PALM BEACH Transportation Planning Agency

CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: **Wednesday, December 2, 2020**

TIME: **1:30 p.m.**

PLACE: **301 Datura Street | West Palm Beach, FL 33401**

Please note that in-person attendees must comply with all facial covering and social distancing requirements mandated by state and/or local orders. Attendees may not enter the TPA workplace if they have a fever or if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19.

The TPA is also conducting this meeting virtually. You can join in the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 822-5899-4244 and Password: 067262
- Via web browser at PalmBeachTPA.org/CAC02DEC2020
- Via phone at 1-646-558-8656 using the above Webinar ID and Password

For assistance attending the virtual meeting, please contact:
Malissa Booth at 561-725-0813 or MBooth@PalmBeachTPA.org

Transportation facilities and services around the TPA Office are provided on page 4.

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1. REGULAR ITEMS

   A. Roll Call

   B. Modifications to the Agenda

   C. MOTION TO APPROVE Minutes for October 7, 2020

   D. General Public Comments and Public Comments on Agenda Items

   Members of the public are invited to offer general comments and/or comments or questions on specific agenda items as follows:

   - A written document, comment and/or question may be submitted at PalmBeachTPA.org/CAC-comment at any time prior to the commencement of the relevant agenda item.
   - A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
   - A verbal comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

   Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

   E. Comments from the Chair and Member Comments

F. CAC Liaison's Report

2. ACTION ITEMS

A. MOTION TO ELECT OFFICERS for the 2021 Calendar Year

Pursuant to Section 4.3.B of the TPA's Operating Procedures, "The officers shall be elected annually at the last regularly scheduled meeting of the calendar year. The newly elected officers shall take office at the first regularly scheduled meeting of the following calendar year."

Mr. Glen Harvie is the current Chair and Mr. James Carroll is the current Vice Chair.

B. MOTION TO RECOMMEND ADOPTION of Amendment #2 to the Fiscal Year 21-25 Transportation Improvement Program (TIP).

The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of five project additions or modifications to the FY 21-25 TIP as shown in the attached document and summarized below.

- I-95 at Northlake Blvd (FM# 435803-1): consolidates a resurfacing project into the planned interchange modification project,
- US-1 over Earman River Bridge (FM# 442891-1): inclusion of new ROW phase,
- Intersection Lighting Retrofit Improvement (FM# 4470011): new project to replace and add to existing streetlights with new LED streetlights at 29 intersections,
- US 1/Broadway Ave from 45th St to 59th St (FM# 447554-1): new project to upgrade existing lighting including decorative light poles and fixtures, and
- FEC Safety Projects from El Camino Real to Belvedere Rd (FM # 447704-1): new project to provide TPA Surface Transportation funds (SU) to supplement Brightline Consolidated Rail Infrastructure & Safety Improvements (CRISI) grant.

3. INFORMATION ITEMS

A. Florida East Coast Railway (FEC) Passenger Rail Agreements Update

The TPA Board directed staff to research and summarize existing and proposed agreements for passenger rail stations and/or services along the FEC railway in South Florida. TPA staff and consultants will present a summary of the findings. There is no backup for this item.

B. Listing of FY 20 Obligated Projects

The TPA is obligated by 23 CFR 450.334 to create an annual report comparing the Federal funds requested in the TIP with the Federal funds obligated in the previous year. The FY 20 Obligations Report is attached and a detailed project listing is available at www.PalmBeachTPA.org/TIP.

C. Palm Beach County Airports Presentation

Palm Beach County Airports staff will provide a presentation on airport projects, safety, and the impacts COVID-19 has had on airport operations. There is no backup for this item.

4. ADMINISTRATIVE ITEMS

   A. Summary Points from the October 15, 2020 Governing Board Meeting

   B. FDOT Project Scheduling Report

   C. September 2020 and October 2020 Public Involvement Activity Report

   D. 2021 TPA Governing Board & Advisory Committee Meeting Schedule

   E. Next Meeting – **January 13, 2021 (Second Wednesday in January)**

   F. Adjournment

CITIZENS ADVISORY COMMITTEE MEMBERS

CHAIR
Glen Harvie
Nominated by the Palm Beach County – District 5

Terry Brown
Nominated prior to current Operating Procedures

Marc Bruner
Nominated by the Village of Palm Springs

Greg Fagan
Nominated prior to current Operating Procedures

Michael Fitzpatrick
Nominated by the City of Boynton Beach

Jason Mankoff
Nominated by Palm Beach County – District 4

VICE CHAIR
James F. Carroll
Nominated by Port of Palm Beach

Albert Richwagen
Nominated by the City of Delray Beach

Ryan Rossi
Nominated by the City of Boca Raton

Paula Ryan
Nominated by the City of West Palm Beach

Myron Uman
Nominated by the City of West Palm Beach

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0813 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE CITIZENS ADVISORY COMMITTEE (CAC)

Wednesday, December 2, 2020

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/CAC

1. REGULAR ITEMS

CHAIR HARVIE called the meeting to order at 1:33 p.m. He provided an overview of the virtual meeting procedures.

1.A. Roll Call

The Recording Secretary called the roll, and a quorum was not present in-person.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Brown	Present Virtually	Harvie	Present Virtually	Ryan	Absent
Bruner	Present In-Person	Mankoff	Absent	Uman	Present Virtually
Fagan	Present In-Person	Richwagen	Absent		
Fitzpatrick	Present In-Person	Rossi	Present In-Person		

1.B. Modifications to the Agenda

The Recording Secretary stated pursuant to state law, a quorum of the CAC must by physically present at the advertised meeting site in order to conduct the meeting and take action as a body. Due to a quorum not being present the meeting would continue as information only, with the committee able to provide staff feedback by consensus. Agenda Items 1.C and 2.A are deferred to the January 13 meeting.

MR. JASON PRICE, TPA Transportation Improvement Program (TIP) Coordinator, requested for Information Item 3.C to be heard first.

There was a consensus to approve the request to rearrange the agenda.

1.C DEFERRED: Motion to Approve the Minutes for October 7, 2020

Item was deferred to the next meeting due to lack of quorum.

1.D. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

There were no comments received.

1.F. CAC Liaison's Report

MR. PRICE reviewed the Liaison's Report that can be viewed at www.PalmBeachTPA.org/CAC.

There were no public comments received.

A committee discussion ensued on quorum requirements.

MS. MALISSA BOOTH, TPA Public Relations Manager, reviewed the census data collected from current CAC members.

A discussion ensued on the data presented and the Lantana Road interchange project.

2. ACTION ITEMS

2.A. DEFERRED: Motion to Elect Officers for the 2021 Calendar Year

Item was deferred to the next meeting due to lack of quorum.

3. INFORMATION ITEMS

3.C. DISCUSSED: Palm Beach County Airports Presentation

MR. GARY M. SYPEK, Palm Beach County Airports Deputy Director, provided a PowerPoint presentation on this item, which can be viewed at www.PalmBeachTPA.org/CAC. He reviewed the airport projects; safety and the impacts COVID-19 has had on airport operations.

There were no public comments received.

A committee discussion on general aviation airports activity, flight schools, airport security changes once President Trump is no longer in office, and the Boca Raton Airport.

2.B. DISCUSSED: Amendment #2 to the Fiscal Year 21-25 Transportation Improvement Program (TIP)

MR. PRICE provided a PowerPoint presentation on this item, which can be viewed at www.PalmBeachTPA.org/CAC. The TIP is a five-year funding program for transportation projects in Palm Beach County with the TPA currently operating under the FY 21-25 TIP. He reviewed FDOT's requested project additions or modifications for I-95 at Northlake Blvd (FM# 435803-1), US-1 over Earman River Bridge (FM# 442891-1), Intersection Lighting Retrofit Improvement (FM# 447001-1), US 1/Broadway Ave from 45th St to 59th St (FM# 447554-1), and FEC Safety Projects from El Camino Real to Belvedere Rd (FM # 447704-1).

There were no public comments or committee discussion on this item.

3. INFORMATION ITEMS

3.A. DISCUSSED: Florida East Coast Railway (FEC) Passenger Rail Agreements Update

MS. JESSICA JOSSELYN, TPA Consultant from Kittelson and Associates, provided a PowerPoint presentation that can be viewed at www.PalmBeachTPA.org/CAC. She provided an overview of the TPA's findings regarding existing and proposed agreements for passenger rail stations and/or services along the FEC railway in South Florida.

There were no public comments received.

A committee discussion ensued on the Brightline interlocal agreement, Tri-Rail service, Northwood connector, Boca Raton station, and Virgin Trains separating from Brightline.

3.B. DISCUSSED: Listing of FY 20 Obligated Projects

MR. PRICE provided a PowerPoint presentation that can be viewed at www.PalmBeachTPA.org/TAC. The TPA is obligated by 23 CFR 450.334 to create an annual report comparing the Federal funds requested in the TIP with the Federal funds obligated in the previous year. He briefly highlighted the summary of projects and noted a detailed project listing is available at www.PalmBeachTPA.org/TIP.

There were no public comments or committee discussion on this item.

4. ADMINISTRATIVE ITEMS

4.A. Summary Points from the October 15, 2020 Governing Board Meeting

There were no public comments or committee discussion on this item.

4.B. FDOT Project Scheduling Report

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, noted this report was restructured based on feedback given by committee members.

There were no public comments or committee discussion on this item.

4.C. September 2020 and October 2020 Public Involvement Activity Reports

There were no public comments or committee discussion on this item.

4.D. Next Meeting - January 13, 2021

There were no public comments or committee discussion on this item.

4.E. Adjournment

There being no further business the meeting was adjourned at 2:54 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the **December** meeting of the Citizens Advisory Committee, dated this 13th day of January 2021.

for Mr. Glen Harvie
CAC Chair

EXHIBIT A
Citizens Advisory Committee
Attendance Record 2020

Representative Appointed by	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20
TERRY BROWN General Public		P	P		P	P	P		P	P		P
MARC BRUNER Council Member Joni Brinkman		P	P		P	P	P		P	P		P
GREG FAGAN Former Board Rep., Jeff Koons		P	P		P	P	P		E	E		P
MICHAEL FITZPATRICK Mayor Steven Grant		P	E		P	P	P		E	P		P
*GLEN HARVIE Commissioner Mary Lou Berger		P	P		P	P	P		P	P		P
JASON MANKOFF Former Board Rep., Steven Abrams		P	P		A	P	E		P	E		E
ALBERT RICHWAGEN Mayor Shelley Petrolia		P	P		A	P	P		P	P		A
RYAN ROSSI Mayor Scott Singer		P	P		P	E	P		P	P		P
PAULA RYAN Commissioner Cory Neering		P	E		P	P	E		P	P		A
MYRON UMAN Commissioner Joseph Peduzzi		-	-		***P	P	P		P	P		P

*2020 Chair **2020 Vice Chair P = Member Present Alt = Alternate Present
E = Excused Absence A = Absent/No Attendance - = Member not assigned ***New Appointment
Shaded Area= Meeting not held

OTHERS PRESENT	REPRESENTING
Jessica Josselyn	Kittelson and Associates
Gary M. Sypek	Palm Beach County Airports
Malissa Booth	Palm Beach Transportation Planning Agency
Grég Gabriel	Palm Beach Transportation Planning Agency
Valerie Neilson	Palm Beach Transportation Planning Agency
Kelsey Peterson	Palm Beach Transportation Planning Agency
Margarita Pierce	Palm Beach Transportation Planning Agency
Jason Price	Palm Beach Transportation Planning Agency
James Rinehart	Palm Beach Transportation Planning Agency
Andrew Uhlir	Palm Beach Transportation Planning Agency