



TPA TRANSITION STEERING COMMITTEE MEETING AGENDA

DATE: Tuesday, June 12, 2018
TIME: 10:00 a.m.
PLACE: Palm Beach TPA Office
2300 N Jog Road, 4th Floor
West Palm Beach, Florida 33411

AGENDA

1. Roll Call
2. TPA Admin Services Agreement

The attached draft Admin Services Agreement has been revised to simplify and streamline the relationship between a city and the TPA:

- Each city provides the TPA with a loan of \$300,000 which the TPA retains for a period of five (5) years
- The TPA uses these funds pay agency operating costs and then obtains reimbursements from federal planning grants
- The TPA pays each city an administrative fee of \$6,000 per year
- The TPA provides each city with an audited financial statement annually

Presently, this agreement has been shared with six municipalities for potential action by their local boards: Boca Raton, Jupiter, Palm Beach Gardens, Royal Palm Beach, Wellington and West Palm Beach.

3. TPA Member Dues Status

The attached table reviews the approval dates and/or upcoming action dates for each TPA member to authorize payment of requested TPA member dues. The attached page from the TPA's Unified Planning Work Program shows how these member dues will be utilized in FY 19 and FY 20.

4. TPA Office Space

TPA staff and consultant Steve Paige with Reichel Realty will review the functional specifications for TPA office space and highlight the existing options under consideration using the attached presentation. Committee guidance is sought on the options under consideration to guide staff presentation of a recommended location for a lease agreement.

5. Next Steps
6. Adjournment



TPA STEERING COMMITTEE MEMBERS

Hal Valeche, Commissioner
TPA Chair
Palm Beach County

Maria Marino, Mayor
TPA Vice Chair
City of Palm Beach Gardens

Steven Grant, Mayor
City of Boynton Beach

Paula Ryan, Commissioner
City of West Palm Beach

Joni Brinkman, Council Member
Village of Palm Springs

Fred Pinto, Mayor
Village of Royal Palm Beach

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.