



TPA GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, JULY 18, 2019
TIME: 9:00 a.m.
PLACE: West Palm Beach Lake Pavilion
101 S Flagler Drive, West Palm Beach, FL 33401

Transportation facilities and services around the Board meeting location are provided on page 4.

1. REGULAR ITEMS

- A. Prayer
- B. Pledge of Allegiance
- C. Roll Call
- D. MOTION TO ADOPT Agenda for July 18, 2019
- E. MOTION TO APPROVE Minutes for June 20, 2019
- F. Comments from the Chair and Member Comments
- G. Executive Director's Report
- H. MOTION TO ADOPT/APPROVE Consent Agenda Items
 - 1. A Resolution approving the Fiscal Year (FY) 2020 Promotional Item Expenditure Plan with a not-to-exceed overall budget of \$30,000. These expenses will be paid with TPA member dues consistent with Task 7 of the adopted Unified Planning Work Program.
 - 2. A Resolution approving Federal Transit Administration (FTA) required Certifications and Assurances and authorizing the TPA Executive Director to apply for FTA planning funds and to execute public transportation grant agreement(s) with the Florida Department of Transportation (FDOT).
 - 3. Appointment of Mr. Brian Ruscher as the Alternate for the City of Delray Beach on the Technical Advisory Committee (TAC). A summary of qualifications is attached.
 - 4. Appointment of Mr. Aaron Hoffman as the Representative and Mr. Carl Baker as the Alternate for the Port of Palm Beach on the TAC. A summary of qualifications is attached.
 - 5. Appointment of Ms. Mary Edwards as the Alternate for the Agency for Persons with Disabilities on the Transportation Disadvantaged Local Coordinating Board (TDLCB). A summary of qualifications is attached.
 - 6. Appointment of Dr. Alina Alonso as the Representative for the Florida Department of Health on the TDLCB. A summary of qualifications is attached.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the TPA Governing Board. Please complete a comment card, which is available at the welcome table, and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ADOPT a Resolution approving the TPA's Personnel Handbook

TPA staff will review the attached draft Personnel Handbook. The draft Handbook was developed based on current TPA member and Florida MPO best practices. The Handbook is divided into three sections:

- General Information to establish purpose, applicability and authority
- TPA Employment Policies that can only be amended by the TPA Board
- TPA Employment Procedures that implement the Board policies and can be amended by the TPA Executive Director

The policies in the Handbook were reviewed and recommended for approval by the TPA Transition Committee on February 19. The Handbook was also subjected to a legal review by TPA General Counsel.

B. MOTION TO APPROVE the TPA's FY 20 Strategic Plan

The Strategic Plan serves to focus the TPA's priorities for the current year. The Strategic Plan Committee met on July 1, 2019 to review the agency's performance for FY 19 and to identify updates for FY 20. TPA staff will review the attached FY 19 report card and proposed FY 20 Strategic Plan.

TAC/CAC/BTPAC: Recommended approval unanimously

C. MOTION TO ADOPT a Resolution approving the FY 21-25 Annual List of Priority Projects

Florida Statutes require the TPA to annually adopt and transmit to FDOT a List of Priority Projects. This year, due to an accelerated legislative session, the list is due by August 1. The priority projects are used to develop FDOT's Five-Year Work Program and then the TPA's Transportation Improvement Program (TIP). The list of projects is consistent with the TPA's adopted Long Range Transportation Plan (LRTP) and its associated goals, objectives and values.

The FY 21-25 Priority Projects are organized into Major Highway, Transit and Freight Projects; Local Initiative Projects and Transportation Alternative Projects. Projects within each list that may be eligible for federal Highway Safety Program funding or state SUN Trail funding have also been identified. The list identifies the additional funding needs of those projects previously approved by the TPA and requests funding for several new projects. The draft List of Priority Projects is attached.

TAC: Recommended adoption 17-2, with West Palm Beach Representatives dissenting due to inclusion of SR 7 right-of-way and mitigation funding

CAC/BTPAC: Recommended approval unanimously

3. INFORMATION ITEMS

A. Draft 25-Year Cost Feasible Plan

TPA staff will review the attached summary of transportation revenues available for new projects in Palm Beach County. TPA staff will also review the attached series of cost feasible project tables that show estimated implementation costs by phase for each project. Note that cost feasible projects were selected from the TPA's desires plan and seek to advance the TPA vision, goals and objectives. Finally, TPA staff will review a map of projects that will be fully constructed through 2045 and a second map of projects that can only be studied and/or planned for implementation through 2045 based on existing financial resources and regulations constraining their use.

B. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. ADMINISTRATIVE ITEMS

A. Routine TPA Reports

1. Public Involvement Activity Report for June

B. Next Meeting - September 19, 2019 in Boca Raton (No August meeting)

Spanish River Library, 1501 Spanish River Boulevard, Boca Raton, FL 33431

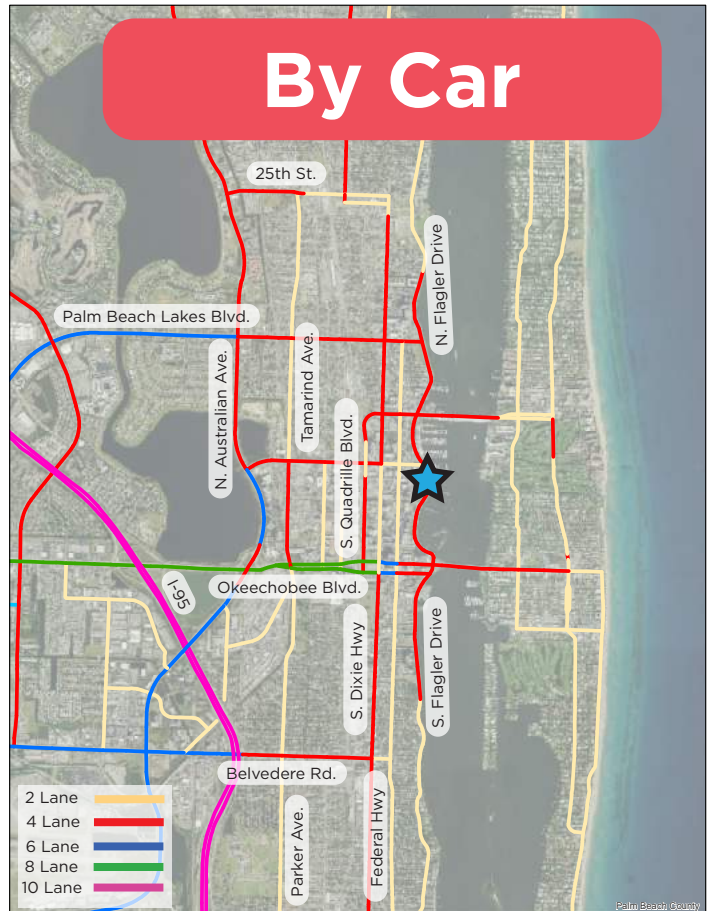
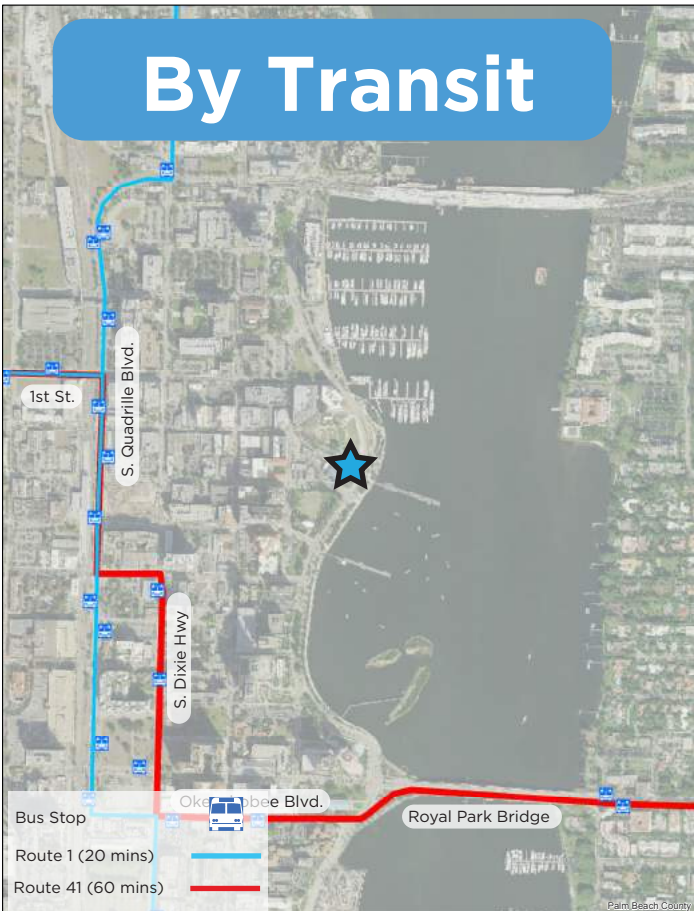
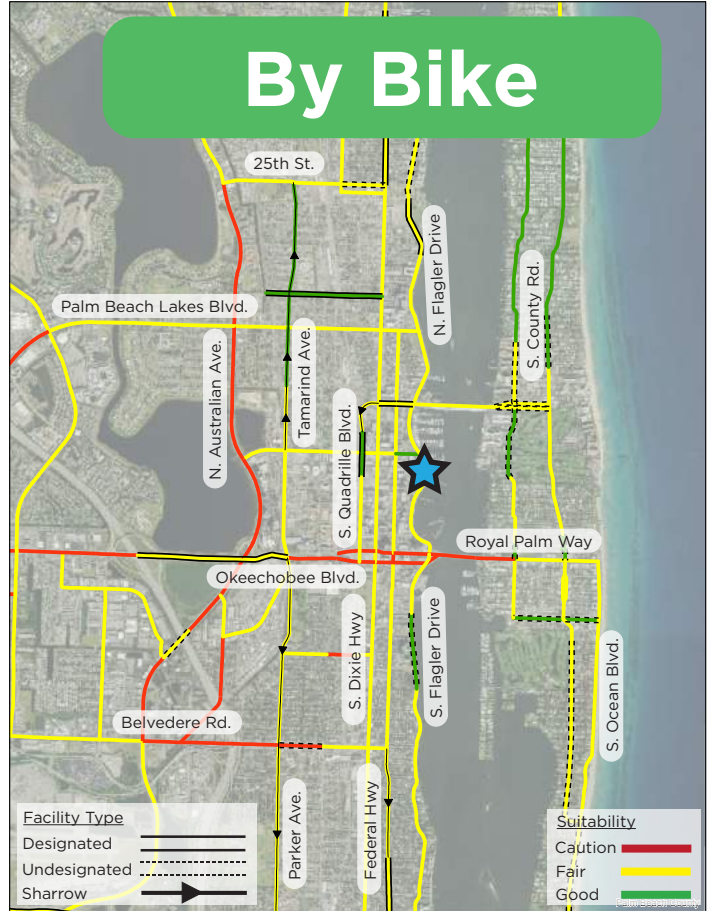
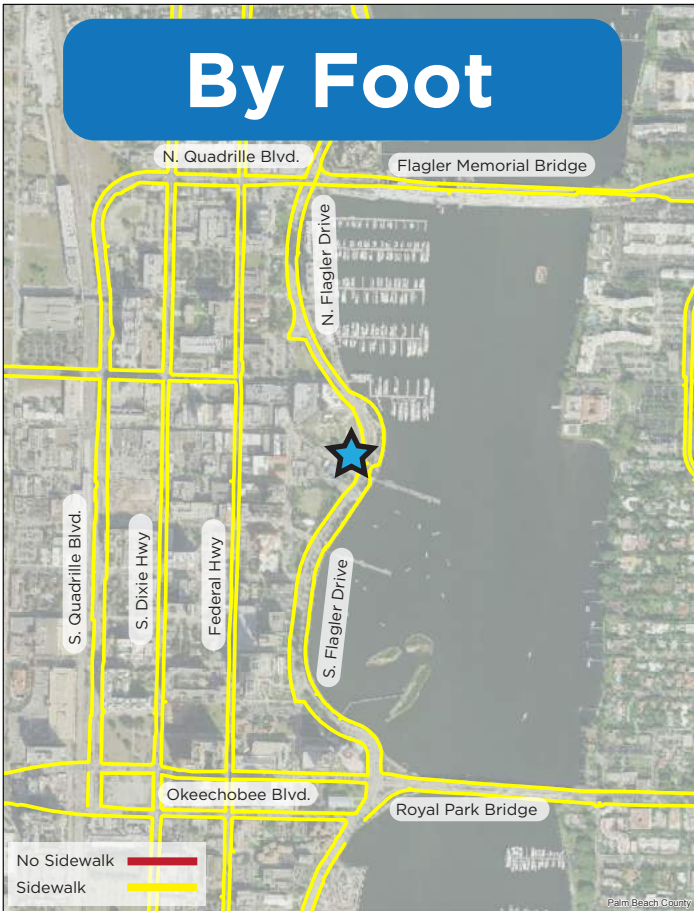
C. Adjournment

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.





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Palm Beach County

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Alternate: Michael C. Martin, Commissioner

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City of Boca Raton
Alternate: Deputy Mayor Jeremy Rodgers

Andy Thomson, Council Member
City of Boca Raton
Alternate: Monica Mayotte, Council Member

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Alternate: Christina L. Romelus, Commissioner

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& Andy Amoroso, Vice Mayor*

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Port of Palm Beach
Alternate: Katherine Waldron, Commissioner

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City of West Palm Beach

Joseph Peduzzi, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Christina Lambert, Commissioner

Gerry O'Reilly, District 4 Secretary
Florida Department of Transportation
Non-Voting Advisory Member