



Amendment #2 to the Unified Planning Work Program (UPWP)

FY 2019 & FY 2020

February 2019

UPWP Background

Business Plan & Application for Federal Grant Funds

July 1, 2018 - June 30, 2020

Includes all tasks - routine and unique projects

Who - Staff or Consultant

What - Deliverables

When - Completion dates

How much - budget by task & funding source



Amendment #1 - Adopted by TPA Board on 10/18/18

- Increased FY 19 total planning funds to support TPA office buildout
- Decreased FY 20 total planning funds to reflect lower rent payments
 - Added \$600K FHWA Surface Transportation Funds in FY 20
- Redistributed FHWA and FTA funding to maximize utilization

Amendment #1 was rejected by FDOT on October 25, 2018

-Inadequate state budget in FY 19 to accommodate the request

Today's Request - Amendment #2

FY 2019

- Adjust FTA planning funds to reflect actual funding available
- Decrease Agency Expenses from Member Dues to reflect County payment of FTA match funds instead of member dues (while TPA remains hosted)
- Realign expenses to refine staff & consultant costs, add half of cost for office buildout

FY 2020

- Add \$1.267M of available FHWA planning funds (\$668K FY 18 Closeout, \$600K SU Funds)
- Add expenses for second half of office buildout, all staff positions & consultant funding

Second Request related to Fund Timing

Pursuant to internal FDOT policy:

- TPA is only authorized to expend 1/3 of total PL funds on July 1, remainder mid-October
- TPA is not authorized to expend SU funds (\$600K) until PL funds are down to 20% of total
- Because of this, TPA cannot start office buildout until Aug 15 (otherwise could start May 1)

Proposed Add-on Sentence in UPWP Amendment resolution:

- Request that FDOT commit by March 15, 2019 to authorize expenditure of at least \$1.7M of FY 20 FHWA funding (any combination of PL and/or SU funds) as of July 1, 2019 to accommodate the time-critical, one-time expenditures associated with the TPA's transition to an independent agency simultaneous with continued TPA planning and operations