



## BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) AGENDA

DATE: **Thursday, February 8, 2018**  
TIME: **9:07 A.M.**  
PLACE: **Vista Center 4<sup>th</sup> Floor Conference Room 4E-12  
2300 North Jog Road  
West Palm Beach, FL 33411**

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### 1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for February 8, 2018
- C. MOTION TO APPROVE Minutes for December 7, 2017
- D. Comments from the Chair
- E. BTPAC Liaison's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

### 2. ACTION ITEM

- A. MOTION TO RECOMMEND APPROVAL of Safety Performance Measures

Pursuant to Federal Highway Administration (FHWA) performance measures implementation requirements, the TPA is required to adopt safety measures and targets by February 27, 2018. TPA Staff will present the proposed safety performance measures and targets to be included in the Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP). The presentation is attached.

### 3. INFORMATION ITEMS

- A. Okeechobee Boulevard Corridor Study Update  
West Palm Beach Staff will provide an update on the Okeechobee Boulevard Corridor Study.
- B. Transportation Alternatives (TA) Program Project Scoring  
In response to member requests at the December 7, 2017 BTPAC Meeting, TPA Staff has performed an assessment of previous TA funding cycles (2014-2017) to document how previously submitted projects would score under the updated scoring criteria. The scoring assessment is attached.

C. Upcoming Project List

A list of upcoming projects is attached to raise committee awareness of the opportunities and deadlines to provide input in the scope of work to be accomplished and the design details for these projects. The list highlights those projects scheduled within the next 3-12 months.

D. Summary Points from the December 14, 2017 Governing Board Meeting

4. **ADMINISTRATIVE ITEMS**

A. Member Comments

B. Next Meeting – March 8, 2018

C. MOTION TO ADJOURN

**NOTICE**

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org) at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



# PALM BEACH Transportation Planning Agency

## MINUTES OF THE BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) Thursday, February 7, 2018 9:07 a.m.

Vista Center 4<sup>th</sup> Floor Conference Room 4E-12  
2300 North Jog Road  
West Palm Beach, Florida

*PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review  
at [www.PalmBeachTPA.org/BTPAC](http://www.PalmBeachTPA.org/BTPAC)*

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### 1. REGULAR ITEMS

CHAIR TRIBOU called the meeting to order at 9:08 a.m.

#### 1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

#### 1.B. **ADOPTED:** Agenda for February 8, 2018

**MOTION to adopt the Agenda of February 8, 2018. Motion by Mr. Michael Howe, seconded by Ms. Jean Matthews and carried unanimously.**

#### 1.C. **APPROVED:** Minutes of December 7, 2017

**MOTION to approve the Minutes of December 7, 2017. Motion by Dr. Ana Puskin-Chevlin, seconded by Mr. Michael Howe and carried unanimously.**

#### 1.D. Comments from the Chair

CHAIR TRIBOU expressed gratitude towards TPA staff on their efforts with the 2018 Safe Streets Summit. She noted that the Flagler Shore Pilot Project in the City of West Palm Beach, will come to an end on February 28<sup>th</sup>, and all four lanes of the road will reopen to vehicles.

She stated that the City is planning a Bike to Work Week in March. She discussed the idea of Bike to Vote and requested input from members.

Mr. Michael Owens joined the meeting at 9:15 a.m.

#### 1.E. BTPAC Liaison's Report

MR. KEVIN FISCHER reviewed the following from the Liaison Report provided:

- The Local Initiatives and Transportation Alternatives Program Applications are due on March 2, 2018.
- The Florida Department of Transportation (FDOT) Human Services Transportation Summit will be held on Tuesday, February 20<sup>th</sup> from 8:30 a.m. to 4:30 p.m. at the PBC Therapeutic Complex, 2728 Lake Worth Road, Lake Worth, FL.
- He noted that March is Florida Bicycle Month and encouraged members to help promote safe bicycling. He stated more information could be found at [www.BikePalmBeach.org](http://www.BikePalmBeach.org)

- The Palm Beach TPA will be hosting an all-day Smart Growth America Complete Streets Workshop on Wednesday, March 14<sup>th</sup> at Vista Center. An email with more information is forthcoming.

### **1.F. General Public Comments and Public Comments on Action Items**

There were no general public comments received.

## **2. ACTION ITEMS**

### **2.A. RECOMMENDED APPROVAL: Safety Performance Measures**

MR. ANDREW UHLIR, Palm Beach TPA Transportation Improvement Program (TIP) Coordinator, noted the PowerPoint was updated from the slides provided in the agenda backup based on Metropolitan Planning Organization Advisory Council (MPOAC) meetings that occurred following distribution of the packet. He stated performance based measuring has been around since 2012 with MAP-21 (Moving Ahead for Progress in the 21<sup>st</sup> Century), and requires FDOT and the TPA to monitor required performance measures, establish targets, and report progress. He reviewed the performance measure target due dates and TPA vision. He noted the required safety performance measures include number and rate of fatalities, number and rate of serious injuries, and number of non-motorized fatalities and serious injuries.

MR. UHLIR noted FDOT's target of Vision Zero, which is zero fatalities and serious injuries for 2018, and the TPA's recommendation based on this same principal. He reviewed data for the number of fatalities and serious injuries and noted 2017 data will not be available until April 2018. He clarified that the data included all County roads, pedestrians, bicyclists and vehicles after committee member inquiries.

He continued to review data for the rate of fatalities and serious injuries and number of non-motorized fatalities and serious injuries. He highlighted the current planning and implementation steps the TPA is taking toward Vision Zero, including creation of a Vision Zero Action Plan by February 2019 and support of innovative technology.

Discussion ensued regarding meeting targets and supporting the Vision Zero target. Members expressed concern over being two months into the year and already being unable to meet the Vision Zero target.

There was brief discussion on how to properly define an injury and what to consider a serious injury. TPA staff defined serious injuries as incapacitating injuries, which is an injury that prevents a person from walking, driving or continuing normal activities.

**MOTION to Recommend Approval of the Safety Performance Measures as presented. Motion by, Mr. Michael Owens, seconded by Ms. Jean Matthews, and carried unanimously.**

## **3. INFORMATION ITEM**

### **3.A. DISCUSSED: Okeechobee Boulevard Mobility Study Update**

MS. UYEN DANG, City of West Palm Beach Traffic Engineer presented this update. She highlighted the concurrent studies and introduced some quick facts regarding the city of West Palm Beach. She noted that West Palm Beach is the third largest city in the region with a growing population, where the majority of the population still prefers to drive a motor vehicle as their primary mode of transportation.

MS. DANG, highlighted what is reported digitally about the ongoing traffic congestion in the downtown area. She reviewed key observations regarding the Okeechobee corridor and noted it is very dark at night, creating a visibility and safety issue for pedestrians and cyclists crossing the road. She continued to discuss different strategies on how to improve the area and noted that public outreach has been ongoing and that there were charrettes held in June.

MS. DANG, continued to define the City's strategic mobility vision for creating a connected community with increased bicycling, walking and multimodal transportation options and pointed out short-term strategies as well as long-term improvements around the city.

**3.B. DISCUSSED:** Transportation Alternatives (TA) Program Project Scoring

MR. FISCHER, noted that this item was discussed at a prior committee meeting and that members inquired about the new scoring criteria. He stated that there was discussion on how previously programmed projects would score with the new criteria required for the upcoming cycle. He noted that Ms. Alyssa Frank went through previous year applications and scored them using past and current scoring criteria to develop a scoring comparison.

MS. ALYSSA FRANK, Palm Beach TPA Planner I, presented on this item. She reviewed the breakdown of scoring for fiscal year 2014 – 2017. She noted that in 2014-2015 the scoring was subjective, and that in 2016 a couple of the categories were not included in the scoring, which altered the results.

A brief discussion ensued regarding whether all projects were scored or just the recommended projects that were ranked.

MR. UHLIR noted that updates would be presented to committee members throughout the cycle and reminded members that March 2, is the deadline for submitting applications.

A brief discussion ensued regarding crash data and whether or not the data is based on numbers or population percentage.

Committee members requested that TPA staff rank older greenway projects to see how they would rank in this upcoming cycle.

**3.C. DISCUSSED:** Upcoming Project List

MR. FISCHER presented this item from the agenda backup materials and noted the list is updated quarterly. He stated the TPA wants to share this information so that municipalities are aware of when to expect these projects to come forward and have the opportunity to provide input. He reviewed the four project phase columns within the list of scope review, initial plans, constructability plans, and biddability plans. He noted the TPA added the last column which identifies projects included in the FY 19-23 Priority List and the associated project descriptions.

No further discussion ensued.

**3.D. Summary Points from the December 14, 2017 Governing Board Meeting**

There was no discussion on this item.

**4. ADMINISTRATIVE ITEMS**

**4.A. Member Comments**

DR. ANA PUSZKIN-CHEVLIN, introduced Richard Hartman, the new Bicycle and Pedestrian Coordinator for the City of Delray Beach.

MS. JEAN MATTHEWS, stated that there are now code changes regarding sidewalk widths.

MR. GARY DUNMYER, inquired about the new Brightline Station in West Palm Beach. He requested a presentation be made to the committee regarding upcoming plans.

MR. ALEX BARR, noted that FDOT has acquired bicycle and pedestrian counters, that will be placed in multiple locations. He stated that if any members have an area of concern, to let him know.

CHAIR TRIBOU, requested that TPA staff give a bicycle and pedestrian counter presentation to the committee when there is a shorter agenda.


**4.B. Next Meeting – March 8, 2018**

**4.C. Motion to Adjourn**

There being no further business the meeting was adjourned at 10:30 a.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the **February** meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this 8 day of March, 2018.

  
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Chair



