



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)  
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: **Wednesday, July 29, 2020**  
TIME: **2:00 p.m.**  
PLACE: **301 Datura Street | West Palm Beach, FL 33401**

Please note that due to COVID-19, there will be limited opportunity to attend this meeting in person. Visitors attending the meeting in person must wear face masks, maintain proper hand hygiene, and conduct themselves in a manner to promote a distance of 6-feet from others. Visitors may not enter the TPA workplace if, in the previous 14 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19. Visitors may be asked to submit to a touch-free body temperature scan to verify absence of fever.

However, the TPA is also conducting this meeting virtually. You can join the virtual meeting by installing the Zoom app and entering the webinar ID and password below:

Webinar ID: 824-7909-5611  
Meeting Password: 046194

Alternatively, you can join via web browser at [PalmBeachTPA.org/LCB29JUL2020](https://PalmBeachTPA.org/LCB29JUL2020)

Finally, you can join the meeting by phone by dialing 1-646-558-8656 and then entering the webinar ID and password above when prompted. If participating by phone, you will need to follow along with the agenda packet available for download at [PalmBeachTPA.org/LCB](https://PalmBeachTPA.org/LCB).

For assistance attending the virtual meeting, please contact:  
Malissa Booth at 561-725-0813 or [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org)

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**1. REGULAR ITEMS**

- A. Pledge of Allegiance
- B. Roll Call
- C. MOTION TO ADOPT Agenda for July 29, 2020
- D. MOTION TO APPROVE Minutes for May 13, 2020
- E. Comments from the Chair
- F. LCB Liaison Report
- G. New Member Introductions
- H. General Public Comments

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items in one of three ways. First, written documents,

comments and/or questions may be submitted at [PalmBeachTPA.org/LCB-comment](http://PalmBeachTPA.org/LCB-comment) at any time prior to the commencement of the relevant agenda item. All comments will be read into the record by TPA staff and any documents submitted will be a part of the meeting record. Second, a verbal comment may be issued during the meeting by using the Zoom platform, requesting to be recognized using the raise hand feature, and waiting to be recognized by the Chair. Third, an in-person visitor may submit a comment card available at the welcome table. Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

## 2. ACTION ITEMS

### A. MOTION TO ADOPT the Fiscal Year (FY) 21 LCB By-Laws

The Florida Commission for Transportation Disadvantaged (CTD) requires the LCB By-Laws be updated and presented annually for approval. The draft By-Laws are attached.

### B. MOTION TO ADOPT the FY 21 Grievance Procedures

The Florida CTD requires the LCB Grievance Procedures be updated and adopted annually and with a minimum commitment of three (3) LCB voting members to serve on the LCB Grievance Subcommittee. The draft Grievance Procedures are attached.

## 3. INFORMATION ITEMS

### A. LCB Member Training

TPA staff will provide an overview of LCB member roles and responsibilities. The presentation is attached.

### B. Community Transportation Coordinator (CTC) 2018-19 Compliance Monitoring Report

Palm Tran staff will present the results of the attached 2018-19 Compliance Monitoring Report. The report is attached.

### C. CTC Update

Palm Tran staff will provide an update. The presentation is attached.

### D. Partner Agency Updates

Staff from South Florida Regional Transportation Authority, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the TD LCB.

## 4. ADMINISTRATIVE ITEMS

### A. Member Comments

### B. Next Meeting - **October 28, 2020**

### C. Adjournment

**Purpose of TD LCB:** The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with state dollars. This service is not mandated by Federal Law.

# TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEMBERS

## CHAIR

**Steven Grant, Mayor**  
City of Boynton Beach

**Milory Senat**  
Agency for Persons with Disabilities  
*Alternate: Mary Edwards*

**Nancy Yarnell**  
Area Agency on Aging

**Tomas Boiton**  
Citizen Advocate

**Tekesha Saffold**  
Citizen Advocate/User

**Elisa Cramer**  
Department of Children and Family Services

**Maria Hernandez**  
Florida Agency for Health Care Administration  
*Alternate: Marielisa Amador*

**Marie Dorismond**  
Florida Department of Transportation  
*Alternate: Paula Scott*

**Angela Choice**  
Florida Department of Veterans Affairs

## VICE CHAIR

**David Rafaidus**  
Palm Beach County Community Action  
Department of Community Services

**Jeanie Chrisman**  
Private Transportation Industry

**Robyn Manuel**  
Florida Division of Vocational Rehabilitation

**Merlene Ramnon**  
Local Medical Community

**Laura Schultze**  
Public Education  
School District of Palm Beach County

**Robert Goodman**  
Representative for the Disabled

**Angie Morlok**  
Representative for the Elderly

**Elisa DeGoias**  
Workforce Development Board

**Clinton Forbes**  
Palm Tran (Mass/Public Transit Industry)  
*Alternate: Chad Hockman*  
COMMUNITY TRANSPORTATION COORDINATOR

### NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0813 or send email to [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org) at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.