CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: WEDNESDAY, JUNE 7, 2017
TIME: 1:30 P.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for June 7, 2017
   C. MOTION TO APPROVE Minutes of May 3, 2017
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card which is available at the welcome table. General Public comments
      will be heard prior to the consideration of the first action item. Public comments
      on specific items on the Agenda will be heard following the presentation of the item
      to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND ADOPTION of the FY 18-22 Transportation
      Improvement Program (TIP)
      The draft Executive Summary for the FY 18 – 22 TIP is attached, including a map
      of FY18 construction projects. This program includes transportation projects
      funded by federal, state and local sources for all modes of transportation. The full
      TIP document can be accessed at www.PalmBeachMPO.org/TIP

3. INFORMATION ITEMS
   A. Tri-Rail Coastal Link Update
      Kim Delaney, Ph.D., Director of Strategic Development and Policy for Treasure
      Coast Regional Planning Council, will provide an overview and update of the Tri-
      Rail Coastal Link.
B. 2045 Long Range Transportation Plan Scope of Services
MPO staff will provide an overview of the status of the 2045 Long Range Transportation Plan draft scope of services. MPO staff seeks to have a discussion with committee members to receive feedback and recommendations on potential changes or additional content to include in the scope of services.

C. Regional Commuter Challenge Recap
MPO staff will provide a recap of the Regional Commuter Challenge which was held during the month of May.

D. Robert’s Rules of Order Summary
MPO staff will present an updated version of the attached one-page summary highlighting Robert’s Rules of Order, focusing on basic types of motions and methods of voting.

E. Summary Points from the May 18, 2017 Governing Board Meeting

4. ADMINISTRATIVE ITEMS
A. Member Comments
B. Next Meeting – July 12, 2017
C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR FAGAN called the meeting to order at 1:32 p.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted on Exhibit A of these minutes.

1.B. ADOPTED: Agenda for June 7, 2017

MOTION to adopt the Agenda. Motion by Mr. Glenn Harvie, seconded by Mr. William (Bill) Klein, and carried unanimously.

1.C. APPROVED: Minutes of May 3, 2017

MOTION to approve the Minutes for May 3, 2017. Motion by Mr. Glenn Harvie, seconded by Mr. Myron Uman and carried unanimously.

1.D. Comments from the Chair

Chair Fagan welcomed Josh Montefusco to the committee representing the Village of Palm Springs. He asked him to provide members with a brief introduction and background on himself.

1.E. CAC Liaison’s Report

MR. ANDREW UHLIR reviewed the following from the Liaison Report provided to members:

- He stated that FDOT announced their new Secretary Mike Dew on June 5th
- He highlighted that the US 1 Multimodal Corridor Study Public Outreach meetings were completed in the Town of Boca Raton in May and the project team will be heading to Delray Beach and Boynton Beach in June. He provided the committee with dates for upcoming June meetings:
  - June 24th Workshop from 9 a.m. to 2 p.m. at the Boynton Beach Library, 208 S. Seacrest Blvd, Boynton Beach
MINUTES OF THE CITIZEN'S ADVISORY COMMITTEE, JUNE 07, 2017

- June 26th – 28th Open Studio/Charrettes from 10 a.m. to 7 p.m. at the Boynton Beach Clubhouse, 2240 N. Federal Highway

1.F. General comments and Public Comments on Agenda Items

MR. ANDREW THOMSON attended the charrette in the City of Boca Raton and was impressed with the amount of public engagement the Palm Beach MPO received at the event.

2. ACTION ITEMS

2.A. RECOMMENDED ADOPTION: of the FY 18 - 22 Transportation Improvement Program (TIP)

MR. ANDREW UHLIR, Palm Beach MPO Senior Planner, presented a second reading of the draft. He reviewed the TIP schedule and its current status. He noted the full TIP document is available at www.PalmBeachMPO.org/TIP, and gave a brief overview of the projects in the TIP. He stated updates to the TIP since the first reading include a map series by construction year for FY 18-22, added County FY 18 resurfacing projects, and commonly referenced locations for project descriptions were provided when possible. He noted the I-95 projects at Southern Boulevard and 45th Street are included in the TIP and the MPO Governing Board will be given an opportunity to vote on the recommended improvements at a later date. He reviewed a breakdown of the LRTP projects and how they are moving forward in the TIP, and noted this was a previous request from the TAC.

A brief discussion ensued regarding the communication of the construction projects with the public who may be unfamiliar with projects under construction versus projects budgeted for construction and that a map showing 2018 under/budgeted construction would be effective. MPO staff stated they would look into creating a map of projects currently under construction and projects set for construction in 2018.

Motion to Recommend Adoption of the FY 18-22 TIP. Motion by Mr. Myron Uman, seconded by Mr. Andrew Thomson and carried unanimously.

3. INFORMATION ITEMS

3.A. DISCUSSED: Tri-Rail Coastal Link Update

MS. KIM DELANEY, Ph.D., Director of Strategic Development and Policy for Treasure Coast Regional Planning Council, provided an overview and update of the Tri-Rail Coastal Link Project. She highlighted a map of the system segments noting the 18 stations within 72 miles of the existing Tri-Rail train service area and showed the planned extension of service on the FEC railroad. She also defined Transit Oriented Development (TOD) as developments within ¼ to ½ mile of the Station or along the corridor, noting several baseline components for accomplishing TOD in the Region. She provided the committee with a summary of funded applicants within the Federal Transit Administration TOD Pilot Planning Grant highlighting the amount awarded to the City of Palm Beach Gardens and the City of Delray Beach. She further provided the committee with next steps.

A brief discussion ensued regarding freight distribution and efficiency among the segments.

3.B. DISCUSSED: 2045 Long Range Transportation Plan Scope of Services

MR. FISCHER noted that a draft scope was provided with the agenda packet. He stated the MPO plans to take a task work order based approach as a lot of steps, updates and analysis can be completed by in-house staff. He reviewed the new information to be included in the 2045 LRTP which include emerging technologies, scenario planning, multimodal master plan and congestion management process. He briefly highlighted the schedule and requested committee feedback.

Discussion ensued regarding the incorporation of autonomous vehicles impacts into the LRTP.
3.C. **DISCUSSED:** Regional Commuter Challenge Recap

MS. VALERIE NEILSON, Palm Beach MPO Multimodal Manager, presented this update on behalf of South Florida Commuter Services (SFCS). She gave a background of the challenge, the mobile app used by participants, and the various organizations involved. She reviewed preliminary results and noted that additional information is still pending with SFCS. She reviewed the next steps which include a participant survey, comprehensive support, meeting with partners to develop next year's challenge, and developing a challenge for students. She thanked all partners who participated.

No further discussion ensued.

3.D. **DISCUSSED:** Robert's Rules of Order Summary

MR. FISCHER reviewed the changes and updates from the previous document provided to the committee.

No further discussion ensued.

3.E. Summary Points from the May 18, 2017 Governing Board Meeting

There was no discussion on this item.

4. **ADMINISTRATIVE ITEMS**

4.A. Member Comments

4.B. Next Meeting - July 12, 2017

4.C. Motion to Adjourn

There being no further business, the meeting was adjourned at 3:06 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the June meeting of the Citizens Advisory Committee, dated this 12 day of JUN., 2017.

Chair
## EXHIBIT A
Citizens Advisory Committee
Attendance Record – 2016-2017

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*A = Absent/No Attendance  **2017 Chair  **2017 Vice-Chair  P = Member Present  E = Excused Absence
- = Member not assigned  ***New Appointment  Shaded Area= Meeting not held

### OTHERS PRESENT
Leonard Simons  Nick Uhren  Renee Cross  Valerie Neilson  Franchesca Taylor  Andrew Uhlir  Kevin Fischer  Tim Verbeke  Alexa Sanabria  Margarita Pierce

### REPRESENTING
COBWRA  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO  Palm Beach MPO