



## CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: Wednesday, February 6, 2019  
TIME: 1:30 p.m.  
PLACE: Vista Center 4<sup>th</sup> Floor Conference Room 4E-12  
2300 North Jog Road  
West Palm Beach, FL 33411

---

### 1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for February 6, 2019
- C. MOTION TO APPROVE Minutes for December 5, 2018
- D. Comments from the Chair
- E. CAC Liaison's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

### 2. ACTION ITEMS

- A. MOTION TO RECOMMEND ADOPTION of the 2019 Safety Targets  
The TPA is required to adopt Safety Targets annually. Last year the TPA Board adopted targets of Zero (0) fatalities and serious injuries for all Safety Targets. Attached are the Florida Department of Transportation (FDOT) provided 2017 performance measures, with additional 2018 draft measures provided by TPA staff.
- B. MOTION TO RECOMMEND ADOPTION of Transportation Improvement Program (TIP) Amendment #4  
The City of Boca Raton is requesting deletion of TPA funding for new trolley service (FM 4383991) because they have chosen not to implement the project. Since these funds are in the current fiscal year and are intended to be flexed from Federal Highway Administration (FHWA) to Federal Transit Administration (FTA), it is only possible to reassign them to another TPA priority transit project. The Fare Technology Project (FM 4317611) is the next transit project on the TPA's Local Initiatives priority project list that needs additional funding, and this amendment assigns the \$1,505,000 in Local Initiatives funds (SU) to the project. The draft amendment is attached.

C. MOTION TO RECOMMEND ADOPTION of Unified Planning Work Program (UPWP) Amendment #2

The TPA amended its UPWP on October 18, 2018 to add \$1.2M of available FHWA planning funds to FY 19 in order to lease expenses anticipated as part of the transition to an independent agency. Shortly thereafter, FDOT notified the TPA that the state's FY 19 budget for planning funds could not accommodate the UPWP amendment. TPA staff will present UPWP amendment #2 that refines available FY 19 funding and how this funding will be used, and increases its FY 20 budget request to fully encumber all available FHWA planning funds in order to support TPA planning and administrative activities. The draft amendment is attached.

3. INFORMATION ITEMS

A. American Association of Retired Persons (AARP) Livable Communities

A representative from AARP will present on our rapidly aging population and the AARP/World Health Organization Network of Age-Friendly Communities. The presentation will discuss the planning, implementation and continual improvement components of the program, which promotes livability for all ages. AARP's Livability Index tool will also be presented, and can be accessed at <http://livabilityindex.aarp.org/>.

B. Florida Bicycle Month

TPA staff will provide an update on Florida Bicycle Month activities in March and encourage municipalities to do a Florida Bicycle Month Proclamation to celebrate and support bicycling in their community. A sample proclamation is attached and also available along with a calendar of events at: [www.BikePalmBeach.org](http://www.BikePalmBeach.org).

C. Congestion Management Process (CMP) Report Card

The Palm Beach TPA's CMP Report Card provides tracking of the Goals & Objectives of the Long Range Transportation Plan (LRTP). TPA staff will present the attached 2018 CMP Annual Report Card.

D. Correspondence

1. TPA Resolution 2018-18: Acknowledging the cooperative process to develop the Draft FY 20-24 Work Program; Endorsing the Draft Program with requested modifications to advance TPA Major Projects.

2. Response letter from FDOT Secretary O'Reilly.

E. Public Involvement Activity Reports (PIAR) for September, October, November and December 2018 and Sponsorship Report for the Tri-Cities BBQ

The PIAR reports from September-December 2018 are attached along with a supplemental one-page TPA Subsidy Award Report of the Palm Beach County League of Cities 49<sup>th</sup> Annual Tri-Cities Barbeque held on December 7, 2018.

F. Summary Points from the December 13, 2018 Governing Board Meeting

4. ADMINISTRATIVE ITEMS
  - A. Member Comments
  - B. Next Meeting - March 6, 2019
  - C. Adjournment

**NOTICE**

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org) at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.