



BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) AGENDA

DATE: Thursday, April 5, 2018
 TIME: 9:07 A.M.
 PLACE: Vista Center 4th Floor Conference Room 4E-12
 2300 North Jog Road
 West Palm Beach, FL 33411

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for April 5, 2018
- C. MOTION TO APPROVE Minutes for March 8, 2018
- D. Comments from the Chair
- E. BTPAC Liaison’s Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. INFORMATION ITEMS

- A. Summary Points from the March 15, 2018 Governing Board Meeting

3. REVIEW AND RANKING OF 2018 TA PROJECT SUBMITTALS

Presentations from the 2018 Transportation Alternatives (TA) Program applicants and committee member rankings.

2018 Transportation Alternatives Program Presentations			
<i>Applicant</i>	<i>Project Title</i>	<i>Amount Requested</i>	<i>Presentation Time</i>
Boca Raton	SW 18 th Street Sidewalk	\$1,248,872.00	9:20 AM - 9:40 AM
Delray Beach	Brant Bridge Loop Connector Extension	\$708,447.00	9:45 AM - 10:05 AM
Greenacres	Dillman Trail	\$561,200.00	10:10 AM - 10:30 AM
PBC Engineering	CR A1A/Ocean Drive Pedestrian Crossing Enhancements	\$647,199.08	10:35 AM - 10:55 AM
Palm Tran	Bicycle racks on fixed-route bus fleet	\$400,000.00	11:00 AM - 11:20 AM
Westgate CRA	Belvedere Heights streetlights & sidewalks - Phase II	\$956,248.00	11:25 AM - 11:45 AM
15 Min Break for Lunch, Provided by TPA			
Wellington	Greenview Shores Bike Lanes	\$629,044.55	12:00 PM - 12:20 PM
West Palm Beach	Clear Lake Trail North (Phase 1)	\$996,730.00	12:25 PM - 12:45 PM
Final committee rankings			12:50 PM - 1:15 PM

4. **ADMINISTRATIVE ITEMS**
 - A. Member Comments
 - B. Next Meeting - May 3, 2018
 - C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**MINUTES OF THE
BICYCLE, TRAILWAYS AND PEDESTRIAN
ADVISORY COMMITTEE (BTPAC)
Thursday, March 8, 2018 9:07 a.m.**

Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/BTPAC

1. REGULAR ITEMS

CHAIR TRIBOU called the meeting to order at 9:08 a.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for March 8, 2018

MOTION to adopt the Agenda of March 8, 2018. Motion by Mr. Gary Dunmyer, seconded by Mr. Michael Howe and carried unanimously.

1.C. APPROVED: Minutes of February 8, 2018

MOTION to approve the Minutes of February 8, 2018. Motion by Mr. Gary Dunmyer, seconded by Mr. Michael Howe and carried unanimously.

1.D. Comments from the Chair

CHAIR TRIBOU confirmed the Flagler Shore project ended on March 1, 2018. She stated that public feedback on this project has been received. She noted a report highlighting lessons learned will be developed.

She stated that Bike to Work Week is approaching and noted that the City of West Palm Beach signed a proclamation in support of Florida Bike Month. She noted that in 2019 different agencies and municipalities should collaboratively work at coordinating more bike month activities and events for Florida Bike Month.

Lastly, she highlighted a few of the Bike-to-Work Week activities and noted the specific details regarding the Bike-to-Work Day Ride on Friday morning from the Mangonia Park Tri Rail Station to West Palm Beach City Hall.

1.E. BTPAC Liaison's Report

MR. KEVIN FISCHER reviewed the following from the Liaison Report provided:

- He noted the change in venue for the March TPA Governing Board Meeting. He stated the meeting will now be held at the Acreage Branch Library in Loxahatchee, Florida.

- He stated the Complete Streets Workshop will be held on Wednesday, March 14th at Vista Center. He noted a few spots are still available and to contact Valerie Neilson if interested in attending.
- He noted that last month Palm Beach County submitted a request to FHWA for interim approval to use green colored pavement in bike lanes.
- He stated that FDOT is holding a Public Workshop on Wednesday, March 14, regarding the 95 Express Phase 3B-2 project from South of Glades Road to Linton Boulevard.
- He noted that the TPA Funding Programs Applications were due at the beginning of the month. He stated there were eleven (11) Local Initiatives (LI) projects applications submitted and eight (8) Transportation Alternatives applications submitted.
- Lastly, he reminded members of the upcoming BTPAC meeting on April 5, 2018. He stated this is a much longer meeting as the committee will be reviewing the applications submitted.

Mr. Michael Owens joined the meeting at 9:15 a.m.

Mr. Nick Uhren provided an update regarding the committee's prior months request to have TPA staff further analyze project scoring and ranking. He noted that staff is committed to scoring the projects consistently with the goals and values of the Long Range Transportation Plan (LRTP). He stated that staff will not be further analyzing previously scored project applications.

No further discussion ensued.

1.F. General Public Comments and Public Comments on Action Items

There were no general public comments received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: of Amendment #4 to the FY 18-22 Transportation Improvement Program (TIP) to include the Florida Department of Transportation's (FDOT) request to advance the State Road 7 project from 60th Street to Northlake Boulevard

MR. ANDREW UHLIR presented on this item. He provided a quick update regarding construction phase funds that were programmed for FY 17 but are being rolled into FY 18. He noted all changes are in strikethrough and underline format.

A brief discussion ensued regarding environmental impacts, waterways and the importance of Grassy Waters Preserve.

CHAIR TRIBOU, stated that if any members are interested in taking an air boat ride tour through Grassy Waters Preserve, to let her know and she will coordinate accordingly.

MOTION to recommend approval of Amendment #4 to the FY 18-22 TIP. Motion by Mr. Michael Howe, seconded by Mr. Michael Owens and carried 7-1, with Ms. Heather Tribou dissenting due to the City of West Palm Beach position on the State Road 7 extension.

3. INFORMATION ITEM

3.A. DISCUSSED: Draft FY 19-20 Unified Planning Work Program (UPWP)

MR. NICK UHREN presented on this item. He provided a high-level overview of the UPWP. This document tells the federal partners what the TPA wants to accomplish over the next two year period, the application for funding, and how much the TPA anticipates spending on each of the major tasks.

He continued to discuss each of the tasks in a big picture overview.

A brief discussion ensued regarding data collection and the promotion of innovation.

CHAIR TRIBOU, stated she would like to see fixed and non-fixed transit systems, bus rapid transit (BRT), and multimodal corridor studies explored further.

There was no further discussion on this item.

3.B. DISCUSSED: Florida Bicycle Month Activities

MS. VALERIE NEILSON, Palm Beach TPA Multimodal Manager presented on this item. She highlighted five Bike Proclamations in Palm Beach County and noted upcoming events. She encouraged members to participate in the City of West Palm Beach's Bike to Work Week activities from March 12th through the 16th. She stated that the Bike to Work Day ride event on Friday March 16th will be split into three groups with all rides ending at West Palm Beach City Hall. She informed members that more information is available at www.BikePalmBeach.org.

A discussion ensued regarding applications or interactive maps available on mobile devices that highlight specific bicycle facilities in Palm Beach County.

There was no further discussion on this item.

3.C. Summary Points from the February 15, 2018 Governing Board Meeting

There was no discussion on this item.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

MR. ALEXANDER BARR, stated that FDOT is creating a Bicycle Pedestrian Master Plan of all FDOT roads in District Four. He noted a draft will be provided to the TPA when ready.

MS. SALLY CHANNON, stated that the Moonlight Riverbend bike event is a great event and is done every year from October through April.

VICE-CHAIR ANIE DELGADO, noted that there will be bike events in Boca Raton. She stated that there is four-mile bike ride beginning at 9:00 a.m. at Mizner Park. She encouraged members to join.

4.B. Next Meeting - April 5, 2018

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 9:50 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the **March** meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this _____ day of _____, 2018.

Chair

Summary Points of the March 15, 2018 Governing Board Meeting

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/Board

Item No.	Description	Action
Special Presentation		
1.F	CHAIR HAYNIE presented the March 2018 Florida Bicycle Month Proclamation. Palm Beach TPA Deputy Director of Multimodal Development, MS. VALERIE NEILSON, highlighted other municipalities that have adopted similar proclamations and further details of the Bike to Work Ride being held on March 16, 2018.	
Regular Items		
1.G	Member Comments CHAIR HAYNIE noted she was re-elected as Chair for the Southeast Florida Transportation Council (SEFTC) and congratulated Mayor Fred Pinto on his re-election as Mayor for the Village of Royal Palm Beach.	
Consent Items		
1.1.1	MOTION TO APPROVE Appointment of Dr. Elsa DeGoias as the Representative for CareerSource Palm Beach County on the Transportation Disadvantaged Local Coordinating Board (TDLCB).	Approved 15-0
1.1.2	MOTION TO APPROVE Amendment to Agreement with Kimley-Horn and Associates, Inc. to provide General Planning Services	Approved 15-0
1.1.3	MOTION TO APPROVE Amendment to Agreement with Kittelson & Associates, Inc. to provide General Planning Services	Approved 15-0
1.1.4	MOTION TO ADOPT a Resolution authorizing the Chair to execute the Federal Transit Administration Fiscal Year (FY) 2018 Certifications and Assurances	Adopted 15-0
General Public Comments		
1.J	There were no general public comments received.	
Action Items		
2.A	MOTION TO APPOINT a TDLCB Chair Mayor Steven Grant was appointed as Chair of the TDLCB	Appointed 15-0

Item No.	Description	Action
<i>Action Items</i>		
2.B	MOTION TO APPROVE Palm Beach TPA FY 19 Budget for submittal to Palm Beach County	Approved 15-0
<i>Information Items</i>		
3.A	Complete Streets - Creative, Cost Effective, and Championed Smart Growth America Consultant, MS. EMIKO ATHERTON, summarized how to champion and implement creative and cost effective Complete Streets projects, and the need for a Complete Streets policy. She provided a recap of the Complete Streets workshop held on March 14, 2018.	
3.B	Draft Unified Planning Work Program (UPWP) Palm Beach TPA Executive Director, MR. NICK UHREN, presented the draft FY 19-20 UPWP, a 2-year business plan and budget for the TPA. He noted the draft includes a description of the planning work, deliverables, timeframes, costs, and sources of funds. He briefly highlighted the tasks included in the draft, and requested Board member feedback on ideas for additional items to consider, such as corridor studies, action plans, or safety studies.	
3.D	Partner Agency Updates Palm Beach County Engineer, MR. DAVID RICKS, provided an update on major resurfacing projects and the collaboration with the TPA to implement bicycle lanes. He noted the County received interim approval from the Florida Highway Administration (FHWA) to use green colored pavement in bicycle lanes, which they will implement in conflict areas.	
<i>Administrative Items</i>		
4.A	February's Public Involvement Activity Report There was no discussion on this item.	
4.B	Next meeting - April 19, 2018 in Greenacres City Council Chambers, 5800 Melaleuca Lane, Greenacres, FL	