BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) AGENDA

DATE: THURSDAY, OCTOBER 5, 2017
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for October 5, 2017
   C. MOTION TO APPROVE Minutes of July 13, 2017 and Summary of Meeting held on September 14, 2017
   D. Comments from the Chair
   E. BTPAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items

   Any members from the public wishing to speak at this meeting must complete a Comment Card, which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Florida Department of Transportation (FDOT) FY 19-23 Draft Tentative Work Program

   Pursuant to §339.135(4)(d), Fla. Stat. (2014), FDOT shall present the work program to the MPO “to determine the necessity of making any changes to projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program.” To facilitate the MPO review, the documents listed below are attached.

   1. FDOT District 4 Citizen’s Report of Projects in Palm Beach County included in the Tentative Work Program for FY 19-23
   2. FDOT Turnpike Enterprise Summary of Projects in District 4 included in the Tentative Work Program for FY 19-23

   Additionally, the FDOT District 4 Citizen’s Report of district-wide projects and activities for FY 19-23 can be viewed at www.PalmBeachMPO.org/TIP.
B. MOTION TO RECOMMEND APPROVAL of Complete Streets Design Guidelines

MPO staff and consultants will review the Palm Beach MPO Local Complete Streets Design Guidelines. Development of the Design Guidelines is a critical step to implement the Complete Streets Policy adopted by the Palm Beach MPO Governing Board in 2016. The Design Guidelines are available for review at www.PalmBeachMPO.org/complete-streets.

C. MOTION TO RECOMMEND APPROVAL of the Palm Beach MPO Public Participation Plan

MPO staff and consultants will present the final PPP, which can be accessed at www.PalmBeachMPO.org/public-participation-plan.

3. INFORMATION ITEMS

A. Draft Transportation Alternatives (TA) and Local Initiatives (LI) Program Overview

MPO staff will present the draft 2018 TA and LI program guidelines and scoring system. MPO staff is seeking committee feedback and will present the final program overview and scoring system in December. The TA and LI program overview is attached.

B. I-95 and 45th Street Interchange Project

FDOT staff and consultants will present the PD&E recommended alternative for the interchange at I-95 and 45th Street.

C. Summary Points from the September 21, 2017 MPO Governing Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – December 7, 2017 (no November meeting)

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR TRIBOU called the meeting to order at 9:07 a.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for October 5, 2017

MOTION to adopt the Agenda. Motion by Ms. Sally Channon, seconded by Ms. Neil Wantz and carried unanimously.

1.C. APPROVED: Minutes of July 13, 2017 and Summary of Meeting for September 14, 2017

MOTION to approve the Minutes of July 13, 2017 and the Summary of Meeting for September 14, 2017. Motion by Mr. Bob Sabin, seconded by Ms. Sally Channon and carried unanimously.

1.D. Comments from the Chair

The Chair noted the City of West Palm Beach has an upcoming project called Flagler Shore: From Pavement to People. She noted this project will include closing the two easternmost lanes to vehicular traffic, from Lake Avenue to Banyan Boulevard, and encouraged members to attend the grand opening on October 7, 2017.

Mr. Michael Owens joined the meeting at 9:12 a.m.

1.E. BTPAC Liaison's Report

MR. KEVIN FISCHER reviewed the following from the Liaison Report provided:

- He highlighted the upcoming US 1 Multimodal Corridor Study public outreach meetings in the Palm Beach Gardens, Juno Beach, and Jupiter section of the corridor. He noted a workshop will be held on October 21st in Juno Beach, with an Open Studio Charrette on October 23rd-24th at the Juno Beach Town Hall Chambers and on October 25th at the Jupiter Community Center.
• He noted registration is now open for the 2018 Safe Streets Summit that will be held in downtown West Palm Beach on Friday, February 2, 2018, with a mobile workshop on Thursday, February 1, 2018.
• He stated additional details of Florida Department of Transportation (FDOT) project meetings are included in the report.
• He noted there will be no MPO committee or Governing Board meetings in November and the next BTPAC meeting will occur on Thursday, December 7th.

1.F. General Public Comments and Public Comments on Action Items
There were no general public comments received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: FDOT FY 19-23 Draft Tentative Work Program

MR. ANDREW UHLIR, Palm Beach MPO Transportation Improvement Program (TIP) Coordinator, presented this item. He noted the previously approved MPO Priority List for FY 19-23 is included in this Work Program and briefly reviewed the Major MPO Projects. He noted Florida’s Turnpike staff provided an updated projects handout on the dais, which included additional projects. He highlighted the Local Initiatives (LI), Transportation Alternatives (TA) and SUN Trail funding programs. He provided FY 19 construction highlights and noted significant changes, which include the addition of an interchange project at I-95 and Palm Beach Lakes Boulevard as well as resurfacing projects on US 27, Lake Worth Road, and Forest Hill Boulevard.

A brief discussion ensued on State Road (SR) 80 project limits, resurfacing project procedures as it relates to restriping, and the I-95 interchange project at Palm Beach Lakes Boulevard.

MR. BOB SABIN inquired on the resurfacing and restriping on Woolbright Road.

MR. FISCHER noted he would research this project further and follow up.

MOTION to Recommend Approval of FDOT FY 19-23 Draft Tentative Work Program and reiteration of the BTPAC request to evaluate restriping to better accommodate bicycle facilities. Motion by Ms. Sally Channon, seconded by Mr. David Wiloch, and carried 10-1.

Ms. Heather Tribou dissented due to the presence of the SR 7 project.

MR. FISCHER introduced Ms. Alyssa Frank, Planner I for the Palm Beach MPO Multimodal Team.

2.B. RECOMMENDED APPROVAL: Complete Streets Design Guidelines

MR. STEWART ROBERTSON, Consultant with Kimley-Horn and Associates, presented this item. He reviewed the Design Guidelines goals and the completion process. He noted the Design Guidelines contain a Benefits of Complete Streets infographic, a table of contents that is hyperlinked to each section, an acronyms list and glossary. He reviewed the sections of summary of primary topics; mode split; blended typology approach; major corridor, main and community connector designs; curb radii; pedestrian and roadway realm; separated bicycle lanes; intersection realm; and curb ramp. He also highlighted the Design Guidelines’ Complete Streets Opportunities Maps for roadways within Palm Beach County that have flexible right of way or are potential lane elimination candidates.

MS. VALERIE NEILSON, Palm Beach MPO Multimodal Manager, noted the full document would be presented to the Governing Board later this month, after which the final version will be printed and provided to committee members in December.

A brief discussion ensued.
MOTION to Recommend Approval of the Complete Streets Design Guidelines. Motion by Mr. Michael Owens, seconded by Ms. Ana Puszkin-Chevlin and carried unanimously.

2.C. RECOMMENDED APPROVAL: Palm Beach MPO Public Participation Plan

MS. MALISSA BOOTH, Palm Beach MPO Public Information Officer, provided a brief introduction.

MS. ROBYN AUSTIN, Consultant with Kittelson & Associates, reviewed the needs for the updated plan that include clarifying the document, being more user friendly, having easier application and updates, and updated requirements. She reviewed the five objectives that help the plan meet its goal of MPO meetings, public participation strategies, MPO plans and documents, promote and ensure nondiscrimination and equity, and regional public participation. She noted that each objective has a variety of measures/strategies and targets to evaluate the effectiveness of the Public Participation Plan. She highlighted the three comments received during the draft review process.

MOTION to Recommend Approval of the Palm Beach MPO Public Participation Plan. Motion by Mr. Michael Owens, seconded by Ms. Olga Prieto and carried unanimously.

3. INFORMATION ITEM

3.A. DISCUSSED: Draft Transportation Alternatives (TA) and Local Initiatives (LI) Program Overview

MR. UHLIR briefly reviewed the TA and LI schedule timeline and program guidelines. He noted the guidelines will be approved in December and applications are due to the MPO on March 2, 2018. He reviewed the scoring criteria for the LI and TA programs and noted the difference in each program’s focus. He reviewed the application process and submittal checklist for each program.

A lengthy discussion ensued on the application limits per municipality, the need to adjust the scoring system to include points for trailways and equity distribution. It was suggested for the TA program to have a maximum of two applications from each municipality and two applications from each County department.

Ms. Jennifer Hofmeister, representative on behalf of the Westgate CRA from the Wantman Group Inc., commented on the application limitations and stated because Westgate CRA is within the County they would be included and competing as a County project.

Committee members also recommended that the LI funding cap be raised to $5M to be consistent with the Technical Advisory Committee’s (TAC) recommendation.

3.B. DISCUSSED: I-95 and 45th Street Interchange Project

MS. JULIETA MANSO, Consultant at Hanson Professional Services presented on this item. She briefly highlighted the build alternatives analysis of a Transportation System Management & Operations (TSM&O) alternative, and reviewed four alternatives:

- Alternative 1: Widening 45th Street
- Alternative 2: Diverging Diamond Interchange (DDI)
- Alternative 3: SR 710 ramps
- Alternative 4: Cumberland Drive Extension
She reviewed the 2040 conditions for lane configuration and level of service for each proposed alternative. She highlighted an alternative evaluation matrix and preliminary cost estimate. She reviewed the public involvement that has taken place and noted a public hearing is scheduled for November 2, 2017.

A brief discussion ensued on the DDI, with committee members complimenting the Consultant on the presentation and how the animation included in the presentation made it easier to understand the traffic movements.

CHAIR TRIBOU provided comments on behalf of the City of West Palm Beach. She noted the previous presentation given to the BTPAC was only for Alternatives 1 and 2 and did not include a Village Boulevard to Congress Avenue connection alternative. She stated Alternative 4, which includes a Village Boulevard to Congress Avenue connection, provides some relief for both 45th Street and Palm Beach Lakes Boulevard, and recommended further evaluation of Alternative 4 with TSM&O improvements.

MS. MANSO noted during the TAC meeting on October 4th, FDOT staff stated further coordination would take place with City of West Palm Beach. Further discussion ensued with a request for further consideration of landscaping in the median.

CHAIR TRIBOU recommended further review of Alternative 4 with other improvements at the intersection of I-95 and 45th street, commitment for landscaping or a public art piece to enhance the area, and enhanced pedestrian facilities at the slip lanes with a light to stop vehicles to allow for safe pedestrian crossing.

3.C. Summary Points from the September 21, 2017 MPO Governing Board Meeting

There was no discussion on this item.

4. ADMINISTRATIVE ITEMS
4.A. Member Comments

There were no member comments received.

4.B. Next Meeting – December 7, 2017 (no November meeting)

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 11:38 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the October meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this day of December, 2017.

Chair
## EXHIBIT A
Bicycle, Trailways and Pedestrian Committee
Attendance Record 2016 – 2017

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*2017 Chair **2017 Vice-Chair P = Member Present Alt = Alternate Present E = Excused Absence A = Absent/No Attendance - = Member not assigned ***New Appointment Shaded Column – Meeting not held

### OTHERS PRESENT
- Jennifer Hofmeister
- Julieta Manso
- Renee Cross
- Valerie Neilson
- Kevin Fischer
- Andrew Uhlir
- Alyssa Frank
- Malissa Booth
- Margarita Pierce
- Alexa Sanabria

### REPRESENTING
- Wantman Group Inc.
- Hanson Professional Services Inc.
- Palm Beach Metropolitan Planning Organization
- Palm Beach Metropolitan Planning Organization
- Palm Beach Metropolitan Planning Organization
- Palm Beach Metropolitan Planning Organization
- Palm Beach Metropolitan Planning Organization
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- Palm Beach Metropolitan Planning Organization