CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: Wednesday, May 1, 2019
TIME: 1:30 p.m.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, FL 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for May 1, 2019
   C. MOTION TO APPROVE Minutes for April 3, 2019
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. INFORMATION ITEMS
   A. Virgin Trains/Brightline Update
      TPA staff will provide an update on Phase 1 operations (Miami to West Palm Beach) and Phase 2 construction (West Palm Beach to Orlando). There is no backup for this item.
   B. Long Range Transportation Plan (LRTP) Desires Plan
      TPA staff will provide an overview of the attached draft maps and tables of LRTP Desires projects with a focus on critical pedestrian gaps, separated bike facility networks, a premium transit plan, and roadway capacity projects. These projects will assist in the 10-year and 25-year cost feasible plans that make up the LRTP. These draft desires projects are being presented for feedback before ranking prioritization and finalization. For more information on the criteria and process used to identify these projects and how they will be prioritized for inclusion in the cost-feasible elements of the LRTP, please visit PalmBeachTPA.org/LRTP.
C. Draft FY 20-24 Transportation Improvement Program (TIP)
The draft executive summary for the FY 20-24 TIP is attached. This program was developed in collaboration with a summary of the programmed TPA Priority Projects. The full review of the TIP will be provided during the 2nd reading on June 5, 2019.

3. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Summary Points from the April 18, 2019 Governing Board Meeting
   C. Public Involvement Activity Report (PIAR) for March 2019
   D. Next Meeting - June 5, 2019
   E. Adjournment

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

The meeting was called to order at 1:36 p.m.

MR. JASON PRICE, TPA Transportation Improvement Program (TIP) Coordinator, notified the committee that the Vice Chair was running late and they could either wait a few minutes for her to arrive or elect a Chair Pro Tern.

MOTION to Elect Mr. Greg Fagan as Chair Pro Tern. Motion by Mr. Terry Brown, seconded by Mr. Marc Bruner, and carried unanimously 9-0.

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Y = Yes  N = No  A = Absent  ABST = Abstain

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for May 1, 2019

MOTION to adopt the Agenda. Motion by Mr. Bill Klein, seconded by Mr. Marc Bruner, and carried unanimously 9-0.

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1.C. **APPROVED:** Minutes for April 3, 2019

**MOTION to adopt the Minutes.** Motion by Mr. Marc Bruner, seconded by Ms. Chelsea Smith Reed, and carried unanimously 9-0.

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1.D. **Comments from the Chair**

There were no comments received from the Chair Pro Tem.

1.E. **CAC Liaison’s Report**

MR. PRICE reviewed the following from the Liaison’s Report:

- On Monday, April 29, House Bill 107, which makes texting while driving a primary offense, was passed and moved forward to the Governor’s office. This bill supports Policy Related Action 3.b in the TPA’s Vision Zero Action Plan to regulate distracted driving as a primary offense. The bill also prohibits a person from operating a motor vehicle while using a wireless communications device in a handheld manner in a designated school crossing, school zone, or work zone.

- The TPA encourages local schools and municipalities to celebrate and participate in National Bike to School Day on May 8. For more information and resources or to register an event visit: WalkBikeToSchool.org.

- The Florida Department of Transportation (FDOT) is holding a Construction Open House to discuss upcoming improvements to be made at 14 intersections in the Town of Jupiter between Island Way to SR 5/US 1 on Wednesday, May 1 from 4:30 - 6:30 p.m. at the Jupiter Branch Library, Community Meeting Room, 705 Military Trail, Jupiter, FL 33458.

- FDOT will be conducting a Public Information Workshop regarding the proposed mobility improvements for George Bush Boulevard from NE 2nd Avenue to SR A1A on Wednesday, May 15 from 6:00 - 8:00 p.m. at the Delray Beach Public Library, 100 West Atlantic Avenue, Delray Beach, FL 33444. It was noted this project was prioritized and funded in part by the TPA.

- FDOT will be holding a kick-off meeting regarding a Project Development and Environmental (PD&E) Study of I-95 from S of Woolbright Road to N of Woolbright Road on Thursday, May 16 from 2:30 - 4:30 p.m. at the Inn at Boynton Beach, 480 Boynton Beach Boulevard, Boynton Beach, FL 33435.

Ms. Michelle Damone joined the meeting at 1:41 p.m.

- Federal Highway Administration (FHWA) staff conducted a Joint Federal Transportation Management Area (TMA) Certification site visit with the Palm Beach TPA on April 10-11. Comments can be submitted through May 10 at PalmBeachTPA.org/FederalCertification.

- TPA staff encourages members of the committee to recommend a new member to the Bicycle Trailways Pedestrian Advisory Committee (BTPAC) who can represent the disability community and is aware of the challenges commonly faced by mobility-impaired users of our transportation system.
• The next TPA Governing Board Meeting will be held on May 16 at 9:00 a.m. at Riviera Beach’s Marina Village Event Center, 200 E 13th Street, Riviera Beach, FL 33404.

• The City of West Palm Beach offers free on-street parking at metered parking spaces for those with a vehicle displaying a handicapped placard. Parking is also available in City lots and parking garages.

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

2. INFORMATION ITEMS

2.A. DISCUSSED: Virgin Trains/Brightline Update

MR. NICK UHREN, TPA Executive Director, provided an update on behalf of Virgin Trains USA, formally Brightline, based on the information their staff provided during the Technical Advisory Committee (TAC) meeting. He stated that service in the South Florida region from West Palm Beach to Miami has been running for one (1) year. He noted Phase 2 is the system between West Palm Beach and Orlando with the station located at the Orlando International Airport station, which is now completed. He noted when construction is complete, West Palm Beach to Jupiter will qualify for a Quiet Zone and can work with the TPA to establish themselves as the municipalities did in Southern Palm Beach County.

MR. UHREN highlighted the rebranding of the company from Brightline to Virgin Trains USA should be complete by the end of the year. He stated Brightline is in the process of negotiating with the State of Florida to lease right of way for extension of the system from Orlando to Tampa. He noted Brightline is also in the process of working with Treasure Coast, Fort Pierce and Stuart as potential station sites. He noted settlements were reached with Martin County and the Citizens Against Rail Expansion with only Indian River County having active litigation. He emphasized the need for members to help remind their friends and community about rail safety.

VICE CHAIR DAMONE inquired on the origin of establishing Quiet Zones in Palm Beach County.

MR. UHREN noted the TPA prioritized the funding needed for Supplemental Safety Measures (SSM), which put additional gates at the crossing. The TPA pays the capital cost, and the roadway owner pays the annual replacement cost and any replacement costs in the future should the gates malfunction. He noted the TPA Governing Board said they like investing in more safety and the municipalities would need to determine whether they should establish a Quiet Zone.

VICE CHAIR DAMONE requested a copy of the policy, noted concerns as a citizen with Quiet Zones and stated it should be revisited.

MR. UHREN noted the decision to fund the SSMs was made by the Governing Board at the request of all the membership along the rail corridor. He highlighted the federal regulations for train operators to blow their horns and provided details on the SSMs needed for a municipality to establish a Quiet Zone.

A brief discussion ensued on Quiet Zones.

MR. MARC BRUNER inquired on the construction process, how it would impact the Northwood crossover, and expansion of Tri-Rail.

MR. UHREN stated there was no discussion during TAC the meeting on the north to south and south to north construction. He noted he would coordinate the sequencing information when he learns it; previously it was only provided 2-weeks in advance. He provided an overview of the Northwood crossover and noted it is unaffected by Brightline. He noted the expansion of Tri-Rail service would require permission and there is no easement from corridor owner. He
noted capital funds are also needed to construct the additional tracks and the 3-5 stations to operate. Tri-Rail is short on operating dollars today and not in the business of expanding service right now, they are actively working to fix a fiscal shortfall on an annual basis.

A discussion ensued on the Tri-Rail Coastal Link, litigation in Martin County and the resolution, implementing stronger metal gates at the crossings, and rail connections in Miami-Dade and Broward counties.

Mr. Charles Carson, a representative of the Coalition of Boynton West Residential Associations (COBWRA), inquired on how the extra gates work and how they increase safety.

MR. UHREN provided a visual description of how the gates worked.

Mr. Leonard Simons, a representative of COBWRA, inquired if Quiet Zones could be based on the time of day.

MR. UHREN noted that the Federal regulations allow municipalities to designate a Quiet Zones for either nighttime only or throughout the day. He stated it is a local decision on how to establish the Quiet Zones.

Further discussion ensued on Quiet Zones and the committee member’s personal experience with them.

2.B. **DISCUSSED:** Long Range Transportation Plan (LRTP) Desires Plan

MR. STEWART ROBERTSON, TPA Consultant from Kimley-Horn and Associates, provided an overview of the LRTP Desires projects with a focus on critical pedestrian gaps, separated bike facility networks, a premium transit plan, and roadway capacity projects. He reviewed the pedestrian and bicycle desires plan methodology with a focus on the areas of need, level of traffic stress and a map of the desires plan. He reviewed the premium transit desires plan and discussed the commuter rail highlights and transit corridors already prioritized by the TPA. He highlighted the roadway and freight desires plan with a focus on improvements, Strategic Intermodal System (SIS) projects, TPA projects and County projects. He reviewed the LRTP schedule and noted the final adoption is set for October 2019.

A discussion ensued on bicycle lane improvements, travel demand forecasting, and finding a tax for electric vehicles in lieu of the gas tax.

2.C. **DISCUSSED:** Draft FY 20-24 TIP

MR. PRICE reviewed the draft FY 20-24 TIP timeline and stated the final TIP would be adopted in June. He reviewed the added Federal Performance Measures, TPA targets, and highlighted upcoming tasks to be completed prior to adoption of the final TIP. He proceeded to review the sections of the TIP and further explained the summary tables, identifying the ranking is classified by year and priority, total cost and phase by fiscal year, any funding needed, and status updates. He reviewed the project highlights on the Major TPA Projects.

Mr. Greg Fagan left the meeting at 2:56 p.m.

VICE CHAIR DAMONE noted she would need to leave the meeting shortly and due to Mr. Fagan’s departure a new Chair Pro Tern would need to be elected.

**MOTION** to Elect Ms. Chelsea Smith Reed as Chair Pro Tem. **Motion by Mr. Michael Fitzpatrick, seconded by Mr. Terry Brown, and carried unanimously 9-0.**
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MR. PRICE continued to review project highlights for the Turnpike projects, Local Initiatives (LI) and Transportation Alternatives (TA) projects along with other FY 2020 construction highlights.

Mr. Terry Brown left the meeting at 2:57 p.m.
Ms. Michelle Damone left the meeting at 2:58 p.m.

MR. BILL KLEIN inquired if after adoption of the final FY 20-24 TIP staff could highlight each line item that contributes to Vision Zero.

MR. ANDREW UHLIR, TPA Deputy Director of Program Development, stated that currently the TPA is focused on the performance measures included in the TIP as they have an indirect correlation on how the TPA achieves Vision Zero.

A brief discussion ensued on how to identify the projects that contribute towards safety and the status of the SR 7 extension project with TPA staff noting the project was still in litigation.

3. **ADMINISTRATIVE ITEMS**

3.A. **Member Comments**

There were no member comments received.

3.B. **Summary Points from the April 18, 2019 Governing Board Meeting**

CHAIR PRO TEM REED encouraged committee members to attend the Governing Board meetings, if possible, a couple times a year as it helps the members see how their voices influence the Board’s decisions.

3.C. **Public Involvement Activity Report (PIAR) for March 2019**

There was no discussion on this item.

3.D. **Next Meeting - June 5, 2019**

3.E. **Adjournment**

There being no further business the meeting was adjourned at 3:06 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the May meeting of the Citizens Advisory Committee, dated this ___ day of June, 2019.

Chair
## EXHIBIT A
Citizens Advisory Committee
Attendance Record 2018-2019

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*2019 Chair **2019 Vice Chair  P = Member Present  Alt = Alternate Present
E = Excused Absence  A = Absent/No Attendance  - = Member not assigned  ***New Appointment
Shaded Area= Meeting not held

### OTHERS PRESENT
- Charles Carson
- Leonard Simons
- Stewart Robertson
- Nicholas Hernandez
- Michael Lynch
- Valerie Neilson
- Margarita Neilson
- Jason Price
- Andrew Uhlir
- Nick Uhren

### REPRESENTING
- COBWRA
- Kimley-Horn and Associates
- Palm Beach Transportation Planning Agency