TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

DATE: WEDNESDAY, MAY 3, 2017
TIME: 9:00 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for May 3, 2017
   C. MOTION TO APPROVE Minutes of April 5, 2017
   D. Comments from the Chair
   E. TAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card which is available at the welcome table. General Public comments
      will be heard prior to the consideration of the first action item. Public comments
      on specific items on the Agenda will be heard following the presentation of the item
      to the Committee. Please limit comments to three minutes.

2. INFORMATION ITEMS
   A. Draft FY 18 – 22 Transportation Improvement Program (TIP)
      The draft executive summary for the FY 18 – 22 TIP is attached. This program
      was developed based on information provided from the Florida Department of
      Transportation (FDOT) and various local sources and includes transportation
      projects funded by federal, state and local sources for all modes of transportation.
      The program reflects revenue expectations for the next five fiscal years and shows
      phases and funding sources by year for each project.
   B. Draft FDOT Complete Streets Handbook
      FDOT has released an external draft of the Complete Streets Handbook. They are
      seeking review and comments no later than May 26th. The draft Handbook can be
      downloaded here: www.flcompletestreets.com/Files/CSIHandbookEXTDraft.pdf
      Comments may be submitted here: https://form.jotform.com/71093902789163
C. US 1 Multimodal Corridor Study Kickoff

MPO staff will give an overview of the project and discuss project deliverables, the study timeline and upcoming public outreach events. The kickoff event flyer is attached, and the project website is: www.US1PBCorridorStudy.com

D. Regional Commuter Challenge Update

MPO staff will provide an update on the Regional Commuter Challenge being led by South Florida Commuter Services and the Florida Department of Transportation. The flyer for this initiative is attached, and the project website is www.sfcommutes.com/.

E. Summary Points from the April 20, 2017 Governing Board Meeting

3. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Next Meeting – June 7, 2017
   C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

VICE CHAIR BAILEY called the meeting to order at 9:03 a.m.

1.A. Roll Call
The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for May 3, 2017
MOTION to adopt the Agenda. Motion by Mr. Khurshid Mohyuddin, seconded by Mr. Alex Hansen, and carried unanimously.

1.C. APPROVED: Minutes for April 5, 2017
MOTION to approve the Minutes. Motion by Mr. Alex Hansen, seconded by Mr. Kenny Wilson, and carried unanimously.

1.D. Comments from the Chair
No comments from the Vice Chair were received.

1.E. TAC Liaison's Report
MR. KEVIN FISCHER reviewed the following from the Liaison Report provided to members:

- He noted the MPO is still working to schedule the Governing Board requested Road Impact Fee Workshop in May, and meeting specifics are forthcoming.

- He stated the Palm Beach MPO's 40th Anniversary will be on November 10th, to commemorate this event the MPO will be celebrating this at the Governing Board meeting on December 14th.

- He noted the MPO will be participating in the Village of Palm Springs second annual bike rodeo on Saturday, May 6th from 10 a.m. to 1 p.m. at the Village Center Complex, 226 Cypress Lane.
• He stated the draft Complete Streets Design Guidelines will be presented at a working group on Wednesday, May 10th from 2 – 4 p.m. at the Vista Center, 2300 N Jog Road in the Palm Beach MPO Conference Room 4E-12.

1.F. General Public Comments and Public Comments on Agenda Items

No general public comments were received.

Mr. Fred Stubbs and Mr. Wil Hicks joined the meeting at 9:08 a.m.

2. INFORMATION ITEMS

2.A. DISCUSSED: Draft FY 18 – 22 Transportation Improvement Program (TIP)

MR. ANDREW UHLIR, Palm Beach MPO Senior Planner, noted the draft executive summary was included in the agenda packet with the complete draft TIP to be published online before the next MPO Governing Board meeting. He reviewed the TIP schedule, and noted its currently open for public review and comment. He highlighted administrative updates of adding the Shared-Use Nonmotorized (SUN) Trail project type and changing "Minor Projects" to "Other FDOT and Local Projects". He highlighted the major projects, along with the five-year funding target and allocated FY 18 – 22 funding.

A discussion ensued regarding the I-95 construction projects that are a part of the Strategic Intermodal System (SIS) being included in the TIP, and the status of the Tri-Rail extension project.

Ms. Kara Irwin-Ferris joined the meeting at 9:18 a.m.

MR. NICK UHREN, Palm Beach MPO Executive Director, stated that the question to approve funding for the I-95 interchange projects at Northlake Boulevard and 45th Street is still pending. He noted that if these projects are included in the TIP and not in the Long Range Transportation Plan (LRTP), then the state would be unable to use federal funds and would have to use state funds or not move forward with the projects. He mentioned the Florida Department of Transportation (FDOT), through the Florida’s Turnpike and District Four office, is working to schedule a managed lanes workshop in late June to provide further details and a better explanation of the purpose and thoughts behind these projects.

Mr. Michael Rumpf joined the meeting at 9:20 a.m.

Further discussion ensued regarding benchmarking the TIP based on the LRTP from a numerical perspective or utilizing a project management tool. Managed lanes, transit, and a request for FDOT to move the managed lanes workshop to May to assist Representatives in making a more informed decision of the TIP adoption at the June meeting was also discussed.

MOTION indicating that the TAC is recommending to FDOT and the Florida’s Turnpike to look at different mobility options within those corridors or outside of those corridors that will provide congestion relief. Motion by Mr. Alex Hansen, seconded by Ms. Kara Irwin-Ferris and carried unanimously.

MR. UHLIR highlighted key updates to the Local Initiatives, Transportation Alternatives Program projects, and the SUN Trail Program. He reviewed FY 2018 construction highlights, and significant project changes for the I-95 interchanges and the Florida’s Turnpike widening.

A discussion ensued regarding inclusion of the I-95 at Northlake Boulevard project in the TIP.

MOTION to have the I-95 at Northlake Boulevard interchange project not included in the TIP as it is not included in the LRTP Cost Feasible Plan. Motion by Mr. Alex Hansen, seconded by Mr. Michael Morrow, and carried 15-1. Mr. Khurshid Mohyuddin opposed.
MR. UHLIR reviewed the next steps of comments and edits, inserting updated transit and local projects, providing a completed document, mapping projects by construction year, and the public involvement process.

A brief discussion ensued regarding project specifics and needed updates to geonav, a Palm Beach County GIS resource, for TIP projects.

2.B. **DISCUSSED:** Draft FDOT Complete Streets Handbook

MS. FRANCHESCA TAYLOR, Palm Beach MPO Senior Planner, presented this item and noted May is National Bike Month. She provided a brief overview of the handbook’s timeline for 2014-present. She gave a brief overview of the handbook’s content and its four chapters. She highlighted the context-based complete streets zones. She noted the partial draft of the design manual is also available online and handbook comments are due by May 26th.

A discussion ensued regarding impacts to local Complete Streets guide efforts, if FDOT’s guidelines will supersede the MPO’s, and if this handbook with replace the Florida Green Book.

MPO staff clarified that the state’s design guidelines policy is still the manual to follow and the MPO’s Complete Streets guide will not supersede any state manuals.

**MOTION** to have the state update the Florida Green Book to be consistent with this Complete Streets handbook. Motion by Mr. Michael Rumpf, seconded by Mr. Alex Hansen, and carried unanimously.

A brief discussion ensued on endorsing this handbook too soon as further in-depth review is needed. Representatives clarified that the Motion given was only for FDOT to make both policies consistent with each other, based on the final revisions.

2.C. **DISCUSSED:** US 1 Multimodal Corridor Study Kickoff

MS. VALERIE NEILSON, Palm Beach MPO Multimodal Manager, provided an update on this Study. She reviewed the Study’s goals, Health Impact Assessment (HIA) expectations, consultant teams involved, the project timeline, and study area. She briefly reviewed the HIA statistics for vehicle access and commuting, employment, demographics, income and poverty, transit, walking and bicycling facilities and safety. She highlighted the next steps and noted a kickoff event in the City of Boca Raton on May 5th. She briefly reviewed the schedule of Charrettes and Stakeholder interviews that will occur between May and October 2017. She invited all to get involved and provided the Study’s website and social media platform information.

A discussion ensued regarding the demographic and social economic data provided, if other roads were being analyzed, if the study area can be extended to north of Indiantown Road, amount of advertisement of Charrettes, collaboration with local municipalities, and future corridors this type of study can be completed on.

Ms. Loraine Cargill left the meeting at 11:11 a.m.

2.D. **DISCUSSED:** Regional Commuter Challenge Update

MS. NEILSON noted its National Bike Month and provided a brief update on the Regional Commuter Challenge that is in collaboration with South Florida Commuter Services and FDOT. She noted this year’s challenge will feature a mobile app for participants to use for logging their daily miles, and encouraged all present to take part in the Challenge.

2.E. **Summary Points from the April 20, 2017 Governing Board Meeting**

There was no discussion on this item.
3. ADMINISTRATIVE ITEMS

3.A. Member Comments

MR. HANSEN inquired on the status of infrastructure improvements that would result in a Quiet Zone designation on the Florida East Coast (FEC) corridor and if further coordination meetings will occur with municipalities along the test track.

MR. UHREN noted the agreement was executed with Brightline to build exit gates and medians, which are currently under construction through the test track portion. He stated Brightline needs to confirm all safety features are properly installed and the cities will be able to file their Notices of Establishment. He also noted that further coordination meetings would only occur if City staff requested additional information prior to the final Quiet Zone designations going in.

3.B. Next Meeting – June 7, 2017

3.C. Motion to Adjourn

There being no further business the meeting was adjourned at 11:19 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the May meeting of the Technical Advisory Committee, dated this 7th day of June 2017.

Chair
## EXHIBIT A
**Technical Advisory Committee Attendance Record – 2016-2017**

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<tr>
<th>REPRESENTATIVE/Alternate Agency Name</th>
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*E = Excused Absence  A = Absent/No Attendance  P = Member Present  Alt = Alternate Present  **2017 Chair  ***2017 Vice-Chair  - = Member not assigned  ***New Appointment

Shaded Area= Meeting not held
EXHIBIT A (cont'd)

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<tr>
<td>Juan Ortega</td>
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<td>Jerry Lodge</td>
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