



CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: Wednesday, July 1, 2020
TIME: 1:30 p.m.
PLACE: 301 Datura Street | West Palm Beach, FL 33401

Please note that due to COVID-19, there will be limited opportunity to attend this meeting in person. Visitors attending the meeting in person must wear face masks, maintain proper hand hygiene, and conduct themselves in a manner to promote a distance of 6-feet from others. Visitors may not enter the TPA workplace if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. Visitors may be asked to submit to a touch-free body temperature scan to verify absence of fever.

However, the TPA is also conducting this meeting virtually. You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 856-3202-5577
Meeting Password: 350272

Alternatively, you can join via web browser at PalmBeachTPA.org/CAC01JUL2020

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID followed by the # key, and password above once prompted. If participating by phone, you will need to follow along with the printed agenda packet available for download at PalmBeachTPA.org/CAC.

For assistance attending the virtual meeting, please contact:
Malissa Booth at 561-725-0813 or MBooth@PalmBeachTPA.org

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1. REGULAR ITEMS
 - A. Roll Call
 - B. MOTION TO ADOPT Agenda for July 1, 2020
 - C. MOTION TO APPROVE Minutes for June 3, 2020
 - D. Comments from the Chair
 - E. CAC Liaison's Report
 - F. General Public Comments and Public Comments on Agenda Items

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items in one of two ways. First, written documents, comments and/or questions may be submitted at PalmBeachTPA.org/CAC-comment at any time prior to the commencement of the relevant agenda item. All comments will be read into the record by TPA staff and any documents submitted

will be a part of the meeting record. Second, a verbal comment may be issued during the meeting by using the Zoom platform, requesting to be recognized using the raise hand feature, and waiting to be recognized by the Chair. Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

2. ACTION ITEMS

A. MOTION TO RECOMMEND ADOPTION of the FY 22-26 List of Priority Projects

The List of Priority Projects guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA's Transportation Improvement Program (TIP). Florida Statutes require the TPA to annually adopt and transmit the List of Priority Projects to FDOT. The TPA and FDOT have mutually agreed to a deadline of August 1. The list of projects is consistent with the TPA's adopted Long Range Transportation Plan (LRTP) and its associated goals, objectives and values.

The draft FY 22-26 List of Priority Projects are organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternative Projects. The list identifies the additional funding needs of those projects previously approved by the TPA and requests funding for several new projects. The draft List of Priority Projects is attached.

B. MOTION TO RECOMMEND APPROVAL of the TPA's FY 21 Strategic Plan

The TPA established a Strategic Plan in 2016 to guide its conduct for the upcoming 12-month period based on a state fiscal year. Each year, the TPA reviews prior year performance and then updates the plan to identify specific and relevant actions that advance the TPA's mission and vision. A Strategic Plan Steering Committee comprised of seven TPA Board Members met on June 22, 2020 to review the agency's performance for FY 20 and recommend updates for FY 21. TPA staff will highlight significant events in FY 20 and review proposed updates in the attached FY 21 Strategic Plan.

3. INFORMATION ITEMS

A. Atlantic Avenue from Florida's Turnpike to Jog Road Project Development & Environment (PD&E) Study

FDOT staff will present the beginning stages of the Atlantic Avenue from Florida's Turnpike to Jog Road PD&E Study, covering the purpose and need, evaluation process, and upcoming project schedule. The draft presentation is attached. For more information, visit www.FDOT.gov/projects/AtlanticAvePDE.

B. FDOT District 4 Scheduling Report for Projects in Palm Beach County

FDOT has created the attached scheduling report to share the anticipated completion dates of key activities for projects within Palm Beach County, beginning with the initial scoping checklist and continuing through the design process to notice to commencement of construction. FDOT staff will generate the report monthly and the TPA will share the report as an Administrative Item on future agendas.

4. ADMINISTRATIVE ITEMS
 - A. Member Comments
 - B. Summary Points from the June 18, 2020 Governing Board Meeting
 - C. May 2020 Public Involvement Activity Report
 - D. Next Meeting - September 2, 2020 (No August meeting)
 - E. Adjournment

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0813 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**OFFICIAL MEETING MINUTES OF THE
CITIZENS ADVISORY COMMITTEE (CAC)**

Wednesday, July 1, 2020

301 Datura Street, West Palm Beach, FL 33401

Meeting was also conducted virtually via Zoom pursuant to TPA Emergency Order 2020-03.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/CAC

1. REGULAR ITEMS

CHAIR HARVIE called the meeting to order at 1:30 p.m.

CHAIR HARVIE provided an overview of the virtual meeting procedures and authority allowing the meeting to take place.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Brown	P	Fagan	P	Richwagen	P
Bruner	P	Fitzpatrick	A	Rossi	P
Carroll	P	Harvie	P	Ryan	A
Damone	P	Mankoff	A	Uman	P
Daversa	A	Peña	A		

P = Present A = Absent

1.B. ADOPTED: Amended Agenda for July 1, 2020

TPA staff requested an addition of Information Item 3.B, Atlantic Avenue from Florida's Turnpike to Jog Road Project Development & Environment (PD&E) Study. The item was noticed and published in an amended agenda sent to the committee and posted to the TPA website.

MOTION to adopt the Agenda as amended made by Mr. Albert Richwagen, seconded by Mr. Marc Bruner, and carried unanimously 9-0.

Member	Vote	Member	Vote	Member	Vote
Brown	Y	Fagan	Y	Richwagen	Y
Bruner	Y	Fitzpatrick	A	Rossi	Y
Carroll	Y	Harvie	Y	Ryan	A
Damone	Y	Mankoff	A	Uman	Y
Daversa	A	Peña	A		

Y = Yes N = No A = Absent ABST = Abstain

1.C APPROVED: Minutes for June 3, 2020

MOTION to approve the Minutes made by Mr. Jim Carroll, seconded by Mr. Greg Fagan, and carried unanimously 9-0.

Member	Vote	Member	Vote	Member	Vote
Brown	Y	Fagan	Y	Richwagen	Y
Bruner	Y	Fitzpatrick	A	Rossi	Y
Carroll	Y	Harvie	Y	Ryan	A
Damone	Y	Mankoff	A	Uman	Y
Daversa	A	Peña	A		

Y = Yes N = No A = Absent ABST = Abstain

1.D. Comments from the Chair

There were no comments received from the Chair.

1.E. CAC Liaison’s Report

MR. JASON PRICE, Transportation Improvement Program (TIP) Coordinator, reviewed the Liaison’s Report that can be viewed at www.PalmBeachTPA.org/CAC.

There were no public comments or committee discussion on this item.

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

2. ACTION ITEMS

2.A. RECOMMENDED ADOPTION: FY 22-26 List of Priority Projects

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, provided a PowerPoint presentation on the draft FY 22-26 List of Priority Projects that can be viewed at www.PalmBeachTPA.org/CAC. The List of Priority Projects guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA’s TIP. Florida Statutes require the TPA to annually adopt and transmit the List of Priority Projects to FDOT. The TPA and FDOT have mutually agreed to a deadline of August 1. The list of projects is consistent with the TPA’s adopted Long Range Transportation Plan (LRTP) and its associated goals, objectives and values.

There were no public comments received on this item.

A committee discussion ensued regarding the inconsistencies between the provided presentation and report including the fact the priorities are staff recommendations. There was further discussion on committee concerns, total dollar value of each section and reprogramming fund request details.

MOTION to Recommend Adoption of the FY 22-26 List of Priority Projects made by Mr. Marc Bruner and seconded by Mr. Greg Fagan. A roll call vote was taken and carried 8-1 as depicted in the table below.

Dr. Myron Uman dissented due to lack of a positive response from TPA staff to rewrite the summary to provide more clarity on the amount of money available and the amount of money being requested.

Member	Vote	Member	Vote	Member	Vote
Brown	Y	Fagan	Y	Richwagen	Y
Bruner	Y	Fitzpatrick	A	Rossi	Y
Carroll	Y	Harvie	Y	Ryan	A
Damone	Y	Mankoff	A	Uman	N
Daversa	A	Peña	A		

Y = Yes N = No A = Absent ABST = Abstain

2.B. RECOMMENDED APPROVAL: TPA’s FY 21 Strategic Plan

MS. VALERIE NEILSON, TPA Deputy Director of Multimodal Development, provided a PowerPoint presentation on the FY 21 Strategic Plan that can be viewed at www.PalmBeachTPA.org/CAC. The TPA established a Strategic Plan in 2016 to guide its conduct for the upcoming 12-month period based on a state fiscal year. A Strategic Plan Steering Committee comprised of seven TPA Board Members met on June 22, 2020 to review the agency’s performance for FY 20 and recommend updates for FY 21. She highlighted the significant events in FY 20 and reviewed proposed updates in the FY 21 Strategic Plan as outlined in the presentation.

There were no public comments received on this item.

DR. MYRON UMAN commented on item 5.E. and stated he looked forward to future discussion on the matter.

MOTION to Recommend Approval of the FY 21 Strategic Plan made by Mr. Jim Carroll and seconded by Mr. Terry Brown. A roll call vote was taken and carried unanimously 9-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Brown	Y	Fagan	Y	Richwagen	Y
Bruner	Y	Fitzpatrick	A	Rossi	Y
Carroll	Y	Harvie	Y	Ryan	A
Damone	Y	Mankoff	A	Uman	Y
Daversa	A	Peña	A		

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: Atlantic Avenue from Florida’s Turnpike to Jog Road Project Development & Environment (PD&E) Study

MR. ALEXANDER ESTRADA, FDOT Project Manager, and MR. ANIRUDDHA GOTMARE, FDOT Consultant, provided a PowerPoint presentation on the PD&E Study that can be viewed at www.PalmBeachTPA.org/CAC. They presented the beginning stages of the Atlantic Avenue from Florida’s Turnpike to Jog Road PD&E Study, covering the purpose and need, evaluation process, and upcoming project schedule. Additional project information is available at www.FDOT.gov/projects/AtlanticAvePDE.

There were no public comments received on this item.

There was a brief committee discussion on the project limits.

3.B. DISCUSSED: FDOT District 4 Scheduling Report for Projects in Palm Beach County

MR. UHLIR provided a PowerPoint presentation on the Scheduling Report that can be viewed at www.PalmBeachTPA.org/CAC. He noted FDOT created the scheduling report to share the anticipated completion dates of key activities for projects within Palm Beach County, beginning with the initial scoping checklist and continuing through the design process to notice to commencement of construction. FDOT staff will generate the report monthly and the TPA will share the report as an Administrative Item on future agendas.

There were no public comments on this item.

DR. UMAN requested FDOT provide this report in a format consistent with the priority list so it is easier for the public to identify projects.

A brief discussion ensued on coordination with FDOT to provide a more accessible document.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

Several members congratulated Mr. Albert Richwagen on his recent child.

4.B. Summary Points from the June 18, 2020 Governing Board Meeting

There were no public comments or committee discussion on this item.

4.C. May 2020 Public Involvement Activity Report

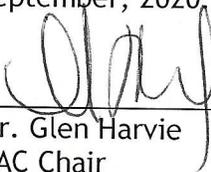
There were no public comments or committee discussion on this item.

4.D. Next Meeting - September 2, 2020

4.E. Adjournment

There being no further business the meeting was adjourned at 2:47 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the **July** meeting of the Citizens Advisory Committee, dated this 2nd day of September, 2020.


for _____
Mr. Glen Harvie
CAC Chair

