BICYCLE TRAILWAYS PEDESTRIAN ADVISORY COMMITTEE (BTPAC) AGENDA

DATE: Thursday, March 7, 2019
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, FL 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for March 7, 2019
   C. MOTION TO APPROVE Minutes for February 7, 2019
   D. Comments from the Chair
   E. BTPAC Liaison's Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card available at the welcome table. General Public comments will
      be heard prior to the consideration of the first action item. Public comments on
      specific items on the Agenda will be heard following the presentation of the item
      to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of Long Range Transportation Plan (LRTP)
      Values, Goals and Objectives
      TPA staff will represent recommended updates to the LRTP Values, Goals and
      Objectives for committee input. The LRTP establishes the TPA’s overall values
      and then focuses attention on specific goals and measurable objectives that
      advance those values. Staff will also present the schedule for the remaining
      action items to culminate in the adoption of a major LRTP update in September
      2019. The recommended LRTP Goals, Objectives and Values as well as a project
      schedule are attached.

3. INFORMATION ITEMS
   A. Draft Vision Zero Action Plan
      Federal regulations require the TPA to annually adopt safety targets for each of
      five safety performance measures. In February 2018 and again in February 2019,
      the TPA Governing Board adopted targets of zero traffic-related fatalities and
      serious injuries, and directed staff to create a Vision Zero Action Plan to progress
      toward these targets. TPA staff and consultants will present the attached Draft
B. Complete Streets Workshop Next Steps
TPA staff will provide an overview of the Smart Growth America TPA Complete Streets Workshop recommendations for next steps, which include encouraging local municipalities to adopt a Complete Streets Policy. The Complete Streets Workshop Recommendations Memo is attached. Additionally, the TPA has created a Model Complete Streets Policy to support adoption by a local government available at [www.PalmBeachTPA.org/completestreets](http://www.PalmBeachTPA.org/completestreets).

C. Countywide Road Impact Fee Projects from 1993 to 2035
County staff will review the attached maps depicting:
- Road impact fee projects constructed from 1993 to 2017
- Road impact fee projects to be constructed from 2018 to 2022 (based on the County’s adopted road program)
- Future road impact fee projects to be constructed from 2023 to 2035
County staff will also summarize what road fee modifications are proposed for action at the April 16, 2019 County Commission meeting.

D. AARP Livable Communities
A representative from AARP will present on the rapidly aging population and the AARP/World Health Organization Network of Age-Friendly Communities. The presentation will discuss the planning, implementation and continual improvement components of the program, which promotes livability for all ages. AARP’s Livability Index tool can be accessed at [http://livabilityindex.aarp.org/](http://livabilityindex.aarp.org/).

4. ADMINISTRATIVE ITEMS
A. TPA Priority Projects Status Report
B. Member Comments
C. Summary Points from the February 21, 2019 Governing Board Meeting
D. Next Meeting - April 4, 2019
E. Adjournment

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. **REGULAR ITEMS**

CHAIR DANFORTH called the meeting to order at 9:09 a.m.

1.A. **Roll Call**

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. **ADOPTED:** Agenda for March 7, 2019

CHAIR DANFORTH noted Information Item 4.A would be postponed to the April meeting.

MOTION to adopt the Agenda less item 4.A. Motion by Ms. Jean Matthews, seconded by Mr. Michael Howe, and carried unanimously 10-0.

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Y = Yes N = No A = Absent ABST = Abstain

1.C. **APPROVED:** Minutes of February 7, 2019

CHAIR DANFORTH noted she sent TPA staff an email noting corrections for Item 2.C. She stated herself and Mr. Michael Howe dissented on this item and there was related discussion under Item 2.B regarding moving the monies around based off the approval process and changing the non-related items. She requested staff make corrections to the February minutes to include these discussions.

MOTION to approve the Minutes with requested corrections. Motion by Mr. Michael Howe, seconded by Ms. Olga Prieto, and carried unanimously 10-0.

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1.D. Comments from the Chair

CHAIR DANFORTH noted Bike to Work Week will be March 11-15 and the City has a full set of events that include an event on Monday at the Tri-Rail station; Tuesday is a Lunch and Learn at the library that Mr. Nicholas Hernandez will be speaking at; Wednesday is a Bike in Movie at Subculture, and Friday is Bike to Work Day at City Hall.

MR. HERNANDEZ, Palm Beach TPA Pedestrian-Bicycle Coordinator, stated that at the Pro Tips Lunch and Learn he and Mark Hassell would be reviewing bicycle safety issues and laws.

1.E. BTPAC Liaison’s Report

MR. HERNANDEZ reviewed the following from the Liaison’s Report:

- Nine (9) Local Initiatives (LI) project applications requesting $25,058,090 in federal funds, and eight (8) Transportation Alternatives (TA) applications requesting $6,428,838 in federal funds were submitted. The total funds available are roughly $20 million for LI and $3.1 million for TA. Project proposals submitted were included on the following page of the report.

- The TPA encouraged its municipalities to celebrate and promote safe bicycling during Florida Bicycle Month of March. Visit: www.BikePalmBeach.org for more information about bicycle safety and to find or share bicycle events in Palm Beach County.

- All were invited to join the TPA’s Bike to Work Day Ride on Friday, March 15, and were directed to arrive by 7:00 a.m. at the Mangonia Park Tri-Rail Station to join the group as they ride 4.5 miles to West Palm Beach City Hall.

- The 2019 Safe Streets Summit (SSS) in Downtown Miami was a success with approximately 500 attendees, including many Palm Beach TPA Board and Committee members. Conference awards were bestowed upon Raphael Clemente as an individual Complete Streets Champion and the City of Palm Beach Gardens as a Complete Streets Community. Summit attendees selected the Clematis Streetscape Project for the People’s Choice Award, highlighting the City’s phased reconstruction of Clematis Street to make it more people-friendly with modern infrastructure and vibrant design elements.

CHAIR DANFORTH noted Mr. Erik Ferguson was the Project Manager for the Clematis Streetscape Project when he worked for the City of West Palm Beach.

MR. FERGUSON stated he had a great team and the stars aligned to make a great project.

MR. HERNANDEZ noted Mr. Ferguson is the new Representative for the City of Boca Raton and Ms. Kimberly Kosirog is the Alternate.

- FDOT is holding an open house on Tuesday, March 26 from 5:30 to 7:30 p.m. at the Burns Road Recreation Center, 4404 Burns Road, Palm Beach Gardens, FL 33410 to discuss improvements to the I-95/Northlake Boulevard Interchange and along Northlake Boulevard from Military Trail to Silverthorne Drive.

- The Palm Beach TPA hosted a FHWA workshop on February 15 demonstrating the benefits of Lane Repurposing projects and provided resources and tools on how municipalities can implement such a project of their own. Workshop materials are available under “Special Workshops or Meetings” at: www.PalmBeachTPA.org/meeting.

- TPA staff encouraged members of the committee to recommend a new member to the BTPAC who can represent the disabled community and is aware of the challenges commonly faced by the mobility-impaired users of our transportation system.
• The next TPA Governing Board Meeting will be held on March 21 at 9:00 a.m. at the Palm Springs Village Hall, 226 Cypress Lane, Palm Springs, FL 33461.

1.F. General Public Comments and Public Comments on Action Items

There were no general public comments received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Long Range Transportation Plan (LRTP) Goals and Objectives

MR. MICHAEL LYNCH, Palm Beach TPA LRTP Coordinator, stated the LRTP Goals were built over the TPA’s Vision of a safe, efficient, and connected multimodal transportation system. He noted the Goals and Objectives would include the addition of FAST Act Performance Measures, refinements to previous goals and objectives with a prioritization of measurability and an emphasis on TPA priorities. He noted the document structure would be updated to reflect the five (5) goals to support the vision, objectives and defined measures, actual values, and future targets that are adopted and proposed. He noted the provided presentation would only highlight proposed targets as available to change and not the actual values. He noted under Goal 1 the Pavement, Bridges and Transit Assets measures were per the FAST Act and would not change from what was provided in the agenda packet. He reviewed the existing and additional measures under the Protect Environment objective.

MR. LARRY WALLACE inquired if the separate bicycle facilities 10-year goal for was all State road facilities or for all facilities including municipality and County locations, and when the 10-year timeframe begins.

MR. ANDREW UHLIR, Palm Beach TPA Deputy Director of Program Development, stated it includes Federal aid eligible roadways such as urban minor collectors and above.

MS. VALERIE NEILSON, Palm Beach TPA Deputy Director of Multimodal Development, stated the 10-year timeframe would begin at the LRTP adoption in September 2019.

A brief discussion ensued on existing separated bicycle facility locations, the difference from a buffered bicycle lane, and the types of separators.

MR. FERGUSON expressed concerns on Goal 1 for the percent of pervious area in roadway right-of-way measure. He provided an example and noted the metric would be hard to measure.

MS. NEILSON stated TPA staff saw this as an FDOT best practice for sustainability and agrees it may be hard to measure but it could include projects that have pervious pavers or pervious concrete. She stated the TPA is exploring whether it would be measurable and if it should be included as a measure.

A discussion ensued on tree canopy coverage, establishing a measurement, pervious area in roadway right-of-way, and transit measurements.

MOTION to Recommend Approval of the LRTP Goals and Objectives. Motion by Mr. Michael Owens, seconded by Mr. Michael Howe, and carried unanimously 10-0.

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3. INFORMATION ITEMS


MR. RYAN CUNNINGHAM, TPA Consultant from Kittelson and Associates, presented this item with the purpose to present the data analysis key findings and the action items from the draft Action Plan. He provided a brief background of the Vision Zero stakeholder team, the Action Plan’s vision and goals, and data analysis for crashes by mode and common themes for fatal and serious injuries. He reviewed the policy, funding and cultural related actions that are outlined in the Action Plan. He noted public review comments are being addressed, a presentation will be provided to the Governing Board on March 21 and the final Action Plan will be presented for adoption in April.

MS. SALLY CHANNON requested clarification on the use of lighted versus non-lighted terminology, as the reported data for cyclists does not line up with her experience with these condition types.

MR. CUNNINGHAM stated the expectation is to see more crashes on dark lit roadways, because there are more pedestrians and cyclists present.

A lengthy discussion ensued on the discrepancies in the report and actual experience with pedestrian and cyclists crashes in dark unlit areas.

VICE CHAIR MATTHEWS requested clarification on Policy Related Action 3f that would require a state-issued license to ride a bicycle on public roadways.

MR. CUNNINGHAM noted there was lengthy discussion during the stakeholder meeting and the other TPA advisory committees regarding this item. He stated it would probably be adjusted to become an education requirement, as the purpose of it was to confirm a cyclist has proper training.

MR. BOB SABIN suggested including cyclist related questions to the driver’s license training.

MR. WALLACE suggested Funding Related Action #10, which states to work with FDOT to find quick responses for easily implementable federal/state funded safety projects, would be good for Roadway Safety Audits. He requested TPA staff to compile a list of locations to send over to Traffic Operations.

MR. MICHAEL OWENS requested if Cultural Related Action #7, which states to distribute content from Florida Motorcycle Safety Coalition at high motorcycle crash locations, includes advertisements. He noted a wider audience would probably be reached with a television advertisement versus distributing content at a meeting.

MR. CUNNINGHAM noted that there are advertisements currently and the “Look Twice Save a Life” is an effective campaign.

CHAIR DANFORTH requested including the data source and time period on the provided maps. She also requested a different scale map be provided for a closer view.

Ms. Heather Danforth left the meeting at 10:28 a.m.

3.B. DISCUSSED: Complete Streets Workshop Next Steps

MS. NEILSON presented an overview of the TPA’s National Complete Streets Coalition (NCSC) Workshop Next Steps Memo recommendations, which included 1) developing a model Complete Streets policy; 2) engaging 3Cs: Creative, Cost Effective and Championed; 3) educating cities on upcoming resurfacing projects; and 4) endorsing an alternative to the County’s current Road Impact Fee system. She provided detailed information for each recommendation and noted the TPA’s model Complete Streets policy is available at www.PalmBeachTPA.org/CompleteStreets.
MS. STEPHANIE THOBURN noted the Village of Tequesta is looking into conducting a study for the recently completed US-1 lane elimination project and requested TPA staff assist the Village, if possible.

MS. NEILSON stated federal aid monies funded this project on the FDOT roadway and the original study showed six (6) lanes were not needed.

MS. THOBURN noted the Town of Jupiter has adopted Complete Streets policies in their comprehensive plans and asked if the TPA would like a copy.

MS. NEILSON stated municipalities should share their Complete Streets Policies with the TPA as well as the NCSC by emailing a copy of the document to info@CompleteStreets.org, so they can be added to the National Complete Streets Policy Inventory.

MR. WALLACE inquired if any Complete Streets locations that need a lane elimination/lane repurposing project have been presented to FDOT’s lane elimination team.

MS. NEILSON noted the TPA held a Lane Repurposing workshop and shared a map of potential lane elimination/lane repurposing candidates with the local municipalities as well as FDOT. She said there is a focus on the US 1 Multimodal Corridor Study recommendations since it is a TPA Priority Project. She noted it is ultimately up to each municipality to want a Lane repurposing project and that FDOT requires they conduct a traffic study and adopt a Resolution in support of the project if it is on a FDOT roadway.

3.C. DISCUSSED: Countywide Road Impact Fee Projects from 1993 to 2035

MR. NICK UHREN, Palm Beach TPA Executive Director, reviewed maps depicting Road Impact Fee projects constructed from 1993 to 2017, Road Impact Fee projects to be constructed from 2018 to 2022 that are based on the County’s adopted road program, and future Road Impact Fee projects to be constructed from 2023 to 2035. He clarified the maps only include the project name and not the scope. He noted the County is presenting and adopting their 2-year update during their April 16 County Commission meeting.

A discussion ensued on the County’s Road Impact Fee process and future planning, Parks and Recreation Department’s impact fee zones, and changes to the comprehensive plan and County Charter amendments.

Mr. Michael Howe left the meeting at 11:18 a.m.

3.D. DISCUSSED: AARP Livable Communities

MR. KEN REINHARDT, AARP Florida Executive Council, provided a PowerPoint presentation and highlighted a few key aspects that people of all ages can expect in a livable community. He provided a comparison of population projections by age with data from 2010 to 2040 for the United States, Florida and Palm Beach County. He discussed livability as it relates to housing, transportation and engagement. He reviewed the phases of AARP/World Health Organization’s (WHO) Network of Age-Friendly Communities. He briefly highlighted the cities that are in the AARP Age-Friendly Network in south Florida and provided a demonstration of AARP’s Livability Index tool that can be accessed at http://livabilityindex.aarp.org/.

Mr. Erik Ferguson left the meeting at 11:38 a.m.

A brief discussion ensued on 880 cities and tactical urbanism.

4. ADMINISTRATIVE ITEMS

4.A TPA Priority Projects Status Report

This item was deferred to the April agenda.
4.A. Member Comments
MR. HERNANDEZ noted Chair Danforth requested new BTPAC members introduce themselves.
MS. AMY ALVAREZ introduced herself as the new Representative for the City of Delray Beach and provided a brief background of her credentials.
A brief discussion ensued regarding the TA project presentations and scoring to be held during the April BTPAC meeting.
TPA staff clarified a presentation schedule would be provided and for BTPAC members to plan for a longer meeting time.

4.B. Summary Points from the February 21, 2019 Governing Board Meeting
There was no discussion on this item.

4.C. Next Meeting - April 4, 2019

4.D. Adjournment
There being no further business the meeting was adjourned at 11:48 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the March meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this __ day of __, 2019.

Chair
### EXHIBIT A

**Bicycle, Trailways and Pedestrian Advisory Committee Attendance Record: 2018-2019**

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<td>FDOT/Kimley-Horn &amp; Associates</td>
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