# OFFICIAL MEETING MINUTES OF THE

**TECHNICAL ADVISORY COMMITTEE (TAC)**

**Wednesday, October 6, 2021**

301 Datura Street, West Palm Beach, FL 33401

Meeting was also conducted virtually via Zoom.

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*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.*

*PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at* [*PalmBeachTPA.org/TAC*](http://www.palmbeachtpa.org/TAC)

**1. REGULAR ITEMS**

**1.A. Call to Order and Roll Call**

CHAIR FERRIS called the meeting to order at 9:00 a.m. and provided an overview of the virtual meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Member** | **Roll**  **Call** | **Member** | **Roll**  **Call** | **Member** | **Roll Call** | **Member** | **Roll Call** |
| Bell | P | Brown | P | Hoffman | P | O’Dell | A |
| Tejera | P | Morrow (Alt) | P | Bailey | P | Hansen | P |
| Dunmyer | P | Cabrera (Alt) | P | Marsh | P | Perdomo (Alt) | P |
| Pereira | P | Hicks (Alt) | P | Cai | P | Krane | P |
| Wilson | P | Davis | P | Gatanis (Alt) | P | Al-Turk | P |
| Lan (Alt) | P | Bielawska (Alt) | P | DeLaney | P | Ferris | P |
| P = Present A = Absent | | | | | | | |

**1.B.** **Modifications to the Agenda**

There were no modifications made to the published agenda.

**1.C.** **APPROVED Minutes for September 1, 2021**

**MOTION to approve the Minutes made by Maria Tejera, seconded by Michael Morrow Tejera, and carried unanimously 22-0 as depicted in the table below.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** |
| Bell | Y | Brown | Y | Hoffman | Y | O’Dell | A |
| Tejera | Y | Morrow (Alt) | Y | Bailey | Y | Hansen | Y |
| Dunmyer | Y | Cabrera (Alt) | Y | Marsh | Y | Perdomo (Alt) | Y |
| Pereira | Y | Hicks (Alt) | Y | Cai | Y | Al-Turk | Y |
| Wilson | Y | Davis | Y | Gatanis (Alt) | Y | Ferris | Y |
| Lan (Alt) | Y | Bielawska (Alt) | Y | DeLaney | Y |  |  |
| Y = Yes N = No A = Absent ABST = Abstain | | | | | | | |

**1.D.** **General Public Comments and Public Comments on Agenda Items**

There were no general public comments received.

**1.E. Comments from the Chair and Member Comments**

JOHN KRANE inquired if Florida Department of Transportation (FDOT) staff would be allowed to present the Draft Tentative Work Program.

TPA staff confirmed FDOT staff would present under Action Item 2.D.

Patrick Barthelemy joined the meeting in-person.

**1.F.** **TAC Liaison’s Report**

CONOR CAMPOBASSO, TPA Long Range Transportation Plan (LRTP) Coordinator, reviewed the Report, which can be viewed at [PalmBeachTPA.org/TAC](http://www.palmbeachtpa.org/TAC) under “Presentations.”

There were no public comments or member discussion on this item.

**2. ACTION ITEMS**

**2.A. RECOMMENDED ADOPTION** **of Amendment #2 to the TPA’s Fiscal Year (FY) 22-26 Transportation Improvement Program (TIP)**

JASON PRICE, TPA TIP Coordinator, provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://www.palmbeachtpa.org/TAC) under “Presentations.” The TIP is the five-year funding program for transportation projects in Palm Beach County. FDOT requested approval of an amendment to revise the length of the Northmore Neighborhood Project (FM# 441527). Jason clarified that TIP amendments are needed to add/delete a project, if cost increases more than 20% or $2 million, or there are changes to scope of work in length change by ½ mile and 20% or number of through traffic lanes. Jason also noted the amendment only impacts the projects listed in said amendment and no other projects in the adopted TIP.

There were no public comments on this item.

Member discussion ensued on the details of the requested amendment.

**MOTION to Recommend Adoption of Amendment #2 to the TPA’s FY 22-26 TIP as presented made by** **Vicki Gatanis and seconded by Alex Hansen. A roll call vote was taken and carried unanimously 23-0 as depicted in the table below.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** |
| Bell | Y | Brown | Y | Hoffman | Y | Barthelemy (Alt) | Y |
| Tejera | Y | Morrow (Alt) | Y | Bailey | Y | Hansen | Y |
| Dunmyer | Y | Cabrera (Alt) | Y | Marsh | Y | Perdomo (Alt) | Y |
| Pereira | Y | Hicks (Alt) | Y | Cai | Y | Al-Turk | Y |
| Wilson | Y | Davis | Y | Gatanis (Alt) | Y | Ferris | Y |
| Lan (Alt) | Y | Bielawska (Alt) | Y | DeLaney | Y |  |  |
| Y = Yes N = No A = Absent ABST = Abstain | | | | | | | |

**2.B. RECOMMENDED ADOPTION of a Resolution affirming TPA support for the Atlantic Avenue Widening Project from Florida’s Turnpike to Jog Road**

THUC LE, FDOT Project Manager, and JOHN SCARLATOS and RUDY GOTMARE, FDOT Consultants provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://www.palmbeachtpa.org/TAC) under “Presentations.” The provided presentation reviewed the project overview and a project status update, typical sections previously presented during the June meetings, an update on the Alternatives Public Workshops held on June 28-29, and the newly developed typical sections that have physically separated bicycle lanes.

Khurshid Mohyuddin, Palm Beach County Planning, provided a public comment expressing the need for continuing coordination between TPA, FDOT, and County staff on the selected typical section so the County can modify their Throughfare Right of Way Identification Map (Map TE 14.1) accordingly.

Member discussion ensued on concerns with the proposed bicycle lane options as it does not provide an on-street option, clarification on the TPA’s proposed resolution, concerns with the proposed elimination of a shoulder, concerns with cyclists using this corridor as it is a major facility and potentially providing peak hour opportunities for cyclists, clarification on cross section lengths, shade tree opportunities, and FDOT’s concerns and potential changes to the proposed resolution.

**MOTION to Table the Resolution affirming TPA support for the Atlantic Avenue Widening Project from Florida’s Turnpike to Jog Road to the December meeting to allow for additional staff coordination on the project made by Motasem Al-Turk and seconded by Maria Tejera. A roll call vote was taken and carried unanimously 23-0 as depicted in the table below.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** |
| Bell | Y | Brown | Y | Hoffman | Y | Barthelemy (Alt) | Y |
| Tejera | Y | Morrow (Alt) | Y | Bailey | Y | Hansen | Y |
| Dunmyer | Y | Cabrera (Alt) | Y | Marsh | Y | Perdomo (Alt) | Y |
| Pereira | Y | Hicks (Alt) | Y | Cai | Y | Al-Turk | Y |
| Wilson | Y | Davis | Y | Gatanis (Alt) | Y | Ferris | Y |
| Lan (Alt) | Y | Bielawska (Alt) | Y | DeLaney | Y |  |  |
| Y = Yes N = No A = Absent ABST = Abstain | | | | | | | |

**2.C. RECOMMENDED APPROVAL of the 2022 Local Initiatives (LI) and State Road Modifications (SRM) Program Guidelines and Scoring System**

JASON PRICE and CONOR CAMPOBASSO provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://www.palmbeachtpa.org/TAC) under “Presentations.” Jason and Conor reviewed the proposed program guidelines for both funding programs. The LI program is an annual, competitive application process to identify and fund the best non-regionally significant, lower-cost transportation projects within the communities that will advance the TPA’s Long Range Transportation Plan (LRTP) goals and objectives. The program is funded primarily with the TPA’s suballocation of Federal Surface Transportation Program funds. The SRM program is an annual application process in which local agencies submit requests to modify and enhance state roadways that will advance the TPA’s LRTP goals and objectives. The program is funded primarily with State District Funds. Projects funded through this program will be designed and constructed by FDOT.

There were no public comments on this item.

Member discussion ensued on the program due dates, potential scoring adjustments for pathway projects, and clarification on the jurisdictional oversight on SRM funded projects.

**MOTION to Recommend Approval of the 2022 LI and SRM Program Guidelines and Scoring System made by Kim DeLaney and seconded by Maria Tejera. A roll call vote was taken and carried unanimously 23-0 as depicted in the table below.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** |
| Bell | Y | Brown | Y | Hoffman | Y | Barthelemy (Alt) | Y |
| Tejera | Y | Morrow (Alt) | Y | Bailey | Y | Hansen | Y |
| Dunmyer | Y | Cabrera (Alt) | Y | Marsh | Y | Perdomo (Alt) | Y |
| Pereira | Y | Hicks (Alt) | Y | Cai | Y | Al-Turk | Y |
| Wilson | Y | Davis | Y | Gatanis (Alt) | Y | Ferris | Y |
| Lan (Alt) | Y | Bielawska (Alt) | Y | DeLaney | Y |  |  |
| Y = Yes N = No A = Absent ABST = Abstain | | | | | | | |

Maria Tejera left the meeting.

**2.D. RECOMMENDED ADOPTION of a Resolution requesting timely submittal of FDOT’s FY 2023-2027 Draft Tentative Work Program (DTWP) to the TPA**

CONOR CAMPOBASSO stated the provided resolution requests timely submittal of FDOT’s DTWP. Conor noted FDOT staff were not able to compile and provide either the District or Turnpike DTWP in time for inclusion in the agenda packet, however, the Turnpike list of projects will be provided following his presentation. Conor stated because TPA staff and Committee members cannot thoroughly review projects and funding prior to approval, it does not allow for a collaborative process between partners.

JOHN KRANE, FDOT Non-Voting Advisory Member, stated FDOT District 4 is unable to release their DTWP until they received their appropriations at which point, they can rebalance the DTWP and distribute information. John noted FDOT is expecting release of their DTWP on October 11 and noted FDOT staff requested a committee meeting date change to accommodate this release date.

CAROL SCOTT, Florida’s Turnpike, provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://www.palmbeachtpa.org/TAC) under “Presentations.” Carol provided an overview of the Turnpike System, the agency’s mission, vision and values, revenues and expenditures, prioritization process, and highlighted projects along the Turnpike corridor in District 4.

JESSICA RUBIO, FDOT District 4 Program Management Administrator, provided a brief update on District 4’s DTWP process, results of the current legislative session, reviewed the status of key TPA priority projects, and status of the current DTWP.

There were no public comments on this item.

Member discussion ensued on the requested resolution language and the need for it.

**MOTION to Recommend Adoption of a Resolution requesting timely submittal of FDOT’s FY 2023-2027 Draft Tentative Work Program (DTWP) to the TPA made by Michael Morrow and seconded by Aaron Hoffman. A roll call vote was taken and carried 21-1 as depicted in the table below.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** | **Member** | **Vote** |
| Bell | Y | Brown | Y | Hoffman | Y | Barthelemy (Alt) | Y |
| Tejera | A | Morrow (Alt) | Y | Bailey | Y | Hansen | Y |
| Dunmyer | Y | Cabrera (Alt) | Y | Marsh | Y | Perdomo (Alt) | Y |
| Pereira | Y | Hicks (Alt) | Y | Cai | Y | Al-Turk | N |
| Wilson | Y | Davis | Y | Gatanis (Alt) | Y | Ferris | Y |
| Lan (Alt) | Y | Bielawska (Alt) | Y | DeLaney | Y |  |  |
| Y = Yes N = No A = Absent ABST = Abstain | | | | | | | |

**3. INFORMATION ITEMS**

There were no information items on this agenda.

**4. ADMINISTRATIVE ITEMS**

**4.A. FDOT Scheduling Report – October 2021**

There were no public comments or member discussion on this item.

**4.B. Next Meeting – December 1, 2021**

**4.C. Adjournment**

There being no further business the meeting was adjourned at 11:23 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the October 6, 2021, meeting of the Technical Advisory Committee, dated this 1st day of December 2021.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kara Ferris

TAC Chair

**EXHIBIT A**

TAC Member Attendance Record

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **REPRESENTATIVE/Alternate**  **Agency Name** | **Nov**  **‘20** | **Dec**  **‘20** | **Jan**  **‘21** | **Feb**  **‘21** | **Mar**  **‘21** | **Apr**  **‘21** | **May**  **‘21** | **Jun**  **‘21** | **Jul**  **‘21** | **Aug**  **‘21** | **Sep**  **‘21** | **Oct**  **‘21** |
| CHAIR KARA FERRIS  City of Greenacres - Planning & Engineering | No Meeting Held – Scheduled Break | P | P | P | P | P | P | P | P | No Meeting Held – Scheduled Break | P | P |
| VICE CHAIR MOTASEM AL-TURK/Melissa Ackert  PBC Engineering | P | P | P | P | P | ALT | P | P | ALT | P |
| JAMES BELL/Tamashbeen Rahman  City of Boca Raton - Planning | P | P | P | P | P | P | P | P | P | P |
| MARIA TEJERA/Quan Yuan  City of Boca Raton - Engineering | P | P | P | P | E | P | P | P | P | P |
| GARY DUNMYER/Amanda Radigan  City of Boynton Beach - Public Works & Eng. | ALT | ALT | ALT | ALT | ALT | \*P | P | P | ALT | P |
| RICHARD PEREIRA/Cynthia Fuentes  City of Delray Beach | P | P | P | P | P | P | P | P | P | P |
| KENNY WILSON/Janelle St. Ange  PBC Health Department - Environ/Air Pollution | A | E | P | P | P | P | P | A | P | P |
| THOMAS DRISCOLL/Chang-Jen Lan  Town of Jupiter- Engineering | ALT | ALT | ALT | ALT | ALT | P | ALT | ALT | ALT | ALT |
| JAMIE BROWN/Felipe LoFaso  City of Lake Worth - Public Services | P | P | P | P | P | P | P | P | P | P |
| NATALIE CROWLEY/Michael Morrow/Peter Hofheinz  City of Palm Beach Gardens - Planning | ALT | ALT | ALT | P | ALT | P | ALT | ALT | P | ALT |
| KIM GLAS-CASTRO/Iramis Cabrera  Village of Palm Springs | ALT | ALT | ALT | ALT | ALT | \*ALT | P | ALT | ALT | ALT |
| GARY SYPEK/Wil Hicks  PBC Airports Department - Planning | ALT | ALT | ALT | ALT | ALT | ALT | ALT | ALT | ALT | ALT |
| BRYAN DAVIS/Jorge Perez  PBC Planning, Zoning & Building | P | P | P | P | P | ALT | P | P | P | P |
| LEVI MCCULLOM/Anna Bielawska  Palm Tran | E | ALT | E | ALT | ALT | ALT | ALT | ALT | ALT | ALT |
| AARON HOFFMAN/Carl Baker  Port of Palm Beach | P | P | P | ALT | P | P | P | P | P | P |
| TERRENCE BAILEY  City of Riviera Beach – Community Dev. | P | P | P | P | P | A | A | P | P | P |
| CHRISTOPHER MARSH/Bradford O’Brien  Village of Royal Palm Beach | P | P | P | ALT | ALT | P | P | A | P | P |
| JOYCE CAI  School District of Palm Beach County | ALT | P | P | P | ALT | ALT | ALT | ALT | \*P | P |
| LORAINE CARGILL/Vicki Gatanis  South Florida Regional Transportation Authority | ALT | ALT | ALT | ALT | ALT | ALT | ALT | ALT | E | ALT |
| KIM DELANEY/Thomas Lanahan  Treasure Coast Regional Planning Council | P | P | P | P | P | P | P | P | P | P |
| MICHAEL O’DELL/Patrick Barthelemy  Village of Wellington | P | P | P | P | P | P | P | P | ALT | ALT |
| ALEX HANSEN  City of West Palm Beach - Planning | P | P | P | P | P | P | P | P | P | P |
| KEVIN VOLBRECHT/Cristine Perdomo  City of West Palm Beach - Engineering | P | ALT | ALT | ALT | ALT | \*P | P | P | P | ALT |
| JOHN KRANE/Marsha Taylor/John Podczerwinsky/Christine Fasiska  Florida Department of Transportation  *Non-Voting Advisory Member* | P | P | P | P | P | P | ALT | P | P | P |

P = Member Present Alt = Alternate Present E = Excused Absence A = Unexcused Absence

\*New Appointment - = Member not assigned

EXHIBIT A (cont’d)

OTHERS PRESENT REPRESENTING

Sabrina Aubery FDOT

Christine Fasiska FDOT

Thuc Le FDOT

John Podczerwinsky FDOT

Jessica Rubio FDOT

Marsha Taylor FDOT

Rudy Gotmare FDOT/Scalar Inc

John Scarlatos FDOT/Scalar Inc

Carol Scott Florida’s Turnpike

Victoria Williams Florida’s Turnpike

Kevin Fischer Palm Beach County Planning

Khurshid Mohyuddin Palm Beach County Planning

Jorge Perez Palm Beach County Planning

David Wiloch Palm Beach County Planning

Conor Campobasso Palm Beach TPA

Margarita Pierce Palm Beach TPA

Jason Price Palm Beach TPA

James Rinehart Palm Beach TPA

Cassidy Sparks Palm Beach TPA

Nick Uhren Palm Beach TPA