



**PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB) AGENDA**

DATE: Wednesday, November 14, 2018
TIME: 2:00 P.M.
PLACE: Vista Center 1st Floor Hearing Chambers
2300 North Jog Road
West Palm Beach, FL 33411

Palm Tran Bus Service is available to Vista Center via Routes 43 or 44

1. REGULAR ITEMS

- A. Pledge of Allegiance
- B. Roll Call
- C. MOTION TO ADOPT Agenda for November 14, 2018
- D. MOTION TO APPROVE Minutes for September 25, 2018
- E. Special Presentations
 - 1. TPA staff will recognize Mr. Stanley Voice for 25 years of service and dedication to the TD LCB.
- F. Comments from the Chair
- G. LCB Liaison Report
- H. New Member Introductions
- I. General Public Comments

Any members from the public wishing to speak at this meeting must complete a Comment Card that is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO APPROVE FY 2018-2022 Transportation Disadvantaged Service Plan
Annually, the LCB is required to review, make recommendations and approve minor updates to the TDSP. The full TDSP is included in the agenda package and will be available on the TPA website at www.PalmBeachTPA.org/LCB.

3. INFORMATION ITEMS

- A. LCB Member Presentation
Mr. W. Clay Walker will present on his agency and how day-to-day duties relate to the TD LCB.
- B. Deliver the Dream Non-Profit Agency
Representatives from Deliver the Dream Non-Profit Agency will provide a brief presentation. This Non-Profit Agency provides a 3-day, 2-night weekend retreat for families facing critical illness or crisis at no cost.
- C. CTC Update
Palm Tran staff will provide an update. Supporting documents are attached.
- D. Partner Agency Updates
Agency staff from Transit Partners may provide brief updates on items relevant to the LCB.

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting - **Wednesday, February 27, 2019**
- C. MOTION TO ADJOURN

Purpose of TD LCB: The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator (CTC), otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with State dollars. This service is not mandated by federal law.

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**MINUTES OF THE
PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD)
LOCAL COORDINATING BOARD (LCB)
Wednesday, November 14, 2018 at 2:00 p.m.**

Vista Center 1st Floor, Hearing Chambers
2300 North Jog Road
West Palm Beach, Florida 33411

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/LCB

1. REGULAR ITEMS

CHAIR GRANT called the meeting to order at 2:05 p.m.

1.A. Pledge of Allegiance

1.B. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.C. ADOPTED: Agenda for November 14, 2018

MOTION to Approve the Agenda. Motion by Mr. W. Clay Walker, seconded by Mr. David Rafaidus, and carried unanimously 10-0.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	A	Senat	Y
Baybel	A	Hernandez	A	Walker	Y
Boiton	A	Morlok	Y	Watts	Y
DeGoias	Y	Rafaidus	Y	Vacant - Veteran's Affairs	-
Marie Dorismond	Y	Saffold	A	Vacant - Vocational Rehab.	-
Goodman	Y	Schultze	Y		

P = Member Present A = Absent/No Attendance

1.D. APPROVED: Minutes for September 25, 2018

MOTION to Approve the Minutes. Motion by Mr. W. Clay Walker, seconded by Mr. David Rafaidus, and carried unanimously 10-0.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	A	Senat	Y
Baybel	A	Hernandez	A	Walker	Y
Boiton	A	Morlok	Y	Watts	Y
DeGoias	Y	Rafaidus	Y	Vacant - Veteran's Affairs	-
Marie Dorismond	Y	Saffold	A	Vacant - Vocational Rehab.	-
Goodman	Y	Schultze	Y		

P = Member Present A = Absent/No Attendance

1.E. Special Presentations

TPA staff honored the memory of Mr. Stanley Voice, in recognition of 25 years of public advocacy for transit and paratransit services up until his passing at age 95 on November 4, 2018.

MS. MALISSA BOOTH, Palm Beach Transportation Planning Agency (TPA) Public Involvement Officer offered additional remarks.

Other comments of recognition and appreciation were offered by other LCB members.

1.F. Comments from the Chair

There were no comments received from the Chair.

1.G. LCB Liaison Report

MS. ALYSSA FRANK reviewed the following from the Liaison's Report:

- The LCB FY 19 Timeline of meetings and activities
- The LCB is currently looking for members to provide a 5-10 minute presentation on how their agency and everyday work relates to the LCB and TD Program.
- The Commission for the Transportation Disadvantaged (CTD) held their annual training workshop in Daytona Beach, Florida from October 15 - 17, 2018.
- The Palm Beach TPA is in the process of doing a 2045 Long Range Transportation Plan (LRTP) update and is seeking public input. Survey available at: www.PalmBeachTPA.org/Participate
- The South Florida Regional Transportation Authority (SFRTA) is seeking a member of the Palm Beach LCB to sit on their Americans with Disabilities Act (ADA) Advisory Committee.

MR. LOU FERRI, Palm Tran Connection Operations Manager, reiterated that SFRTA is seeking a member from Palm Beach County to sit on their ADA Advisory Board, and encouraged LCB members to join.

MR. ROBERT GOODMAN stated the SFRTA ADA Advisory Committee seat is of interest to him.

1.H. New Member Introductions

There were no new member introductions.

1.I. General Public Comments

There were no general public comments received.

2. ACTION ITEMS

2.A. APPROVED: FY 2018-2022 Transportation Disadvantaged Service Plan (TDSP)

MS. FRANK stated that per CTD guidelines, the TDSP requires a major update every four years and minor updates annually. She noted that Palm Beach County adopted the last major update in the fall of 2017 and the next major update is scheduled for the fall of 2021. She defined the TDSP as tactical plan jointly developed by the Designated Official Planning Agency (DOPA) and the Community Transportation Coordinator (CTC).

MS. FRANK proceeded to review the following TDSP updates: the Palm Beach TPA name change in December of 2017, revision of the LCB member certification to include new LCB members, addition of the top 10 trip generators for Palm Tran Connection, updated CTC Evaluation section with 2018 findings and recommendations, updated census data for annual household income,

educational attainment, labor force, vehicle availability were updated. Lastly, she noted the introduction of a glossary of terms into the TDSP.

A discussion took place regarding better student access for fixed route users at schools.

MOTION to Approve FY 18-22 TDSP. Motion by Mr. David Rafaidus, seconded by Ms. Tessie Watts, and carried unanimously 9-0-1 with Mr. Goodman abstaining due to not fully reviewing the information.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	A	Senat	Y
Baybel	A	Hernandez	A	Walker	Y
Boiton	A	Morlok	Y	Watts	Y
DeGoias	Y	Rafaidus	Y	Vacant - Veteran's Affairs	-
Marie Dorismond	Y	Saffold	A	Vacant - Vocational Rehab.	-
Goodman	ABST	Schultze	Y		

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3. INFORMATION ITEMS

3.A. DISCUSSED: LCB Member Presentation

MR. W. CLAY WALKER, Chief Administrator for the Department of Children's and Family Services (DCF), provided a background on his services. He highlighted the variety of cases seen on a daily basis and noted DCF oversees disbursements of Medicaid and other programs the State of Florida requires DCF to handle. He stated that after Hurricane Irma, DCF created the Florida Disaster Supplemental Nutrition Assistance Program (D-SNAP) and worked collaboratively with Palm Tran and their services. He expressed his gratitude to Palm Tran staff for coordinating services in three different locations throughout the county. He proceeded to clarify that his position on the LCB is a state mandated required position and stated his passion lies in sitting through meetings, listening to the concerns of the public and helping others find the information and resources they may need.

MR. WALKER stated his is resigning his position on the LCB, as he is retiring and relocating in January 2019. He specified his last day with DCF is January 19, 2019 and will provide all paperwork needed to fill the new position at the earliest convenience.

MR. GOODMAN inquired about the DCF services available for seniors and Adult Protective Services (APS).

MS. MORLOK inquired about coordinated contracts with Palm Tran and Agency for Persons with Disabilities (APD).

MR. NICK UHREN, Palm Beach TPA Executive Director, stated item 2.A was an action item for the LCB and by state law members are unable to abstain from a vote unless a document is filed declaring a prohibitive conflict. He requested that any LCB member who abstained, revoke their abstention and vote or submit the required document.

MR. GOODMAN, revoked his abstention for action item 2.A and voted in favor of approving the TDSP update.

Member	Vote	Member	Vote	Member	Vote
Grant	Y	Greene	A	Senat	Y
Baybel	A	Hernandez	A	Walker	Y
Boiton	A	Morlok	Y	Watts	Y
DeGoias	Y	Rafaidus	Y	Vacant - Veteran's Affairs	-
Marie Dorismond	Y	Saffold	A	Vacant - Vocational Rehab.	-
Goodman	Y	Schultze	Y		

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3.B. **DISCUSSED**: Deliver the Dream Non-Profit Agency

MR. ZACHARY GOLDBERG, Deliver the Dream Non-Profit Agency Program Manager, presented on this item. He stated Deliver the Dream was created in 1998 with the thought in mind that when one family member is sick, the whole family suffers for it, therefore Deliver the dream created a program in which families can attend a 3 day, 2 night retreat with other families experiencing similar situations and enjoy their time together. He presented a brief video to help better illustrate the weekend retreats. He reviewed the 2018 schedule dates and venues, and highlighted the retreat activities and funding. Lastly, he outlined ways the public can volunteer, follow the agency on social media and how to make a donation if desired.

There was no discussion on this item.

3.C. **DISCUSSED**: CTC Update

MR. CHAD HOCKMAN, Palm Tran Connection Senior Manager, stated the October ride statistics had not yet been finalized and reviewed the September statistics.

MR. FERRI reviewed the current goals and objectives, commendations and mileage.

3.D. **Partner Agency Updates**

MR. CLINTON FORBES, Palm Tran Executive Director, presented briefly on the Route Performance Maximization (RPM) update, which was implemented September 30, 2018. He reviewed the early RPM results and noted the on-time performance and ridership has increased significantly. He briefly reviewed customer feedback and emphasized additional changes are forthcoming in January 2019.

MS. TESSIE WATTS inquired about the pre and post RPM ridership boarding's for Route 2. She noted the decrease in ridership was significant.

MR. FORBES clarified that Route 2 was evaluated in the redesign phase of the RPM and staff found ridership at the intermodal station was low. Therefore they truncated Route 2 and the continuation is now a transfer through Route 20.

MR. STEVE ANDERSON, Palm Tran Interim Planning Manager elaborated on this update. He highlighted the RPM outreach events held and specific customer complaints. He reviewed the proposed alignment and schedule changes for 2019 and highlighted the next steps.

MR. GOODMAN inquired about traveling from Boca Raton Town Center to the VA.

MS. LAURA SCHULTZ stated a fixed route stop should be added at every public comprehensive high school. She noted schools in the western communities lack fixed route bus stops.

MS. ELSA DEGOIAS noted Route 44 has impacted the CareerSource programs. She clarified that individuals with disabilities who traveled to CareerSource no longer have convenient routes to the corridor. She inquired about statistics, frequency peak times, etc.

MR. FORBES noted they will look into further details regarding access to the routes to CareerSource.

CHAIR GRANT stated that he rode the bus to his city meeting in October and was pleased with the experience.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

MR. GOODMAN requested the contact information for Palm Tran and Palm Tran Connection's Marketing Specialist.

4.B. Next Meeting - Wednesday, February 13, 2019

4.C. Adjournment

There being no further business the meeting was adjourned at 3:50 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **November** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this _____ day of _____, 2018.

Chair

EXHIBIT A

Palm Beach County Transportation Disadvantaged Local Coordinating Board
Attendance Record: 2017-2018

Representative/Alternate Agency	Jun 14 2017	Aug 24 2017	Oct 18 2017	Feb 21 2018	May 30 2018	Sep 25 2018	Nov 14 2018
Mayor Steven Grant Chair	P	P	P	P	***P	P	P
Jayson Babel Private Transportation	--	--	--	***P	P	--	***E
Tomas Boiton Vice Chair/Citizen Advocate	P	P	P	P	E	P	A
Elsa DeGoias Workforce Development Board	E	A	A	A	***P	P	P
Marie Dorismond/Wibet Hay Florida Department of Transportation	P	P	P	P	P	P	A
Robert Goodman Representative for the Disabled	A	A	A	A	***P	A	P
Sharon Greene Local Medical Community	P	E	P	E	E	A	E
Maria Hernandez/Marielisa Amador Medicaid Program	E	E	P	P	P	P	A
Angela Morlok Representative for the Elderly	A	--	--	--	--	***P	P
David Rafaidus Department Of Community Services	P	P	P	A	P	P	P
Tekesha Saffold Citizen Advocate	A	A	A	***P	P	P	A
Laura Schultze School District of Palm Beach County	--	--	--	***E	P	P	P
Milory Senat Agency for Persons with Disabilities	--	***P	E	E	P	P	P
W. Clay Walker Florida Department Of Children & Families	E	E	A	A	P	P	P
Tessie Watts Area Agency on Aging	A	***P	P	P	P	A	P
Vacant Florida Department of Veteran's Affairs	--	--	--	--	--	--	--
Vacant Department of Education/Division of Vocational Rehabilitation	--	--	--	--	--	--	--

*** New Appointment

P - Representative Present

ALT- Alternate Present

E - Excused

A - Absent

-- - Vacant

