



TPA GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, APRIL 16, 2020
TIME: 9:00 a.m.
PLACE: Pursuant to TPA Emergency Order 2020-01, this meeting is being conducted virtually. There will be no opportunity to attend the meeting in person.

You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 548500639
Meeting Password: 725084

Alternatively, you can join via web browser at www.PalmBeachTPA.org/16April2020

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID followed by the # key, and password above once prompted. If participating by phone, you will need to follow along with the printed agenda packet.

1. REGULAR ITEMS

- A. Prayer
- B. Pledge of Allegiance
- C. Roll Call
- D. MOTION TO ADOPT Agenda for April 16, 2020
- E. MOTION TO APPROVE Minutes for February 20, 2020
- F. Special Action
- 1. MOTION TO ADOPT a Resolution approving TPA Operating Procedures

The attached resolution approves the consolidation of the TPA Governing Board and advisory committee by-laws into a single document entitled TPA Operating Procedures and repeals previously adopted individual by-laws. This allows for common definitions and content to be managed more efficiently. Additionally, Section 6 entitled “Emergency Powers” and Section 7 entitled “Amendments” have been added to the attached draft to allow the TPA to conduct virtual meetings when permitted during an emergency, to authorize the Chair to approve and/or amend certain essential TPA documents when the TPA is unable to conduct a board meeting in person or virtually, and to establish an amendment process for the Operating Procedures. The existing board and committee by-laws are also attached for reference.

- G. Comments from the Chair and Member Comments
- H. Executive Director’s Report

I. MOTION TO ADOPT/APPROVE Consent Agenda Items

1. Contract with Audio Visual Innovations, Inc. to furnish and install the audio system for 301 Datura Street. The system specs and quote are attached.
2. Appointment of Dr. Myron Uman on the Citizens Advisory Committee as nominated by Commissioner Joseph Peduzzi. A summary of qualifications is attached.
3. Appointment of Ms. Khanh Uyen Dang as Representative and Ms. Lina Camacho as Alternate for the City of West Palm Beach's Public Works Department on the Technical Advisory Committee (TAC). A request is attached.
4. Appointment renewals to TPA Advisory Committees and Palm Beach County Local Coordinating Board
 - a. Mr. Alex Hansen as Representative for the City of West Palm Beach's Planning Department on the TAC through March 2023.
 - b. Mr. Michael Owens as Representative for the School District of Palm Beach County on the Bicycle-Trailways-Pedestrian Advisory Committee (BTPAC) through April 2023.
 - c. Ms. Marie Dorismond as Representative for the Florida Department of Transportation (FDOT) on the Transportation Disadvantaged Local Coordinating Board through March 2023.

J. General Public Comments

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items. Please complete and submit an online comment card available at www.PalmBeachTPA.org/comment in advance of the meeting or during the meeting prior to the appropriate agenda item. All comments will be read into the record by TPA staff. General comments will be read prior to the first action item. Public comments on specific agenda items will be read following the presentation of the item to the TPA Governing Board. No public comments will be received through the virtual meeting platform or by other means.

2. **ACTION ITEMS**

There are no action items on this agenda.

3. **INFORMATION ITEMS**

A. City of West Palm Beach Lawsuit against the TPA regarding State Road 7

The City of West Palm Beach filed a Complaint for Declaratory Judgment and Injunctive Relief against the TPA on March 23, 2020 regarding its action to amend the State Road 7 projects into the 2045 Long Range Transportation Plan on February 20, 2020. A copy of the Complaint is attached. TPA General Counsel will summarize the complaint and provide a schedule of upcoming events related to the litigation.

B. Florida Transportation Plan Update

The Florida Department of Transportation (FDOT) will present on the Florida Transportation Plan (FTP) 2020 update. The FTP sets the long-range vision for Florida's transportation future and guides transportation decision making by providing policy guidance and a framework for allocating the state and federal transportation funds which flow through FDOT's 5-year Work Program. For more information, visit www.floridatransportationplan.com. The draft presentation and a flyer indicating ways to participate in the FTP update are attached.

- C. I-95 at Lantana Road - Project Development & Environment (PD&E) Study
 FDOT staff will present the PD&E study for interchange improvements at I-95 and Lantana Road. The primary purpose of the project is to enhance overall traffic operations and safety at the existing interchange of I-95 and Lantana Road by providing improvements that will address the existing congestion and accommodate future travel demand at the interchange. The draft presentation is attached. For more information, visit www.FDOT.gov/projects/95lantana.
- D. Fiscal Year (FY) 2021-2022 Unified Planning Work Program (UPWP)
 TPA staff will present the attached draft FY 2021-2022 UPWP, the 2-year business plan and budget for the agency covering a period from July 1, 2020 to June 30, 2022. The UPWP serves as the TPA's application for federal planning funds and includes a description of the planning work, deliverables, timeframes, and source and amount of funding requested. Final adoption is scheduled for May 21, 2020.
- E. Partner Agency Updates
 Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. ADMINISTRATIVE ITEMS

- A. Special TPA Reports
 - 1. FHWA/FTA Transit Peer Exchange Summary Report for the event held on January 17, 2020. This report highlights the experiences, successes, challenges, and lessons learned of two national peer agencies (Capital Metro and Valley Metro) and four local peer agencies (Broward County Transit, Central Florida Regional Transportation Authority [LYNX], Jacksonville Transportation Authority, and Pinellas Suncoast Transit Authority) on implementing enhanced transit in regions that previously did not have it.
 - 2. Pursuant to Section 4.C of the TPA's Procurement Policy, Emergency Purchases approved by the Executive Director and exceeding \$25,000 shall be presented to the TPA Governing Board at the next TPA Board Meeting. On March 18, 2020, the TPA Executive Director signed the attached Interlocal Agreement with the Broward MPO to allow existing and new TPA staff to utilize their health and welfare insurance plans. A summary of the fiscal implications is also attached.
- B. Routine TPA Reports
 - 1. Fiscal Reports for FY 19 Q4, FY 20 Q1 and FY 20 Q2
 - 2. Public Involvement Activity Reports for January, February and March 2020
- C. Next Meeting - **May 21, 2020**
- D. Adjournment

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-725-0813 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



TPA GOVERNING BOARD MEMBERS

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City of Belle Glade
Alternate: Michael C. Martin, Commissioner

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City of Boca Raton
Alternate: Deputy Mayor Jeremy Rodgers

Andy Thomson, Council Member
City of Boca Raton
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Alternate: Christina L. Romelus, Commissioner

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City of Delray Beach

Joel Flores, Mayor
City of Greenacres
Alternate: Peter Noble, Councilman

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Town of Jupiter

Pam Triolo, Mayor
City of Lake Worth Beach
*Alternates: Scott Maxwell, Vice Mayor Pro Tem
& Andy Amoroso, Vice Mayor*

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Alternate: Doug Gunther, Council Member

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Alternate: Katherine Waldron, Commissioner

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Alternate: Douglas Lawson, Councilman

Michael J. Napoleone, Vice Mayor
Village of Wellington
Alternate: John T. McGovern, Councilman

Cory Neering, Commissioner
City of West Palm Beach

Joseph Peduzzi, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Christina Lambert, Commissioner

Gerry O'Reilly, District 4 Secretary
Florida Department of Transportation
Non-Voting Advisory Member