



## TPA GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, SEPTEMBER 19, 2019  
TIME: 9:00 a.m.  
PLACE: Spanish River Library  
1501 Spanish River Boulevard, Boca Raton, FL 33431

*Transportation facilities and services around the Board meeting location are provided on page 5.*

---

### 1. REGULAR ITEMS

- A. Prayer
- B. Pledge of Allegiance
- C. Roll Call
- D. MOTION TO ADOPT Agenda for September 19, 2019
- E. MOTION TO APPROVE Minutes for July 18, 2019
- F. Comments from the Chair and Member Comments
- G. Executive Director's Report
- H. MOTION TO ADOPT/APPROVE Consent Agenda Items
  - 1. Appointment of Mr. Richard Pereira as the Representative and Ms. Cynthia Fuentes as the Alternate for the City of Delray Beach on the Technical Advisory Committee (TAC). A summary of qualifications is attached.
  - 2. Appointment of Mr. Brian Ruscher as the Representative and Ms. Amy Alvarez as the Alternate for the City of Delray Beach on the Bicycle Trailways Pedestrian Advisory Committee (BTPAC). A summary of qualifications is attached.
  - 3. Revisions to the Citizens Advisory Committee (CAC) by-laws to obtain reaffirmation of a CAC member after a period of absences.
  - 4. The attached Resolution approving enrollment of TPA employees in the Florida Retirement System.
  - 5. The attached Resolution amending Section 4.E, Public Agency Purchases, of the TPA Procurement Policy.
  - 6. The attached Resolution approving an amendment to Public Transportation Grant Agreement G1726 to add Federal Fiscal Year 2020 planning funds.
  - 7. The attached Resolution approving the Transportation Performance Measures Consensus Planning Document.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the TPA Governing Board. Please complete a comment card, which is available at the welcome table, and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ADOPT a Resolution approving vacation accrual rates and leave balances for TPA personnel that transition to the independent agency

The attached resolution approves two exceptions to Section 2.4 of the TPA's Personnel Handbook only for TPA personnel that transition to the independent agency:

1. Approves inclusion of years of service with Palm Beach County in the determination of vacation leave accrual rate; and
2. Approves an initial Sick Leave balance of the lesser of the employee's Sick Leave balance at the time of termination of County employment or 480 hours.

The TPA Transition Steering Committee recommended adoption unanimously.

B. MOTION TO APPROVE the Executive Director Employment Agreement

The attached comparison table summarizes existing Florida MPO Director Compensation levels and includes both existing Palm Beach TPA director compensation as a County employee and proposed compensation as a TPA employee. The draft employment agreement is also attached.

The TPA Transition Steering Committee recommended approval unanimously.

C. MOTION TO ADOPT Amendment #1 to the TPA's FY 20-24 Transportation Improvement Program (TIP)

The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 20-24 TIP to include the FY 19 Roll Forward projects, which are included in the FDOT Report available at [PalmBeachTPA.org/TIP](http://PalmBeachTPA.org/TIP). These projects were funded in FY 19 but not encumbered as programmed, so the remaining funds are being rolled forward into FY 20. The Roll Forward changes to FY 20 are provided in the attached summary table. A roll call vote is required.

TAC: Recommended adoption 16-1 with the West Palm Beach Representative dissenting due to inclusion of SR 7 right-of-way and mitigation funding

CAC/BTPAC: Recommended adoption unanimously

D. MOTION TO ADOPT Amendment #2 to the TPA's FY 20-24 TIP

The South Florida Regional Transportation Authority (SFRTA) has requested the transfer of \$8.5M in SU funds from the Second Tri-Rail Station in Boca Raton project (FM# 4304582) to the Tri-Rail Northern Layover Maintenance Facility project (FM# 4297671). The requested amendment is shown in strikethrough/underline format to highlight the changes from the adopted TIP in the attachment. The SFRTA request letter and a letter of support from the City of Boca Raton are also attached. A roll call vote is required.

TAC/CAC/BTPAC: Recommended adoption unanimously

- E. MOTION TO ADOPT a Resolution Updating the Long Range Transportation Plan (LRTP) Goals, Objectives and Targets

The TPA Board directed staff to evaluate additional objectives related to miles of 8-ft pathways and desired vertical clearance at bridges, and to review and recommend modifications to the TPA-adopted targets for National Highway System bridge condition and travel time reliability. Additionally, federal regulations mandate that the TPA include transit asset management objectives and targets for Tri-Rail. TPA staff will present the recommended updates to the LRTP Goals and Objectives. The draft resolution and supporting justification are attached. A roll call vote is required.

TAC/CAC: Recommended adoption unanimously

BTPAC: Recommended adoption 8-2 with County Planning and Engineering Representatives dissenting to allow for additional collaboration, but County Environmental Resource Management and Parks and Rec Representatives supporting.

### 3. INFORMATION ITEMS

- A. LRTP Scenario and Implementation Plan

TPA staff will review the attached draft Scenario and Implementation Plan, including a section on Monitoring. The Scenario Plan identifies a menu of potential actions and associated outcomes that would provide more flexibility to implement the LRTP. However, the Scenario Plan is not a commitment of the TPA or any local governments to perform any of the actions. The Implementation Plan is a summary of the steps the TPA will take to implement the Cost Feasible Plan. The Monitoring section commits the TPA to providing an annual progress report.

- B. I-95 at Central Boulevard Interchange

FDOT staff and consultants will present the preferred alternative in the Project Development and Environment (PD&E) Study for the interchange at I-95 and Central Boulevard. The presentation will include location, typical sections, and timeline. There is no backup for this item.

BTPAC: Recommended endorsement with suggested modifications to provide separated bicycle facilities or shared-use pathways with landscaping between the vehicle lanes and non-motorized users, to incorporate decorative design elements on the bridge, and to include pedestrian lighting and street trees, and terraced retaining walls.

- C. Transit Shelter Design Guide

TPA staff will present a Transit Shelter Design Guide that was developed by the TPA to serve as a resource for Palm Tran and local municipalities to reference when designing new transit shelters. The guide includes a summary of existing Palm Tran shelter conditions and national best practices for transit shelter design. The Guide is available at [PalmBeachTPA.org/Transit](http://PalmBeachTPA.org/Transit).

- D. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. **ADMINISTRATIVE ITEMS**

A. Correspondence

1. Letter from the FHWA/FTA certifying the TPA for compliance with 23 CFR 450 through August 2023

B. Special TPA Reports

1. Subsidy Award Report for the GIS Expo

C. Routine TPA Reports

1. Public Involvement Activity Report for July and August

D. Next Meeting - **October 17, 2019 in Palm Beach Gardens**

Palm Beach Gardens City Hall, 10500 N Military Trail, Palm Beach Gardens, FL 33410

E. Adjournment

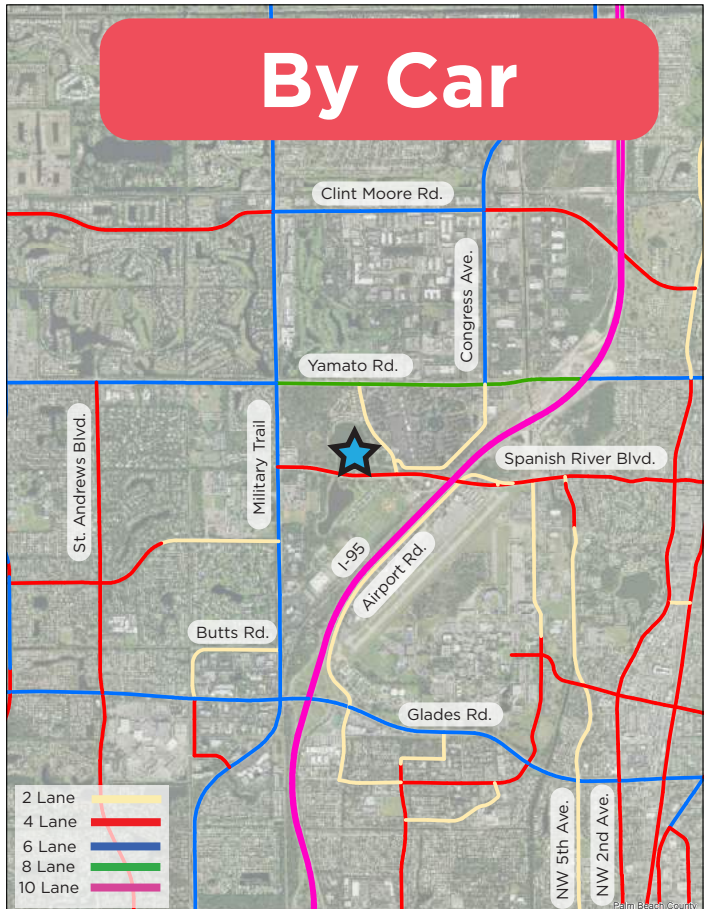
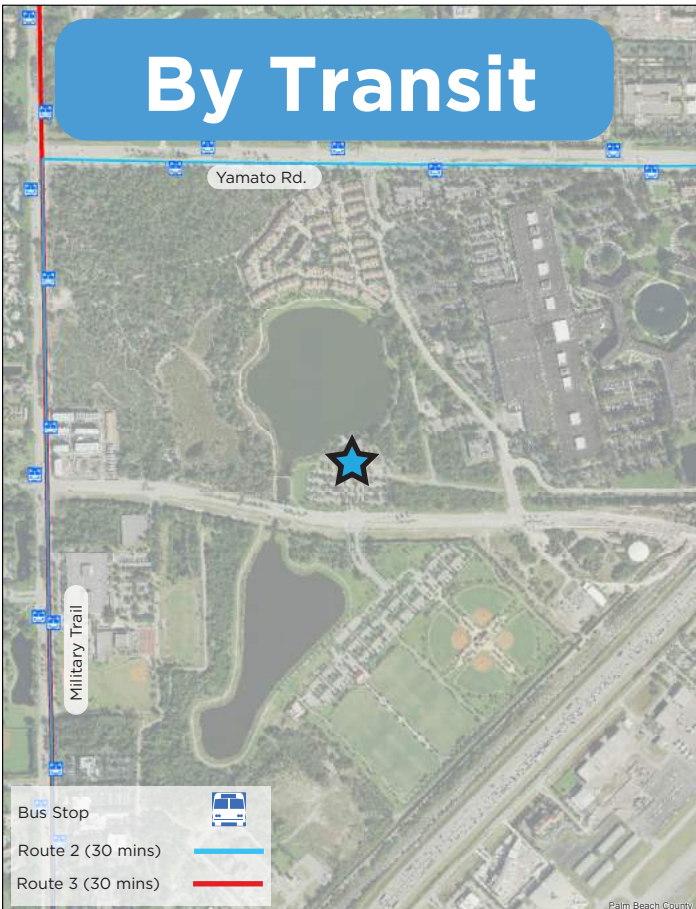
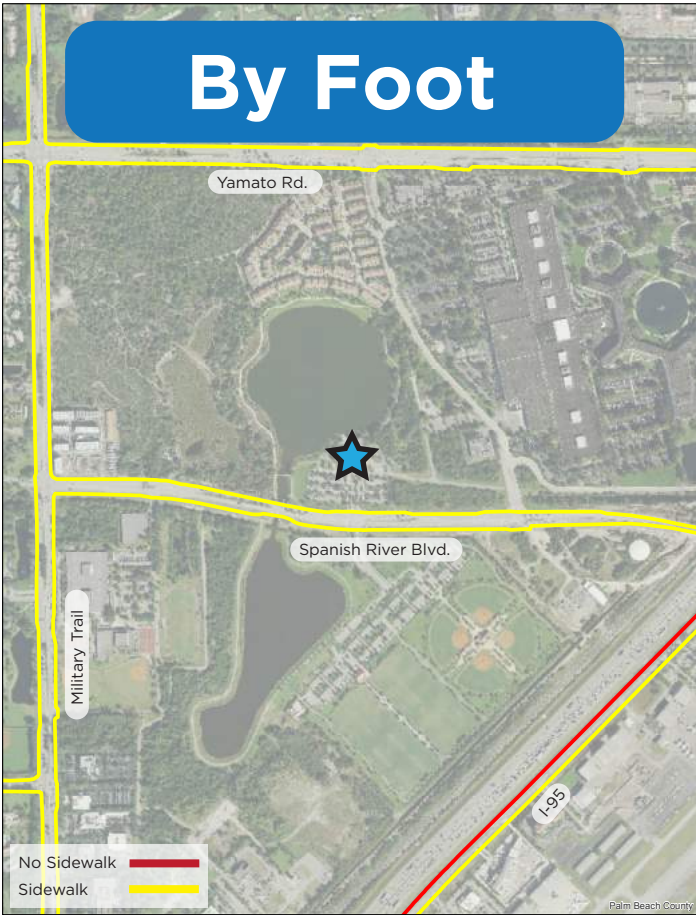
**NOTICE**

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org) at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.







## TPA GOVERNING BOARD MEMBERS

### CHAIR

**Hal Valeché, Commissioner**  
Palm Beach County

**Steve B. Wilson, Mayor**  
City of Belle Glade  
*Alternate: Michael C. Martin, Commissioner*

**Scott Singer, Mayor**  
City of Boca Raton  
*Alternate: Deputy Mayor Jeremy Rodgers*

**Andy Thomson, Council Member**  
City of Boca Raton  
*Alternate: Monica Mayotte, Council Member*

**Steven B. Grant, Mayor**  
City of Boynton Beach  
*Alternate: Christina L. Romelus, Commissioner*

**Shelly Petrolia, Mayor**  
City of Delray Beach  
*Alternate: Bill Bathurst, Deputy Vice Mayor*

**Joel Flores, Mayor**  
City of Greenacres  
*Alternate: Peter Noble, Councilman*

**Jim Kuretski, Vice Mayor**  
Town of Jupiter  
*Alternate: Wayne Posner, Council Member*

**Pam Triolo, Mayor**  
City of Lake Worth Beach  
*Alternates: Scott Maxwell, Vice Mayor Pro Tem  
& Andy Amoroso, Vice Mayor*

**Joni Brinkman, Vice Mayor**  
Village of Palm Springs  
*Alternate: Doug Gunther, Council Member*

**Joseph Anderson, Commissioner**  
Port of Palm Beach  
*Alternate: Katherine Waldron, Commissioner*

### VICE CHAIR

**Maria Marino, Councilmember**  
City of Palm Beach Gardens  
*Alternate: Carl Woods, Councilmember*

**Mary Lou Berger, Commissioner**  
Palm Beach County

**Melissa McKinlay, Commissioner**  
Palm Beach County

**Robert S. Weinroth, Commissioner**  
Palm Beach County

**Gregg K. Weiss, Commissioner**  
Palm Beach County

*Palm Beach County Alternates:*  
Mack Bernard, Mayor  
Dave Kerner, Vice Mayor

**Shirley Lanier, Councilwoman**  
City of Riviera Beach

**Fred Pinto, Mayor**  
Village of Royal Palm Beach  
*Alternate: Jeff Hmara, Councilman*

**Michael J. Napoleone, Vice Mayor**  
Village of Wellington  
*Alternate: John T. McGovern, Councilman*

**Cory Neering, Commissioner**  
City of West Palm Beach

**Joseph Peduzzi, Commissioner**  
City of West Palm Beach

*West Palm Beach Alternate:*  
Christina Lambert, Commissioner

**Gerry O'Reilly, District 4 Secretary**  
Florida Department of Transportation  
Non-Voting Advisory Member