PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

DATE: Wednesday, October 30, 2019
TIME: 2:00 P.M.
PLACE: Vista Center 1st Floor Hearing Chambers  
2300 North Jog Road  
West Palm Beach, FL 33411  

Palm Tran Bus Service is available to Vista Center via Routes 43 or 44

1. REGULAR ITEMS  
   A. Pledge of Allegiance  
   B. Roll Call  
   C. MOTION TO ADOPT Agenda for October 30, 2019  
   D. MOTION TO APPROVE Minutes for August 14, 2019  
   E. Comments from the Chair  
   F. LCB Liaison Report  
   G. New Member Introductions  
   H. General Public Comments  

Any members from the public wishing to speak at this meeting must complete a Comment Card that is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the committee. Please limit comments to three minutes.

2. ACTION ITEMS  
   A. MOTION TO APPROVE FY 2018-22 Transportation Disadvantaged Service Plan (TDSP) FY 2020 Annual Update  

The LCB is required to review, make recommendations and approve minor updates to the TDSP annually. The full TDSP is included in the agenda package and available on the TPA website at www.PalmBeachTPA.org/LCB.  

A roll call vote is required for this item.

3. INFORMATION ITEMS  
   A. FY 2019 Annual Expenditure Report (AER)  

The Palm Beach TPA, as the Designated Official Planning Agency (DOPA), must annually review the AER and forward comments to the Commission for Transportation Disadvantaged (CTD). TPA staff will review the AER.
B. Community Transportation Coordinator (CTC) Update
   Palm Tran staff will provide an update.

C. LCB Member Presentation
   Mr. Robert Goodman, Representative for the Disabled Community, will present on his roles and responsibilities related to transportation disadvantaged.

D. iMoveU Mobility Management Pilot Program
   iMoveU staff will present their iMoveU Mobility Management Pilot Program.

E. Partner Agency Updates
   Staff from South Florida Regional Transportation Authority, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the TD LCB.

4. ADMINISTRATIVE ITEMS
   A. 2020 Governing Board & Advisory Committee Meeting Dates
   B. Member Comments
   C. Next Meeting - Wednesday, February 12, 2020
   D. Adjournment

Purpose of TD LCB: The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran’s provision of TD service is funded with state dollars. This service is not mandated by Federal Law.

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
TD LCB MEMBERS

**CHAIR**
Steven Grant, Mayor  
City of Boynton Beach

Milory Senat  
Agency for Persons with Disabilities  
*Alternate: Mary Edwards*

Tessie Wayys  
Area Agency on Aging

Tomas Boiton  
Citizen Advocate

Tekesha Saffold  
Citizen Advocate/User

Elisa Cramer  
Department of Children and Family Services

Maria Hernandez  
Florida Agency for Health Care Administration  
*Alternate: Marielisa Amador*

Marie Dorismond  
Florida Department of Transportation  
*Alternate: Wibet Hay*

Angela Choice  
Florida Department of Veterans Affairs

**VICE CHAIR**
David Rafaidus  
Palm Beach County Community Action  
Department of Community Services

Jeanie Chrisman  
Private Transportation Industry

Robyn Manuel  
Florida Division of Vocational Rehabilitation

Merlene Ramnon  
Local Medical Community

Laura Schultze  
Public Education  
School District of Palm Beach County

Robert Goodman  
Representative for the Disabled

Angie Morlok  
Representative for the Elderly

Elisa DeGoias  
Workforce Development Board

Clinton Forbes  
Mass/Public Transit Industry  
Palm Tran  
*Alternate: Chad Hockman*

COMMUNITY TRANSPORTATION COORDINATOR
1. REGULAR ITEMS

Mayor Grant called the meeting to order at 2:00 p.m.

1.A. Pledge of Allegiance

1.B. Roll Call

The recording secretary called the roll. A quorum was present as depicted in the table below.

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1.C. ADOPTED: Agenda for October 30, 2019

MOTION to Adopt the Agenda. Motion by Mr. David Rafaidus, seconded by Mr. Robert Goodman, and carried unanimously 11-0.
1.D. APPROVED: Minutes for August 14, 2019

MOTION to Approve the Minutes. Motion by Mr. David Rafaidus, seconded by Ms. Marie Dorismond, and carried unanimously 11-0.

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Ms. Milory Senat joined the meeting at 2:01 p.m.

1.E. Comments from the Chair

MAYOR GRANT stated he attended the Association of Metropolitan Planning Organizations (AMPO) Conference in Baltimore, Maryland and gave a brief overview of the conference.

1.F. LCB Liaison Report

MS. ALYSSA FRANK, TPA Transportation Planner, reviewed the following from the provided Liaison’s Report:

- Staff attended the Commission for Transportation Disadvantaged (CTD) annual training workshop in Orlando, FL on September 15-18, 2019. At the September 16 CTD Business meeting, there was a robust discussion regarding changes to Rule 41-2.014, which includes the process used to distribute funds each year to Trip and Equipment Grant awardees. This was an information item and will be a part of the upcoming Legislative session for additional discussion.

- The Florida Department of Transportation (FDOT) is in the process of updating the Florida Transportation Plan which defines goals, objectives, and strategies for Florida’s transportation system. FDOT is seeking public input via an online survey at: https://rsgsurvey.com/ftpsurvey/survey/1/en-us?bl=1.

- The next TPA Governing Board meeting will be held on Thursday, December 12 at 9:00 a.m. at the Royal Palm Beach Cultural Center, 151 Civic Center Way, Royal Palm Beach, FL 33411.

- The TPA is moving to a new office located at 301 Datura Street, West Palm Beach, FL 33401. All future TPA Governing Board, advisory committee, and LCB meetings will be held at this location. Meeting directions will be provided prior to the February 12, 2020 LCB meeting.

- LCB members are encouraged to provide a 5-10 minute presentation on how their agency and everyday work relates to the transportation disadvantaged. If interested in presenting at a future LCB meeting, contact Alyssa Frank at AFrank@PalmBeachTPA.org.

1.G. New Member Introductions

MS. MERLENE RAMNON introduced herself as the Representative for the Florida Department of Health for Palm Beach County and provided a brief review of her credentials.
1.H. General Public Comments
There were no general public comments received.

2. ACTION ITEMS

2.A. APPROVED: FY 2018-22 Transportation Disadvantaged Service Plan (TDSP) FY 2020 Annual Update

MS. FRANK reviewed the FY 2018-22 TDSP annual minor update and noted a major update occurs every five (5) years. She stated the TDSP is a tactical plan jointly developed by the Designated Official Planning Agency (DOPA) and Community Transportation Coordinator (CTC), which contains development, service and quality assurance components. She reviewed the TDSP minor updates that included changes to the membership; ten (10) top trip generators; needs assessment; goals, objectives and strategies; operations element; accessing services; trip rates; FY 2020 Grievance Procedures; and FY 2020 Rate Model Worksheet. These changes were shown in strikethrough and underline formatting.

MR. ROBERT GOODMAN inquired if the wheelchair rate was per person utilizing a wheelchair or per wheelchair van.

MR. LOU FERRI, Palm Tran Operations Manager, noted the wheelchair rate is based on per person per wheelchair and billed to the Trip and Equipment grant.

MS. ANGIE MORLOK requested a revision to Page 17, regarding average trips per year, to clarify the difference with subscription trips.

MOTION to Approve the FY 2018-22 TDSP FY 2020 Annual Update. Motion by Mr. David Rafaidus and seconded by Ms. Angie Morlok. A roll call vote was taken and carried unanimously 12-0.

3. INFORMATION ITEMS


MS. FRANK stated as the DOPA the Palm Beach TPA must annually review the AER and forward comments to the Commission for Transportation Disadvantaged (CTD). She reviewed the local and direct federal funding for the Coordinated Transportation, Transportation Alternatives, and Other categories.

There was no discussion on this item.

3.B. DISCUSSED: CTC Update

MR. FERRI reviewed the TD Trip Report for September 2019 along with the trip purpose data to provide a snapshot of the Palm Tran Connection trips that occur daily. He reviewed the Connection Efficiencies Project (CEP), which is an in-depth route performance maximization review of Palm Tran Connection. He stated the goal is to refresh and reexamine the Connection service and explore opportunities to make improvements. He noted a consultant was hired.
with an aggressive timeline, and this item will be discussed in more detail at the November 23, 2019 Board of County Commissioners’ (BCC) Workshop. He highlighted details and photos of the new Connection vehicles that are planned to be in service by the first quarter of 2020.

A discussion ensued on planning for and connecting new housing developments to the current service.

MAYOR GRANT requested the top ten city-to-city trips be provided at the next LCB meeting.

MR. CHAD HOCKMAN, Palm Tran Senior Manager of Paratransit, expressed his appreciation of the investment made by the BCC with these expansion vehicles. He also highlighted how these vehicles will assist in reducing trip duration.

A discussion ensued on the vehicle specifics and metrics.

3.C. DISCUSSED: LCB Member Presentation

MR. ROBERT GOODMAN, Representative for the Disabled Community, presented on his roles and responsibilities related to the transportation disadvantaged. He stated his company is Florida Navigator LLC, which looks to educate the healthcare industry about the Rehabilitation Act and American with Disabilities Act. He stated they also educate the visually impaired and have found that most elderly do not have access or know their rights. He reviewed additional services his agency provides.

A brief discussion ensued about other services the agency offers.

3.D. DISCUSSED: iMoveU Mobility Management Pilot Program

MS. NATASHA SERRA, iMoveU.org founder, provided a review of the Mobility Management Pilot Program that is seeking to establish partnerships with private-paratransit transportation providers. She noted iMoveU is a local Florida non-profit that is seeking to provide Mobility Management coordination via the Assisted Rides software, in concert with the Designated Recipients, CTC’s and local coordination boards across the Treasure Coast. She reviewed the Assisted Rides software features and coordination with AlterNetWays Company to beta test the software as outlined in her PowerPoint presentation.

MAYOR GRANT suggested a presentation be made to the Palm Tran Service Board (PTSB) and City of Boynton Beach on this initiative.

A discussion ensued on the project undertaking with Board members providing feedback of other human service agencies that will benefit from a presentation.

3.E. Partner Agency Updates

There were no partner agency updates received.

4. ADMINISTRATIVE ITEMS

4.A. 2020 Governing Board & Advisory Committee Meeting Dates

There was no discussion on this item.

4.B. Member Comments

MR. GOODMAN expressed his continuing concerns regarding Palm Tran bus connections for the elderly. He inquired if there were any updates on AARP’s Age Friendly Initiative that was previously presented.

MS. FRANK noted the presentation was provided as an informational item for County municipalities to take action as the TPA can only provide assistance on this initiative.
MR. RAFAIDUS stated the Health and Human Services Citizens Advisory Committee received a presentation as well and they are working with the Area Agency on Aging and Senior Services department concerning activation and implementation of this initiative.

4.C. Next Meeting - Wednesday, February 12, 2020

4.D. Adjournment

There being no further business the meeting was adjourned at 2:59 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the October 30, 2019 meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 12th day of February, 2020.

Chair
## EXHIBIT A
Palm Beach County Transportation Disadvantaged Local Coordinating Board
Attendance Record: 2018-2019

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*** New Appointment  P - Representative Present  ALT- Alternate Present
E - Excused  A - Absent  -- - Vacant
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