



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: Tuesday, September 25, 2018
TIME: 2:00 P.M.
PLACE: Vista Center 1st Floor Hearing Chambers
2300 North Jog Road
West Palm Beach, FL 33411

Palm Tran Bus Service is available to Vista Center via Routes 43 or 44

1. REGULAR ITEMS

- A. Roll Call
- B. Pledge of Allegiance
- C. MOTION TO ADOPT Agenda for September 25, 2018
- D. MOTION TO APPROVE Minutes for May 30, 2018
- E. Comments from the Chair
- F. LCB Liaison Report
- G. Staff and Member Introductions
- E. General Public Comments

Any members from the public wishing to speak at this meeting must complete a Comment Card that is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO ADOPT FY19 Local Coordinating Board By-Laws
The Florida Commission for Transportation Disadvantaged (CTD) requires that the LCB By-Laws be updated and presented annually for approval. The draft By-Laws are attached.
- B. MOTION TO ADOPT FY19 Local Coordinating Board Grievance Procedures
The Florida CTD requires that the LCB Grievance Procedures be updated and adopted annually and with a minimum commitment of 3 LCB voting members to serve on the LCB Grievance Subcommittee. The draft Grievance Procedures are attached.

C. MOTION TO ADOPT FY18 Annual Operating Report

Annually the LCB must review and approve the Annual Operating Report (AOR), and forward comments to the CTD. Palm Tran Connection staff will present the attached AOR.

D. MOTION TO ADOPT FY18 Annual Expenditures Report

Annually the LCB must review and approve the Annual Expenditures Report (AER), and forward comments to the CTD. Palm Tran Connection staff will present the attached AER.

3. INFORMATION ITEMS

A. LCB Member Presentation

Tekesha Saffold will present on her agency and how day-to-day duties relate to the TD LCB.

B. Partner Agency Updates

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting - **Wednesday, November 14, 2018**

C. MOTION TO ADJOURN

Purpose of TD LCB: The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator (CTC), otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with State dollars. This service is not mandated by federal law.

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.