GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, MAY 18, 2017
TIME: 9:00 A.M.
PLACE: Palm Beach County Governmental Center
        301 North Olive Avenue
        12th Floor McEaddy Conference Room
        West Palm Beach, FL 33401

1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for May 18, 2017
   E. MOTION TO APPROVE Minutes for April 20, 2017
   F. Comments from the Chair
   G. Executive Director’s Report
   H. MOTION TO APPROVE Consent Agenda Item
      1. Appointment of Mr. Josh Montefusco on the MPO’s Citizens Advisory Committee (CAC) as nominated by Council Member Joni Brinkman. A summary of qualifications is attached.
      2. Appointment of Mr. William Klein on the MPO’s CAC as nominated by Mayor Anne Gerwig. A summary of qualifications is attached.
      3. Appointment of Mr. Erik Ferguson as the Representative for the City of West Palm Beach on the Technical Advisory Committee (TAC). A summary of qualifications is attached.
      4. Appointment of Ms. Milory Senat as the Agency for Persons with Disabilities (APD) Representative to the MPO’s Transportation Disadvantaged Local Coordinating Board (TDLCB). A summary of qualifications is attached.
      5. Appointment of Ms. Tessie Watts as the Area Agency on Aging (AAA) Representative to the MPO’s Transportation Disadvantaged Local Coordinating Board (TDLCB). A summary of qualifications is attached.
I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Governing Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

J. Special Presentation on Presidential Visit Traffic Impacts – Time Certain at 9:30 a.m.
Captain Michael Wallace of the Palm Beach County Sheriff’s Office will provide a summary of the traffic impacts associated with presidential visits to Palm Beach County and how the various agencies involved are coordinating to address them. Palm Beach County Engineering staff will also be available to address board member questions.

2. ACTION ITEMS

A. MOTION TO ADOPT a Resolution for Sponsorships at MPO hosted events

The attached resolution will establish a standard sponsorship agreement for MPO hosted events and authorize the MPO Executive Director to execute standard sponsorship agreements for contributions not to exceed $10,000. Any contributions exceeding $10,000 must be approved by the MPO Governing Board.

B. MOTION TO CREATE an MPO Governance Committee

The adopted by-laws authorize the MPO to establish a committee to investigate and report on specific subject areas. The MPO has executed the attached interlocal agreement with the county for staff and services that has a five-year term ending on September 30, 2018. The agreement allows the MPO to extend the term an additional five years by notifying the county of this election by September 30, 2017. Staff is requesting creation of a 7-member committee to review the current agreement and recommend that the MPO extend it, modify it, or terminate it. The committee would meet at least once before the July MPO meeting, update the board at that meeting, then meet again in August and make a final recommendation at the September MPO Board meeting.

C. MOTION TO CREATE an MPO Strategic Plan Committee

The MPO adopted a strategic plan in September 2016 that includes the attached goals and objectives to focus the MPO on specific, measurable and attainable outcomes. These are to be reported on and reviewed annually as a means of evaluating the performance of the Executive Director and as an opportunity to refocus the MPO on the right objectives for the upcoming year. Staff is requesting creation of a 5-member committee to meet once in June to review progress and then make recommended updates at the July MPO board meeting. The goals and objectives of the strategic plan are attached.

3. INFORMATION ITEMS

A. MPO Branding Preferences

Strategic plan objective 2.A directed the MPO to establish and implement an updated brand. Roar Media staff will present on various components of a brand identity and ask the MPO board members to provide input as to their preferences to guide the effort. RF voting cards will be used to collect MPO board preferences in order to facilitate and focus the discussion.
B. Draft FY 18 – 22 Transportation Improvement Program (TIP)

The draft Executive Summary for the FY 18 – 22 TIP is attached. This program was developed based on information provided from the Florida Department of Transportation (FDOT) and various local sources and includes transportation projects funded by federal, state and local sources for all modes of transportation. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project. The full TIP document can be accessed at [www.PalmBeachMPO.org/TIP](http://www.PalmBeachMPO.org/TIP)

C. Correspondence
   1. April 17, 2017 Letter from the Village of Palm Springs – MPO Board Appointment

D. Partner Agency Updates
   1. Agency staff from Palm Tran, SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the MPO.

4. ADMINISTRATIVE ITEMS

   A. April 2017 Public Involvement Activity Report
   B. MPO FY 2017 Third Quarter Fiscal Report
   C. Member Comments
   D. Next Meeting – June 15, 2017
   E. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO GOVERNING BOARD MEMBERS

**CHAIR**
Susan Haynie, Mayor
City of Boca Raton
*Alternate:* Scott Singer, Council Member

Robert Weinroth, Council Member
City of Boca Raton
*Alternate:* Jeremy Rodgers, Council Member

Steve B. Wilson, Mayor
City of Belle Glade
*Alternate:* Michael C. Martin, Commissioner

Steven B. Grant, Mayor
City of Boynton Beach
*Alternate:* Mack McCray, Commissioner

Cary D. Glickstein, Mayor
City of Delray Beach
*Alternate:* Jim Chard, Vice Mayor

Joel Flores, Mayor
City of Greenacres
*Alternate:* Councilman Peter Noble

Jim Kuretski, Council Member
Town of Jupiter
*Alternate:* Wayne Posner, Council Member

Pam Triolo, Mayor
City of Lake Worth
*Alternates:* Scott Maxwell, Vice-Mayor & Andy Amoroso, Vice Mayor Pro Tem

Maria Marino, Mayor
City of Palm Beach Gardens

Joni Brinkman, Council Member
Village of Palm Springs
*Alternate:* Dawn Cox, Council Member

Katherine Waldron, Commissioner
Port of Palm Beach

**VICE CHAIR**
Hal Valeche, Commissioner
Palm Beach County

Paulette Burdick, Mayor
Palm Beach County

Steven L. Abrams, Commissioner
Palm Beach County

Melissa McKinlay, Vice-Mayor
Palm Beach County

Mary Lou Berger, Commissioner
Palm Beach County

*Lynne Hubbard, Council Member*
City of Riviera Beach
*Alternate:* Terence D. Davis, Council Member

Fred Pinto, Mayor
Village of Royal Palm Beach
*Alternate:* Jeff Hmara, Vice-Mayor

Anne Gerwig, Mayor
Village of Wellington
*Alternate:* Michael Napoleone, Councilman

Keith A. James, Commissioner
City of West Palm Beach

Shanon Materio, Commissioner
City of West Palm Beach

*West Palm Beach Alternate:*
Paula Ryan, Commissioner

Gerry O’Reilly, District 4 Secretary
FDOT Non-Voting Advisory Member
1. REGULAR ITEMS

Mayor Haynie called the meeting to order at 9:04 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. Prayer – Led by Mayor Steve Wilson

1.C. Pledge of Allegiance

1.D. ADOPTED: Agenda for May 18, 2017

MR. UHREN noted that Item 1.J would be removed from the agenda as the Palm Beach Sheriff's Office declined to make the presentation.

MOTION to adopt the Agenda for May 18, 2017 less item 1.J. Motion by Council Member Weinroth, seconded by Mayor Triolo, and carried unanimously. Commissioner Berger, Council Member Hubbard and Vice Mayor McKinlay were absent.

1.E. APPROVED: Minutes for April 20, 2017

MOTION to approve the Minutes for April 20, 2017. Motion by Mayor Burdick, seconded by Commissioner Materio, and carried unanimously. Commissioner Berger, Council Member Hubbard and Vice Mayor McKinlay were absent.

1.F. Comments from the Chair

Mayor Haynie commented as follows:

- She thanked MPO staff members Valerie Neilson and Anie Delgado, as well as partners from Kittelson and Kimley-Horn, for the first session of the US 1 Multimodal Corridor Study
given in the City of Boca Raton. She stated the study will be moving to the City of Delray Beach next.

MS. VALERIE NEILSON, Palm Beach MPO Multimodal Manager, noted the next charrette will be held June 26th – 28th. She also stated a meeting location is still needed for the Delray Beach/Boynton Beach charrette.

1.G. Executive Director's Report

Mr. Uhren reviewed the following from the report provided to Representatives:

1. He stated the MPO has scheduled the requested Road Impact Fee workshop for Tuesday, May 30th from 9 a.m. – 12 p.m. at the Vista Center, 1st Floor Hearing Chambers, 2300 N Jog Road, West Palm Beach. He noted the goal for the workshop is to refine the desired path forward, and then formulate an appropriate question for an attorney general opinion regarding charter amendment authority and flexibility.

2. He noted Brightline has provided flyers for their 1st Responders workshop which will discuss improving safety along the corridor.

3. He mentioned that the Florida Transportation Commission met on May 17th and voted to recommend Mr. Ronald Howse, Mr. Michael Dew, and Mr. Richard Biter for final selection by the Governor and confirmation by the Senate for the Florida Department of Transportation's statewide secretary position.

4. He noted on Friday, May 12th the President signed into law U.S. Senate bill 496, which nullifies the rule issued by the Florida Highway Administration (FHWA) and the Federal Transit Administration (FTA) in December 2016.

Vice Mayor Melissa McKinlay joined the meeting at 9:12 a.m.

5. He briefly reviewed key transportation bills that were passed and sent to the Governor for signature. He stated further details of the bills were provided in his report.

6. He noted the South Florida Commuter Challenge is underway and encouraged all to participate.

7. He briefly mentioned the MPO will be celebrating its 40th anniversary at the Governing Board meeting on December 14, 2017. He encouraged all to make plans to attend and participate.

COMMISSIONER MATERIO noted that the Brightline safety information is available in both Creole and Spanish editions. She also stated it has overall rail safety information and is available upon request.

MAYOR BURDICK noted the MPO should explore collaborating with climate change groups, who are discussing alternative forms of transportation. She stated they are marketing these alternative forms of transportation to be used at least one day a week to reduce the carbon footprint.

1.H. APPROVED: Consent Agenda Item

1. Appointment of Mr. Josh Montefusco on the MPO's Citizens Advisory Committee (CAC) as nominated by Council Member Joni Brinkman.

2. Appointment of Mr. William Klein on the MPO's CAC as nominated by Mayor Anne Gerwig.

3. Appointment of Mr. Erik Ferguson as the Representative for the City of West Palm Beach on the Technical Advisory Committee (TAC).
4. Appointment of Ms. Milory Senat as the Agency for Persons with Disabilities (APD) Representative to the MPO’s Transportation Disadvantaged Local Coordinating Board (TDLCB).

5. Appointment of Ms. Tessie Watts as the Area Agency on Aging (AAA) Representative to the MPO’s TDLCB.

MOTION to APPROVE the Consent Agenda. Motion by Commissioner Abrams, seconded by Mayor Burdick, and carried unanimously. Commissioner Berger and Council Member Hubbard were absent.

1. General Public Comments

MAYOR MARINO introduced her new alternate for the City of Palm Beach Gardens, Councilmember Carl Woods.

COUNCILMEMBER WOODS provided a brief background of his credentials and expressed his excitement in joining the Governing Board as an Alternate.

1.J. Special Presentation on Presidential Visit Traffic Impacts

This item was removed from the agenda.

2. ACTION ITEMS

2.A. ADOPTED: a Resolution for Sponsorship at MPO hosted events

MR. UHREN noted this item was necessary as the Palm Beach MPO will be hosting the 2018 Regional Safe Streets Summit, along with the Miami-Dade TPO and Broward MPO. He stated that in order for the MPO to receive sponsorships for events hosted, a policy would need to be established and approved by its Governing Board. He noted this is a similar approach Palm Beach County takes when they receive sponsorships for County hosted events. He provided a brief review of last year’s event that was hosted in Broward County.

A discussion ensued regarding sponsorship criteria and limitations, event logistics, and the Executive Director’s discretion in approving contributions under $10,000 for controversial events.

MR. UHREN clarified that no events would take place without the Governing Board’s approval. He noted that the Resolution can be adjusted to reflect this.

MOTION to ADOPT a Resolution for Sponsorship at MPO hosted events with the requested revision that these sponsorships would only apply to events previously endorsed by the Governing Board. Motion by Mayor Gerwig, seconded by Commissioner Materio, and carried unanimously. Commissioner Berger and Council Member Hubbard were absent.

MR. UHREN requested the Governing Board’s endorsement to host the 2018 Regional Safe Streets Summit.

MOTION to ENDORSE hosting the 2018 Regional Safe Streets Summit. Motion by Council Member Weinroth, seconded by Commissioner James, and carried unanimously. Commissioner Berger and Council Member Hubbard were absent.

2.B. CREATED: an MPO Governance Committee

MR. UHREN stated the MPO has an executed Interlocal Agreement with the County for staff and services that has a five-year term ending on September 30, 2018. He stated this agreement allows the MPO to extend the term an additional five years by notifying the County of this election by September 30, 2017. He suggested creation of a committee as several members of the Board were not a part of the agreement process when it was established. He stated the committee would review the contents of the Interlocal agreement and understand if the MPO should continue
as is, seek revisions to the agreement, or terminate it. He noted that while previous discussions had taken place regarding separating from the County and either being hosted by another entity or becoming independent, this committee would delve deeper into that discussion.

A discussion ensued regarding a timeline needing to be established, the general level of agreement, any alternatives found so far, and the flexibility on the renewal date.

MS. DONNA RANEY, Palm Beach Chief Assistant County Attorney, provided clarification on the agreement and its flexibility.

Council Member Lynne Hubbard joined the meeting at 9:35 a.m.

Further discussion ensued regarding the financial impacts of going independent, a request for presentations from the Broward MPO and MetroPlan Orlando regarding their independence experience, and the committee member selection process. Several members expressed concerns regarding previous discussions on Board member contributions being the only financing option.

Board Representatives volunteered to be on the committee as follows: Commissioner Steven Abrams; Commissioner Shanon Materio, Mayor Fred Pinto, Council Member Joni Brinkman, Mayor Paulette Burdick, Mayor Pam Triolo, Mayor Steven Grant, Mayor Maria Marino and Vice Mayor Melissa McKinlay. It was noted that Commissioner Abrams would serve as the Chair and no alternates would be permitted.

A brief discussion ensued regarding the member makeup and practicality of reaching a resolution by September.

MS. RANEY noted that the Governing Board can seek an amendment to the existing agreement to extend the term for another six months or whatever time period is appropriate.

MOTION to CREATE an MPO Governance Committee with the member makeup as stated. Motion by Council Member Weinroth, seconded by Commissioner James, and carried unanimously. Commissioner Berger was absent.

Committee members requested a presentation from the Broward MPO and a list of deliverables be provided before the committee’s first meeting.

2.C. CREATED: an MPO Strategic Plan Committee

MR. UHREN noted when hired he was given the task to create an evaluation process for measuring the Executive Director's performance. He stated in previous years he provided a survey for Board Representatives to complete, with the results going to an evaluation committee. He noted the last feedback given from the evaluation committee was to have management by objective, and to establish a strategic plan to measure the MPO’s performance.

MR. UHREN stated the intention of the committee is to look at the objectives in the currently adopted 5-year Strategic Plan and review a report card of how the MPO is currently measuring against those objectives. He noted that members will be given the opportunity to provide feedback and they will ultimately provide a recommendation to the Governing Board of where the organization should focus over the next year.

Board Representatives volunteered to be on the committee as follows: Commissioner Katherine Waldron, Council Member Robert Weinroth, Commissioner Keith James, Commissioner Mary Lou Berger and Mayor Anne Gerwig.

MOTION to CREATE an MPO Strategic Plan Committee with the member makeup as stated. Motion by Mayor Wilson, seconded by Commissioner Abrams, and carried unanimously. Commissioner Berger was absent.
3. INFORMATION ITEMS

3.A. DISCUSSED: MPO Branding Preferences

MR. UHREN noted that Strategic Plan objective 2.A directed the MPO to establish and implement an updated brand. He provided a brief introduction to the consultant hired to complete this task.

MR. JACQUES HART, CEO of Roar Media, provided a brief background of his credentials. He provided quotes from key thought leaders in the branding area, along with examples of how branding is color, iconography, typography and subjective. He introduced the electronic response cards and gave instructions as to how to use them to select responses as it relates to choosing a new naming structure, color and logo. Brief comments were made by the Board after each item was voted on.

3.B. DISCUSSED: Draft FY 18 – 22 Transportation Improvement Program (TIP)

MR. ANDREW UHLIR, Palm Beach MPO Senior Planner, noted the draft executive summary was included in the agenda packet with the complete draft TIP published online. He briefly reviewed the TIP schedule, and noted its currently open for public review and comment. He highlighted key updates, funding targets and funding allocated for the major MPO projects, Local Initiatives, Transportation Alternatives, and SUN Trail programs. He reviewed FY 2018 construction highlights, and significant project changes for the I-95 interchanges and the Florida’s Turnpike widening. He briefly highlighted the advisory committee’s recommendations provided.

A discussion ensued regarding the blueways final design, funding allocated, and project limits.

COUNCIL MEMBER KURETSKI expressed his concerns regarding the Tri-Rail extension project ranking, the north county’s take on Brightline’s attitude on public safety, the I-95 managed lanes and how these correlate with the public’s viewpoint and the MPO rebranding.

Commissioner Materio left the meeting at 10:42 a.m.

VICE MAYOR MCKINLAY expressed her gratitude of the inclusion of the Southern Boulevard (SR 80) Local Initiatives project, and requested that the MPO and FDOT look to install rural street lighting along that entire corridor in the future. She commented on the need to move the construction up for the Hamlin Boulevard Local Initiatives project. She expressed her thanks regarding the funding allocated for the US 27 corridor improvements.

MAYOR WILSON stated he would like the Board to give direction to the Executive Director to push for street lighting along the SR 80 corridor.

MR. UHREN noted in order to direct the MPO and FDOT to aggressively pursue funding the Governing Board needs to add this to the Priority Projects List, which will be presented to the Board in July. He also noted in order to make a compelling argument to FDOT the County would need to commit to operating and maintaining the streetlights, as they are the local government that is adjacent to the corridor and FDOT looks to that local entity to fund the operational costs of those lights.

Further discussion ensued regarding the Boutwell Road and Silver Beach Road projects.

3.C. Correspondence

1. April 17, 2017 Letter from the Village of Palm Springs – MPO Board Appointment

There was no discussion on this item.

3.D. Partner Agency Updates

There were no updates received from agency staff.
4. **ADMINISTRATIVE ITEMS**

4.A. April 2017 Public Involvement Activity Report

There was no discussion on this item.

4.B. MPO FY 2017 Third Quarter Fiscal Report

There was no discussion on this item.

4.C. Member Comments

COUNCIL MEMBER KURETSKI noted that a few months back the Governing Board adopted the Palm Beach MPO Bicycle Pedestrian Safety Study with objectives and measures. He reported the Town of Jupiter has adopted, in alignment with their Strategic Plan, those objectives from the Study to help reduce the bicycle/pedestrian injuries and fatalities in their municipality. He encouraged other Board members to do the same.

MAYOR GRANT noted he attended SunFest and utilized Palm Tran and Tri-Rail services to reach the event. He highlighted his positive experience using the transit application and expressed his desire for future technological improvements in using a mobile device for everything.

VICE MAYOR MCKINLAY commented on GL Homes withdrawing their zoning application and other developments in the Loxahatchee area regarding infrastructure improvements. She noted next week she will be attending the National Association of Counties. She stated one of the topics will be about light rail and how to implement them in rural areas, she expressed her enthusiasm to bring that information back as it relates to the Glades area. She congratulated Mayor Burdick for being the Commissioner of the Year from the League of Cities.

MAYOR BURDICK expressed her surprise and gratitude towards the honor and noted there are a lot of assets in Palm Beach County to help improve the quality of life for residents.

CHAIR HAYNIE congratulated Commissioner James on becoming President of the Palm Beach County League of Cities and Mayor Gerwig as the first Vice President.


4.E. Motion to Adjourn

There being no further business, the Chair declared the meeting adjourned at 10:58 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the May meeting of the Metropolitan Planning Organization, dated this 15th day of June 2017.

MPO Chair
### EXHIBIT A
Palm Beach Metropolitan Planning Organization
Attendance Record - 2016 - 2017

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**Notes:**
- *** - New Appointment
- E - Excused
- P - Representative Present
- A - Absent
- ALT - Alternate Present
- Shaded months - No Meeting
### EXHIBIT A (cont'd)

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<th>Representative/Alternate</th>
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*** New Appointment  
E - Excused  
A - Absent  
P - Representative Present  
ALT- Alternate Present  
Shaded months - No Meeting

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<thead>
<tr>
<th>OTHERS PRESENT</th>
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<tr>
<td>Jacques Hart</td>
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<td>Renee Cross</td>
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