TPA GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, MAY 17, 2018
TIME: 9:00 A.M.
PLACE: Intracoastal Park Clubhouse
        2240 N Federal Highway, Boynton Beach, FL 33435

Transportation facilities and services around the Board meeting location are provided on page 4.

1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for May 17, 2018
   E. MOTION TO APPROVE Minutes for April 19, 2018
   F. Comments from the Chair and Member Comments
   G. Executive Director’s Report
   H. MOTION TO APPROVE/ADOPT Consent Agenda Items
      1. Appointment of Mr. Robert Goodman as the Representative for the Disabled on the
         Transportation Disadvantaged Local Coordinating Board (TDLCB). A summary of
         qualifications is attached.
      2. A Resolution authorizing the Executive Director to annually apply for grant funding
         from the Florida Commission for the Transportation Disadvantaged, to execute
         required planning agreements and to furnish required information on behalf of the
         TPA.
      3. Citizens Advisory Committee (CAC) By-Laws Update
         The attached revised draft CAC By-Laws provides clarification on abstaining from
         voting procedures. The strikethrough/underline draft also updates the document
         consistent with the new TPA branding.
   I. General Public Comments
      General comments will be heard prior to consideration of the first action item. Public
      comments on specific agenda items will be heard following the presentation of the item
      to the TPA Governing Board. Please complete a comment card, which is available at
      the welcome table, and limit comments to three minutes.
2. ACTION ITEMS

A. **MOTION TO ELECT TPA Vice Chair**

Pursuant to the TPA Governing Board By-Laws, in the event that the Chair is unable to complete their duties for the remainder of their term as Chair, the Vice Chair automatically becomes the Chair, and a new Vice Chair must be elected for the remainder of the term. Thus, Vice Chair Valeche has succeeded to the position of TPA Chair and will serve in that position for the remainder of the calendar year.

A candidate for Vice Chair must have completed the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Institute training program for elected officials, attended a national Association of MPOs (AMPO) Conference, or received similar training. The training criteria can be waived by majority vote of the TPA Governing Board.

B. **MOTION TO ADOPT a Resolution approving the FY 19-20 Unified Planning Work Program (UPWP) and associated actions**

The attached resolution and exhibits effect the TPA Boards approval of the following:

- FY 19-20 UPWP,
- Required Statements and Assurances,
- Two-year MPO Agreement for FHWA grant funding, and
- Annual application by the Executive Director for FTA grant funding

**TAC/CAC/BTPAC: Recommended approval unanimously**

C. **MOTION TO APPROVE the US-1 Multimodal Corridor Study**

Palm Beach TPA staff and consultants will present the US-1 Multimodal Corridor Study, including recommended Complete Streets and transit service modifications and Health Impact Assessment findings. The full study and appendices can be viewed at PalmBeachTPA.org/US1.

**TAC/CAC/BTPAC: Recommended approval unanimously**

3. INFORMATION ITEMS

A. **TPA delegates to the Southeast Florida Transportation Council (SEFTC) and the MPOAC Governing Board**

The position of TPA voting delegate on the SEFTC Governing Board is currently open. Fortunately, Commissioner Keith James serves as the TPA alternate voting delegate and plans to attend the upcoming SEFTC meeting on May 18.

The position of TPA voting delegate on the MPOAC Governing Board is also currently open. Fortunately, Mayor Melissa McKinlay serves as the TPA alternate voting delegate and plans to attend the upcoming MPOAC meeting on June 7.

B. **Draft FY 19-23 Transportation Improvement Program (TIP)**

The draft executive summary for the FY 19 - 23 TIP is attached. This program was developed based on information provided from the Florida Department of Transportation (FDOT) and various local sources and includes transportation projects funded by federal, state and local sources for all modes of transportation. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project. The full TIP document and appendices can be viewed at PalmBeachTPA.org/TIP
C. Countywide Mobility Fee
   Palm Beach TPA staff will present a recommended approach for a countywide mobility fee. The attached presentation will also identify implementation steps necessary for the recommended approach.

D. TPA Transition Update
   The Transition Steering Committee’s next meeting is on June 12, 2018 where the focus will be on potential office space locations. The attached provides an update on local actions to support TPA Member Dues and interest in the Admin Services agreement.

E. Partner Agency Updates
   Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

4. ADMINISTRATIVE ITEMS
   A. April’s Public Involvement Activity Report
   B. TPA FY 2018 Third Quarter Fiscal Report
   C. Next Meeting - June 21, 2018 at the FPL Manatee Lagoon near the Port of Palm Beach 6000 N Flagler Drive, West Palm Beach, FL 33407
   D. Adjournment

NOTICE
This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
CHAIR
Hal Valeche, Commissioner
Palm Beach County

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Jeremy Rodgers, Council Member
City of Boca Raton
Alternate: Andrea Levine O’Rourke, Council Member

Scott Singer, Mayor
City of Boca Raton
Alternate: Monica Mayotte, Council Member

Steven B. Grant, Mayor
City of Boynton Beach
Alternate: Mack McCray, Commissioner

Shelly Petrolia, Mayor
City of Delray Beach
Alternate: Bill Bathurst, Commissioner

Joel Flores, Mayor
City of Greenacres
Alternate: Peter Noble, Councilman

Jim Kuretski, Council Member
Town of Jupiter
Alternate: Wayne Posner, Council Member

Pam Triolo, Mayor
City of Lake Worth
Alternates: Scott Maxwell, Vice Mayor Pro Tem & Andy Amoroso, Vice Mayor

Maria Marino, Mayor
City of Palm Beach Gardens
Alternate: Carl Woods, Vice Mayor

Joni Brinkman, Council Member
Village of Palm Springs
Alternate: Doug Gunther, Council Member

Mary Lou Berger, Commissioner
Palm Beach County

Melissa McKinlay, Mayor
Palm Beach County

Paulette Burdick, Commissioner
Palm Beach County

Steven L. Abrams, Commissioner
Palm Beach County

Palm Beach County Alternates:
Dave Kerner, Commissioner
Mack Bernard, Vice Mayor

Katherine Waldron, Commissioner
Port of Palm Beach

Lynne Hubbard, Council Member
City of Riviera Beach
Alternate: Terence D. Davis, Council Member

Fred Pinto, Mayor
Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

Anne Gerwig, Mayor
Village of Wellington
Alternate: Michael Napoleone, Councilman

Keith A. James, Commissioner
City of West Palm Beach

Paula Ryan, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Cory Neering, Commissioner

Gerry O’Reilly, District 4 Secretary
FDOT Non-Voting Advisory Member
1. **REGULAR ITEMS**

Commissioner Valeche called the meeting to order at 9:03 a.m.

1.A. **Roll Call**

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. **Prayer** - Led by Commissioner Keith James

1.C. **Pledge of Allegiance**

1.D. **ADOPTED:** Agenda for May 17, 2018

**MOTION to ADOPT** the Agenda for May 17, 2018. Motion by Mayor Pinto, seconded by Mayor Petrolia, and carried unanimously 11-0.

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Mayor Joel Flores and Commissioner Steven Abrams joined the meeting at 9:05 a.m.

1.E. **APPROVED:** Minutes for April 19, 2018

**MAYOR PETROLIA** noted a correction was needed for item 4.B, as it was incorrectly stated the meeting would be held in Greenacres versus Boynton Beach.

**MOTION to APPROVE** the Corrected Minutes for April 19, 2018. Motion by Commissioner Berger, seconded by Council Member Rodgers, and carried unanimously 13-0.

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 Commissioner Paula Ryan joined the meeting at 9:06 a.m.

1.F. Comments from the Chair and Member Comments

CHAIR VALECHE expressed his pleasure of serving as the Chair and his displeasure of the circumstances of it coming about.

MAYOR MARINO stated that the City of Palm Beach Gardens passed a resolution in support of the Steeplechase Community in its efforts to mitigate and protect residents from various negative impacts resulting from the planned future Beeline Highway/SR 710 widening project from Northlake Boulevard to Blue Heron Boulevard and requested support from the TPA Governing Board.

Commissioner Jean Enright and Vice Mayor Pro Tem Scott Maxwell joined the meeting at 9:09 a.m.

A discussion ensued on what actions the Board should take.

MR. UHREN noted as the FDOT presentation would be before the next Board meeting, the Board could elect to send a letter under the director’s signature to express a desire to mitigate any adverse impacts from the State Road 710 widening project.

MOTION TO APPROVE the Executive Director to send a letter requesting that the Florida Department of Transportation (FDOT) perform a thorough analysis of all potentially adverse impacts, including noise and visual impacts, associated with the State Road 710 project. Additionally request that FDOT incorporate any and all measures necessary to fully mitigate these impacts on the adjacent communities. Motion by Mayor Grant, seconded by Mayor Marino and carried unanimously 16-0.

MAYOR GRANT welcomed all attendees to the Intracoastal Park Clubhouse, and provided a background of the facility and events held there regularly. He noted he rode the Brightline train with Commissioner Abrams, Commissioner Valeche, and Mr. Uhren for the inaugural trip to the Miami-Dade station.

1.G. Executive Director’s Report

Mr. Uhren reviewed the following from the report provided to the Board:

- Brightline has completed construction of the TPA-funded Supplemental Safety Measures (SSMs), installed, and covered the required “No Train Horn” signs in all cities except Boynton Beach. The quiet zone in West Palm Beach became effective on May 14, Lake Worth will become effective on May 21, Boca Raton on May 30, and Delray Beach on June 7. The TPA is actively working with Lantana staff to support their filing of notices of establishment (NOE). The four additional SSMs in Boynton Beach should be
constructed in 2-3 months, at which time Boynton Beach will also be able to file their NOE.

MAYOR PINTO inquired if the quiet zones were only for Brightline trains.

Mr. Uhren clarified that the quiet zone is a designation for the FEC rail corridor, so both the freight as well as the Brightline trains are now not obligated to blow their horns as they cross the roadway.

- Brightline will commence service to Miami on Saturday, May 19. He noted it was a fantastic ride to the station in downtown Miami, which is very impressive with a large footprint and attractive venue.

- The TPA is excited to welcome Navael Fontus as a summer intern. Navael is an FSU graduate student working toward a master's degree in urban and regional planning and will be with us through August. Noted offers were extended to two individuals to fill our planning position vacancies and look forward to introducing those individuals to the TPA Board at an upcoming meeting.

- Mr. Uhren will be attending the National Association of Regional Councils (NARC) Annual Conference in Orlando, Florida from June 3-6. This event is co-hosted by two Florida MPOs - MetroPlan Orlando and the Broward MPO, and features a diverse slate of expert panels, educational sessions, and keynote presentations.

- City of West Palm Beach staff will present the draft downtown mobility plan, citywide bicycle masterplan, downtown parking plan, transportation demand management study and Okeechobee Boulevard study at its Monday, May 21st city commission meeting.

COUNCIL MEMBER KURETSKI noted that North County residents have discussed and inquired on when quiet zones will be implemented in that area. He asked if Mr. Uhren could provide any information on when this will be completed.

MR. UHREN clarified that the TPA has provided reimbursement funding to the Brightline project so that they can construct the additional safety measures needed for quiet zone designation in North County when they construct the rail infrastructure needed for Phase 2 of their rail project. He noted the TPA cannot give a definite timeline on quiet zones as it is dependent on Brightline constructing their infrastructure first. He stated he could disseminate a letter explaining this to the Board.

A brief discussion ensued.

1.H. APPROVED/ADOPTED: Consent Agenda Items

1. Appointment of Mr. Robert Goodman as the Representative for the Disabled on the Transportation Disadvantaged Local Coordinating Board (TDLCB).

2. A Resolution authorizing the Executive Director to annually apply for grant funding from the Florida Commission for the Transportation Disadvantaged, to execute required planning agreements and to furnish required information on behalf of the TPA.

3. Citizens Advisory Committee (CAC) By-Laws Update

MOTION to APPROVE the Consent Agenda. Motion by Commissioner James, seconded by Mayor Petrolia, and carried unanimously 16-0.
1.1. General Public Comments  
There were no general public comments received.

2. ACTION ITEMS

2.A. ELECTED: TPA Vice Chair

CHAIR VALECHE noted the candidate for Vice Chair must have completed the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Institute training program for elected officials, attended a national Association of MPOs (AMPO) Conference, or received similar training. The training criteria can be waived by majority vote of the TPA Governing Board.

A brief discussion ensued.

Mayor Grant nominated Mayor Marino as the 2018 TPA Vice Chair.

Commissioner Enright nominated Mayor Pinto as the 2018 Vice Chair.

It was noted that although Mayor Marino has completed the MPOAC training program and Mayor Pinto has not, the requirement can be waived by majority vote of the Board.

A vote by hand was taken with a 13-3 vote for Mayor Marino to serve as the 2018 TPA Vice Chair.

2.B. ADOPTED: Resolution approving the FY 19-20 Unified Planning Work Program (UPWP) and associated actions

MR. UHREN noted the UPWP is a 2-year budget that highlights what the TPA wants to accomplish, when it will be accomplished and how much it will cost to perform the various tasks in the program. He stated it will operate from July 1, 2018 - June 30, 2020, and is broken down into eight tasks. He stated changes in the document since the draft was presented in March include an added task to evaluate a county-wide bikeshare program, consolidated activities under Agency Expenditures with Local Funds, and consolidated carry-forward funds with new allocation in Summary Budget Tables. He reviewed several changes requested by FHWA and FDOT.

A brief discussion ensued on the bikeshare program.
MOTION to ADOPT a Resolution approving the FY 19-20 Unified Planning Work Program (UPWP) and associated actions. Motion by Mayor Marino, seconded by Commissioner Ryan, and carried unanimously 16-0.

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2.C. APPROVED: US-1 Multimodal Corridor Study

MS. VALERIE NEILSON, Palm Beach TPA Deputy Director of Multimodal Development, introduced this item. She noted the project started over a year ago and is a TPA priority project. She stated the purpose of the project is to improve multimodal transportation along the corridor and evaluate the potential for a premium express bus service.

MR. JP WEESNER, TPA Consultant from Kittelson & Associates, reviewed the findings from the Health Impact Assessment (HIA) that collected input from a working group, stakeholder interviews, an online survey and interactive comment map. He highlighted findings of the current health, safety and socioeconomic related issues for US-1 corridor residents.

MR. WEESNER reviewed the existing transit service on Route 1 that is the highest ridership Palm Tran route in Palm Beach County with over 1.9 million riders per year. He highlighted three recommended phases for the implementation of a premium transit service referred to as the Palm Tran Express (PTX). Phase 1: PTX Yellow from Riviera Beach to Boynton Beach, Phase 2: PTX Blue from Boynton Beach to Boca Raton, and Phase 3: PTX Green from Jupiter to Riviera Beach. He stated this would result in an estimated 229,000 additional riders per year. He also noted that 45 schools and 217 healthcare facilities would be within a 10-minute walk of the proposed service. In addition, there would be an increase of 138% of households and jobs locations that have access to transit. He highlighted the transit station design concepts and transit-oriented development opportunities.

MR. STEWART ROBERTSON, TPA Consultant from Kimley-Horn and Associates, noted that based on the robust information collected throughout the project the team developed roadway typical sections and a continuous plan view for each section of the corridor. He briefly reviewed visuals that are included in the study, and highlighted the project documents that are available at www.PalmBeachTPA.org/US1.

A brief discussion ensued on PTX service, preservation of route coverage, and the need for Palm Tran to be more flexible in service times for weekend and commuter travel.

MOTION to APPROVE the US-1 Multimodal Corridor Study. Motion by Mayor Grant, seconded by Mayor Flores, and carried unanimously 16-0.

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3. INFORMATION ITEMS

3.A. DISCUSSED: TPA delegates to the Southeast Florida Transportation Council (SEFTC) and the MPOAC Governing Board

MR. UHREN noted the position of TPA voting delegate on the SEFTC Governing Board is currently open. Fortunately, Commissioner Keith James serves as the TPA alternate voting delegate and plans to attend the upcoming SEFTC meeting on May 18.

MOTION to APPOINT Commissioner Keith James as the voting delegate on the SEFTC Governing Board. Motion by Commissioner Abrams, seconded by Mayor Grant, and carried unanimously 16-0.

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MR. UHREN noted the position of TPA voting delegate on the MPOAC Governing Board is also currently open. Fortunately, Mayor Melissa McKinlay serves as the TPA alternate voting delegate and plans to attend the upcoming MPOAC meeting on June 7.

MOTION to APPOINT Mayor Melissa McKinlay the voting delegate on the MPOAC Governing Board. Motion by Commissioner Abrams, seconded by Council Member Singer, and carried unanimously 16-0.

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MR. UHREN noted a future agenda item to appoint alternative delegates to these two agencies would be brought before the Board.

3.B. DISCUSSED: Draft FY 19-23 Transportation Improvement Program (TIP)

MR. ANDREW UHLIR, Palm Beach TPA TIP Coordinator, reviewed the draft FY 19-23 TIP updated content, project sections included, and a guide to summary tables. He reviewed funding targets and project highlights for Major TPA Projects, Turnpike Projects, Local Initiatives, Transportation Alternatives Program, and SUN Trail Program. He reviewed the FY 19 construction highlights, significant changes and the Long Range Transportation Plan (LRTP) report card.

Council Member Lynne Hubbard joined the meeting at 10:05 a.m.

A brief discussion ensued on the removal of the State Road 7 and other major projects being removed due to them reaching the construction stage, as well as the status of the Local Initiatives funded Congress Avenue corridor project.

Commissioner Paulette Burdick joined the meeting at 10:17 a.m.
Mayor Joel Flores left the meeting at 10:18 a.m.

3.C. DISCUSSED: Countywide Mobility Fee

MR. KEVIN FISCHER, Palm Beach TPA LRTP Coordinator, reviewed the framework for a Countywide Mobility Fee, the existing road impact fee, desired modifications, recommended approach, potential implementation steps, and details on mobility fee administration.

Mr. David Ricks, Palm Beach County Engineer, expressed the challenges the County will face with moving to a mobility fee. He noted his staff pulled information on the needed capital improvements (link and intersection projects) to maintain level of service over the next five years at a total cost of close to $380 million. He stated there is an anticipated revenue of $250 million in gas taxes and impact fees, which leaves a shortfall of $120 million.

Mr. Todd Bonlarron, Palm Beach County Assistant County Administrator, highlighted House Bill 1088 on bikesharing. He expressed the County’s desire to sit with TPA staff to provide comments, solutions and alternatives on the proposed mobility fee.

A lengthy discussion ensued on the City of West Palm Beach’s Mobility Plan; municipality specific pros and cons on adopting a Countywide Mobility Fee; and concerns on placing this item on the November ballot, as there is an additional need for public education.

The Board requested for further information on the data the County Engineer provided as well as a list of developments that have contributed to the approximately $81.5 million road impact fee account balance that was present at the start of FY 18, including the total amount collected per development, and the address or development boundary in GIS-format for each development.

Further discussion ensued on the need for additional work needed to resolve the details, clarification on how prop-share funds are allocated, researching the historical allocations in municipalities, and the option for municipalities to opt out of impact fees.

The Board requested this item be brought again when more time was allowed for detailed discussion and to invite all municipalities in Palm Beach County to be present. Additionally for a copy of the Impact Fee presentation given by former County Engineer George Webb.

3.D. DISCUSSED: TPA Transition Update

MR. UHREN provided an update on local actions to support TPA Member Dues and interest in the Admin Services agreement. He noted the Transition Steering Committee’s next meeting is on June 12, 2018 where the focus will be on potential office space locations.

3.E. DISCUSSED: Partner Agency Updates - Palm Tran

MR. CLINTON FORBES, Palm Tran Executive Director and MR. STEVE ANDERSON, Palm Tran Interim Transit Planning Manager, provided an update on the Route Performance Maximization (RPM) Project. Mr. Forbes thanked the Board for their suggestion of adding a School District Board representative to the Steering Committee meetings.

4. ADMINISTRATIVE ITEMS

4.A. April’s Public Involvement Activity Report

There was no discussion on this item.

4.B. TPA FY 2018 Third Quarter Fiscal Report

There was no discussion on this item.

4.C. Next Meeting - June 21, 2018 at the FPL Manatee Lagoon near the Port of Palm Beach
4.D.  Adjournment

There being no further business, the Chair declared the meeting adjourned at 11:15 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Planning Agency and that information provided herein is the true and correct Minutes for the May meeting of the Transportation Planning Agency Governing Board, dated this 21st day of June, 2018.

[Signature]
Chair
### EXHIBIT A
Transportation Planning Agency Governing Board Attendance Record: 2017-2018

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<th>Representative/Alternate</th>
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**New Appointment**

**Excused**

**Representative Present**

**Alternate Present**

**Shaded months - No Meeting**

*** New Appointment

E - Excused

P - Representative Present

A - Absent

ALT - Alternate Present
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**Representing**

- City of Boca Raton
- City of Boynton Beach
- City of Riviera Beach
- First Transit
- Florida Department of Transportation
- Kittelson & Associates, Inc.
- Palm Beach County Administration
- Palm Beach County Attorney
- Palm Beach County Comm. - Mack Bernard Office
- Palm Beach County Comm. - Dave Kerner Office
- Palm Beach County Engineer
- Palm Beach County Engineering Department
- Palm Beach County Planning Department
- Palm Beach County Planning Agency
- Palm Beach Transportation Planning Agency
- Palm Tran
- Quantum Foundation
- Treasure Coast Regional Planning Council

**Others Present**

- Council Member Andrea Levine O’Rourke
- Maria Tejera
- Commissioner Mack McCray
- Vice Mayor Christina Romelus
- Mike Morrow
- Hope Jeanty
- Richard Gonzalez
- Larry Hymowitz
- Stewart Robertson
- JP Weesner
- Todd Bonlarron
- Lenny Berger
- Donna Raney, Esq.
- Darren Romelus
- Danna Ackerman White
- David Ricks
- Motasem Al-Turk
- Willie Swoope
- Khurshid Mohyuddin
- Malissa Booth
- Renee Cross
- Kevin Fischer
- Navael Fontus
- Alyssa Frank
- Paul Gougelman, Esq.
- Matthew Komma
- Valerie Neilson
- Margarita Pierce
- Andrew Uhlir
- Nick Uhren
- Steve Anderson
- Clinton Forbes
- Randy Scheid
- Kim DeLaney

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Shaded months - No Meeting