GOVERNING BOARD
MEETING
AGENDA

DATE: THURSDAY, OCTOBER 19, 2017
TIME: 9:00 A.M.
PLACE: Palm Beach County Governmental Center
301 North Olive Avenue
12th Floor McEaddy Conference Room
West Palm Beach, FL 33401

1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for October 19, 2017
   E. MOTION TO APPROVE Minutes for September 21, 2017
   F. Comments from the Chair
   G. Executive Director’s Report
   H. MOTION TO APPROVE Consent Agenda Items
      1. Appointment renewal of Mr. Jamie Brown as Representative for the City of Lake Worth to the Technical Advisory Committee (TAC) through October 2020.
      2. Resolution approving travel reimbursement for the MPOAC Representative for the Palm Beach MPO to attend the Emerald Coast Transportation Symposium in conjunction with the MPOAC Governing Board meeting.
   I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Governing Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO APPROVE the use of “Palm Beach Transportation Planning Agency” and supporting brand components for official agency business

   Strategic plan objective 2.A directs the MPO to create and consistently apply a new MPO Brand by December 2017. The attached brand summary includes the new agency name (Palm Beach Transportation Planning Agency or Palm Beach
TPA), tagline (Connecting Communities), and logo that were established through a series of interim presentations to the Governing Board.

B. **MOTION TO ENDORSE** the Florida Department of Transportation (FDOT) FY 19-23 Draft Tentative Work Program with direction to FDOT to accelerate implementation of street lights on the SR 80 corridor.

Pursuant to §339.135(4)(d), Fla. Stat. (2014), FDOT shall present the work program to the MPO “to determine the necessity of making any changes to projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program.” To facilitate the MPO review, the documents listed below are attached.

1. Summary of MPO Priority Projects in the Tentative Work Program for FY 19-23
2. FDOT District 4 Citizen’s Report of Projects in Palm Beach County included in the Tentative Work Program for FY 19-23
3. FDOT Turnpike Enterprise Summary of Projects in District 4 included in the Tentative Work Program for FY 19-23

Additionally, the FDOT District 4 Citizen’s Report of district-wide projects and activities for FY 19-23 can be viewed at [www.PalmBeachMPO.org/TIP](http://www.PalmBeachMPO.org/TIP).

**TAC:** Recommended approval 17-2, with the West Palm Beach Representatives dissenting due to inclusion of the State Road 7 project.

**CAC:** Recommended approval unanimously.

**BTPAC:** Recommended approval 9-1 with the West Palm Beach Representative dissenting due to inclusion of the State Road 7 project.

C. **MOTION TO CREATE** an MPO steering committee for the Tri-Rail Extension to Northern Palm Beach County.

The adopted by-laws authorize the MPO to establish a committee of Governing Board representatives and alternates to investigate and report on specific subject areas. The FDOT FY 19-23 draft tentative work program includes $1.35M for the Project Development and Environmental phase of the project in FY 20. However, the funding and schedule are contingent on developing a viable operations and maintenance funding source and defining the access fee and conditions to use the private Florida East Coast Railway (FECR) corridor for the project. Staff is requesting creation of a 7-member committee to address these items; a draft committee outline is attached. The committee would be supported by MPO, FDOT and South Florida Regional Transportation Authority (SFRTA) staff and would meet as needed between October 2017 and July 2018 to ensure the project remains on schedule.

D. **MOTION TO ADOPT** a resolution approving the Public Participation Plan (PPP).

Task 2.E of the adopted Unified Planning Work Program (UPWP) directs the MPO to update the Public Involvement Plan (PIP) to include performance measures and targets for public outreach. MPO staff and consultants will present the updated PIP, now renamed the Public Participation Plan, which can be accessed at [www.PalmBeachMPO.org/public-participation-plan](http://www.PalmBeachMPO.org/public-participation-plan). The draft resolution is attached.
TAC/CAC/BTPAC: Recommended approval unanimously.

E. MOTION TO ADOPT a resolution approving the Complete Streets Design Guidelines

Strategic plan objective 6.C directs the MPO to facilitate a Complete Streets work group and to develop design guidelines by December 2017. MPO staff and consultants will review the Palm Beach MPO Complete Streets Design Guidelines. The Design Guidelines support implementation of the Complete Streets Policy adopted by the Palm Beach MPO Governing Board in 2016. The Design Guidelines are available for review at www.PalmBeachMPO.org/complete-streets. The draft resolution is attached.

TAC: Recommended approval unanimously with the recommendation for Governing Board members to discuss these Guidelines with their respective municipalities for implementation in whichever manner they deem appropriate.

CAC/BTPAC: Recommended approval unanimously.

3. INFORMATION ITEMS
A. I-95 and 45th Street Interchange Project

FDOT staff and consultants will present the PD&E Recommended Alternative for the interchange at I-95 and 45th Street. There is no backup for this item.

B. 40th Anniversary Venue and 2018 MPO Board Meeting and Event Locations

Strategic plan objective 1.C directs the MPO to select alternate meeting space options for Governing Board Meetings and to conduct five MPO meetings at alternate sites. To implement this, the 40th Anniversary MPO Board Meeting on December 14, 2017 will be held at the Spanish River Library in Boca Raton. MPO staff will also review the attached list of venue candidates for 2018 Board Meetings.

C. Partner Agency Updates

Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the MPO.

4. ADMINISTRATIVE ITEMS
A. September’s Public Involvement Activity Report
B. Member Comments
C. Next Meeting – December 14, 2017 at the Spanish River Library
   (1501 Spanish River Blvd in Boca Raton)
D. Adjournment

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO GOVERNING BOARD MEMBERS

CHAIR
Susan Haynie, Mayor
City of Boca Raton
Alternate: Scott Singer, Council Member

Robert Weinroth, Council Member
City of Boca Raton
Alternate: Jeremy Rodgers, Council Member

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Steven B. Grant, Mayor
City of Boynton Beach
Alternate: Mack McCray, Commissioner

Cary D. Glickstein, Mayor
City of Delray Beach
Alternate: Jim Chard, Vice Mayor

Joel Flores, Mayor
City of Greenacres
Alternate: Councilman Peter Noble

Jim Kuretski, Council Member
Town of Jupiter
Alternate: Wayne Posner, Council Member

Pam Triolo, Mayor
City of Lake Worth
Alternates: Scott Maxwell, Vice-Mayor & Andy Amoroso, Vice Mayor Pro Tem

Maria Marino, Mayor
City of Palm Beach Gardens
Alternate: Carl Woods, Commissioner

Joni Brinkman, Council Member
Village of Palm Springs
Alternate: Dawn Cox, Council Member

Katherine Waldron, Commissioner
Port of Palm Beach

VICE CHAIR
Hal Valeche, Commissioner
Palm Beach County

Paulette Burdick, Mayor
Palm Beach County

Steven L. Abrams, Commissioner
Palm Beach County

Melissa McKinlay, Vice-Mayor
Palm Beach County

Mary Lou Berger, Commissioner
Palm Beach County

Palm Beach County Alternates:
Dave Kerner, Commissioner
Mack Bernard, Commissioner

Lyne Hubbard, Council Member
City of Riviera Beach
Alternate: Terence D. Davis, Council Member

Fred Pinto, Mayor
Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

Anne Gerwig, Mayor
Village of Wellington
Alternate: Michael Napoleone, Councilman

Keith A. James, Commissioner
City of West Palm Beach

Paula Ryan, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Cory Neering, Commissioner

Gerry O’Reilly, District 4 Secretary
FDOT Non-Voting Advisory Member
1. REGULAR ITEMS
Mayor Haynie called the meeting to order at 9:04 a.m.

1.A. Roll Call
The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. Prayer – Led by Mayor Steve Wilson

1.C. Pledge of Allegiance

1.D. ADOPTED: Agenda for October 19, 2017
MOTION to ADOPT the Agenda for October 19, 2017. Motion by Council Member Weinroth, seconded by Commissioner Berger and carried unanimously. Council Members Kuretski, Brinkman and Hubbard, and Mayors Flores, Grant, Gerwig, Glickstein and Marino were absent.

1.E. APPROVED: Minutes for September 21, 2017
MOTION to APPROVE the Minutes for September 21, 2017. Motion by Commissioner James, seconded by Mayor Triolo, and carried unanimously. Council Members Kuretski, Brinkman and Hubbard, and Mayors Flores, Grant, Gerwig, Glickstein and Marino were absent.

1.F. Comments from the Chair
Mayor Haynie commented as follows:

- Commended Commissioner James, President of the Palm Beach County League of Cities, for cohosting the League meeting with the legislative delegation. She thanked Vice Mayor McKinlay for hosting the meeting at the Solid Waste Authority.
• Highlighted concerns State Representative Matt Willhite expressed in regards to transit options in the Glades community to commute east to west. She requested Mr. Uhren contact Representative Willhite to highlights the FDOT plans for State Road 80.

Mayor Joel Flores joined the meeting at 9:08 a.m.

VICE MAYOR MCKINLAY noted Representative Willhite also expressed concern over the lack of alternative methods of transportation on the east/west corridors.

MAYOR WILSON commented on the need for streetlights on State Road 80.

1.G. Executive Director’s Report

Mr. Uhren reviewed the following from the report provided to Representatives:

• The Florida Department of Transportation (FDOT) will be holding a public hearing to present the Recommended Alternative for the I-95 at Southern Boulevard interchange in West Palm Beach, on October 19th at 5:30 p.m. at the South Florida Water Management District Office.

• The US 1 Multimodal Corridor Study will complete public outreach for the segment of US 1 in Palm Beach Gardens, Juno Beach, and Jupiter, with a workshop to be held on October 21 in Juno Beach, with open studio/charrettes from October 23-24 at the Juno Beach Town Hall Chambers and on October 25 at the Jupiter Community Center.

Mayor Steven Grant joined the meeting at 9:10 a.m.

• FDOT staff will be holding a public hearing to present the Recommended Alternative for the US 1/Federal Highway Bridge from CR A1A to Beach Road in Jupiter, on October 24 at 5:30 p.m. at the Jupiter Community Center.

• Registration is open for the 2018 Safe Streets Summit, being held in downtown West Palm Beach on February 2, 2018, with mobile workshops on February 1st. He requested nominations for Safe Streets community, individual and project awards by December 15; and noted this event will be in lieu of a MPO Board retreat in January.

Council Member Joni Brinkman joined the meeting at 9:11 a.m.

• The US 1 Lane Reduction and Resurfacing construction project is set to commence on November 6 for a reduction of the number of vehicle lanes, add buffered bike lanes, and improve pedestrian facilities. A construction open house will take place on November 7 at 5:00 p.m. at the Village of Tequesta Council Chambers.

• FDOT is soliciting new applications for funding through the Shared-Use Non-motorized (SUN) Trail program. Projects programmed for this cycle will be funded as early as Fiscal Year 2024, and applications must be submitted to FDOT by December 15, 2017. It was noted because local applications must be an MPO priority to be eligible, applicants should notify the MPO of their intent to submit no later than November 15.

• The MPO will celebrate its 40th Anniversary on December 14 at the Spanish River Library in Boca Raton. He stated this is in line with a Strategic Plan objective to begin rotating the Governing Board meetings to member venues throughout Palm Beach County.

Vice Mayor Jim Chard joined the meeting at 9:15 a.m.

COMMISSIONER BERGER inquired of next year’s meetings and locations.
MR. UHREN noted the schedule is completed and a request was sent to all members to identify the best location within their municipality to host these meetings. He highlighted the process that will be implemented to select each meeting location.

MAYOR BURDICK inquired of the public hearing for the I-95 at Southern Boulevard interchange project and the impact it will have on agenda item 2.B to endorse FDOT’s FY 19-23 Draft Tentative Work Program.

MR. UHREN clarified that funding for the I-95 interchange is included in the 5-Year work program but that the recommended design concept presented during the public hearing will not be discussed during the work program item.

1.H. APPROVED: Consent Agenda Item

1. Appointment renewal of Mr. Jamie Brown as Representative for the City of Lake Worth to the Technical Advisory Committee (TAC) through October 2020.

2. Resolution approving travel reimbursement for the MPOAC Representative for the Palm Beach MPO to attend the Emerald Coast Transportation Symposium in conjunction with the MPOAC Governing Board meeting.

MOTION to APPROVE the Consent Agenda. Motion by Commissioner Abrams, seconded by Mayor Burdick, and carried unanimously. Council Members Kuretski and Hubbard, and Mayors Gerwig and Marino were absent.

1.I. General Public Comments

Ms. Melissa McKeown, City of Delray Beach resident, made comments on the congestion and accidents between the Delray Marketplace and US 441. She made comments regarding the expansion project on Atlantic Avenue and the need to work collaboratively for a long-term fix for traffic.

MR. UHREN noted agenda item 2.B. of the Draft Tentative Work Program would address some concerns that arose during the public comment.

2. ACTION ITEMS

2.A. APPROVED: the use of “Palm Beach Transportation Planning Agency” and supporting brand components for official agency business

MR. UHREN stated Strategic Plan objective 2.A directs the MPO to create and consistently apply a new MPO Brand by December 2017. He noted this process has been ongoing with consultants receiving Governing Board member feedback through meeting discussion. He reviewed the request for today’s agenda item and pointed out a new backup document distributed on the dais. He stated this document includes motion text that explicitly outlines the steps for the MPO to take to implement approval of the name and brand.

A brief discussion ensued.

MOTION TO APPROVE the use of “Palm Beach Transportation Planning Agency” and supporting brand components for official agency business and to authorize the Executive Director to advertise the intent to register the name, to file an application for registration of a fictitious name with the Division of Corporations of the Department of State (Division) on behalf of the MPO, and to provide any other information the Division deems necessary to adequately inform other governmental agencies and the public of the name. Motion by Commissioner Abrams, seconded by Vice Mayor McKinlay, and carried unanimously. Council Members Kuretski and Hubbard, and Mayors Gerwig and Marino were absent.
2.B. **ENDORSED:** FDOT FY 19-23 Draft Tentative Work Program with direction to FDOT to accelerate implementation of street lights on the SR 80 corridor

MR. UHREN noted that this item will be presented in three parts starting with a presentation from Palm Beach MPO TIP Coordinator, Mr. Andrew Uhlir. He will be followed by Ms. Stacey Miller and Ms. Leslie Wetherell from FDOT District 4 to provide their perspective and program funding. And then a final update from Ms. Alison Stettner and Ms. Victoria Williams from Florida’s Turnpike to highlight a summary of projects. He reviewed the background timeline of this action item and noted the motion language was written based on feedback received from the Governing Board and information contained in the FDOT Draft Tentative Work Program.

MR. ANDREW UHLIR noted the previously approved MPO Priority List for FY 19-23 is included in this Work Program, and briefly reviewed the Major MPO Projects. He noted Florida’s Turnpike staff provided an updated projects handout, which included additional projects. He highlighted the Local Initiatives (LI), Transportation Alternatives (TA) and SUN Trail Programs. He provided FY 19 construction highlights and significant changes, which include the addition of an interchange project at I-95 at Palm Beach Lakes, and resurfacing projects on US 27, Lake Worth Road, and Forest Hill Boulevard.

A discussion ensued on project specifics with a request to provide a list of projects that receive infrastructure surtax funding. MR. UHLIR noted that transportation projects funded with infrastructure surtax revenue are included in the MPO’s Transportation Improvement Program with “IST” as the fund code for these projects.

MS. STACY MILLER, FDOT District 4 Director of Transportation Development, reviewed FDOT’s mission, vision and values. She provided updates on the new interchange at I-95 at Spanish River, Flagler Bridge Replacement, SE Avenue G Sidewalk, and Canal Point Pedestrian Bridge. She highlighted FDOT’s Complete Streets handbook and Strategic Highway Safety Plan, which includes emphasis on pedestrian and bicycle safety.

MS. LESLIE WETHERELL, FDOT District 4 Program Management Administrator, noted that stability is important to the Department and they were able to hold everything stable from previous years into this year with the addition of new phases and elements of projects per the MPO Priority Projects List. She reviewed the South Florida Express Lane Network and highlighted the upcoming projects on I-95 in the coming five years to ensure projects are implemented with little effect to the traveling public. She briefly reviewed pending arterial and LI projects.

A discussion ensued on the need to focus on the east/west corridors, and clarification on managed lanes and congestion pricing.

Council Member Lynne Hubbard joined the meeting at 10:08 a.m.

VICE MAYOR MCKINLAY expressed her appreciation of projects slated in the western communities and requested clarification on specific projects. She expressed her frustration and the need for street lighting on SR 80 and other improvements on this corridor.

Commissioner Cory Neering left the meeting at 10:27 a.m.

A lengthy discussion ensued on the need for improvements along the SR 80 corridor, Flagler Bridge concerns, specifics on the FDOT Complete Streets policy, timeline for removal of high occupancy vehicle (HOV) lanes on I-95, with FDOT staff providing clarification on project specific questions posed by multiple Governing Board members.

MS. ALISON STETTNER, Florida’s Turnpike Planning Manager, briefly highlighted the Turnpike’s Work Program handout, which includes resurfacing of the Turnpike around Lantana service plaza. She highlighted the addition of a Hypoluxo Road interchange PD&E study in FY 20, and noted a public meeting for this project scheduled for November 28 at the German American Club.
Ms. Melissa McKeown, City of Delray Beach resident, expressed concerns about postponement of the widening project on Atlantic Avenue between US 441 and Lyons Road. She made comments on traffic congestion and safety concerns.

MOTION to ENDORSE FDOT’s FY 19-23 Draft Tentative Work Program with direction to FDOT to accelerate construction of street lighting on SR 80 between SR-15 and CR-880, and expression of Board concern about the proposed additional flyover lanes at the I-95 interchange with Southern Blvd (SR 80). Motion by Mayor Burdick, seconded by Vice Mayor McKinlay, and carried 17-1 with Commissioner James dissenting due to inclusion of the SR 7 project. Commissioner Neering, Council Member Kuretski, and Mayors Gerwig and Marino were absent.

2.C. CREATED: MPO Steering Committee for the Tri-Rail Extension to Northern Palm Beach County

MR. UHREN stated the FDOT FY 19-23 Draft Tentative Work Program includes $1.35M for the Project Development and Environmental phase of the Tri-Rail Extension to Northern Palm Beach County project in FY 20. He noted the funding and schedule are contingent on developing a viable operations and maintenance funding source and defining the access fee and conditions to use the private Florida East Coast Railway (FEC) corridor for the project.

MR. UHREN stated staff is requesting creation of a five or seven member committee to address these items, with a suggestion that the committee focus on the access fee, local funding source to support operations and maintenance, and any share of capital costs that may be necessary. He noted any subcommittee of the Governing Board is limited to representatives or alternates, and if the Board would like to include additional members, they would serve in an advisory role only. He mentioned City of Palm Beach Gardens Mayor Marino expressed an interest in serving on the committee at the pleasure of the Board.

A brief discussion ensued with a request for further explanation of the access fee, and requesting feedback for committee members with a request to extend invitations to the Mayors of Lake Park and Jupiter to serve as advisory members.

The Board designated the committee makeup as follows: Commissioner Valeche, Mayor Marino, Commissioner James, Council Member Hubbard and Commissioner Waldron, Mayors Wodraska and O’Rourke serving as advisory members.

A discussion ensued on FEC’s involvement in this process and project updates on the 25th Street connector in Northwood. FDOT staff noted they are actively working with FEC to ensure it moves forward.

MOTION to CREATE an MPO Steering Committee for the Tri-Rail Extension to Northern Palm Beach County. Motion by Commissioner Abrams, seconded by Mayor Burdick, and carried unanimously. Commissioner Neering, Council Member Kuretski, and Mayors Gerwig and Marino were absent.

2.D. ADOPTED: Resolution approving the Public Participation Plan (PPP)

MS. MALISSA BOOTH, Palm Beach MPO Public Information Officer, provided a brief introduction.

MS. ROBYN AUSTIN, Consultant with Kittelson & Associates, reviewed the need for the updated plan that includes clarifying the document, being more user friendly, easier application and updating, and updated requirements. She reviewed the five objectives that help the plan meet its goal for MPO meetings, public participation strategies, MPO plans and documents, promoting and ensuring nondiscrimination and equity, and regional public participation. She noted that each objective has a variety of measures/strategies and targets to evaluate the effectiveness of the
MOTION to ADOPT a Resolution approving the PPP. Motion by Vice Mayor McKinlay, seconded by Mayor Triolo, and carried unanimously. Commissioner Neering, Council Member Kuretski, and Mayors Gerwig and Marino were absent.

2.E. ADOPTED: Resolution approving the Complete Streets Design Guidelines

MR. STEWART ROBERTSON, Consultant with Kimley-Horn and Associates, presented this item. He reviewed the Design Guidelines goals and the completion process. He noted the Design Guidelines contain a Benefits of Complete Streets infographic, a table of contents that is hyperlinked to each section, an acronyms list and glossary. He reviewed the sections of summary of primary topics; mode split; blended typology approach; major corridor, main and community connector designs; curb radii; pedestrian and roadway realm; separated bicycle lanes; intersection realm; and curb ramp. He highlighted a few maps that are contained in the Design Guidelines.

Council Member Robert Weinroth left the meeting at 11:28 a.m.

VICE MAYOR CHARD made suggestions for additions to the Guidelines that included the use of permeable surfaces for either bicycle or pedestrian facilities to assist with drainage concerns; the potential for undergrounding utility lines to avoid poles being in the middle of a sidewalk; right of way limitations for providing bicycle and pedestrian facilities on both sides of the road; lane narrowing with the need for traffic calming and reduced speed limits; and the use of alleyways or canal right-of-ways as potential Complete Streets.

Mayor Joel Flores left the meeting at 11:30 a.m.

MS. VALERIE NEILSON, Palm Beach MPO Multimodal Manager, congratulated the City of Delray Beach for adopting a Complete Streets policy this past year.

A brief discussion ensued regarding the difference between the MPO’s Guidelines and FDOT’s Complete Streets manual.

MOTION to ADOPT a Resolution approving the Complete Streets Design Guidelines. Motion by Mayor Burdick, seconded by Vice Mayor Chard, and carried unanimously. Commissioner Neering, Council Members Kuretski and Weinroth, and Mayors Flores, Gerwig and Marino were absent.

3. INFORMATION ITEMS

3.A. DISCUSSED: I-95 and 45th Street Interchange Project

MR. ROBERT LOPES, FDOT Project Manager, reviewed the study area and the project’s purpose and need. He briefly highlighted the four build alternatives and the Transportation System Management & Operations (TSM&O) alternative.

Mayor Pam Triolo left the meeting at 11:36 a.m.

Commissioner Keith James left the meeting at 11:37 a.m.

MS. JULIETA MANSO, FDOT Consultant with Hanson, Inc., reviewed the year 2040 conditions for lane configuration and level of service for each proposed alternative. She highlighted an alternative evaluation matrix and preliminary cost estimate, and noted the FDOT Recommended Alternative of a diverging diamond interchange (DDI) would be presented at a public hearing that is scheduled for November 2, 2017.

Vice Mayor Melissa McKinlay left the meeting at 11:46 a.m.

A brief discussion ensued regarding the meeting location and time.
3.B. 40th Anniversary Venue and 2018 MPO Board Meeting and Event Locations
There was no discussion on this item.

3.C. Partner Agency Updates
There were no partner agency updates received.

4. ADMINISTRATIVE ITEMS
4.A. September’s Public Involvement Activity Report
There was no discussion on this item.

4.B. Member Comments
COMMISSIONER VALECHE noted the Treasure Coast Regional Planning Council will be holding a meeting on October 20th at 9:30 a.m. at West Palm Beach City Hall and invited all to attend. He highlighted his discussion with Mr. Uhren regarding the Governing Board meeting length and effect on attendance throughout the meeting.

MAYOR BURDICK invited all to attend the Lake Worth Lagoon Fest on November 4th. She noted Glades area children will participate in this event and expressed the desire for children in the western part of the community to attend events on the east coast.

COMMISSIONER ABRAMS invited all to attend the Florida Public Transportation Association annual conference on October 23rd-24th at the West Palm Beach Hilton.

VICE MAYOR CHARD inquired on the status of the Road Impact Fee Workshop that took place.
MR. UHREN noted the item is still pending and the Strategic Plan states he is to seek Governing Board endorsement of an alternative by the end of July 2018.

4.C. Next Meeting – December 14, 2017

4.D. Motion to Adjourn
There being no further business, the Chair declared the meeting adjourned at 11:51 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the October meeting of the Metropolitan Planning Organization, dated this 14th day of December, 2017.

MPO Chair
## EXHIBIT A
Palm Beach Metropolitan Planning Organization
Attendance Record: 2016 - 2017

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*** New Appointment
P - Representative Present
A - Absent
ALT- Alternate Present
E - Excused
Shaded months - No Meeting
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<th>Representative/Alternate Local Government</th>
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*** New Appointment  P - Representative Present  ALT - Alternate Present  E - Excused  A - Absent  Shaded months - No Meeting

**OTHERS PRESENT**

- Maria Tejera  City of Boca Raton
- Mike Morrow  City of Palm Beach Gardens
- Howard Webb  FDOT
- Leslie Wetherell  FDOT
- Mayur Patel  FDOT, District Four
- Robert Lopes  FDOT, District Four
- Yanique Kelly  FDOT, District Four
- Victoria Williams  FDOT, Florida's Turnpike
- Marian Dozier  Florida Senate, District 30
- Julieta Manso  Hanson, Inc.
- Robyn Austin  Kittelson and Associates, Inc.
- Melissa McKeown  Delray Growers, Inc.
- Richard Radcliffe  Palm Beach County League of Cities
- Khaled Shammout  Palm Tran
- Tony Catalina  SFRTA
- Jennifer Hoffmeister  Wantman Group, Inc.
- Nick Uhren  Palm Beach Metropolitan Planning Organization
- Renee Cross  Palm Beach Metropolitan Planning Organization
- Valerie Neilson  Palm Beach Metropolitan Planning Organization
- Andrew Uhlir  Palm Beach Metropolitan Planning Organization
- Alyssa Frank  Palm Beach Metropolitan Planning Organization
- Malissa Booth  Palm Beach Metropolitan Planning Organization
- Margarita Pierce  Palm Beach Metropolitan Planning Organization