



CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: Wednesday, September 11, 2019
TIME: 1:30 p.m.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, FL 33411

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for September 11, 2019
- C. MOTION TO APPROVE Minutes for July 10, 2019
- D. Comments from the Chair
- E. CAC Liaison's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO RECOMMEND APPROVAL of Revisions to the CAC by-laws
The revised draft CAC by-laws provide direction to staff to send a letter to the CAC member and to the nominating TPA Governing Board member when a CAC member is absent for three (3) meetings regardless of the reason. The amendment was requested by the CAC. The proposed new text is underlined in the attachment.
- B. MOTION TO RECOMMEND ADOPTION of Amendment #1 to the TPA's FY 20-24 Transportation Improvement Program (TIP)
The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 20-24 TIP to include the FY 19 Roll Forward projects, which are included in the FDOT Report available at PalmBeachTPA.org/TIP. These projects were funded in FY 19 but not encumbered as programmed so the remaining funds are being rolled forward into FY 20. The Roll Forward changes to FY 20 are provided in the attached summary table.

- C. MOTION TO RECOMMEND ADOPTION of Amendment #2 to the TPA's FY 20-24 TIP
The South Florida Regional Transportation Authority (SFRTA) has requested the transfer of \$8.5M in SU funds from the Second Tri-Rail Station in Boca Raton project (FM# 4304582) to the Tri-Rail Northern Layover Maintenance Facility project (FM# 4297671). The requested amendment is shown in strikethrough/underline format to highlight the changes from the adopted TIP in the attachment. The SFRTA request letter and a letter of support from the City of Boca Raton are also attached.
- D. MOTION TO RECOMMEND ENDORSEMENT of the Florida Transportation Performance Measures Consensus Planning Document
Federal regulations mandate documentation of the collaborative process used to collect transportation performance data, select targets, report target values and monitor progress toward the achievement of selected targets. The Metropolitan Planning Organization Advisory Council (MPOAC), an agency comprised of all 27 Florida MPOs, and FDOT worked together to create the attached document that outlines roles and responsibilities to comply with federal regulations. The TPA is required to formally adopt the agreement.
- E. MOTION TO RECOMMEND ENDORSEMENT of Additional Long Range Transportation Plan (LRTP) Goals, Objectives and Targets
TPA staff was directed to evaluate additional objectives related to miles of 8-ft pathways and desired vertical clearance at bridges, and to review and recommend modifications to the TPA-adopted targets for National Highway System bridge condition and travel time reliability. Additionally, federal regulations mandate that the TPA include transit asset management objectives and targets for Tri-Rail. TPA staff will present the attached findings and recommended modifications to the LRTP Goals and Objectives.

3. INFORMATION ITEMS

- A. LRTP Scenario and Implementation Plan
TPA staff will review the attached draft Scenario and Implementation Plan, including a section on Monitoring.
- B. I-95 at Central Boulevard Interchange
FDOT staff and consultants will present the preferred alternative in the Project Development and Environment (PD&E) Study for the interchange at I-95 and Central Boulevard. The presentation will include location, typical sections, and timeline. There is no backup for this item.
- C. Transit Shelter Design Guide
TPA staff will present a Transit Shelter Design Guide that was developed by the TPA to serve as a resource for Palm Tran and local municipalities to reference when designing new transit shelters. The guide includes a summary of existing Palm Tran shelter conditions and national best practices for transit shelter design. The Guide is available at PalmBeachTPA.org/Transit.

4. ADMINISTRATIVE ITEMS
 - A. Member Comments
 - B. Summary Points from the July 18, 2019 Governing Board Meeting
 - C. Public Involvement Activity Reports (PIAR) for June 2019 and July 2019
 - D. Next Meeting - **October 2, 2019**
 - E. Adjournment

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.