



TPA GOVERNING BOARD MEETING AGENDA

DATE: Thursday July 16, 2020
TIME: 9:00 a.m.
PLACE: 301 Datura Street | West Palm Beach, FL 33401

Please note that due to COVID-19, there will be limited opportunity to attend this meeting in person. Visitors attending the meeting in person must wear face masks, maintain proper hand hygiene, and conduct themselves in a manner to promote a distance of 6-feet from others. Visitors may not enter the TPA workplace if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. Visitors may be asked to submit to a touch-free body temperature scan to verify absence of fever.

However, the TPA is also conducting this meeting virtually. You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 875-9918-5869
Meeting Password: 380157

Alternatively, you can join via web browser at PalmBeachTPA.org/16July2020

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID and password above when prompted. If participating by phone, you will need to follow along with the printed agenda packet available for download at PalmBeachTPA.org/Board.

For assistance attending the virtual meeting, please contact:
Malissa Booth at 561-725-0813 or MBooth@PalmBeachTPA.org

1. REGULAR ITEMS

- A. Prayer
- B. Pledge of Allegiance
- C. Roll Call
- D. MOTION TO ADOPT Agenda for July 16, 2020
- E. MOTION TO APPROVE Minutes for June 18, 2020
- F. Comments from the Chair and Member Comments
- G. Executive Director's Report

H. MOTION TO ADOPT/APPROVE Consent Agenda Items

1. Interlocal Agreement for Transportation Planning Services with the Treasure Coast Regional Planning Council (TCRPC)

The attached agreement allows the TPA to obtain transportation planning services on a work order basis through June 30, 2023 with a maximum amount to be paid by the TPA of \$500,000 consistent with the adopted FY 21-22 Unified Planning Work Program (UPWP).

2. First Amendment to the TPA's Legal Services Agreement with Weiss Serota Helfman Cole & Bierman, P.L.

The attached amendment allows the TPA to retain legal services under the existing agreement on a work order basis through June 30, 2022 and increases the available contract funding from \$125,000 to \$250,000 consistent with the adopted FY 21-22 UPWP.

3. Resolution approving no merit increase for the Executive Director in FY 21

Pursuant to the TPA's employment agreement with its Executive Director, the TPA Chair or the Chair's designee is to "conduct an annual performance review and determine if a merit increase is to be granted... [and] present the proposed merit increase, if any, to the TPA Board for its approval or disapproval." Because of the shorter duration of this first review period and the impacts of the pandemic, the TPA Chair is proposing no merit increase for the Executive Director in FY 21.

I. General Public Comments

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items in one of three ways. First, written documents, comments and/or questions may be submitted at [PalmBeachTPA.org/comment](https://www.palmbeachtpa.org/comment) at any time prior to the commencement of the relevant agenda item. All comments will be read into the record by TPA staff and any documents submitted will be a part of the meeting record. Second, a verbal comment may be issued during the meeting by using the Zoom platform, requesting to be recognized using the raise hand feature, and waiting to be recognized by the Chair. Third, an in-person visitor may submit a comment card available at the welcome table. Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

2. ACTION ITEMS

- A. MOTION TO ADOPT a Resolution approving the FY 22-26 List of Priority Projects

The List of Priority Projects guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA's Transportation Improvement Program (TIP). Florida Statutes require the TPA to annually adopt and transmit the List of Priority Projects to FDOT. The TPA and FDOT have mutually agreed to a deadline of August 1. The list of projects is consistent with the TPA's adopted Long Range Transportation Plan (LRTP) and its associated goals, objectives and values.

The draft FY 22-26 List of Priority Projects are organized into State Road Modifications, Local Initiatives (LI) Projects, and Transportation Alternatives (TA) Projects. The list identifies the additional funding needs of those projects previously approved by the TPA and requests funding for several new projects. The draft Resolution and List of Priority Projects is attached.

TAC: Recommended adoption 16-2, with the West Palm Beach Representatives dissenting due to inclusion of the SR 7 projects.

CAC: Recommended adoption 8-1, with the West Palm Beach Representative dissenting due to lack of a positive response from TPA staff to rewrite the summary to provide more clarity on the amount of money available and the amount of money being requested.

BTPAC: Recommended adoption 13-1 with a modification to add the last two (2) TA projects to the bottom of the LI priority list. The West Palm Beach Representative dissented due to inclusion of the SR 7 projects.

B. MOTION TO APPROVE the TPA's FY 21 Strategic Plan

The TPA established a Strategic Plan in 2016 to guide its conduct for the upcoming 12-month period based on its fiscal year beginning July 1 and ending June 30. Each year, the TPA reviews prior year performance and then updates the plan to identify specific and relevant actions that advance the TPA's mission and vision. The TPA's Strategic Plan Steering Committee comprised of seven TPA Board Members met on June 22, 2020 to review the agency's performance for FY 20 and recommend updates for FY 21. TPA staff will highlight significant events in FY 20 and review proposed updates in the attached FY 21 Strategic Plan. To view the TPA's FY 20 Annual Report visit PalmBeachTPA.org/StrategicPlan.

TAC/CAC: Recommended approval unanimously

BTPAC: Recommended approval 13-1 with the Palm Beach County Engineering Representative dissenting due to lack of analysis of the post-pandemic benefit of mass transit projects.

3. **INFORMATION ITEMS**

A. Atlantic Avenue from Florida's Turnpike to Jog Road Project Development & Environment (PD&E) Study

FDOT staff will present the beginning stages of the Atlantic Avenue from Florida's Turnpike to Jog Road PD&E Study, covering the purpose and need, evaluation process, and upcoming project schedule. The draft presentation is attached. For more information, visit FDOT.gov/projects/AtlanticAvePDE.

B. West Palm Beach Vision Zero

The TPA's Vision Zero Action Plan Cultural Priority #2 is to encourage the County and cities to adopt Vision Zero. City of West Palm Beach staff will present on their progress as a Vision Zero City, including the actions they have taken to move towards zero fatalities and serious injuries on their roadways. The draft presentation is attached. For more information, visit WPB.org/our-city/mayor-s-office/vision-zero.

C. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. **ADMINISTRATIVE ITEMS**

A. Routine TPA Reports

1. FDOT Project Scheduling Report for June 2020
2. Public Involvement Activity Report for June 2020

B. Next Meeting - September 17, 2020 (No August meeting)

C. Adjournment



TPA GOVERNING BOARD MEMBERS

CHAIR

Maria Marino, Vice Mayor
City of Palm Beach Gardens
Alternate: Carl Woods, Mayor

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Scott Singer, Mayor
City of Boca Raton
Alternate: Deputy Mayor Jeremy Rodgers

Andy Thomson, Council Member
City of Boca Raton
Alternate: Monica Mayotte, Council Member

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City of Boynton Beach
Alternate: Woodrow L. Hay, Commissioner

Shelly Petrolia, Mayor
City of Delray Beach

Joel Flores, Mayor
City of Greenacres
Alternate: Peter Noble, Councilman

Jim Kuretski, Council Member
Town of Jupiter

Pam Triolo, Mayor
City of Lake Worth Beach
*Alternates: Scott Maxwell, Vice Mayor Pro Tem
& Andy Amoroso, Vice Mayor*

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Village of Palm Springs
Alternate: Doug Gunther, Council Member

Joseph Anderson, Commissioner
Port of Palm Beach
Alternate: Katherine Waldron, Commissioner

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Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

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Palm Beach County

Melissa McKinlay, Commissioner
Palm Beach County

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Palm Beach County

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Palm Beach County Alternates:
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Dave Kerner, Mayor

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City of Riviera Beach
Alternate: Douglas Lawson, Councilman

Michael J. Napoleone, Councilman
Village of Wellington
Alternate: John T. McGovern, Councilman

Cory Neering, Commissioner
City of West Palm Beach

Joseph Peduzzi, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Christina Lambert, Commissioner

Gerry O'Reilly, District 4 Secretary
Florida Department of Transportation
Non-Voting Advisory Member

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0813 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.