



TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

DATE: Wednesday, May 6, 2020
TIME: 9:00 a.m.
PLACE: Pursuant to TPA Emergency Order 2020-01, this meeting is being conducted virtually. There will be no opportunity to attend the meeting in person.

You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 895-1112-8385
Meeting Password: 914927

Alternatively, you can join via web browser at PalmBeachTPA.org/TAC06May2020

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID followed by the # key, and password above once prompted. If participating by phone, you will need to follow along with the printed agenda packet.

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for May 6, 2020
- C. MOTION TO APPROVE Minutes for March 4, 2020
- D. Comments from the Chair
- E. TAC Liaison's Report
- F. General Public Comments and Public Comments on Agenda Items

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items. Please complete and submit an online comment card available at PalmBeachTPA.org/TAC_comment in advance of the meeting or during the meeting prior to the appropriate agenda item. All comments will be read into the record by TPA staff. General comments will be read prior to the first action item. Public comments on specific agenda items will be read following the presentation of the item to the TPA Governing Board. Public comments will also be permissible during the meeting. Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

2. ACTION ITEMS

A. MOTION TO RECOMMEND APPROVAL of FY 19 & FY 20 Unified Planning Work Program (UPWP) Amendment #3

The attached FY 20 funding summary table highlights proposed amendments to the funding amounts in the current UPWP. Specifically, Amendment #3 de-obligates \$500K of Federal Highway Administration (FHWA) planning (PL) funds, removes \$600K of surface transportation urban area (SU) funds, adds \$211,103 of Federal Transit Administration (FTA) funds consistent with existing grant agreements, and aligns funding amounts by task to planned expenditures. Note that the \$500K of de-obligated planning funds will be available to the TPA in FY 21 for additional planning activities but pursuant to Florida Department of Transportation (FDOT) District 4 preference, the SU funds will be used to support the construction of TPA priority projects in FY 20.

B. MOTION TO RECOMMEND APPROVAL of the FY 21-22 UPWP

The UPWP is the business plan and budget for the activities the TPA will carry out over the next two years. The UPWP includes a description of the planning work, deliverables, timeframes, costs, and sources of funds. The draft FY 21-22 UPWP is attached. Note that FY 21 includes the \$500K of PL funds de-obligated from FY 20 and unused FTA planning funds from FY 20 in addition to estimated annual allocations of PL, SU and FTA planning funds while FY 22 includes only annual allocations.

3. INFORMATION ITEMS

A. Draft FY 21-25 Transportation Improvement Program (TIP)

The draft executive summary for the FY 21-25 TIP is attached. This program was developed in collaboration with FDOT and various local agencies and includes transportation projects funded by federal, state and local sources for all modes of transportation. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project. The full TIP document and appendices can be viewed at PalmBeachTPA.org/TIP.

B. Florida Transportation Plan Update

FDOT will present on the Florida Transportation Plan (FTP) 2020 update. The FTP sets the long-range vision for Florida's transportation future and guides transportation decision making by providing policy guidance and a framework for allocating the state and federal transportation funds which flow through FDOT's 5-year Work Program. For more information, visit Floridatransportationplan.com. The draft presentation and a flyer indicating ways to participate in the FTP update are attached.

C. 2019 Performance Measures Report Card

The TPA annually assesses system performance as part of its commitment to preserve and enhance a safe, efficient, and connected multimodal transportation system. The selected performance measures are established pursuant to federal regulation or supplemented by local preference through the adoption of the TPA's Long Range Transportation Plan. The targets shown have been adopted by the TPA Board. This annual report also functions as the federally mandated congestion management process. TPA staff will present the attached 2019 Annual Report Card.

D. TPA Operating Procedures

The TPA Governing Board adopted Resolution 2020-05 on April 20, 2020, which consolidated the TPA Governing Board and advisory committee by-laws into a single document entitled TPA Operating Procedures to allow for common definitions and content to be managed more efficiently. The Board added Section 6 (Emergency Powers) and Section 7 (Amendments) to allow virtual meetings when permitted during an emergency, to authorize the Chair to approve and/or amend certain essential TPA documents when the TPA is unable to conduct a board meeting in person or virtually, and to establish an amendment process. The resolution also repealed previously adopted individual by-laws. The TPA Operating Procedures are attached.

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Summary Points from the April 16, 2020 Governing Board Meeting
- C. TPA Priority Projects Status Report
- D. Next Meeting - **June 3, 2020**
- E. Adjournment

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-725-0813 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**OFFICIAL MEETING MINUTES OF THE
TECHNICAL ADVISORY COMMITTEE (TAC)**

Wednesday, May 6, 2020

Pursuant to TPA Emergency Order 2020-01,
this meeting was conducted virtually through Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/TAC

1. REGULAR ITEMS

CHAIR DANG called the meeting to order at 9:05 a.m.

CHAIR DANG provide an overview of the virtual meeting procedures and authority allowing the meeting to take place.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call	Member	Roll Call
Hicks (ALT)	P	Cargill	P	Hansen	P	O'Dell	P
Al-Turk	P	Crowley	P	Hoffman	P	Pereira	A
Bielawska (ALT)	P	Dang	P	Irwin-Ferris	P	Glas-Castro (ALT)	P
Bailey	P	Davis	P	Mack	A	Tejera	P
Bell	P	DeLaney	P	Mansour	P	Wilson	A
Brown	P	Lan (ALT)	P	Marsh	P	FDOT	A

P = Present A = Absent

Mr. Richard Pereira joined the meeting.

1.B. ADOPTED: Agenda for May 6, 2020

MOTION to adopt the Agenda made by Dr. Motasem Al-Turk, seconded by Mr. Christopher Marsh, and carried unanimously 21-0.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Cargill	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	Y	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Mack	A	Tejera	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	A
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

1.C. APPROVED: Minutes for March 4, 2020

MOTION to approve the Minutes made by Dr. Motasem Al-Turk, seconded by Mr. Jim Bell, and carried unanimously 21-0.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Cargill	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	Y	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Mack	A	Tejera	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	A
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

1.D. Comments from the Chair

There were no comments made by the Chair.

1.E. TAC Liaison's Report

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, reviewed the Liaison's Report that can be viewed at www.PalmBeachTPA.org/TAC.

There was a discussion on the South Dixie Highway project and next steps. The committee requested a future presentation from the Florida Department of Transportation (FDOT) on the US-1 Lane Elimination results.

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

2. ACTION ITEMS**2.A. RECOMMENDED APPROVAL: FY 19 & FY 20 Unified Planning Work Program (UPWP) Amendment #3**

MR. MATTHEW KOMMA, TPA Chief Financial Officer, provided a PowerPoint presentation on this item that can be viewed at www.PalmBeachTPA.org/TAC. He reviewed the FY 20 funding summary table that highlights the proposed amendments to the funding amounts in the current UPWP. Specifically, Amendment #3 de-obligates \$500K of Federal Highway Administration (FHWA) planning (PL) funds, removes \$600K of surface transportation urban area (SU) funds, adds \$211,103 of Federal Transit Administration (FTA) funds consistent with existing grant agreements, and aligns funding amounts by task to planned expenditures. He noted the \$500K of de-obligated planning funds will be available to the TPA in FY 21 for additional planning activities but pursuant to FDOT District 4 preference, the SU funds will be used to support the construction of TPA priority projects in FY 20.

There was a discussion on the priority projects funding change and an explanation of funding sources and uses.

There were no public comments on this item.

MOTION to Recommend Approval of the FY 19 & FY 20 UPWP Amendment #3 made by Dr. Motasem Al-Turk, seconded by Ms. Kara Irwin-Ferris, and carried unanimously 21-0.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Cargill	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	Y	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Mack	A	Tejera	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	A
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

2.B. **RECOMMENDED APPROVAL: FY 21-22 UPWP**

MR. KOMMA provided a PowerPoint presentation on this item that can be viewed at www.PalmBeachTPA.org/TAC. He reviewed the FY 21-22 UPWP is the business plan and budget for the activities the TPA will carry out over the next two years. The UPWP includes a description of the planning work, deliverables, timeframes, costs, and sources of funds. The draft FY 21-22 UPWP is attached. He noted FY 21 includes the \$500K of PL funds de-obligated from FY 20 and unused FTA planning funds from FY 20 in addition to estimated annual allocations of PL, SU and FTA planning funds while FY 22 includes only annual allocations.

There were no public comments or committee discussion on this item.

MOTION to Recommend Approval of the FY 21-22 UPWP made by Dr. Motasem Al-Turk, seconded by Dr. Kim DeLaney, and carried unanimously 21-0.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Hicks (ALT)	Y	Cargill	Y	Hansen	Y	O'Dell	Y
Al-Turk	Y	Crowley	Y	Hoffman	Y	Pereira	Y
Bielawska (ALT)	Y	Dang	Y	Irwin-Ferris	Y	Glas-Castro (ALT)	Y
Bailey	Y	Davis	Y	Mack	A	Tejera	Y
Bell	Y	DeLaney	Y	Mansour	Y	Wilson	A
Brown	Y	Lan (ALT)	Y	Marsh	Y		

Y = Yes N = No A = Absent ABST = Abstain

Ms. Natalie Crowley left the meeting and Mr. Michael Morrow took her place on the dais.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED: Draft FY 21-25 Transportation Improvement Program (TIP)**

MR. JASON PRICE, TPA TIP Coordinator, provided a PowerPoint presentation on the draft FY 21-25 TIP Executive Summary that can be viewed at www.PalmBeachTPA.org/TAC. The TIP is the five-year funding program for transportation projects in Palm Beach County. The TIP was developed in collaboration with FDOT and various local agencies and includes transportation projects funded by federal, state and local sources for all modes of transportation. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project. The full TIP document and appendices can be viewed at www.PalmBeachTPA.org/TIP. The TIP is set for final adoption at the June 18, 2020 Board meeting and is open for public comments until that time.

There was a discussion on the Lake Worth Road projects for transit and signal prioritization, Okeechobee Boulevard transit shelter projects, other municipality specific multimodal corridor improvement projects, future Palm Tran improvements, and freight priorities.

VICE CHAIR AL-TURK requested additional information from FDOT on the Beeline Highway connected vehicles freight project (FM #4465511).

CHAIR DANG requested a future presentation from FDOT on how freight is evolving.

There were no public comments on this item.

3.B. DISCUSSED: Florida Transportation Plan Update

MS. MARSHA TAYLOR, FDOT MPO Liaison, introduced MS. JESSICA JOSSELYN, FDOT Consultant from Kittelson & Associates. Ms. Josselyn provided a PowerPoint presentation on this item that can be viewed at www.PalmBeachTPA.org/TAC. The FTP sets the long-range vision for Florida's transportation future and guides transportation decision making by providing policy guidance and a framework for allocating the state and federal transportation funds which flow through FDOT's 5-year Work Program. Meeting attendees provided real-time feedback during the presentation via Poll Everywhere software, the results are available in the PDF presentation posted to the TPA website. This feedback will be provided to the FTP steering committee and subcommittees for review and consideration to help shape the plan.

Mr. Khurshid Mohyuddin, Palm Beach County Planning Department, inquired on rapid technology changes in relation to trip generation and autonomous vehicles.

There was no committee discussion on this item.

3.C. DISCUSSED: 2019 Performance Measures Report Card

MR. UHLIR provided a PowerPoint presentation on the 2019 Performance Measures Report Card that can be viewed at www.PalmBeachTPA.org/TAC. The TPA annually assesses system performance as part of its commitment to preserve and enhance a safe, efficient, and connected multimodal transportation system. The selected performance measures are established pursuant to federal regulation or supplemented by local preference through the adoption of the TPA's Long Range Transportation Plan. The targets shown in the Report Card have been adopted by the TPA Board. This annual report also functions as the federally mandated congestion management process.

There was a discussion on the crash data and travel time reliability data utilized.

Mr. Mohyuddin inquired on the data presented in relation to mode split.

3.D. DISCUSSED: TPA Operating Procedures

MR. UHLIR provided a PowerPoint presentation on this item that can be viewed at www.PalmBeachTPA.org/TAC. He stated the Board adopted Resolution 2020-05 on April 20, 2020, which consolidated the TPA Governing Board and advisory committee by-laws into a single document entitled TPA Operating Procedures to allow for common definitions and content to be managed more efficiently. The Board added Section 6 (Emergency Powers) and Section 7 (Amendments) to allow virtual meetings when permitted during an emergency, to authorize the Chair to approve and/or amend certain essential TPA documents when the TPA is unable to conduct a board meeting in person or virtually, and to establish an amendment process. The resolution also repealed previously adopted individual by-laws.

There were no public comments or committee discussion on this item.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

CHAIR DANG noted during the April 16 Board meeting Palm Beach County Engineer David Ricks shared data on traffic changes in relation to COVID-19. She inquired if the County has seen any other changes since that presentation. She also inquired if other committee members noted increases in severe crashes on roadway network.

VICE CHAIR AL-TURK reviewed the County's traffic count procedures and noted the trend changes that are reported weekly.

MR. TERRENCE BAILY highlighted traffic changes he experienced from the Village of Wellington to the City of Riviera Beach.

MR. JIM BELL inquired if the US-1 Corridor Study included the City of Boca Raton.

There was a discussion on the US-1 Corridor Study results.

DR. KIM DELANEY commented on her discussions with local bike shops that have seen an increase in sales in April 2020.

CHAIR DANG noted upcoming changes within the City of West Palm Beach regarding bicycle/pedestrian access.

MS. MARIA TEJERA noted the City of Boca Raton is currently working with FDOT in relation to the US-1 Corridor Study findings.

VICE CHAIR AL-TURK inquired on the Atlantic Avenue widening project from State Road 7 to east of Lyons Road included in the TIP. He noted FDOT has discussed changing this section from a 4-lane to 6-lane widening project.

There was a discussion on the Atlantic Avenue widening project.

MR. MICHAEL O'DELL noted the Village of Wellington has seen an increase in pathways usage especially with golf carts. He inquired if other committee members have experienced this as well.

VICE CHAIR AL-TURK stated FDOT is establishing a procedure to implement roundabouts at major signalized intersections that have been impacted by a hurricane. He noted there will be a trial at the intersection of Okeechobee Boulevard and Jog Road during late May.

4.B. Summary Points from the April 16, 2020 Governing Board Meeting

There were no public comments or committee discussion on this item.

4.C. TPA Priority Projects Status Report

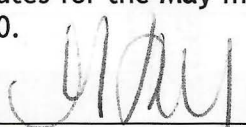
There were no public comments or committee discussion on this item.

4.D. Next Meeting - June 3, 2020

4.E. Adjournment

There being no further business the meeting was adjourned at 11:08 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the May meeting of the Technical Advisory Committee, dated this 3rd day of June, 2020.



Ms. Khanh Uyen Dang
TAC Chair

EXHIBIT A
 Technical Advisory Committee
 Attendance Record 2019-2020

REPRESENTATIVE/Alternate Agency Name	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Jan '20	Feb '20	Mar '20	Apr '20	May '20
VACANT/Wil Hicks/Gary Sypek PBC Airports Department - Planning	ALT	ALT		ALT	ALT		P		ALT	ALT		ALT
**MOTASEM AL-TURK/Melissa Ackert PBC Engineering Department	P	P		P	P		P		P	P		P
STEVE ANDERSON/Anna Bielawska Palm Tran	ALT	ALT		ALT	ALT		E		ALT	A		ALT
TERRENCE BAILEY City of Riviera Beach - Community Dev.	P	P		P	P		A		P	P		P
JAMES BELL/Tamashbeen Rahman City of Boca Raton - Planning	ALT	ALT		E	E		***P		P	P		P
JAMIE BROWN/Felipe LoFaso City of Lake Worth - Public Services	P	P		P	P		P		P	P		P
*KHANH UYEN DANG/Lina Camacho City of West Palm Beach - Engineering	***P	P		E	P		ALT		ALT	P		***P
LORAIN CARGILL/Vicki Gatanis South Florida Regional Transportation Authority	ALT	ALT		ALT	ALT		ALT		ALT	P		P
NATALIE CROWLEY/Michael Morrow/Peter Hofheinz City of Palm Beach Gardens - Planning	ALT	E		P	P		P		P	P		P
BRYAN DAVIS/Jorge Perez PBC Planning, Zoning & Building	ALT	ALT		ALT	ALT		ALT		ALT	***P		P
KIM DELANEY/Thomas Lanahan Treasure Coast Regional Planning Council	Alt	P		E	P		P		P	P		P
THOMAS DRISCOLL/Chang-Jen Lan Town of Jupiter- Community Dev.	P	A		ALT	ALT		ALT		ALT	ALT		ALT
ALEX HANSEN City of West Palm Beach - Planning	P	P		P	P		P		P	P		P
AARON HOFFMAN/Carl Baker Port of Palm Beach	E	P		***P	P		P		P	P		P
KARA IRWIN-FERRIS City of Greenacres - Planning & Engineering	P	P		P	P		P		E	P		P
ANDREW MACK/Michael Rumpf City of Boynton Beach - Public Works & Engineering	P	E		ALT	P		ALT		E	P		E
MAHER MANSOUR/Joyce Cai School District of Palm Beach County	ALT	ALT		P	P		E		P	P		P
CHRISTOPHER MARSH/Bradford O'Brien Village of Royal Palm Beach	P	ALT		E	P		P		P	P		P
MICHAEL O'DELL/Thomas Lundeen Village of Wellington	P	ALT		ALT	P		P		ALT	P		P
RICHARD PEREIRA/Cynthia Fuentes City of Delray Beach	P	P		***E	***P		P		P	P		P
RICHARD READE/Kim Glas-Castro Village of Palm Springs	ALT	ALT		E	ALT		ALT		ALT	ALT		ALT
MARIA TEJERA/Quan Yuan City of Boca Raton - Engineering	P	P		P	ALT		P		P	P		P
KENNY WILSON/Janelle St. Ange PBC Health Department - Environ/Air Pollution	P	P		P	P		P		P	P		A
VACANT FDOT - Planning & Environmental Management Non-Voting Advisory Member	ALT	ALT		ALT	A		A		A	A		A

*2020 Chair
 E = Excused Absence
 Shaded Area= Meeting not held

**2020 Vice Chair
 A = Absent/No Attendance

P = Member Present
 - = Member not assigned

Alt = Alternate Present
 ***New Appointment

