PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

DATE:       Wednesday, May 30, 2018
TIME:        2:00 P.M.
PLACE:       Vista Center 1st Floor Hearing Chambers
             2300 North Jog Road
             West Palm Beach, FL 33411

Palm Tran Bus Service is available to Vista Center via Routes 43 or 44

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for May 30, 2018
   C. MOTION TO APPROVE Minutes for February 21, 2018
   D. Comments from the Chair
   E. General Public Comments

      Any members from the public wishing to speak at this meeting must complete
      a Comment Card that is available at the welcome table. General Public
      comments will be heard prior to the consideration of the first action item.
      Public comments on specific items on the agenda will be heard following the
      presentation of the item to the committee. Please limit comments to three
      minutes.

2. ACTION ITEMS
   A. MOTION TO APPROVE the 2017 - 2018 Community Transportation Coordinator
      (CTC) Evaluation

      Annually, the LCB should review the CTC’s performance and complete the
      Evaluation Workbook. The Executive Summary is attached. The full CTC
      Evaluation Workbook is available on the TPA website at
      www.PalmBeachTPA.org/LCB.

3. INFORMATION ITEMS
   A. CTC Update

      Palm Tran staff will provide an update. Supporting documents are attached.
B. LCB Member Presentation
   Member, Richard Gonzalez, will present on his agency and how day-to-day duties relate to the TD LCB.

C. Staff Update
   TPA staff will provide an update.

4. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Next Meeting - Wednesday, August 29, 2018
   C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR GRANT called the meeting to order at 2:02 p.m. and requested that everyone rise for the Pledge of Allegiance.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for May 30, 2018

MOTION to adopt the Agenda. Motion by Mr. David Rafaidus, seconded by Ms. Marie Dorismond, and carried unanimously.

1.C. APPROVED: Minutes for February 21, 2018

MOTION to approve the Minutes. Motion by Mr. David Rafaidus, seconded by Ms. Laura Schultze, and carried unanimously.
1.D. Comments from the Chair

CHAIR GRANT provided a brief introduction. He expressed his interest in helping the transportation-disadvantaged members of Palm Beach County.

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

2. ACTION ITEMS

2.A. MOTION TO APPROVE: 2017-2018 Community Transportation Coordinator (CTC) Evaluation

MS. ALYSSA FRANK, presented on this item from a PowerPoint. She reviewed the evaluation process prescribed by the Commission for Transportation Disadvantaged (CTD) and noted key findings and recommendations in regards to general questions, Chapter 427.0155, F.S., local standards and passenger surveys. She highlighted the next steps and noted that the LCB will update the CTD as needed and the CTC will provide updates to the LCB at quarterly meetings.

There was brief discussion regarding the CTC development of a video education program. Members inquired about video production, release and costs.

Ms. Tekesha Saffold joined the meeting at 2:09 p.m.

There was a brief discussion regarding general complaints on the buses, and potential ways to improve the experience for disadvantaged riders.

Ms. Milory Senat joined the meeting at 2:13 p.m.

There was a brief discussion regarding children riders and the liability of having them on the buses.

CHAIR GRANT requested to have a list of relevant acronyms distributed to the committee.

MOTION to approve FY 17-18 CTC Evaluation. Motion by Mr. Clay Walker, seconded by Ms. Marie Dorismond, and carried unanimously.

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3. INFORMATION ITEMS

3.A. DISCUSSED: CTC Update

MR. CHAD HOCKMAN and MR. LOU FERRI from Palm Tran Connection presented on this item. Mr. Hockman reviewed the short-term strategic plan to improve service commendations and complaints. He noted a variety of alternatives, such as exploring a competitive pilot project with taxis and/or Transportation Network Companies to help with late night and peak service hours; utilization of the Florida Turnpike, trip negotiation; in person eligibility assessments; fleet diversification; and better coordination of senior services and charter school trips.

MR. FERRI provided an overview for the commendations and complaints.
A brief discussion ensued regarding whether this report was all-inclusive of paratransit riders and fixed route service riders.

There was no further discussion.

3.B. **DISCUSSED: LCB Member Presentation**

MR. RICHARD GONZALEZ, General Manager for First Transit presented on this item. He provided a brief background on himself and First Transit. He discussed the company's roles and reviewed day-to-day operations. He noted First Transits involvement with the TD Program and Palm Tran Paratransit Service. He highlighted that First Transit performs 40% of the contract and has the highest number of commendations.

There was no further discussion on this item.

3.C. **DISCUSSED: Staff Update**

MS. FRANK, presented on this item from a PowerPoint. She reviewed the Fiscal Year 18 and Fiscal Year 19 LCB Timeline. She noted the need to fill the three (3) vacant LCB member positions (Representative for the Elderly, Florida Department of Veteran's Affairs, and Florida Department of Education/Division of Vocational Rehabilitation) and requested LCB member presentations at upcoming meetings.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

MR. CLAY WALKER, commented on Palm Tran's great efficiency and leadership.

MR. GONZALEZ, welcomed new members to the board.

MR. ROBERT GOODMAN, requested that all members introduce themselves, as he is a new member. He requested a list of names be distributed to new members.

MR. DAVID RAFAIDUS, expressed his appreciation to Palm Tran for their excellent work. He also expressed his gratitude for the Transportation Disadvantaged brochure created by the TPA.

MS. MARIE DORISMOND, expressed her gratitude towards the CTC.

4.B. **Next Meeting - Wednesday, August 29, 2018**

4.C. **Adjournment**

There being no further business the meeting was adjourned at 3:26 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the May meeting of the Transportation Disadvantaged Local Coordinating Board, dated this ___ day of ______, 2018.

Chair

FILE: S:\ADMIN\Board & Committees\LCB\Minutes\Working\2018\2018_MAY_30_LCB_Meeting_Minutes.docx
## EXHIBIT A
Palm Beach County Transportation Disadvantaged Local Coordinating Board
Attendance Record: 2017-2018

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- **P** = Member Present
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**OTHERS PRESENT**

- Marielisa Amador
- Darlene Williamson
- Felix L. Cullazo
- Myra Goldick
- Chad Hockman
- Lou Ferri
- Hugo Montenegro
- Valerie Neilson
- Alyssa Frank
- Navael Fontus
- Margarita Pierce

**REPRESENTING**

- AHCA - Medicaid
- Coalition for Independent Living
- MV Transit
- Palm Tran Connection
- Palm Tran
- Palm Tran
- PBC Doss
- Palm Beach Transportation Planning Agency