CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE:        Wednesday, April 3, 2019
TIME:        1:30 p.m.
PLACE:       Vista Center 4th Floor Conference Room 4E-12
             2300 North Jog Road
             West Palm Beach, FL 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for April 3, 2019
   C. MOTION TO APPROVE Minutes for March 6, 2019
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items

   Any members from the public wishing to speak at this meeting must complete a
   Comment Card available at the welcome table. General Public comments will
   be heard prior to the consideration of the first action item. Public comments on
   specific items on the Agenda will be heard following the presentation of the item
   to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Vision Zero Action Plan

   Federal regulations require the TPA to annually adopt safety targets for each of
   five safety performance measures. In February 2018 and again in February 2019,
   the TPA Governing Board adopted targets of zero traffic-related fatalities and
   serious injuries, and directed staff to create a Vision Zero Action Plan to progress
   toward these targets. TPA staff will present the attached final draft Vision Zero
   Actions. The full Action Plan can be viewed at PalmBeachTPA.org/safety.

3. INFORMATION ITEMS
   A. Palm Beach County Local Road Safety Plan

   County Engineering staff will provide an overview of the recently completed
   Palm Beach County Local Road Safety Plan. The full document can be viewed at
   PalmBeachTPA.org/safety.

   B. Concrete Pavements

   The Florida Concrete and Products Association, Inc. will give a presentation on
   concrete applications for our transportation facilities, including cost, safety,
   resiliency, and the environment. There is no backup for this item.
C.  TPA Governing Board and Advisory Committee Orientation Handbook

TPA staff will present the attached TPA Board and Committee Member handbook, which can also be accessed at PalmBeachTPA.org/CAC. The handbook has been updated to serve as a resource for both Board and Committee members.

D.  TPA Priority Projects Status Report

Objective 4.C of the TPA’s FY 19 Strategic Plan directs staff to monitor the status of TPA priority projects and report every six months. TPA staff will review the attached status report for Major Projects, Local Initiatives, and Transportation Alternatives.

4.  ADMINISTRATIVE ITEMS

   A.  Member Comments
   B.  Summary Points from the March 21, 2019 Governing Board Meeting
   C.  Public Involvement Activity Report (PIAR) for February 2019
   D.  Next Meeting - May 1, 2019
   E.  Adjournment

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MINUTES OF THE
CITIZENS ADVISORY COMMITTEE (CAC)
Wednesday, April 3, 2019 1:30 p.m.

Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/CAC

1. REGULAR ITEMS

CHAIR HARVIE called the meeting to order at 1:34 p.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for April 3, 2019

MOTION to adopt the Agenda. Motion by Ms. Michelle Damone, seconded by Mr. Terry Brown, and carried unanimously 8-0.

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1.C. APPROVED: Minutes for March 6, 2019

MOTION to adopt the Minutes. Motion by Mr. Marc Bruner, seconded by Mr. Greg Fagan, and carried unanimously 8-0.

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1.D. Comments from the Chair

There were no comments received from the Chair.

Mr. Michael Fitzpatrick joined the meeting at 1:40 p.m.
1.E. CAC Liaison’s Report

MR. JASON PRICE, Palm Beach TPA Transportation Improvement Program (TIP) Coordinator reviewed the following from the Liaison’s Report:

- In response to a TPA Board request on February 21, the Florida Department of Transportation (FDOT) formally committed to a $1.7M initial authorization of PL funds for FY 20. This will allow the TPA to commence construction on its new office and meeting space as soon as a building permit is received.


- Federal Highway Administration (FHWA) staff will be conducting a Joint Federal Transportation Management Area Certification site visit with the TPA on April 10-11 that will focus on the organization of the TPA; Transportation Performance Management; transit; interested parties for outreach and public participation; interested parties for Title VI and related requirements; prior certification findings; and the 2040 and 2045 Long Range Transportation Plans (LRTP).

- TPA staff would like to thank everyone who participated in Florida Bicycle Month activities including the TPA’s Bike to Work Day Ride on March 15. A total of 12 Proclamations were adopted in Palm Beach County.

- The LRTP goals, objectives and measures were approved unanimously by the TPA Governing Board on March 21. The TPA is undertaking the LRTP Desires Plan as the next step, which is analysis of existing facilities and gaps based on the approved goals, and will include a cost analysis.

- The Local Initiatives (LI) and Transportation Alternatives (TA) submittal process concluded on March 1. The TPA and FDOT has evaluated and ranked the projects and will be meeting one-on-one with consultants to visit each project between April 22-24 before the scoring is finalized.

- FDOT is holding a Public Information Workshop on Tuesday, April 30 from 5:30 to 7:30 p.m. at the West Boynton Beach Library, 9451 Jog Road, Boynton Beach, FL 33437 to discuss the proposed improvements at SR 804/Boynton Beach Boulevard from Lyons Road to east of Florida’s Turnpike.

- TPA staff encourages members of the committee to recommend a new member to the Bicycle-Pedestrian-Trailways Advisory Committee (BTPAC) to represent the disability community and is aware of the challenges commonly faced by mobility-impaired users of the transportation system.

MR. TERRY BROWN inquired about the parking options available at the new TPA office especially for those that require a handicap space. He noted this might be a factor for the BTPAC members attending meetings.

MS. MALISSA BOOTH, Palm Beach TPA Public Relations Manager, stated all TPA meetings are required to be ADA compliant and accessible.

MR. ANDREW UHLIR, Palm Beach TPA Deputy Director of Program Development, stated TPA staff would report to the committee regarding the parking availability once it has been finalized with an emphasis on the number and location of the handicap parking spaces.

There was another brief discussion regarding the target move in date with TPA staff noting it may be late September.
• The next TPA Governing Board meeting will be held on April 18 at 9:00 a.m. at the Delray Beach Municipal Golf Club, 2200 Highland Avenue, Delray Beach, FL 33445.

• The TPA has updated their Conferences page to provide information about upcoming conferences that are of interest for transportation planner, engineers, officials and advocates at [www.PalmBeachTPA.org/Conferences](http://www.PalmBeachTPA.org/Conferences).

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Vision Zero Action Plan

MR. UHLIR stated this would be the final review for the Vision Zero Action Plan before final adoption by the Governing Board. He highlighted the Plan’s vision and goals and the changes made since the draft Plan was presented to the committee. He noted the next steps include adopting a vision zero resolution, assigning staff to actions, and producing an annual vision zero report to track progress and updates. He stated the official progress report would return to the committee annually in February in conjunction with the Safety Targets that are required to be adopted annually in February.

There was a brief discussion regarding mid-block signalization at crosswalks and advocating for changes to the Florida Greenbook.

MR. UHLIR expressed gratitude to members for their input on this initiative and stated the TPA would incorporate new initiatives and changes as they arise.

MOTION to Recommend Approval of the Vision Zero Action Plan. Motion by Mr. Terry Brown, seconded by Ms. Chelsea Smith Reed, and carried 9-0.

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3. INFORMATION ITEMS

3.A. DISCUSSED: Palm Beach County Local Road Safety Plan (LRSP)

DR. MOTASEM AL-TURK, Palm Beach County Director of Traffic Engineering presented on this item. He highlighted the plan development time-line noting the kick off for this plan was in August 2016 and a final plan was established in February 2019. He defined the LRSP vision as a fatality free roadway system in Palm Beach County and reviewed the mission and strategic goal. He noted the plan draws from documents prepared by the Federal Highway Administration (FHWA), that support statewide goals and priorities established in the Florida Strategic Highway Safety Plan (SHSP). He stated the SHSP identified 13 emphasis areas for serious injuries and fatalities over a 5-year period (2011-2015).

DR. AL-TURK reviewed the roadway network map, the severe crashes breakdown for the LRSP 4-Year Crash Tree and highlighted that more than 200k total crashes occurred in FDOT District 4 between 2011-2014; he reviewed the LRSP Crash Tree data for Intersection and Non-Intersection Disaggregation; Signalized Intersection and Divided Non-Intersection Disaggregation.
DR. AL-TURK highlighted the risk factors for Multivehicle, Pedestrian and Bicyclists crashes at Signalized Intersections and noted the LRSP developed “Project Development Decision Trees” for each facility type based on the selected strategies and countermeasures. He provided an example of a Decision Tree illustration for Urban/Suburban Signalized Intersections. He noted the next steps in the Palm Beach County LRSP Action Plan, the upcoming activities and highlighted the lessons learned in regards to road characteristics inventory and crash reporting limitations.

There was a brief discussion regarding the non-governmental groups involved in the development process of this plan.

DR. AL-TURK noted local safety groups provide input with coordination by FHWA and other coalitions for road safety.

A brief discussion ensued regarding the 550 miles of fiber optic network, and whether Palm Beach County Engineering and Public Works has ownership of the network.

There was another brief discussion regarding traffic congestion at the corner of Palm Beach Gardens (PGA) Boulevard West, coming from Alternate A1A entering the ramp for I-95.

DR. AL-TURK noted PGA Boulevard is a state highway and the County maintains a signal system for them that they are reimbursed for. He noted there is a traffic adaptive system in that area that has been effective since November 2018 that should be adapting to traffic demand as it is happening.

There was another brief discussion regarding red light cameras at intersections.

3.B. **DISCUSSED:** Concrete Pavements

MS. AMY WEDEL, Florida Concrete and Products Association Director of Concrete Pavements presented on this item. She provided an outline of concrete purposes, top recommendations and paving applications. She reviewed the safety reasons associated with using concrete material, pavement resilience and the life cycle costs analysis. She provided examples of concrete roads, intersections, roundabouts and bus stops discussing the minimal maintenance involved and noting the material is environmentally friendly. She further reviewed the concrete paving applications highlighting Pervious and Roller Compacted Concrete (RCC), Concrete Overlays and Full Depth Reclamation (FDR).

MS. WEDEL proceeded to highlight industry support noting analysis of options and specifications.

MR. BROWN inquired about carbon buildout and the maintenance involved and about resurfacing when using asphalt. He recalled an example provided in the presentation specifying Winter Haven.

MR. GUARNAGIA inquired about the structural material of concrete and the integrity of concrete use on bridges and overpasses. He provided a specific example off I-95 and Lake Worth road.

There was a further discussion regarding pervious concrete usage, reinforced concrete pavement and the materials being used on other states roads.

3.C. **DISCUSSED:** TPA Governing Board and Advisory Committee Orientation Handbook

MR. NICK UHREN, Palm Beach TPA Executive Director, provided a brief overview of the handbook. He noted that the handbook is a valuable resource for new members illustrating the Board composition, the agency’s roles and responsibilities and core products such as, the Unified Planning Work Program (UPWP), the Public Participation Plan (PPP), LRTP, etc. He highlighted the agency relationships across the different districts, and lastly noted there is a staff directory and glossary of transportation related terms for reference.
MR. MICHAEL FITZPATRICK inquired about agency relationships, and about diverse agency representatives on committees.


MR. UHLIR noted Objective 4.C of the TPA’s FY 19 Strategic Plan directed staff to monitor the status of TPA priority projects and report every six months. He noted this report is a collaborative effort with FDOT, and proceeded to explain the table in the backup material. He noted the table includes the year the project was added, the ranking of the project, the location and description, etc. He also noted that staff is contemplating how to properly display a project that has been awarded funds but is not yet under construction.

MR. MICHAEL FITZPATRICK inquired about the Federal Highway and Boynton Beach repavement project.

MR. UHLIR noted that specific project is on FDOT’s priority project list as a resurfacing project.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

There were no member comments received.

4.B. Summary Points from the March 21, 2019 Governing Board Meeting

There was no discussion on this item.

4.C. Public Involvement Activity Report (PIAR) for February 2019

There was no discussion on this item.

4.D. Next Meeting - May 1, 2019

4.E. Adjournment

There being no further business the meeting was adjourned at 3:30 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the April meeting of the Citizens Advisory Committee, dated this 5th day of June, 2019.

[Signature]

Chair
**EXHIBIT A**  
Citizens Advisory Committee  
Attendance Record 2018-2019

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<td>Mayor Shelley Petrolia</td>
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<td>CHELSEA SMITH REED</td>
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*2019 Chair **2019 Vice Chair*  
P = Member Present  
Alt = Alternate Present  
E = Excused Absence  
A = Absent/No Attendance  
- = Member not assigned  
***New Appointment  
Shaded Area= Meeting not held

**OTHERS PRESENT**  
Leonard Simons  
Amy Wedel  
Motasem Al-Turk  
Nick Uhren  
Valerie Neilson  
Andrew Uhlir  
Jason Price  
Michael Lynch  
Alexa Sanabria

**REPRESENTING**  
COBWRA  
Florida Concrete & Products Association  
Palm Beach County Traffic Engineering  
Palm Beach Transportation Planning Agency  
Palm Beach Transportation Planning Agency  
Palm Beach Transportation Planning Agency  
Palm Beach Transportation Planning Agency  
Palm Beach Transportation Planning Agency