CITIZEN’S ADVISORY COMMITTEE (CAC) AGENDA

DATE: WEDNESDAY, OCTOBER 4, 2017
TIME: 1:30 P.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for October 4, 2017
   C. MOTION TO APPROVE Minutes of July 12, 2017
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Florida Department of Transportation (FDOT) FY 19-23 Draft Tentative Work Program

      Pursuant to §339.135(4)(d), Fla. Stat. (2014), FDOT shall present the work program to the MPO “to determine the necessity of making any changes to projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program.” To facilitate the MPO review, the documents listed below are attached.

      1. FDOT District 4 Citizen’s Report of Projects in Palm Beach County included in the Tentative Work Program for FY 19-23
      2. FDOT Turnpike Enterprise Summary of Projects in District 4 included in the Tentative Work Program for FY 19-23

      Additionally, the FDOT District 4 Citizen’s Report of district-wide projects and activities for FY 19-23 can be viewed at www.PalmBeachMPO.org/TIP.
B. MOTION TO RECOMMEND APPROVAL of Complete Streets Design Guidelines
MPO staff and consultants will review the Palm Beach MPO Local Complete Streets Design Guidelines. Development of the Design Guidelines is a critical step to implement the Complete Streets Policy adopted by the Palm Beach MPO Governing Board in 2016. The Design Guidelines are available for review at www.PalmBeachMPO.org/complete-streets.

C. MOTION TO RECOMMEND APPROVAL of the Palm Beach MPO Public Participation Plan
MPO staff and consultants will present the final PPP, which can be accessed at www.PalmBeachMPO.org/public-participation-plan.

3. INFORMATION ITEMS
A. Draft Transportation Alternatives (TA) and Local Initiatives (LI) Program Overview
MPO staff will present the draft 2018 TA and LI program guidelines and scoring system. MPO staff is seeking committee feedback and will present the final program overview and scoring system in December. The TA and LI program overview is attached.

B. I-95 and 45th Street Interchange Project
FDOT staff and consultants will present the PD&E recommended alternative for the interchange at I-95 and 45th Street.

C. Summary Points from the September 21, 2017 MPO Governing Board Meeting

4. ADMINISTRATIVE ITEMS
A. Member Comments
B. Next Meeting – December 6, 2017 (no November meeting)
C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR FAGAN called the meeting to order at 1:39 p.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted on Exhibit A of these minutes.

1.B. ADOPTED: Agenda for October 4, 2017

MOTION to adopt the Agenda. Motion by Mr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously.

1.C. APPROVED: Minutes of July 12, 2017

MOTION to approve the Minutes for July 12, 2017. Motion by Mr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously.

1.D. Comments from the Chair

The Chair welcomed members back after not meeting for the past two months.

Mr. Michael Fitzpatrick joined the meeting at 1:42 p.m.

1.E. CAC Liaison's Report

MR. ANDREW UHLIR reviewed the following from the Liaison Report provided:

- He highlighted the upcoming US 1 Multimodal Corridor Study public outreach meetings in the Palm Beach Gardens, Juno Beach, and Jupiter section of the corridor. He noted a workshop will be held on October 21st in Juno Beach, with an Open Studio/Charrettes from October 23rd-24th at the Juno Beach Town Hall Chambers and on October 25th at the Jupiter Community Center.

- He noted there will be no committee meetings in November, and noted that in December there will be a celebration for the Palm Beach MPO's 40th Anniversary.
1.F. General comments and Public Comments on Agenda Items

There were no general public comments received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Florida Department of Transportation (FDOT) FY 19-23 Draft Tentative Work Program

MR. ANDREW UHLIR, Palm Beach MPO TIP Coordinator, presented this item. He noted that all projects that were previously approved in the MPO Priority List for FY 19-23 were included in this Work Program. He noted that the Florida’s Turnpike staff provided a handout of updated projects. He highlighted the Major MPO Projects, Local Initiatives (LI), Transportation Alternatives (TA) Program and SUN Trail Program as well as FY 19 construction highlights and significant changes. Upcoming new projects include a study of I-95 at Palm Beach Lakes interchange, and US 27, Lake Worth Road, and Forest Hill Boulevard resurfacing projects.

Ms. Tinu Peña joined the meeting at 1:50 p.m.

A brief discussion ensued on the FY 19 construction highlights noted in the presentation, specifically the Southern Boulevard and State Road (SR) 80 at Forest Hill Boulevard project.

Mr. Robert Hintersteiner inquired on the projected construction start date for the Florida’s Turnpike and Hypoluxo Boulevard project.

Mr. Andrew Thomson joined the meeting at 2:11 p.m.

MOTION to Recommend Approval of FDOT FY 19-23 Draft Tentative Work Program. Motion by Mr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously.

MOTION to Recommend the Governing Board to direct FDOT to find a correct and accurate title for the Citizens Report as it is grammatically incorrect and misleads as to its purpose. Motion by Mr. Myron Uman, seconded by Mr. Josh Montefusco, and failed 4-6. Mr. David Flanigan, Mr. Richard Gonzalez, Mr. Glen Harvie, Mr. William Klein, Ms. Tinu Pena, and Mr. Andrew Thomson dissented.

2.B. RECOMMENDED APPROVAL: Complete Streets Design Guidelines

MR. STEWART ROBERTSON, MPO Consultant with Kimley-Horn and Associates, presented this item. He reviewed the Design Guidelines goals and the completion process. He noted the Design Guidelines contain a Benefits of Complete Streets infographic, a table of contents that is hyperlinked to each section, an acronyms list and glossary. He reviewed the sections of primary topics and highlighted. Lane Elimination Candidates and Flexible Right-of-Way Corridors maps.

Ms. VALERIE NEILSON, Palm Beach MPO Multimodal Manager, noted the full document may be accessed on the MPO website.

MOTION to Recommend Approval of the Complete Streets Design Guidelines. Motion by Mr. Bill Klein, seconded by Ms. Tinu Pena and carried unanimously.

2.C. RECOMMENDED APPROVAL: Palm Beach MPO Public Participation Plan

MS. MALISSA BOOTH, Palm Beach MPO Public Information Officer, introduced this item.

MS. ROBYN AUSTIN, MPO Consultant with Kittelson & Associates, reviewed the reasons for updating the plan. She reviewed the five objectives that help the plan meet its public participation goals. She noted that each objective has a variety of measures/strategies and targets to evaluate the effectiveness of the Public Participation Plan. She highlighted the three comments received during the draft review process.
MOTION to Recommend Approval of the Palm Beach MPO Public Participation Plan. Motion by Ms. Tinu Peña, seconded by Mr. Richard Gonzalez and carried unanimously.

3. INFORMATION ITEMS

3.A. DISCUSSED: Draft Transportation Alternatives (TA) and Local Initiatives (LI) Program Overview

MR. UHLIR briefly reviewed the TA and LI schedule timeline and program guidelines. He noted the guidelines will go before the MPO Governing Board in December and applications are due to the MPO on March 2, 2018. He reviewed the scoring criteria for the LI and TA programs and noted the difference in each program’s focus. He reviewed the application process and submittal checklist for each program.

Mr. David Flanagan left the meeting at 3:12 p.m.

3.B. DISCUSSED: I-95 and 45th Street Interchange Project

MS. JULIETA MANSO, FDOT Consultant with Hanson Professional Services, presented on this item. She briefly highlighted the four build alternatives analyses including: Transportation System Management & Operations (TSM&O), widening 45th Street, Diverging Diamond Interchange (DDI), SR 710 ramps, and Cumberland Drive Extension. She reviewed the year 2040 conditions for lane configuration and level of service for each proposed alternative. She highlighted an alternative evaluation matrix and preliminary cost estimate. She reviewed the public involvement that has taken place and noted a public hearing is scheduled for November 2, 2017.

A brief discussion ensued regarding the DDI Alternative and its safety standards throughout the interchange.

3.C. Summary Points from the September 21, 2017 MPO Governing Board Meeting

There was no discussion on this item.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

CHAIR FAGAN noted that members should be mindful of each other’s time. He stated in an effort to avoid the meetings running long, members should request information from staff prior to the meetings.

MR. BILL KLEIN wished everyone a Happy Thanksgiving.

4.B. Next Meeting – December 6, 2017 (No November meeting)

4.C. Motion to Adjourn

There being no further business, the meeting was adjourned at 3:38 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the October meeting of the Citizens Advisory Committee, dated this day of November, 2017.

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*2017 Chair **2017 Vice-Chair A = Absent/No Attendance - = Member not assigned
P = Member Present E = Excused Absence
***New Appointment Shaded Area= Meeting not held

OTHERS PRESENT
Stewart Robertson
Robyn Austin
Julieta Manso
Robert Hintersteiner
Nick Uhren
Renee Cross
Valerie Neilson
Andrew Uhlir
Tim Verbeke
Alyssa Frank
Malissa Booth
Margarita Pierce
Alexa Sanabria

REPRESENTING
Kimley-Horn and Associates, Inc.
Kittelson & Associates, Inc.
Hanson Professional Services Inc.
COBWRA
Palm Beach Metropolitan Planning Organization
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