



## TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

DATE: Wednesday, September 2, 2020  
TIME: 9:00 a.m.  
PLACE: 301 Datura Street | West Palm Beach, FL 33401

Please note that due to COVID-19, there will be limited opportunity to attend this meeting in person. Visitors attending the meeting in person must wear face masks, maintain proper hand hygiene, and conduct themselves in a manner to promote a distance of 6-feet from others. Visitors may not enter the TPA workplace if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. Visitors may be asked to submit to a touch-free body temperature scan to verify absence of fever.

However, the TPA is also conducting this meeting virtually. You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 886-8191-6781  
Meeting Password: 832080

Alternatively, you can join via web browser at [PalmBeachTPA.org/TAC02SEP2020](https://PalmBeachTPA.org/TAC02SEP2020)

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID followed by the # key, and password above once prompted. If participating by phone, you will need to follow along with the printed agenda packet available for download at [PalmBeachTPA.org/TAC](https://PalmBeachTPA.org/TAC).

For assistance attending the virtual meeting, please contact:  
Malissa Booth at 561-725-0813 or [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org)

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1. REGULAR ITEMS
    - A. Roll Call
    - B. MOTION TO ADOPT Agenda for September 2, 2020
    - C. MOTION TO APPROVE Minutes for July 1, 2020
    - D. Comments from the Chair
    - E. TAC Liaison's Report

F. General Public Comments and Public Comments on Agenda Items

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items in one of two ways. First, written documents, comments and/or questions may be submitted at [PalmBeachTPA.org/TAC-comment](https://PalmBeachTPA.org/TAC-comment) at any time prior to the commencement of the relevant agenda item. All comments will be read into the record by TPA staff and any documents submitted will be a part of the meeting record. Second, a verbal comment may be issued during the meeting by using the Zoom platform, requesting to be recognized using the raise hand feature, and waiting to be recognized by the Chair. Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

2. ACTION ITEMS

A. MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA's Fiscal Year 21-25 Transportation Improvement Program (TIP)

The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 21-25 TIP to include the FY 20 Roll Forward projects. These projects were funded in FY 20 but not encumbered as programmed so the remaining funds are being rolled forward into FY 21. The Roll Forward changes to FY 21 are summarized in the attached table.

B. MOTION TO RECOMMEND APPROVAL of the TPA's Public Participation Plan (PPP) Update

The TPA's PPP establishes policies and procedures for public engagement, including notice of proposed actions and opportunity for input. The draft document is attached and also available at [PalmBeachTPA.org/Public-Participation-Plan](https://PalmBeachTPA.org/Public-Participation-Plan). Updates include:

- Stronger emphasis on the TPA website as official form of public notice,
- A policy to require approval or rejection of major updates to the LRTP and annual updates to the TIP in their entirety with a provision for project additions or deletions to be considered as amendments at a future meeting,
- A reference to recently adopted TPA Operating Procedures, including emergency powers and virtual meetings when legally permitted, and
- Removal of outreach goals and objectives in the PPP to reflect their inclusion and reporting within the TPA's Strategic Plan and Annual Report Card.

3. INFORMATION ITEMS

A. Beeline Highway Connected Vehicles

FDOT will present the Beeline Highway connected vehicles project from Martin County line to Old Dixie Highway (FM# 4465511). The description in the TIP is to "Add connected vehicle elements, as well as traditional TSM&O to the corridor. Includes, but is not limited to, freight signal priority, CCTVs, Bluetooth devices, and ADMS". The project is programmed for design in FY 22 and construction in FY 24. The draft presentation is attached.

4. ADMINISTRATIVE ITEMS
  - A. Member Comments
  - B. Summary Points from the July 16, 2020 Governing Board Meeting
  - C. FDOT Project Scheduling Report
  - D. Next Meeting - October 7, 2020
  - E. Adjournment

**NOTICE**

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0813 or send email to [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org) at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**OFFICIAL MEETING MINUTES OF THE  
TECHNICAL ADVISORY COMMITTEE (TAC)**

**Wednesday, September 2, 2020**

301 Datura Street, West Palm Beach, FL 33401

Meeting was also conducted virtually via Zoom pursuant to TPA Emergency Order 2020-04.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at [www.PalmBeachTPA.org/TAC](http://www.PalmBeachTPA.org/TAC)*

**1. REGULAR ITEMS**

VICE CHAIR AL-TURK called the meeting to order at 9:01 a.m.

VICE CHAIR AL-TURK provided an overview of the virtual meeting procedures and authority allowing the meeting to take place.

**1.A. Roll Call**

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call	Member	Roll Call
Hicks (ALT)	P	Gatanis (ALT)	P	Hansen	P	O'Dell	P
Al-Turk	P	Crowley	P	Hoffman	P	Pereira	P
Bielawska (ALT)	P	Dang	A	Irwin-Ferris	P	Glas-Castro (ALT)	P
Bailey	P	Davis	P	Rumpf (ALT)	P	Yuan (ALT)	P
Bell	P	DeLaney	P	Mansour	P	Wilson	P
Brown	P	Lan (ALT)	P	Marsh	P	Krane	A

P = Present A = Absent

**1.B. ADOPTED: Agenda for September 2, 2020**

**MOTION to adopt the Agenda made by Ms. Natalie Crowley, seconded by Mr. Alex Hansen, and carried unanimously 22-0.**

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Gatanis (ALT)	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	A	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Rumpf (ALT)	Y	Yuan (ALT)	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	Y
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

**1.C. APPROVED: Minutes for July 2, 2020**

**MOTION to approve the Minutes made by Ms. Kara Irwin-Ferris, seconded by Ms. Anna Bielawska, and carried unanimously 22-0.**

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Gatanis (ALT)	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	A	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Rumpf (ALT)	Y	Yuan (ALT)	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	Y
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

**1.D. Comments from the Chair**

There were no comments received from the Vice Chair.

**1.E. TAC Liaison’s Report**

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, reviewed the Liaison’s Report that can be viewed at [www.PalmBeachTPA.org/TAC](http://www.PalmBeachTPA.org/TAC).

There were no public comments or member discussion on this item.

**1.F. General Public Comments and Public Comments on Agenda Items**

There were no general public comments received.

Mr. John Krane joined the meeting.

**2. ACTION ITEMS**

**2.A. RECOMMENDED ADOPTION: Amendment #1 to the TPA’s Fiscal Year (FY) 21-25 Transportation Improvement Program (TIP)**

MR. JASON PRICE, TPA TIP Coordinator, provided a PowerPoint presentation on Amendment #1 that can be viewed at [www.PalmBeachTPA.org/TAC](http://www.PalmBeachTPA.org/TAC). The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) requested approval of an amendment to the FY 21-25 TIP to include the FY 20 Roll Forward projects. These projects were funded in FY 20 but not encumbered as programmed so the remaining funds are being rolled forward into FY 21.

There were no public comments received on this item.

A committee discussion ensued on the reasoning for small roll forward amounts, whether known delays can roll forward over multiple years, Southern Boulevard project #4190131, and incomplete location descriptions provided in the summary document.

**MOTION to Recommend Adoption of Amendment #1 to the TPA’s FY 21-25 TIP made by Mr. Kenny Wilson and seconded by Mr. Christopher Marsh. A roll call vote was taken and carried 19-1 as depicted in the table below.**

Mr. Alex Hansen dissented due to the inclusion of the State Road 7 projects.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Gatanis (ALT)	Y	Hansen	N	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	A	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	A	Davis	Y	Rumpf (ALT)	Y	Yuan (ALT)	A
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	Y
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

**2.B. RECOMMENDED APPROVAL: TPA’s Public Participation Plan (PPP) Update**

MS. MALISSA BOOTH, TPA Public Relations Manager, provided a PowerPoint presentation on the updates that can be viewed at [www.PalmBeachTPA.org/TAC](http://www.PalmBeachTPA.org/TAC). The TPA’s PPP establishes policies and procedures for public engagement, including notice of proposed actions and opportunity for input. The update included a stronger emphasis on the TPA website as the official form of public notice; a policy to require approval or rejection of major updates to the Long Range Transportation Plan (LRTP) and annual updates to the TIP in their entirety with a provision for project additions or deletions to be considered as amendments at a future meeting; a reference to recently adopted TPA Operating Procedures, including emergency powers and virtual meetings when legally permitted; and removal of outreach goals and objectives in the PPP to reflect their inclusion and reporting within the TPA’s Strategic Plan and Annual Report Card.

There were no public comments received on this item.

A committee discussion ensued on the PPP update presentations to the advisory committees, collaboration needs with Palm Beach County, LRTP update process, continued collaboration with partner agencies on TPA initiatives, and the need to provide strikethrough/underline format for any changes made to the presented documents for the public and members to easily identify.

**MOTION to Recommend Approval of the TPA’s PPP Update made by Mr. Jim Bell and seconded by Mr. Aaron Hoffman. A roll call vote was taken and carried unanimously 22-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Gatanis (ALT)	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	A	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Rumpf (ALT)	Y	Yuan (ALT)	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	Y
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

**3. INFORMATION ITEMS**

**3.A. DISCUSSED: Beeline Highway Connected Vehicles**

MS. AUTUMN YOUNG, FDOT District Freight Coordinator, provided a PowerPoint presentation on the Beeline Highway connected vehicles project from Martin County line to Old Dixie Highway (FM# 4465511) that can be viewed at [www.PalmBeachTPA.org/TAC](http://www.PalmBeachTPA.org/TAC). The project description in the TIP is to “Add connected vehicle elements, as well as traditional TSM&O to the corridor. Includes, but is not limited to, freight signal priority, CCTVs, Bluetooth devices, and ADMS”. The project is programmed for design in FY 22 and construction in FY 24.

There were no public comments received on this item.

A committee discussion ensued on the appropriate contact persons for local municipalities impacted by the project, coordination with Palm Beach County, project corridor impacts and schedule.

**4. ADMINISTRATIVE ITEMS**

**4.A. Member Comments**

There were no member comments received.

**4.B. Summary Points from the July 16, 2020 Governing Board Meeting**

There were no public comments or member discussion on this item.

**4.C. FDOT Project Scheduling Report**

There were no public comments or member discussion on this item.

**4.D. Next Meeting - October 7, 2020**

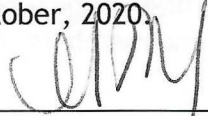
There were no public comments or member discussion on this item.

**4.E. Adjournment**

There being no further business the meeting was adjourned at 10:15 a.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the ~~September~~ meeting of the Technical Advisory Committee, dated this 7th day of October, 2020.



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Ms. Khanh Uyen Dang  
TAC Chair

**EXHIBIT A**  
 Technical Advisory Committee  
 Attendance Record 2019-2020

REPRESENTATIVE/Alternate Agency Name	Oct '19	Nov '19	Dec '19	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20
VACANT/Wil Hicks/Gary Sypek PBC Airports Department - Planning	ALT		P		ALT	ALT		ALT	A	P		ALT
**MOTASEM AL-TURK/Melissa Ackert PBC Engineering Department	P		P		P	P		P	P	P		P
STEVE ANDERSON/Anna Bielawska Palm Tran	ALT		E		ALT	A		ALT	ALT	ALT		ALT
TERRENCE BAILEY City of Riviera Beach - Community Dev.	P		A		P	P		P	P	A		P
JAMES BELL/Tamashbeen Rahman City of Boca Raton - Planning	E		***P		P	P		P	P	P		P
JAMIE BROWN/Felipe LoFaso City of Lake Worth - Public Services	P		P		P	P		P	P	P		P
LORAIN CARGILL/Vicki Gatanis South Florida Regional Transportation Authority	ALT		ALT		ALT	P		P	ALT	ALT		ALT
NATALIE CROWLEY/Michael Morrow/Peter Hofheinz City of Palm Beach Gardens - Planning	P		P		P	P		P	ALT	P		P
*KHANH UYEN DANG/Lina Camacho City of West Palm Beach - Engineering	P		ALT		ALT	P		***P	P	P		E
BRYAN DAVIS/Jorge Perez PBC Planning, Zoning & Building	ALT		ALT		ALT	***P		P	P	P		P
KIM DELANEY/Thomas Lanahan Treasure Coast Regional Planning Council	P		P		P	P		P	P	P		P
THOMAS DRISCOLL/Chang-Jen Lan Town of Jupiter- Community Dev.	ALT		ALT		ALT	ALT		ALT	ALT	ALT		P
ALEX HANSEN City of West Palm Beach - Planning	P		P		P	P		P	P	P		P
AARON HOFFMAN/Carl Baker Port of Palm Beach	P		P		P	P		P	P	P		P
KARA IRWIN-FERRIS City of Greenacres - Planning & Engineering	P		P		E	P		P	P	E		P
ANDREW MACK/Michael Rumpf City of Boynton Beach - Public Works & Engineering	P		ALT		E	P		E	ALT	E		ALT
MAHER MANSOUR/Joyce Cai School District of Palm Beach County	P		E		P	P		P	P	P		P
CHRISTOPHER MARSH/Bradford O'Brien Village of Royal Palm Beach	P		P		P	P		P	P	P		P
MICHAEL O'DELL/Thomas Lundeen Village of Wellington	P		P		ALT	P		P	E	P		P
RICHARD PEREIRA/Cynthia Fuentes City of Delray Beach	***P		P		P	P		P	P	P		P
RICHARD READE/Kim Glas-Castro Village of Palm Springs	ALT		ALT		ALT	ALT		ALT	ALT	ALT		ALT
MARIA TEJERA/Quan Yuan City of Boca Raton - Engineering	ALT		P		P	P		P	P	P		ALT
KENNY WILSON/Janelle St. Ange PBC Health Department - Environ/Air Pollution	P		P		P	P		A	P	E		P
JOHN KRANE/Marsha Taylor/John Podczerwinsky/Christine Fasiska FDOT - Planning & Environmental Management Non-Voting Advisory Member	A		A		A	A		A	***P	P		P

\*2020 Chair  
 E = Excused Absence  
 Shaded Area= Meeting not held

\*\*2020 Vice Chair  
 A = Absent/No Attendance

P = Member Present  
 - = Member not assigned

Alt = Alternate Present  
 \*\*\*New Appointment



