CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: Wednesday, December 5, 2018
TIME: 1:30 p.m.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, FL 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for December 5, 2018
   C. MOTION TO APPROVE Minutes for October 3, 2018
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO ELECT OFFICERS for the 2019 Calendar Year
      The By-Laws stipulate that the committee shall, by majority vote of the voting members present, elect a Chair and a Vice Chair annually at the last regularly scheduled meeting of the calendar year. The newly elected officers shall take office at the first regularly scheduled meeting of the following calendar year and shall serve for one year. Mr. Glen Harvie is the current Chair and Dr. Myron Uman is the current Vice Chair.
   B. MOTION TO RECOMMEND APPROVAL of the Priority Projects List Amendment
      Palm Tran is requesting the transfer of $2,500,000 in Local Initiatives funds (SU) from the Route 43 and Route 62 Transit Signal Prioritization project (FM 4317331) to instead be used on Fare Technology Interoperability (FM 4317611). The Palm Tran letter and Priority Project List amendment are attached.
   C. MOTION TO RECOMMEND APPROVAL of the Florida Department of Transportation FY 20-24 Draft Tentative Work Program
      Pursuant to §339.135(4)(d), F.S., the Florida Department of Transportation (FDOT) shall present the work program to the TPA “to determine the necessity
of making any changes to projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program.” To facilitate the TPA review, the documents listed below are attached.

1. Palm Beach TPA Executive Summary of FDOT Draft Tentative Work Program FY 20-24
2. FDOT District 4 Funding Report of Projects in Palm Beach County included in the Tentative Work Program for FY 20-24
3. FDOT Turnpike Enterprise Summary of Projects in District 4 included in the Tentative Work Program for FY 20-24

Additionally, the FDOT District 4 Funding Report of district-wide projects and activities for FY 20-24 can be viewed at www.PalmBeachTPA.org/TIP.

3. INFORMATION ITEMS

A. Vision Zero Action Plan Progress

The Palm Beach TPA is preparing an Action Plan to be adopted by the TPA Governing Board in March of 2019. The Plan will provide actionable strategies and countermeasures the TPA can push to reduce fatalities and serious injuries in Palm Beach County. A presentation on the current progress will be given.

B. Annual Obligations Report for FY 18

The TPA is obligated by 23 CFR 450.334 to create an annual report comparing the Federal funds requested in the Transportation Improvement Plan (TIP) with the Federal funds obligated in the previous year. TPA staff will review the attached report.

C. I-95 Managed Lanes Master Plan Update

FDOT will provide an update for the Managed Lanes Master Plan for I-95 from Linton Blvd to Indiantown Road, including the draft location of access points.

D. Updates to Local Initiatives (LI) and Transportation Alternatives (TA) Program Guidelines and Scoring System

The LI and TA programs provide an annual, competitive application process to prioritize federal funds towards community identified projects that accomplish TPA goals and objectives. TPA staff will provide an overview of the programs and an update to potential changes in the upcoming application cycle.

E. Summary Points from the October 18, 2018 Governing Board Meeting

4. ADMINISTRATIVE ITEMS

A. 2019 Board and Committee Meetings Schedule
B. Member Comments
C. Next Meeting - February 6, 2018 (No January Meeting)
D. Adjournment

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MINUTES OF THE
CITIZEN'S ADVISORY COMMITTEE (CAC)
Wednesday, December 5, 2018 1:30 p.m.

Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

1. REGULAR ITEMS

CHAIR HARVIE called the meeting to order at 1:32 p.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

CHAIR HARVIE requested those present to introduce themselves, as there were new committee appointments.

Ms. Michelle Damone joined the meeting at 1:36 p.m.

1.B. ADOPTED: Agenda for December 5, 2018

MOTION to adopt the Agenda. Motion by Dr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously 10-0.

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1.C. APPROVED: Minutes for October 3, 2018

MOTION to adopt the Minutes. Motion by Mr. Terry Brown, seconded by Mr. Michael Fitzpatrick, and carried unanimously 10-0.

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1.D. Comments from the Chair

There were no comments received from the Chair.
1.E. CAC Liaison’s Report

MR. ANDREW UHLIR reviewed the following from the Liaison’s Report:

- A workshop for potential applicants of the TPA annual funding programs, the Local Initiatives (LI) and Transportation Alternatives (TA) programs, will be held on Friday, December 14 at 9 a.m. The workshop will be held in the TPA Conference Room 4E-12 at Vista Center, 2300 N Jog Road, West Palm Beach.

- Registration is now open for the 2019 Safe Streets Summit that will be held at the Downtown Miami Intercontinental Hotel on Monday, February 25 (conference) and Tuesday, February 26 (mobile workshops). Nominations for Safe Streets Community, Individual and Project Awards are due January 15. Register online and submit nominations at www.SafeStreetsSummit.org.

- Recommended by the Governing Board and Federal Highway Administration (FHWA), TPA staff is summarizing committee demographic information including race, ethnicity, and sex. The committee Representatives and Alternates will be sent a survey link via email to complete, with responses due December 31, 2018.

DR. MYRON UMAN noted that the CAC by-laws and Florida Statutes outline the distribution of interest to be represented on the committee. He inquired how the TPA would ensure this distribution of interests is completed.

MR. UHLIR stated the Executive Director currently does this process indirectly to the Governing Board members. He noted staff would include this question in the survey.

A brief discussion ensued.

- FDOT District 4 is holding a Public Hearing and Webinar on the FY 2020-2024 Draft Tentative Work Program (DTWP) on December 6, 2018 from 6:30 to 7:30 p.m. You can find a link to the Public Meeting notice on the Palm Beach TPA homepage: www.PalmBeachTPA.org. For those attending in person: FDOT District 4 Auditorium, 3400 West Commercial Boulevard, Fort Lauderdale, FL 33309.

- The next TPA Governing Board Meeting will be held on December 13 at the Jupiter Community Center, 200 Military Trail, Jupiter, FL 33458.

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

2. ACTION ITEMS

2.A. ELECTED: Officers for the 2019 Calendar Year

MOTION to Elect Mr. Glen Harvey as the 2019 TAC Chair. Motion by Mr. Terry Brown and carried unanimously 10-0.

DR. UMAN stated he would be unable to serve as the Vice Chair for 2019 as the nominating Governing Board Representative will be leaving in March. He expressed the importance to encourage replacing Governing Board Representatives to nominate their own CAC member. He noted March would be his last meeting as well.

A brief discussion took place regarding interest in the Vice Chair position.

MOTION to Elect Ms. Michelle Damone as the 2019 Vice Chair. Motion by Mr. Michael Fitzpatrick and carried unanimously 10-0.
### 2.B. RECOMMENDED APPROVAL: Priority Projects List Amendment

Mr. UHLIR reviewed the amendment included in the agenda packet and noted the track changes are highlighted in strikethrough and underline format. He stated this amendment would reprogram funding from two Palm Tran projects for Transit Signal Prioritization, which have been in the system for a while and have not moved forward, to FM 4317611 for “Implement Easy Card Interface, Mobile Ticketing” with a new total cost of $3.820M. He noted two letters from Palm Tran describing the request in more detail were included in the agenda packet.

A brief discussion ensued on the current payment system.

**MOTION to Recommend Approval of the Priority Projects List Amendment.** Motion by Mr. Terry Brown, seconded by Mr. Bill Klein, and carried unanimously 10-0.

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### 2.C. RECOMMENDED APPROVAL: FDOT FY 20-24 Draft Tentative Work Program

Mr. UHLIR noted TPA staff review and provide a summary of all priorities for the FY 20-24 Draft Tentative Work Program (DTWP). He reviewed the timeline to the FY 20-24 Transportation Improvement Program (TIP), the role of the TPA in response to the DTWP per Section 339.135, F.S., and the project sections in the DTWP and TIP. He reviewed the Major TPA Projects and the recommendation for adoption of a resolution to request changes to advance these projects as outlined in the provided PowerPoint presentation. He highlighted funding amounts and project highlights for major Turnpike projects, LI, TA and SUN Trail Program projects. He noted the FY 2020 construction highlights and the new projects being included.

A discussion ensued on funding, Tri-Rail Coastal Link and street lighting.

Mr. UHLIR briefly recapped the comments made from FDOT during the Technical Advisory Committee (TAC) meeting in respects to transportation revenue being down. He provided a brief background on a local and statewide level.

A discussion ensued on project specific questions on Boutwell Road, Hamlin Boulevard, County Road 880 and Atlantic Avenue.

Mr. Michael Fitzpatrick requested the final recommendation for approval to include language for FDOT to use LED lights on the State Road 80 street lighting project.

**MOTION to Recommend Approval of the FDOT FY 20-24 Draft Tentative Work Program with staff recommendations as outlined in the PowerPoint presentation with a strong emphasis to include LED lighting.** Motion by Dr. Myron Uman, seconded by Ms. Michelle Damone, and carried unanimously 10-0.
3. INFORMATION ITEMS


MS. ALIA AWWAD, Palm Beach TPA Consultant with Kittelson & Associates, stated the Vision Zero Action plan will establish a comprehensive, data-driven approach to eliminating traffic-related fatalities and serious injuries in Palm Beach County. She reviewed the action plan needs, goals and best practices. She highlighted data from major cities throughout the country as well as Palm Beach fatalities data and trends as they relate to population & driver age, commute and driver behavior. She reviewed the project timeline and noted a draft Action Plan would be presented in February 2019 with the Final Action Plan being presented in March 2019.

Mr. Terry Brown left the meeting at 3:07 p.m.

A discussion ensued on the need for a hands-free policy and the history of enacting a policy on a local and statewide level, and data included.

Mr. Bruce Bastian left the meeting at 3:19 p.m.

3.B. DISCUSSED: Annual Obligations Report for FY 18

MR. UHLIR briefly noted a report was included in the agenda packet that the TPA is obligated by 23 CFR 450.334 to create comparing the Federal funds requested in the TIP with the Federal funds obligated in the previous year.

3.C. DISCUSSED: I-95 Managed Lanes Master Plan Update

MR. CESAR MARTINEZ, FDOT Project Manager, and MR. DAVID MARIENA, FDOT Consultant from AECOM, provided an update on the I-95 Managed Lanes Master Plan from Linton Boulevard to Indiantown Road. They reviewed the project development process and noted they are at the planning stage. There are two managed lanes concepts being adding a second managed lane while maintaining the existing number of general use lanes and the other a separation treatment for a buffered separation with delineators. They reviewed the traffic forecast and analysis, programmed PD&Es, project schedule and next steps.

Ms. Michelle Damone left the meeting at 3:37 p.m.

A brief discussion took place on airport restrictions.

3.D DISCUSSED: Updates to LI and TA Program Guidelines and Scoring System

MR. UHLIR noted the application process commences in December 2018 and the backup materials is for informational purposes only. He noted there were no major changes only to the scoring to give points to the pop-up projects.

A brief discussion ensued.

3.E. Summary Points from the October 18, 2018 Governing Board Meeting

There was no discussion on this item.
4. ADMINISTRATIVE ITEMS

4.A. 2019 Board and Committee Meetings Schedule

There was no discussion on this item.

4.B. Member Comments

There were no member comments received.

4.C. Next Meeting - February 6, 2019 (no January meeting)

4.D. Adjournment

There being no further business, the meeting was adjourned at 3:43 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the December meeting of the Citizen’s Advisory Committee, dated this 10th day of February, 2019.

Chair
**EXHIBIT A**
Citizens Advisory Committee
Attendance Record 2018

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*2018 Chair **2018 Vice Chair P = Member Present Alt = Alternate Present
E = Excused Absence A = Absent/No Attendance = Member not assigned ***New Appointment

Shaded Area= Meeting not held

**OTHERS PRESENT**
- David Mairena
- Julio Bouclé
- Cesar Martinez
- Victoria Williams
- Alia Awwad
- Nicholas Hernandez
- Alyssa Frank
- Margarita Pierce
- Andrew Uhlir

**REPRESENTING**
- AECOM/FDOT District 4
- AECOM/FDOT District 4
- FDOT District 4
- Florida’s Turnpike Enterprise
- Kittelson & Associates, Inc.
- Palm Beach Transportation Planning Agency
- Palm Beach Transportation Planning Agency
- Palm Beach Transportation Planning Agency
- Palm Beach Transportation Planning Agency