BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) AGENDA

DATE: Thursday, September 6, 2018
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, FL 33411

1. REGULAR ITEMS
A. Roll Call
B. MOTION TO ADOPT Agenda for September 6, 2018
C. MOTION TO APPROVE Minutes for June 7, 2018
D. Comments from the Chair
E. BTPAC Liaison's Report
F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
A. MOTION TO ELECT BTPAC Vice Chair

Pursuant to the BTPAC By-Laws, additional elections may be held as necessary if an officer cannot carry out his/her duties and complete the remainder of the appointed term. Vice Chair Delgado is no longer with the City of Boca Raton, therefore a new Vice Chair will need to be elected to serve for the remainder of the calendar year.

B. MOTION TO RECOMMEND APPROVAL of Revisions to the Bicycle, Trailways and Pedestrian Advisory Committee By-Laws

The revised draft BTPAC By-Laws provide clarification on abstaining from voting procedures. The strikethrough/underline draft also updates the document consistent with the new TPA branding. The draft BTPAC By-Laws are attached.

C. MOTION TO RECOMMEND ADOPTION of Amendment #1 to the FY 19-23 Transportation Improvement Program (TIP) to include the Florida Department of Transportation’s (FDOT) FY 18 Roll Forward Projects

FDOT has requested approval of amendments to the FY 19 - 23 TIP to include the FY 18 Roll Forward projects, which are included in the FDOT Report available at
These projects were funded in FY 18 but were not encumbered as programmed so the remaining funds are being rolled forward into FY 19. The Roll Forward changes to FY 19 are provided in the attached summary table.

D. **MOTION TO RECOMMEND ADOPTION** of Amendment #2 to the FY 19-23 TIP to include a new bridge replacement project of US-1/SR-5 over Earman River Bridge (FM #4428911)

FDOT has requested approval of this amendment in the attached letter. The bridge experienced a partial collapse of the sidewalk and concrete wall in October 2017. This will be a full bridge replacement project programmed for construction in FY 2023. The requested amendment is shown in strikethrough/underline format to highlight the changes from the adopted TIP in the attachment.

E. **MOTION TO RECOMMEND ADOPTION** of Amendment #8 to the 2040 Long Range Transportation Plan (LRTP) Cost Feasible Plan to change the following projects:

1. Turnpike Mainline from Broward/Palm Beach County Line to Boynton Beach Boulevard (MP 86) from “Widen 6L to 8L” to “Widen 6L to 10L with express lanes”. Cost increase from $297.8 million to $871 million.

2. Turnpike Mainline from Boynton Beach Boulevard (MP 86) to Beeline Highway/SR-710 (MP 106.1) from “Widen 4L to 6L” to “Widen 4L to 8L with express lanes”. Cost increase from $571.1 million to $672 million.

3. Turnpike Mainline from Beeline Highway/SR-710 (MP 106.1) to Indiantown Road (MP 117) from “Widen 4L to 6L” to “Widen 4L to 8L”. Total construction cost is $354 million.

Florida’s Turnpike Enterprise has requested approval of this amendment in the attached letter. FDOT assessment shows an increased capacity need over the original request of 2 lanes provided in the LRTP Cost Feasible Plan to 4 additional lanes. Express lanes will be implemented all at once after the completion of all widening portions. The requested amendment is shown in strikethrough/underline format to highlight the changes from the adopted LRTP in the attachment.

F. **MOTION TO RECOMMEND ADOPTION** of Amendment #3 to the FY 19-23 TIP to change the project description for Turnpike widening (406144-1) from Boynton Beach Boulevard to Lake Worth Road from “Widen 4 to 6 lanes” to “Widen 4 to 8 lanes with express lanes”

Florida’s Turnpike Enterprise has requested approval of this amendment because construction is programmed for Fiscal Year 2019 (current year). The description is consistent with Amendment #8 to the 2040 LRTP in Action Item 2.C.1. There is no backup for this item.

G. **MOTION TO RECOMMEND ADOPTION** of the FY 20-24 Annual List of Priority Projects

Florida Statutes require the TPA to annually adopt and transmit to FDOT a List of Priority Projects by October 1. The priority projects are used to develop the FDOT’s Five-Year Work Program and then the TPA’s TIP. The list of projects is consistent with the LRTP and its associated goals, objectives and values.
The FY 20-24 Priority Projects are organized into Major Highway, Transit and Freight Projects; Local Initiative Projects; Transportation Alternative Projects and SUN Trail Projects. The list identifies the additional funding needs of those projects previously approved by the TPA and several new projects. The draft List of Priority Projects is attached along with project status reports for the above project sections.

3. INFORMATION ITEMS
   A. Robert’s Rules of Order Summary
      TPA staff will present the attached updated summary highlighting Robert’s Rules of Order, focusing on basic types of motions.
   
   B. Summary Points from the June 21, 2018 Governing Board Meeting

4. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Next Meeting – October 4, 2018
   C. Adjournment

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR TRIBOU called the meeting to order at 9:08 a.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for September 6, 2018

MOTION to adopt the Agenda of September 6, 2018. Motion by Mr. Michael Howe, seconded by Dr. Ana Puszkin-Chevlin and carried unanimously 10-0.

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1.C. APPROVED: Minutes of June 7, 2018

MOTION to approve the Minutes of June 7, 2018 with the modifications to the language stated under 1.E to reflect that Mr. Kevin Fischer noted his departure from the TPA versus the current language, that did not state Mr. Fischer’s name prior to the statement. Motion by Ms. Jean Matthews, seconded by Mr. Bob Sabin and carried unanimously 10-0.

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1.D. Comments from the Chair

CHAIR TRIBOU mentioned that she missed members over the long break and noted that the city of West Palm Beach adopted a Vision Zero policy. She introduced Nicholas Hernandez, the new Palm Beach TPA Pedestrian and Bicycle Coordinator.

Mr. Hernandez provided a brief background on himself.
1.E. BTPAC Liaison’s Report

MR. NICHOLAS HERNANDEZ reviewed the following from the Liaison’s Report:

- The Palm Beach TPA will host a half-day ADA Transition Plan workshop on October 11th with Dean Perkins, the Florida Department of Transportation’s (FDOT) ADA Coordinator. For details or to reserve a seat, contact Malissa Booth at MBooth@PalmBeachTPA.org.

- There is public hearing for Boynton Beach Blvd from Jog Rd to Congress Ave resurfacing project on Thursday, September 6, 2018 at West Boynton Branch Library at 5:00 p.m. The resurfacing project also includes widening to accommodate 4-ft designated bike lanes in each direction, upgrading ADA compliant sidewalks, and median, traffic signal and lighting improvements.

- The next TPA Governing Board meeting will be held at the Lake Worth Casino on September 20.

- National Walk to School Day is upcoming on October 10th, 2018.

- The TPA “Conferences” page has been updated to provide information about upcoming conferences that are of interest for transportation planners, engineers, officials and advocates.

- Safe Routes to School applications are due on January 31st. For more information, visit: www.srtsfl.org.

- TPA staff is working on a Complete Streets template to share with the committee.

1.F. General Public Comments and Public Comments on Action Items

There were no general public comments received.

Mr. Michael Owens joined the meeting at 9:20 a.m.

2. ACTION ITEMS

2.A ELECTED: BTPAC Vice Chair

MOTION to elect Ms. Jean Matthews as BTPAC Vice Chair. Motion by Dr. Ana Puszkin-Chevlin, seconded by Mr. Bob Sabin and carried unanimously 11-0.

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2.B RECOMMENDED APPROVAL: of Revisions to the Bicycle, Trailways and Pedestrian Advisory Committee By-Laws

MS. MARGARITA PIERCE, Palm Beach TPA Executive Assistant, noted the committee requested this item be brought back to the September agenda. She stated there have been no changes since the prior meeting and all changes are shown in strikethrough/underline format, and are consistent with all of TPA advisory committees and Governing Board By-Laws.

There was a discussion regarding the responsible party for making grant presentations and if the municipality involved in making the presentation needs to be excused from the overall voting process.
CHAIR TRIBOU and MS. VALERIE NEILSON, Palm Beach TPA Deputy Director of Multimodal Development, explained that the scoring system used is objective and numerically based; therefore the municipality involved does not need to be excused.

Committee members noted that there was a spelling error on page 11 under bullet 2.G. TPA staff indicated that the mistake will be corrected.

MOTION to Recommend Approval of Revisions to the BTPAC By-Laws with corrections to be made as noted. Motion by Ms. Jean Matthews, seconded by Mr. Michael Howe, and carried unanimously 11-0.

2.C RECOMMENDED ADOPTION: Amendment #1 to the FY 19-23 Transportation Improvement Program (TIP) to include the FDOT’s FY 18 Roll Forward Projects

MR. ANDREW UHLIR, Palm Beach TPA TIP Coordinator, noted this is an annual request from FDOT of projects funded in FY 18 but were not encumbered as programmed so the remaining funds are being rolled forward into FY 19. The changes were outlined in the attached summary table. He noted there are small amounts listed for projects that are still being charged to and not closed out by the project managers. He also noted the Card Sound Toll project listed would be removed from the list.

MS. JEAN MATTHEWS inquired about how to access and view TIP projects online.

MR. UHLIR explained that FDOT’s work program is available online and can be searched under keywords “FDOT Work Program.” He further explained how to properly use the websites tools and noted that he is available to help members navigate the site.

MOTION to Recommend Adoption of Amendment #1 to the FY 19-23 TIP with the deletion of the Card Sound Toll project listed. Motion by Mr. Michael Owens, seconded by Ms. Jean Matthews and carried unanimously 11-0.

2.D RECOMMENDED ADOPTION: Amendment #2 to the FY 19-23 TIP to include a new bridge replacement project of US-1/SR-5 over Earman River Bridge (FM #4428911)

MR. UHLIR noted this amendment is for the US-1/SR-5 over Earman River Bridge replacement due to partial collapse of the sidewalk and concrete wall in October 2017. This FDOT request is for full bridge replacement programmed for construction in FY 2023.

There was a discussion regarding the location of the bridge and the river. TPA staff used Google Earth to help clarify and guide committee members.

MR. BOB SABIN inquired on whether the bridge was being widened as part of the replacement to include bicycle facilities and whether these plans would come to the committee for discussion.

MR. UHLIR stated that he would look into the design plans and report updates to the committee.
CHAIR TRIBOU noted that the Earman River Bridge was part of the US-1 Multimodal Corridor study.

**MOTION to Recommend Adoption of Amendment #2 to FY 19-23 TIP.** Motion by Ms. Jean Matthews, seconded by Mr. Michael Owens and carried unanimously 11-0.

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2.E **RECOMMENDED ADOPTION:** Amendment #8 to the 2040 Long Range Transportation Plan (LRTP) Cost Feasible Plan to change the following projects:

1. Turnpike Mainline from Broward/Palm Beach County Line to Boynton Beach Boulevard (MP 86) from “Widen 6L to 8L” to “Widen 6L to 10L with express lanes”. Cost increase from $297.8 million to $871 million.

2. Turnpike Mainline from Boynton Beach Boulevard (MP 86) to Beeline Highway/SR-710 (MP 106.1) from “Widen 4L to 6L” to “Widen 4L to 8L with express lanes”. Cost increase from $571.1 million to $672 million.

3. Turnpike Mainline from Beeline Highway/SR-710 (MP 106.1) to Indiantown Road (MP 117) from “Widen 4L to 6L” to “Widen 4L to 8L”. Total construction cost is $354 million.

MR. SABIN inquired about the bicycle and pedestrian facilities being impacted by Turnpike projects, and if these facilities are considered when designing the overpasses.

A discussion ensued regarding the timing of these projects, if the pedestrian and bicycle facilities from the east and west connections across the Turnpike are being addressed during construction.

The committee members expressed concerns about the double tolling, proposed tolling, and increase in proposed lanes. The committee requested further explanation for the addition of the toll lanes opposed to the general purpose lanes.

TPA staff outlined the dynamic pricing structure and the Turnpike proposed tolling plan.

There was discussion regarding how the widening will affect the older residents of the county and how the Turnpike will transform into Interstate 95 with managed lanes. Further discussion proceeded about the high-speed rail and Tri-Rail as a substitute for overcrowding on the freeway.

CHAIR TRIBOU raised her concerns about the double toll and equity issue that it presents. She noted that while wealthier members of the community could afford to use these lanes, the rest of the population has no choice but to be stuck in traffic. She stated that she would like to see the funds raised from the tolling system more evenly distributed among all modes of transportation.

**MOTION to Recommend Adoption of Amendment #8 to the 2040 LRTP Cost Feasible Plan with the following recommendations:** consider east/west trail connections under Turnpike S. of Indiantown Road, a trail connection on the South-side of Beeline Highway under the new and wider Turnpike bridge, with a new trail connection under the Turnpike South of Beeline highway; to include premium pedestrian and bicycle facilities per Complete Streets (CS) guidelines at all roadway crossings interchanging with Turnpike; and to address concerns about safety issues with regard to higher speeds associated with widened roads and potential to limit usefulness of the corridor with regard to the mobility of older drivers.
(age 55+); lastly that the TPA governing board reviews policy position for flexible use of revenue on alternate forms of transportation. Motion by Ms. Jean Matthews, seconded by Mr. Michael Owens and carried unanimously 11-0.

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2.F. **RECOMMENDED ADOPTION:** Amendment #3 to the FY 19-23 TIP to change the project description for Turnpike widening (406144-1) from Boynton Beach Boulevard to Lake Worth Road from “Widen 4 to 6 lanes” to “Widen 4 to 8 lanes with express lanes”

MR. UHLIR noted that the project scope for the project listed from Boynton Beach Blvd to Lake Worth Road needs to be consistent with the Long Range Transportation Plan (LRTP) Cost Feasible Plan.

MOTION to Recommend Adoption to Amendment #3 to the FY 19-23 TIP to change the project description for Turnpike widening (406144-1) from Boynton Beach Blvd. to Lake Worth Rd. from “Widen 4 to 6 lanes” to “Widen 4 to 8 lanes” with express lanes. Motion by Ms. Olga Prieto, seconded by Mr. Michael Owens and carried unanimously 11-0.

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2.G. **RECOMMENDED ADOPTION:** FY 20-24 Annual List of Priority Projects

MR. UHLIR stated the Priority List is used to develop the FDOT's Five-Year Work Program and then the TPA's TIP. He reviewed the timeline to the FY 20-24 TIP and noted it would go before the Board for adoption on September 20. A status report was included in the agenda packet for the LRTP Cost Feasible TPA funded projects, Local Initiatives (LI) and Transportation Alternatives (TA) funding programs. He reviewed highlights, modifications and deletions from the Major Projects, LI, TA and the SunTrail program with a project status being provided for each change.

MS. MATTHEWS stated that the Priority Projects list would benefit the Parks and Recreation Department.

CHAIR TRIBOU stated that she was excited to see so many transit projects on the Priority Projects list.

MOTION to Recommend Adoption of the FY 20-24 Annual List of Priority Projects. Motion by Ms. Jean Matthews, seconded by Mr. Michael Owens and carried unanimously 8-0.
3. INFORMATION ITEMS
MS. MARGARITA PIERCE, Palm Beach TPA Executive Assistant, provided an overview of the changes made to the previously provided summary. She noted that the document is consistent with the latest edition (10th) of Robert’s Rules. She clarified specific motions, such as the motion to table and the motion to postpone an item.

3.B. DISCUSSED: Summary Points from the June 21, 2018 Governing Board Meeting
MR. UHLIR briefly highlighted that the FY 19-23 TIP was approved and additional discussions took place on impact fees with the TPA awaiting data from the County and a few cities.

4. ADMINISTRATIVE ITEMS
4.A. Member Comments
MS. MATTHEWS inquired with staff about the TPA transition process and the possible relocation of the TPA office.
MR. UHLIR responded that the TPA would be addressing the board in October with potential office locations. He also noted that no decisions regarding personnel or benefits has been made.
MS. OLGA PRIETO introduced Mr. Ryan Harding as the Alternate for the Village of Wellington.
DR. ANA PUSKIN-CHEVLIN inquired about the Palm Tran stop changes and if any additional presentations with updates will be presented regarding the Palm Tran Route Performance Maximization.

4.B. Next Meeting - October 4, 2018

4.C. Motion to Adjourn
There being no further business the meeting was adjourned at 10:50 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the September meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this ______ day of ______, 2018.

[Signature]
Chair
# EXHIBIT A

Bicycle, Trailways and Pedestrian Advisory Committee

Attendance Record: 2017 - 2018

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<td>BOB SABIN/Alan Friedberg Boca Raton Bicycle Club</td>
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<td>*HEATHER TRIBOU City of West Palm Beach</td>
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<td>VACANT/Ana Puszkin-Chevlin City of Delray Beach</td>
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<td>VACANT Florida Department of Transportation Non-Voting Advisory Member</td>
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*2018 Chair **2018 Vice Chair  
P = Member Present  Alt = Alternate Present  
E = Excused Absence  A = Absent/No Attendance  
Shaded Area= Meeting not held  

**New Appointment

## OTHERS PRESENT

- Larry Wallace
- Lisa Juan
- David Wiloch
- Alexa Sanabria
- Alyssa Frank
- Andrew Uhlar
- Margarita Pierce
- Nicholas Hernandez
- Nick Uhren
- Valerie Neilson
- Angela Biagi
- Ryan Harding

## REPRESENTING

- FDOT
- Kimley-Horn
- Palm Beach County Planning Department
- Palm Beach Transportation Planning Agency
- Wantman Group Incorporated
- Village of Wellington