



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: Wednesday, February 13, 2019
TIME: 2:00 P.M.
PLACE: Vista Center 1st Floor Hearing Chambers
2300 North Jog Road
West Palm Beach, FL 33411

Palm Tran Bus Service is available to Vista Center via Routes 43 or 44

1. REGULAR ITEMS

- A. Pledge of Allegiance
- B. Roll Call
- C. MOTION TO ADOPT Agenda for February 13, 2019
- D. MOTION TO APPROVE Minutes for November 14, 2018
- E. Comments from the Chair
- F. LCB Liaison Report
- G. New Member Introductions
- H. General Public Comments

Any members from the public wishing to speak at this meeting must complete a Comment Card that is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO RECOMMEND APPROVAL of Revisions to the Local Coordinating Board FY 2019 By-Laws

The revised LCB By-Laws include an update to Chapter 41-2, Florida Administrative Code, which adds a member to the LCB on behalf of the Agency for Persons with Disabilities. The revised By-Laws are attached.

3. INFORMATION ITEMS

- A. LCB Member Training
TPA staff will provide an overview of LCB member roles and responsibilities.

B. CTC Update

Palm Tran staff will provide an update on their GoGlades Flex Service, Route Performance Maximization Fixed Route Service, and TD Day.

C. LCB Member Presentation

LCB Chair Mayor Steven Grant will present on how his day-to-day duties relate to the TD LCB.

D. Partner Agency Updates

Staff from Partner Transit Agencies may provide updates on TD related items.

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting - **Wednesday, May 29, 2019**

C. MOTION TO ADJOURN

Purpose of TD LCB: The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator (CTC), otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with State dollars. This service is not mandated by Federal Law.

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**MINUTES OF THE
PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB)
Wednesday, February 13, 2019 at 2:00 p.m.**

Vista Center 1st Floor, Hearing Chambers
2300 North Jog Road
West Palm Beach, Florida 33411

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/LCB

1. REGULAR ITEMS

CHAIR GRANT called the meeting to order at 2:02 p.m.

1.A. Pledge of Allegiance

1.B. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.C. ADOPTED: Agenda for February 13, 2019

MOTION to Approve the Agenda. Motion by Ms. Tessie Watts, seconded by Mr. Robert Goodman, and carried unanimously 6-0.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	A	Senat	A
Boiton	A	Hernandez	A	Watts	Y
Choice	Y	Morlok	A	Vacant - DCF	-
DeGoias	A	Rafaidus	A	Vacant - Vocational Rehab.	-
Dorismond	Y	Saffold	Y	Vacant - Private Transp.	
Goodman	Y	Schultze	A		

Y = Yes N = No A = Absent ABST = Abstain

1.D. APPROVED: Minutes for November 14, 2018

MOTION to Approve the Minutes. Motion by Ms. Tessie Watts, seconded by Ms. Tekesha Saffold, and carried unanimously 6-0.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	A	Senat	A
Boiton	A	Hernandez	A	Watts	Y
Choice	Y	Morlok	A	Vacant - DCF	-
DeGoias	A	Rafaidus	A	Vacant - Vocational Rehab.	-
Dorismond	Y	Saffold	Y	Vacant - Private Transp.	
Goodman	Y	Schultze	A		

Y = Yes N = No A = Absent ABST = Abstain

1.E. Comments from the Chair

CHAIR GRANT welcomed members to the first meeting of the year. He noted the work done on the LCB is important to our community.

Ms. Elsa DeGoias joined the meeting at 2:10 p.m.

1.F. LCB Liaison Report

MS. ALYSSA FRANK, Palm Beach TPA Transportation Planner, reviewed the following from the Liaison’s Report:

- The Palm Beach TPA is in the process of updating the Directions 2045 Long Range Transportation Plan (LRTP).
- The 2019 Safe Streets Summit will be held at the Downtown Miami Intercontinental Hotel on Monday, February 25 (conference) and Tuesday, February 26 (mobile workshops). The last day to register is February 15. For more information visit www.SafeStreetsSummit.org.
- The LCB is currently looking for members to provide 5-10 minute presentation on how their agency and everyday work relates to the LCB and the TD Program.

1.G. New Member Introductions

MS. ANGELA CHOICE provided a brief background on her work credentials.

1.H. General Public Comments

There were no general public comments received.

2. ACTION ITEMS

2.A. APPROVED: Revisions to the Local Coordinating Board FY 2019 By-Laws

MS. FRANK noted the By-laws were included in the agenda and backup. She highlighted the Chapter 41-2, Florida Administrative Code was updated adding a local representative of the Agency for Persons with Disabilities to LCB.

There was no discussion on this item.

Ms. Sharon Greene and Ms. Laura Schultze joined the meeting at 2:15 p.m.

MOTION to Approve FY Revisions to the LCB FY 2019 By-Laws. Motion by Ms. Marie Dorismond, seconded by Ms. Tessie Watts, and carried unanimously 9-0.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	Y	Senat	A
Boiton	A	Hernandez	A	Watts	Y
Choice	Y	Morlok	A	Vacant - DCF	-
DeGoias	Y	Rafaidus	A	Vacant - Vocational Rehab.	-
Dorismond	Y	Saffold	Y	Vacant - Private Transp.	
Goodman	Y	Schultze	Y		

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: LCB Member Training

MS. FRANK explained that per CTD guidelines, a member training is required annually for each grant year. She reviewed the Transportation Disadvantaged Organizational Chart and highlighted the current memberships on board. She noted that the LCB is seeking a member for the Private Transportation Industry. She reviewed the attendance requirements and board duties such as; updating the TD Service Plan, CTC Evaluation, discussion of safety concerns and review of rate models and service models.

She further highlighted that no member of the LCB may abstain from voting. She outlined the TD Service Plan, the CTC Evaluation and the FY 2019 Grant Activities timeline.

There was no discussion on this item.

3.B. DISCUSSED: CTC Update

MR. LOU FERRI Operations Manager for Palm Tran, noted prior to providing the CTC update, there would be a brief presentation regarding the Go Glades update.

MR. STEVE ANDERSON, Interim Planning Manager for Palm Tran, provided an update on the new Go Glades flex service. He noted the service was started in December of 2018, with 4 routes, 6 buses, 20 drivers and 70 bus stops. He reviewed the ridership as of January 20th, and the outreach done to help promote the new service. Lastly, he discussed the next steps such as; continuing outreach with stakeholders and educating the community on the service, monitoring performance and potential operational modifications to improve efficiency. He highlighted a presentation to the Board of County Commissioners is forthcoming in the spring of 2019.

MR. FERRI, expressed his gratitude to the Florida Department of Transportation (FDOT) for partnering with this initiative and helping make it happen.

A brief discussion ensued regarding the marketing material available for distribution within the community.

MR. ANDERSON presented an update on the Route Performance Maximization (RPM) and changes to Route 44. He highlighted the need to bring back fixed route services to Career Source on Belvedere Road. He noted there is currently a pilot service underway but pending negotiations amongst Career Source and Palm Tran staff. He noted staff will be monitoring ridership to establish permanency of this fixed route.

A brief discussion ensued regarding the start date for the pilot program.

MS. NAKASHA WELLS Senior Manager for Governmental Affairs for Palm Tran, highlighted there is a May timeframe for implementing this pilot service.

Ms. Milory Senat joined the meeting at 2:30 p.m.

There was a brief discussion regarding ridership expectancies.

MR. FERRI presented on Transportation Disadvantaged (TD) Day in Tallahassee, Florida on March 20, 2019. He outlined the objective of TD Day and noted this project is to encourage the legislators to maintain current level of public transportation funding and motivate future funding for public transportation. He reviewed the TD form provided as a handout at the meeting, and noted the deadline for reservations is March 4, 2019.

3.C. DISCUSSED: LCB Member Presentation

CHAIR GRANT reviewed current initiatives in the city of Boynton Beach. He noted there are City improvements underway, such as City Hall complex building, hotel and parking garage, and the city is currently working on updating pedestrian walkways. He highlighted the City and law enforcement is collaborating on improving communication with deaf residents, or residents who do not speak English.

He highlighted the senior center is free in the city for all residents, and approximately \$40 per year for non-residents. He highlighted that the City of Boynton Beach was nominated as the first city verified as an autism-friendly city.

MS. TEKESHA SAFFOLD noted the City of Boynton Beach has one of the best ADA Coordinators in the county and she is grateful for the timely responsiveness whenever she has needed something.

3.D. DISCUSSED: Partner Agency Updates

MS. MARIE DORISMOND noted that FDOT is working in collaboration with the Ann Storck Center, whom is in search of a new mobility manager. FDOT is utilizing a temporary agency to fill the Broward position, however needs to fill vacancy for Palm Beach County.

There was no discussion on this item.

4. ADMINISTRATIVE ITEMS**4.A. Member Comments**

There were no member comments received.

4.B. Next Meeting - Wednesday, May 29, 2019**4.C. Adjournment**

There being no further business the meeting was adjourned at 2:40 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **February** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 29 day of May, 2019.



Chair

EXHIBIT A

Palm Beach County Transportation Disadvantaged Local Coordinating Board
Attendance Record: 2017-2019

Representative/Alternate Agency	Aug 24 2017	Oct 18 2017	Feb 21 2018	May 30 2018	Sep 25 2018	Nov 14 2018	Feb 13 2019
Mayor Steven Grant Chair	P	P	P	***P	P	P	P
Tomas Boiton Vice Chair/Citizen Advocate	P	P	P	E	P	A	E
Angela Choice Florida Department of Veteran's Affairs	--	--	--	--	--	--	***P
Elsa DeGoias Workforce Development Board	A	A	A	***P	P	P	P
Marie Dorismond/Wibet Hay Florida Department of Transportation	P	P	P	P	P	A	P
Robert Goodman Representative for the Disabled	A	A	A	***P	A	P	P
Sharon Greene Local Medical Community	E	P	E	E	A	P	P
Maria Hernandez/Marielisa Amador Medicaid Program	E	P	P	P	P	A	E
Angela Morlok Representative for the Elderly	--	--	--	--	***P	P	A
David Rafaidus Department Of Community Services	P	P	A	P	P	P	A
Tekesha Saffold Citizen Advocate	A	A	***P	P	P	A	P
Laura Schultze School District of Palm Beach County	--	--	***E	P	P	P	P
Milory Senat Agency for Persons with Disabilities	***P	E	E	P	P	P	P
Tessie Watts Area Agency on Aging	***P	P	P	P	A	P	P
Vacant Department of Education/Division of Vocational Rehabilitation	--	--	--	--	--	--	--
Vacant Florida Department of Children & Families	E	A	A	P	P	P	--
Vacant Private Transportation	--	--	***P	P	--	***E	--

*** New Appointment

P - Representative Present

ALT- Alternate Present

E - Excused

A - Absent

-- - Vacant

EXHIBIT A (cont.)

OTHERS PRESENT

Valerie Neilson
Alyssa Frank
Alexa Sanabria
Lou Ferri
Steve Anderson

REPRESENTING

Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Beach Transportation Planning Agency
Palm Tran
Palm Tran