connection Senior Manager of Paratransit, provided a PowerPoint presentation on this item, which can be viewed at PalmBeachTPA.org/LCB. They provided an update on Palm Tran service for both the fixed route and Connection services, continued COVID-19 policies, Palm Tran initiatives, ridership and on-time performance data, and complaints.

There were no public comments on this item.

Member discussion ensued on ridership data, operator shortage impacts and initiatives for hiring, ridership discounts, Paradise Pass initiative, and future partnerships with LCB members.

3.C. Partner Agency Updates

There were no partner agency updates provided.

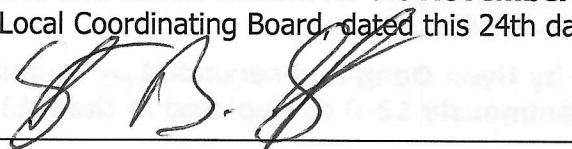
4. ADMINISTRATIVE ITEMS

4.A. Next Meeting – February 24, 2022

4.B. Adjournment

There being no further business the meeting was adjourned at 3:28 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **November 17, 2021** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 24th day of February 2022.



Mayor Steven Grant
LCB Chair

EXHIBIT A
 Palm Beach County Transportation Disadvantaged Local Coordinating Board
 Attendance Record: 2020-2021

Representative/Alternate Agency	May 13 2020	Jul 29 2020	Oct 28 2020	Feb 24 2021	May 26 2021	Aug 25 2021	Nov 17 2021
Mayor Steven Grant <i>Chair – Palm Beach TPA</i>	P	P	P	P	P	P	P
Tekesha Saffold <i>Vice Chair - Citizen Advocate/User</i>	P	P	E	P	P	P	P
Milory Senat/Mary Edwards Agency for Persons with Disabilities	P	P	P	P	P	P	P
Vanessa Palomino/Nancy Yarnall Area Agency on Aging	***p	P	P	***p	P	P	P
Uyen Dang Citizen Advocate	A	A	A	***p	P	P	P
Elisa Cramer FL Department of Children & Families	P	P	P	E	P	P	P
Jerome Hill/Marielisa Amador FL Agency for Healthcare Administration/ Medicaid Program	P	P	P	P	ALT	ALT	ALT
Marie Dorismond/Paula Scott Florida Department of Transportation	ALT	P	P	P	A	ALT	P
Angela Choice FL Department of Veteran’s Affairs	P	P	P	P	E	P	P
Jodie Boisvert Department of Community Services	P	P	P	P	E	P	***p
Jeanie Chrisman Private Transportation	P	P	P	P	E	P	E
Robyn Manuel Department of Education/Division of Vocational Rehabilitation	P	P	P	P	E	P	P
Merlene Ramnon FL Department of Health for Palm Beach County	P	P	P	P	P	P	P
Laura Schultze School District of Palm Beach County	P	P	P	P	P	P	P
VACANT Representative for Children at Risk	--	--	--	--	--	--	--
Robert Goodman Representative for the Disabled	P	E	P	P	P	P	E
James Bonfiglio Representative for the Elderly	P	P	E	A	A	A	***p
Elsa DeGoias Workforce Development Board	P	P	P	E	P	P	P

*** New Appointment

P - Representative Present

ALT- Alternate Present

E - Excused

A – Absent

-- - Vacant

EXHIBIT A (cont.)

OTHERS PRESENT

Lou Ferri
Clinton Forbes
Alyssa Frank
Cassidy Sparks
Kelsey Peterson
Margarita Pierce

REPRESENTING

Palm Tran Connection
Palm Tran Connection
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA