



CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: Wednesday, September 2, 2020
TIME: 1:30 p.m.
PLACE: 301 Datura Street | West Palm Beach, FL 33401

Please note that due to COVID-19, there will be limited opportunity to attend this meeting in person. Visitors attending the meeting in person must wear face masks, maintain proper hand hygiene, and conduct themselves in a manner to promote a distance of 6-feet from others. Visitors may not enter the TPA workplace if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. Visitors may be asked to submit to a touch-free body temperature scan to verify absence of fever.

However, the TPA is also conducting this meeting virtually. You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 836-4514-1082
Meeting Password: 795628

Alternatively, you can join via web browser at PalmBeachTPA.org/CAC02SEP2020

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID followed by the # key, and password above once prompted. If participating by phone, you will need to follow along with the printed agenda packet available for download at PalmBeachTPA.org/CAC.

For assistance attending the virtual meeting, please contact:
Malissa Booth at 561-725-0813 or MBooth@PalmBeachTPA.org

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for September 2, 2020
- C. MOTION TO APPROVE Minutes for July 1, 2020
- D. Comments from the Chair
- E. CAC Liaison's Report
- F. General Public Comments and Public Comments on Agenda Items

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items in one of two ways. First, written documents, comments and/or questions may be submitted at PalmBeachTPA.org/CAC-comment at any time prior to the commencement of the relevant agenda item. All comments

will be read into the record by TPA staff and any documents submitted will be a part of the meeting record. Second, a verbal comment may be issued during the meeting by using the Zoom platform, requesting to be recognized using the raise hand feature, and waiting to be recognized by the Chair. Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

2. ACTION ITEMS

A. MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA's Fiscal Year 21-25 Transportation Improvement Program (TIP)

The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 21-25 TIP to include the FY 20 Roll Forward projects. These projects were funded in FY 20 but not encumbered as programmed so the remaining funds are being rolled forward into FY 21. The Roll Forward changes to FY 21 are summarized in the attached table.

B. MOTION TO RECOMMEND APPROVAL of the TPA's Public Participation Plan (PPP) Update

The TPA's PPP establishes policies and procedures for public engagement, including notice of proposed actions and opportunity for input. The draft document is attached and also available at PalmBeachTPA.org/Public-Participation-Plan. Updates include:

- Stronger emphasis on the TPA website as official form of public notice,
- A policy to require approval or rejection of major updates to the LRTP and annual updates to the TIP in their entirety with a provision for project additions or deletions to be considered as amendments at a future meeting,
- A reference to recently adopted TPA Operating Procedures, including emergency powers and virtual meetings when legally permitted, and
- Removal of outreach goals and objectives in the PPP to reflect their inclusion and reporting within the TPA's Strategic Plan and Annual Report Card.

3. INFORMATION ITEMS

There are no information items on this agenda.

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Summary Points from the July 16, 2020 Governing Board Meeting
- C. FDOT Project Scheduling Report
- D. June and July 2020 Public Involvement Activity Reports
- E. Next Meeting - **October 7, 2020**
- F. Adjournment

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0813 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.