



TPA GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, FEBRUARY 15, 2018
TIME: 9:00 A.M.
PLACE: Palm Beach Gardens City Council Chambers
10500 N. Military Trail, Palm Beach Gardens, FL 33410

Transportation facilities and services around the Board meeting location are provided on page 4.

1. REGULAR ITEMS

- A. Roll Call
- B. Prayer
- C. Pledge of Allegiance
- D. MOTION TO ADOPT Agenda for February 15, 2018
- E. MOTION TO APPROVE Minutes for December 14, 2017
- F. Comments from the Chair and Member Comments
- G. Executive Director's Report
- H. MOTION TO APPROVE/ADOPT Consent Agenda Items
 - 1. Appointment of Ms. Laura Shultze as the Representative for the School District of Palm Beach County on the Transportation Disadvantaged Local Coordinating Board (TDLCB). A summary of qualifications is attached.
 - 2. Appointment renewal of Mr. Glen Harvie on the Citizen's Advisory Committee (CAC) through February 2021 at the request of County Commissioner Mary Lou Berger.
 - 3. Appointment of Mr. Quan Yuan as Alternate for the City of Boca Raton on the Technical Advisory Committee. A summary of qualifications is attached.
 - 4. Resolution establishing a TPA Sponsorship Policy that allows the provision of sponsorship support by means of direct funding and/or materials for activities, initiatives and/or events that align with the mission and purpose of the TPA.
 - 5. The TPA's Limited English Proficiency (LEP) Plan for local populations in need of language translations for effective outreach and the strategies to meet those needs. The draft document may be accessed at PalmBeachTPA.org/LEP.
 - 6. The TPA's Title VI and ADA Nondiscrimination Policy and Plan outlining the TPA's commitment to serve LEP and disabled persons, including the complaint process. The draft document may be accessed at PalmBeachTPA.org/Nondiscrimination.
- I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the TPA Governing Board. Please complete a comment card, which is available at the welcome table, and limit comments to three minutes.

2. ACTION ITEMS

A. The following items implement and/or support actions to transition the TPA to an independent agency consistent with TPA Resolution 2017-08. The Resolution is attached for reference.

1. MOTION TO ADOPT a Resolution Establishing Per Capita Member Dues for Governmental Entities with Voting Membership on the TPA Governing Board

The attached draft Resolution establishes annual membership dues beginning in Fiscal Year 2019, payable to the TPA no later than October 31 of each fiscal year. It sets the dues amount at ten (10) cents per capita for the first five years, uses the unincorporated population to determine the County dues amount, and uses the median dues value for all other members to determine the Port of Palm Beach dues amount.

2. MOTION TO ADOPT a Resolution Directing the TPA Executive Director to Pursue Administrative Support from TPA Member Agencies

The attached draft resolution approves the terms and conditions associated with the provision of temporary local funding to support TPA operations and directs the Executive Director to obtain signed agreements from at least two but not more than four TPA member agencies. The draft Administrative Services Agreement is also attached.

3. MOTION TO APPROVE Agreement for Legal Services

Weiss, Serota, Helfman, Cole & Bierman, P.L. is recommended by the Selection Committee to provide legal services to the TPA. The agreement will run through June 30, 2020 with provisions for up to a two-year extension, if necessary, and a not-to-exceed amount of \$125,000. The draft agreement is attached.

4. MOTION TO CREATE a TPA Steering Committee for Transition Activities

The adopted by-laws authorize the TPA to establish a committee of Governing Board representatives and alternates to investigate and report on specific subject areas. Staff is requesting creation of a three (3) or five (5) member steering committee to facilitate TPA transition activities, to be comprised of the TPA Chair, the TPA Vice Chair, and one to three at-large members selected by the TPA Board.

5. MOTION TO APPROVE the First Amendment to the Interlocal Agreement for Staff and Services between Palm Beach County and the Palm Beach TPA

The attached draft amendment extends the term of the existing Interlocal Staff and Services Agreement from September 30, 2018 to September 30, 2019 with a clause allowing for additional one-year extensions and a 90-day notice period if desired by the TPA Governing Board. It also terminates County Attorney legal services for the TPA when the TPA retains other legal representation.

B. MOTION TO ADOPT a Resolution establishing Targets for federally required Safety Performance Measures

Pursuant to Federal Highway Administration (FHWA) performance measure implementation requirements, the TPA is required to either support FDOT-established targets or adopt their own by February 27, 2018. TPA Staff is recommending support of the FDOT-established "vision zero" safety performance measures and targets. The draft resolution and presentation are attached.

TAC & BTPAC Recommendation: Unanimously recommended support of Vision Zero

CAC Recommendation: Unanimously recommended support of Vision Zero and requested that the Board direct staff to create a Vision Zero action plan by February 2019, and evaluate current and future TIP projects to determine safety effectiveness.

3. INFORMATION ITEMS

A. Downtown West Palm Beach Mobility Study

West Palm Beach staff will provide an update on the Downtown West Palm Beach Mobility Study. There is no backup for this item.

B. Congestion Management Process (CMP)

The Palm Beach TPA's CMP serves to provide policy-makers with a review of local transportation conditions to identify trends in congestion and potential mitigation strategies. TPA staff will present the attached 2017 CMP Annual Report Card.

C. Fiscal Year 2017 Federal Obligations Report

TPA staff will review the summary comparison of federal funds identified in the TIP versus federal funds obligated by the lead agencies for each project for federal fiscal year 2017. The summary report is attached.

D. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

E. Correspondence

1. Letter from the Village of Palm Springs designating Council Member Doug Gunther as the new TPA Governing Board Alternate.

4. ADMINISTRATIVE ITEMS

A. December and January's Public Involvement Activity Report

B. TPA FY 2018 Second Quarter Fiscal Report

C. Next Meeting – **March 15, 2018** in Belle Glade

Dolly Hand Cultural Arts Center, 1977 SW College Drive, Belle Glade

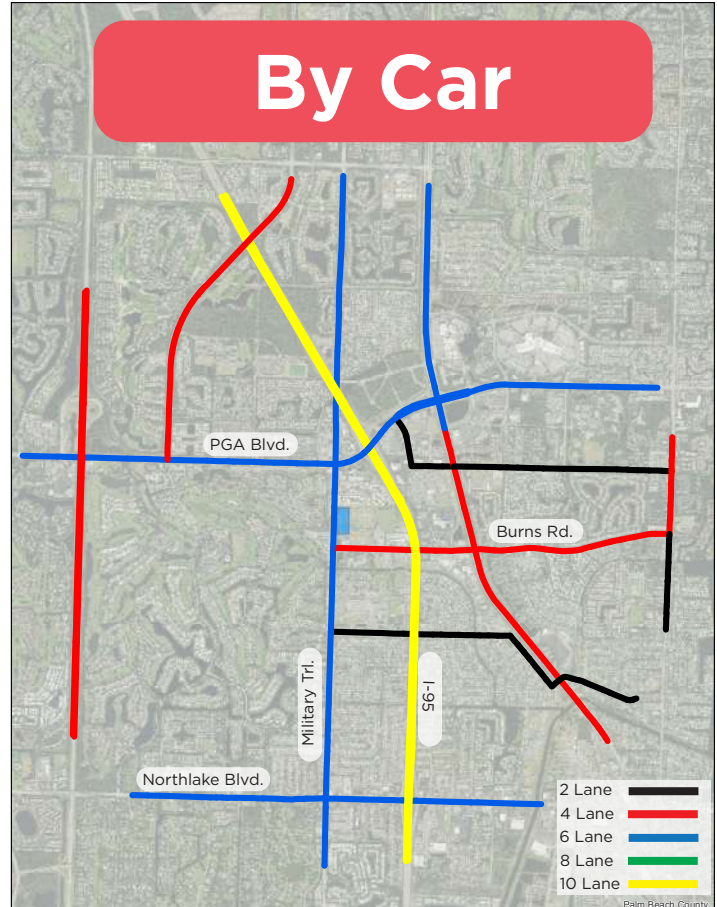
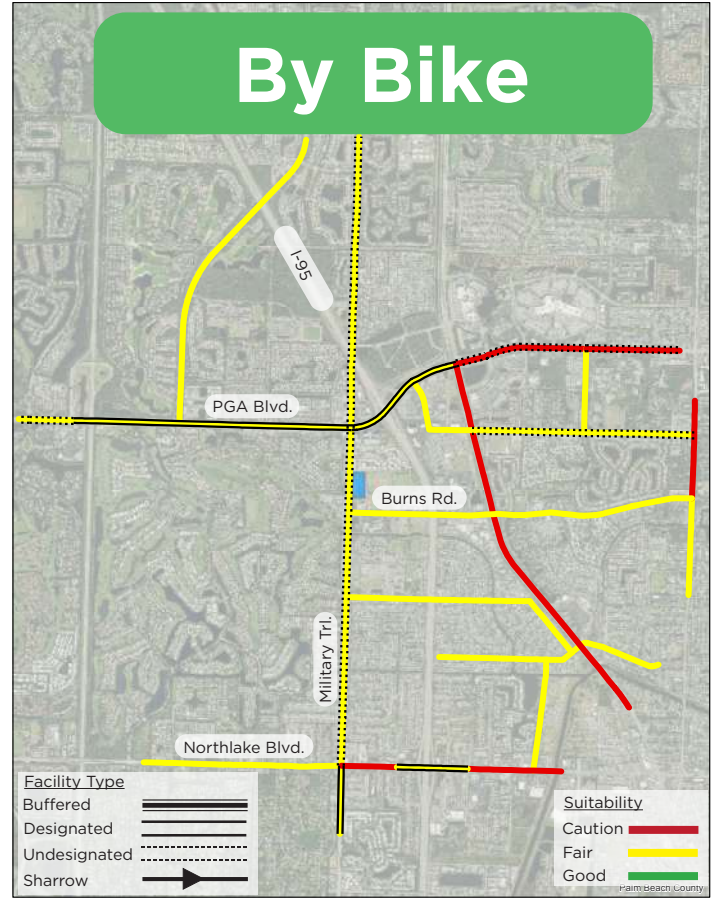
D. Adjournment

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.





TPA GOVERNING BOARD MEMBERS

CHAIR

Susan Haynie, Mayor

City of Boca Raton

Alternate: Scott Singer, Council Member

Robert Weinroth, Council Member

City of Boca Raton

Alternate: Jeremy Rodgers, Council Member

Steve B. Wilson, Mayor

City of Belle Glade

Alternate: Michael C. Martin, Commissioner

Steven B. Grant, Mayor

City of Boynton Beach

Alternate: Mack McCray, Commissioner

Cary D. Glickstein, Mayor

City of Delray Beach

Alternate: Jim Chard, Vice Mayor

Joel Flores, Mayor

City of Greenacres

Alternate: Councilman Peter Noble

Jim Kuretski, Council Member

Town of Jupiter

Alternate: Wayne Posner, Council Member

Pam Triolo, Mayor

City of Lake Worth

Alternates: Scott Maxwell, Vice-Mayor

& Andy Amoroso, Vice Mayor Pro Tem

Maria Marino, Mayor

City of Palm Beach Gardens

Alternate: Carl Woods, Councilmember

Joni Brinkman, Council Member

Village of Palm Springs

Alternate: Doug Gunther, Council Member

Katherine Waldron, Commissioner

Port of Palm Beach

VICE CHAIR

Hal Valeche, Commissioner

Palm Beach County

Paulette Burdick, Commissioner

Palm Beach County

Steven L. Abrams, Commissioner

Palm Beach County

Melissa McKinlay, Mayor

Palm Beach County

Mary Lou Berger, Commissioner

Palm Beach County

Palm Beach County Alternates:

Dave Kerner, Commissioner

Mack Bernard, Vice Mayor

Lynne Hubbard, Council Member

City of Riviera Beach

Alternate: Terence D. Davis, Council Member

Fred Pinto, Mayor

Village of Royal Palm Beach

Alternate: Jeff Hmara, Councilman

Anne Gerwig, Mayor

Village of Wellington

Alternate: Michael Napoleone, Councilman

Keith A. James, Commissioner

City of West Palm Beach

Paula Ryan, Commissioner

City of West Palm Beach

West Palm Beach Alternate:

Cory Neering, Commissioner

Gerry O'Reilly, District 4 Secretary

FDOT Non-Voting Advisory Member