



## BICYCLE TRAILWAYS PEDESTRIAN ADVISORY COMMITTEE (BTPAC) AGENDA

DATE: Thursday, September 12, 2019  
TIME: 9:07 a.m.  
PLACE: Vista Center 4<sup>th</sup> Floor Conference Room 4E-12  
2300 North Jog Road  
West Palm Beach, FL 33411

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### 1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for September 12, 2019
- C. MOTION TO APPROVE Minutes for July 11, 2019
- D. Comments from the Chair
- E. BTPAC Liaison's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

### 2. ACTION ITEMS

- A. MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA's FY 20-24 Transportation Improvement Program (TIP)

The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 20-24 TIP to include the FY 19 Roll Forward projects, which are included in the FDOT Report available at [PalmBeachTPA.org/TIP](http://PalmBeachTPA.org/TIP). These projects were funded in FY 19 but not encumbered as programmed so the remaining funds are being rolled forward into FY 20. The Roll Forward changes to FY 20 are provided in the attached summary table.

- B. MOTION TO RECOMMEND ADOPTION of Amendment #2 to the TPA's FY 20-24 TIP

The South Florida Regional Transportation Authority (SFRTA) has requested the transfer of \$8.5M in SU funds from the Second Tri-Rail Station in Boca Raton project (FM# 4304582) to the Tri-Rail Northern Layover Maintenance Facility project (FM# 4297671). The requested amendment is shown in strikethrough/underline format to highlight the changes from the adopted TIP in the attachment. The SFRTA request letter and a letter of support from the City of Boca Raton are also attached.

C. MOTION TO RECOMMEND ENDORSEMENT of 2020 Transportation Alternatives (TA) Program Scoring

On August 8, 2019, the TPA held a BTPAC Workshop to review the draft 2020 TA Program Scoring System and to recommend modifications. TPA staff are recommending endorsement of the attached 2020 TA scoring system that implements recommendations from the workshop that are consistent with the TPA's adopted vision, goals and objectives. Additional recommendations from the workshop that are not consistent with the TPA's adopted vision, goals and objectives are also shown in the attachment along with an explanation of why these recommendations are not included, including a request to create a separate scoring system for greenway projects.

D. MOTION TO RECOMMEND ENDORSEMENT of the Florida Transportation Performance Measures Consensus Planning Document

Federal regulations mandate documentation of the collaborative process used to collect transportation performance data, select targets, report target values and monitor progress toward the achievement of selected targets. The Metropolitan Planning Organization Advisory Council (MPOAC), an agency comprised of all 27 Florida MPOs, and FDOT worked together to create the attached document that outlines roles and responsibilities to comply with federal regulations. The TPA is required to formally adopt the agreement.

E. MOTION TO RECOMMEND ENDORSEMENT of Additional Long Range Transportation Plan (LRTP) Goals, Objectives and Targets

TPA staff was directed to evaluate additional objectives related to miles of 8-ft pathways and desired vertical clearance at bridges, and to review and recommend modifications to the TPA-adopted targets for National Highway System bridge condition and travel time reliability. Additionally, federal regulations mandate that the TPA include transit asset management objectives and targets for Tri-Rail. TPA staff will present the attached findings and recommended modifications to the LRTP Goals and Objectives.

3. INFORMATION ITEMS

A. LRTP Scenario and Implementation Plan

TPA staff will review the attached draft Scenario and Implementation Plan, including a section on Monitoring.

B. I-95 at Central Boulevard Interchange

FDOT staff and consultants will present the preferred alternative in the Project Development and Environment (PD&E) Study for the interchange at I-95 and Central Boulevard. The presentation will include location, typical sections, and timeline. There is no backup for this item.

C. Transit Shelter Design Guide

TPA staff will present a Transit Shelter Design Guide that was developed by the TPA to serve as a resource for Palm Tran and local municipalities to reference when designing new transit shelters. The guide includes a summary of existing Palm Tran shelter conditions and national best practices for transit shelter design. The Guide is available at [PalmBeachTPA.org/Transit](http://PalmBeachTPA.org/Transit).

4. ADMINISTRATIVE ITEMS
  - A. Member Comments
  - B. Summary Points from the July 18, 2019 Governing Board Meeting
  - C. Next Meeting - **October 3, 2019**
  - D. Adjournment

**NOTICE**

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org) at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



MINUTES OF THE  
BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC)  
Thursday, September 12, 2019 9:07 a.m.

Vista Center 4<sup>th</sup> Floor Conference Room 4E-12  
2300 North Jog Road  
West Palm Beach, Florida

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*PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at [www.PalmBeachTPA.org/BTPAC](http://www.PalmBeachTPA.org/BTPAC)*

**1. REGULAR ITEMS**

VICE CHAIR called the meeting to order at 9:09 a.m.

**1.A. Roll Call**

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

**1.B. ADOPTED: Agenda for September 12, 2019**

Mr. Khurshid Mohyuddin, Palm Beach County Planning, requested for the removal of any items related to the TPA's 2045 Long Range Transportation Plan (LRTP) as the County has concerns. He noted during the Technical Advisory Committee (TAC) meeting held on September 10 there were amendments to item 2.D. He requested for item 3.A to be postponed due to ongoing coordination between the County and TPA staff.

MR. ERIK FERGUSON inquired if on item 3.B the committee would like to make an endorsement of the typical sections or lanes.

VICE CHAIR MATTHEWS stated a motion can be made following the item's presentation.

MS. SALLY CHANNON inquired on the timeline for the LRTP as it relates to item 2.E to better understand Mr. Mohyuddin's concerns.

Ms. Amy Alvarez joined the meeting at 9:13 a.m.

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, stated the performance measures were already in the previously adopted goals and objectives. He stated item 2.E includes additions for transit asset management as required by Federal regulations and a few additional performance measures requested by the Board.

Mr. Fadi Nassar joined the meeting at 9:14 a.m.

Mr. Michael Owens joined the meeting at 9:17 a.m.

A discussion ensued on the LRTP set for adoption in October 2019 and the County's concerns and need for further coordination.

Mr. Mohyuddin noted he may not be present during item 2.D and requested the BTPAC to make a motion consistent with the TAC's to maintain the current levels for Percent of reliable person-miles traveled on the Interstate (85%) and Percent of reliable person-miles traveled on the non-Interstate NHS for 2-year and 4-year (93%).

**MOTION to adopt the Agenda. Motion by Mr. Erik Ferguson, seconded by Ms. Stephanie Thoburn and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

Y = Yes N = No A = Absent ABST = Abstain

**1.C. APPROVED: Minutes of July 11, 2019**

MR. FADI NASSAR requested a revision to his comments listed on page 4 to state: "whatever is proposed needs to have rational analysis to back it up."

**MOTION to approve the revised Minutes. Motion by Mr. Fadi Nassar, seconded by Mr. Michael Owens and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

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**1.D. Comments from the Chair**

VICE CHAIR MATTHEWS noted October is Walk to School month.

**1.E. BTPAC Liaison’s Report**

MS. VALERIE NEILSON, TPA Deputy Director of Multimodal Development, reviewed the following from the Liaison’s Report:

- The next TPA Governing Board Meeting will be held on Thursday, September 19 at 9:00 a.m. at the Spanish River Library, 1501 Spanish River Boulevard, Boca Raton, FL 33431.
- A free Safe Routes to School (SRTS) Community "Train the Trainer" Workshop will be held on Saturday, September 21 from 8:30 a.m. to 2:30 p.m. at the DeVos-Blum Family YMCA, 9600 South Military Trail, Boynton Beach, FL 33436. More information is available by contacting Megan Archer at [marcher@ymcaspb.org](mailto:marcher@ymcaspb.org). Registration is available at [www.eventbrite.com/e/safe-routes-to-school-community-train-the-trainer-workshop-tickets-70495418695](http://www.eventbrite.com/e/safe-routes-to-school-community-train-the-trainer-workshop-tickets-70495418695)
- National Walk to School Day is October 2, 2019. Committee members were encouraged participate as well as getting their local schools to celebrate and register at [www.WalkBikeToSchool.org](http://www.WalkBikeToSchool.org)
- The State of Florida will celebrate its second annual statewide Mobility Week from October 25 through November 1, 2019 to bring attention to safe multimodal transportation choices. During Mobility Week, cities, counties, and transportation partner agencies host events to promote transportation choices, highlight transportation achievements, and roll out new initiatives or policies. More information is available at [www.fdot.gov/projects/mobilityweek.shtm](http://www.fdot.gov/projects/mobilityweek.shtm).

- The Florida Department of Transportation (FDOT) offers local enforcement agencies funding contracts for High Visibility Enforcement (HVE) to improve the safety of pedestrians and bicyclists. Applications are accepted on a rolling basis. More information is available at [www.AlertTodayFlorida.com/HVE/](http://www.AlertTodayFlorida.com/HVE/).
- Save the Date for the 2020 Safe Streets Summit that will be held on the afternoon of Thursday, February 6 (mobile workshops) and all day Friday, February 7 (conference) at the Fort Lauderdale Marriott Harbor Beach Resort & Spa, 3030 Holiday Drive, Fort Lauderdale, FL 33316. More information is available at [www.SafeStreetsSummit.org](http://www.SafeStreetsSummit.org).
- Committee members were encouraged to recommend a new member to the Bicycle Trailways Pedestrian Advisory Committee (BTPAC) who can represent the disabled community and is aware of the challenges commonly faced by mobility-impaired transportation system users.
- Information about upcoming conferences relevant to transportation planning is available at [www.PalmBeachTPA.org/Conferences](http://www.PalmBeachTPA.org/Conferences).

**1.F. General Public Comments and Public Comments on Action Items**

There were no general public comments received.

**2. ACTION ITEMS**

**2.A. RECOMMENDED ADOPTION: Amendment #1 to the TPA’s FY 20-24 Transportation Improvement Program (TIP)**

MR. GREGORY GABRIEL, TPA Transportation Planner, presented an amendment to the FY 20-24 TIP that was requested by FDOT to include the FY 19 Roll Forward projects. He noted these are projects that were funded in FY 19 but not encumbered as programmed, so the remaining funds are being rolled forward in FY 20. He briefly reviewed the FDOT Report available at [www.PalmBeachTPA.org/TIP](http://www.PalmBeachTPA.org/TIP).

MS. CHANNON inquired why the funds were not obligated in FY 19.

MR. UHLIR noted it depends on the project but some are being rolled forward because not all of the money has been spent in the current phase. He provided further clarification on specific projects.

A discussion ensued on formal funds from the Federal Transit Administration (FTA) and flexing funds from the Federal Highway Administration (FHWA) to FTA.

**MOTION to recommend adoption of Amendment #2 to the TPA’s FY 20-24 TIP. Motion by Ms. Stephanie Thoburn, seconded by Ms. Olga Prieto and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

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**2.B. RECOMMENDED ADOPTION: Amendment #2 to the TPA’s FY 20-24 TIP**

MR. GABRIEL presented a second amendment to the FY 20-24 TIP that was requested by the South Florida Regional Transportation Authority (SFRTA) to transfer \$8.5M in SU funds from the Second Tri-Rail Station in Boca Raton project (FM# 4304582) to the Tri-Rail Northern Layover Maintenance Facility project (FM# 4297671).

A discussion ensued on the project specific delays for the Boca II station.

**MOTION to recommend adoption of Amendment #2 to the TPA's FY 20-24 TIP. Motion by Ms. Stephanie Thoburn, seconded by Ms. Olga Prieto and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

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## 2.C. **RECOMMENDED ENDORSEMENT:** of 2020 Transportation Alternatives (TA) Program Scoring

MS. NEILSON stated on August 8, 2019, the TPA held a BTPAC Workshop to review the draft 2020 TA Program Scoring System and to recommend modifications. She reviewed the staff recommended endorsements of the 2020 TA scoring system, including recommendations from the workshop consistent with the TPA's adopted vision, goals and objectives.

A discussion ensued on the change to Item 4 in regards to school attendance boundaries.

MS. CHANNON expressed concerns on Item 11's limit to within 1 mile. She suggested it be modified to state if a pedestrian project to be within one (1) mile and a bicycle project to be within three (3) miles.

A discussion ensued on the requested modification to Item 11.

MS. NEILSON reviewed additional recommendations that are not consistent with the TPA's adopted vision, goals and objectives, along with an explanation of why these recommendations were not included, including a request to create a separate scoring system for greenway projects.

MR. MICHAEL HOWE inquired if the Governing Board understood when the TA scoring system was revised a few years ago that it is designed to hinder the greenway project scoring. He wasn't sure if this decision to change was administrative or direction given by the Governing Board.

MS. NEILSON stated the Governing Board adopted the TPA's Mission, Vision, Goals, Objectives, Targets and TA Program scoring that guides the objective scoring process. She noted it was not explicitly explained to the Governing Board that this new scoring system would give less priority to greenway projects. She explained the objective scoring system gives priority to projects that advance the TPA's performance measures. She noted the BTPAC is able to recommend re-prioritization of TA project applications, regardless of score, and the BTPAC's ranked order of TA project applications is presented to the Governing Board along with objective score for their consideration and adoption.

A discussion ensued on the change to the scoring sheet and the BTPAC's opportunity to re-rank TA project applications before presenting to the Governing Board.

MS. CHANNON requested for the establishment of an ad hoc committee to develop a separate scoring system for greenway projects.

Further discussion ensued about scoring modifications.

MOTION to recommend endorsement of 2020 TA Program Scoring with a request to modify Item 3 to state “Project improves non-motorized facilities interchange, signalized intersections, bridge, or railroad crossing.”; and Item 11 to state “Pedestrian projects within 1 mile, bicycle or shared-use path projects within 3 miles of and provides a connection to a shopping center or recreational center or park.” Motion by Ms. Sally Channon, seconded by Mr. Erik Ferguson and carried 9-1 with dissention from Mr. Michael Howe.

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	N	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

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A discussion ensued on establishing an ad hoc committee to review a greenway scoring system.

MR. UHREN stated the scoring system is based on the adopted Goals, Objectives and Targets and if the BTPAC is not in agreement with what is being proposed then the Goals, Objectives and Targets need to be adjusted versus the scoring system. He explained if the BTPAC recommends an outcome that conflicts with the adopted Goals, Objectives and Targets, then the TPA staff will recommend against it to the Governing Board.

MS. CHANNON stated the BTPAC understands the TPA staff’s position and the BTPAC had requested for an ad hoc committee previously.

A discussion ensued on the merits and limitations of establishing a separate greenway scoring sheet and the benefits of the ad hoc committee.

There was a consensus for the ad hoc committee to be comprised of Vice Chair Jean Matthews, Ms. Sally Channon, Mr. David Wiloch, Mr. Michael Howe, and Mr. Brian Rusher.

MOTION to establish an ad hoc committee to assess greenway scoring. Motion by Mr. Michael Howe, seconded by Ms. Sally Channon and carried 9-1 with dissention from Ms. Stephanie Thoburn.

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	N

Y = Yes N = No A = Absent ABST = Abstain

**2.D. RECOMMENDED ENDORSEMENT: Florida Transportation Performance Measures Consensus Planning Document**

MR. UHLIR stated Federal regulations mandate documentation of the collaborative process used to collect transportation performance data, select targets, report target values and monitor progress toward the achievement of selected targets. He stated the Metropolitan Planning Organization Advisory Council (MPOAC), an agency comprised of all 27 Florida MPOs, and FDOT worked together to create the document included in the agenda packet that outlines roles and responsibilities to comply with federal regulations. He noted the TPA is required to formally adopt the agreement.

A brief discussion ensued on the federal regulations.



**MOTION to recommend endorsement of the Florida Transportation Performance Measures Consensus Planning Document. Motion by Ms. Olga Prieto, seconded by Mr. Michael Owens and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

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**2.E. RECOMMENDED ENDORSEMENT: of Additional Long Range Transportation Plan (LRTP) Goals, Objectives and Targets**

MR. UHLIR stated at the March 2019 TPA Governing Board meeting, staff was directed to evaluate additional objectives related to miles of 8-ft pathways and desired vertical clearance at bridges, and to review and recommend modifications to the TPA-adopted targets for National Highway System (NHS) bridge condition and travel time reliability. He noted that Federal regulations mandate the TPA include transit asset management objectives and targets for Tri-Rail. He reviewed the findings and recommended modifications included in the agenda backup. He noted staff was recommending adoption of the Tri-Rail Transit Asset Management targets, local bridge condition target of <5% bridge deck area in poor condition, and an additional target for 8-9 foot paved pathways.

A discussion ensued on the bridge vertical clearance potential performance measure.

VICE CHAIR MATTHEWS and MR. FERUSON provided details on recommended vertical clearance design standards, which were six feet and twelve feet seem to be common standards on some of the smaller bridges.

MR. UHLIR stated he would follow up with Vice Chair Matthews and Mr. Ferguson after the meeting to find out how to gather more information.

A discussion ensued on the system performance travel time for the NHS.

MR. UHLIR restated the TAC motion regarding this performance measure. More discussion ensued regarding NHS roadways in urbanized areas, and what this measure meant towards different types of roadway improvements.

**MOTION to recommend endorsement of Additional LRTP Goals, Objectives and Targets. Motion by Ms. Sally Channon, seconded by Mr. Michael Owens and carried 8-2 with dissention from Mr. Michael Howe and Mr. Fadi Nassar.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	N	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	N	Thoburn	Y

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VICE CHAIR MATTHEWS requested a motion to allow the presenters for Information Item 3.B to leave the meeting.

**MOTION to reorder the agenda to move Information Item 3.B to be heard next. Motion by Mr. Erik Ferguson, seconded by Mr. Fadi Nassar and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

Y = Yes N = No A = Absent ABST = Abstain

### 3. INFORMATION ITEMS

#### 3.B. **DISCUSSED:** I-95 at Central Boulevard Interchange

MR. DOUG GREEN, FDOT Consultant from RS&H, presented on the I-95 at Central Boulevard Interchange Project Development and Environment (PD&E) Study's preferred alternative. He reviewed the project objectives, schedule, roadway and bridge typical sections, turn movements and proposed types of retaining walls. He noted a public information workshop would be held on November 14, 2019 at the City of Palm Beach Gardens' City Hall.

A discussion ensued on the crosswalk specifics, shared use pathway options, landscaping along the project and in the median, and options for bicyclists.

MR. FERGUSON inquired about the project budget and suggested for the design to be revisited to be consistent with best practices, such as FHWA's Bikeway Selection Guide.

MR. GREEN noted the budget was \$16M.

The committee reviewed the comments provided from the July 7, 2016 BTPAC meeting to confirm that the comments were incorporated.

MR. GREEN noted more project information was available at [95PGACentralBlvd.com](http://95PGACentralBlvd.com)

**MOTION to Recommend Endorsement of the I-95 at Central Boulevard Interchange with suggested modifications to provide a traffic level of stress 1 (e.g. separated bicycle facility or shared-use path, landscaping between the travel lanes and non-motorized users) in order to be consistent with FHWA best practices for bike facilities. Incorporate decorative design elements including trellis on the bridge, pedestrian lighting and street trees, terraced retaining walls on the outside to allow for greater landscaping between the roadway and non-motorized users. Motion by Mr. Erik Ferguson, seconded by Ms. Stephanie Thoburn and carried 9-1 with dissent from Mr. Fadi Nassar.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	N	Thoburn	Y

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**3.A. DISCUSSED: LRTP Scenario and Implementation Plan**

MR. UHLIR reviewed the Scenario Plan, which identifies a menu of potential actions and associated outcomes that would provide more flexibility to implement the LRTP. He noted the Scenario Plan is not a commitment of the TPA or any local governments to perform any action. He reviewed the Implementation Plan, which is a summary of the steps the TPA will take to implement the Cost Feasible Plan. He reviewed the monitoring section that commits the TPA to providing an annual progress report.

Mr. Mohyuddin expressed the need for further coordination between TPA and County staff that, depending on the result, would cause this item to be modified.

**3.C. POSTPONED: Transit Shelter Design Guide**

There was a consensus to postpone this item to the next meeting for the sake of time.

**MOTION to Postpone the Transit Shelter Design Guide presentation until the October 3 meeting. Motion by Mr. Michael Howe, seconded by Ms. Sally Channon and carried unanimously 10-0.**

Member	Vote	Member	Vote	Member	Vote
Alvarez	Y	Hatcher	Y	Owens	Y
Channon	Y	Howe	Y	Prieto	Y
Danforth	A	Matthews	Y	Sabin	A
Ferguson	Y	Nassar	Y	Thoburn	Y

Y = Yes N = No A = Absent ABST = Abstain

**4. ADMINISTRATIVE ITEMS**

**4.A. Member Comments**

There were no member comments received

**4.B. Summary Points from the July 18, 2019 Governing Board Meeting**

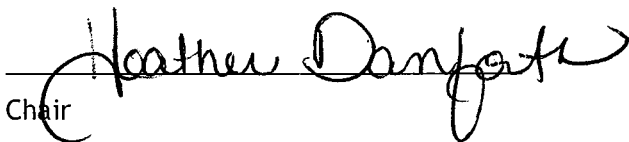
**4.C. Next Meeting - October 3, 2019**

**4.D. Adjournment**

There being no further business the meeting was adjourned at 12:00 p.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the **September** meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this 3 day of October, 2019.

  
 Chair

