GOVERNING BOARD MEETING AGENDA

DATE: THURSDAY, JULY 20, 2017
TIME: 9:00 A.M.
PLACE: Palm Beach County Governmental Center
301 North Olive Avenue
12th Floor McEaddy Conference Room
West Palm Beach, FL 33401

1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for July 20, 2017
   E. MOTION TO APPROVE Minutes for June 15, 2017
   F. Comments from the Chair
   G. Executive Director's Report
   H. MOTION TO APPROVE Consent Agenda Items
      1. Amendment to FY 2017-2018 Unified Planning Work Program (UPWP)
         The amendment rebalances the task budget amounts in both FY 17 and FY 18 to align with spending, allocates $100,000 in fiscal year 2018 for transfer to the Broward MPO for the first year of the 3-year update to the Regional Transportation Plan, and increases the requested amount of Federal Transit Administration (FTA) reimbursement in FY 18 to reflect anticipated timing of consultant invoices. The MPO Agreement amendment and strikethrough/underline UPWP document are attached.
      2. 2017 Joint State/MPO Certification
         The 2017 Joint State/MPO Certification Review Report is attached along with a Joint Certification Statement and 2017 Certifications and Assurances to be executed by the MPO.
      3. Resolution approving Board member travel to the Institute of Transportation Engineers (ITE) 2017 Annual Meeting and Exhibit
         Approval of this item authorizes the MPO to reimburse travel expenses incurred for one Board member to attend the ITE Annual meeting and Exhibit in Toronto, Canada on July 29-August 2, 2017.
4. Resolution approving Fiscal Year 2018 Promotional Items Expenditure Plan
   Approval of this item authorizes staff to purchase promotional items for planned events for fiscal year 2018.

5. Revisions to Technical Advisory Committee (TAC) and Bicycle Pedestrian Trailways Committee (BTPAC) By-Laws
   Proposed revisions to the TAC and BTPAC By-Laws clarify Florida Department of Transportation (FDOT) membership on these committees as a non-voting advisory role. Draft By-Laws are attached.

6. Appointment of Ms. Anielle Delgado as the Representative for the City of Boca Raton on the BTPAC. A summary of qualifications is attached.

7. Appointment of Mr. Khaled Shammout as the Representative for Palm Tran on the TAC. A summary of qualifications is attached.

I. General Public Comments
   General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Governing Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

J. Special Presentation – Overview of Countywide Road Impact Fees
   Palm Beach County staff will provide an overview of the existing Countywide Road Impact Fee process.

2. ACTION ITEMS

A. MOTION TO APPROVE the FY 19 – 23 Annual List of Priority Projects
   Florida Statutes require the MPO to annually prepare and submit to FDOT a List of Priority Projects by October 1. This year FDOT is operating under an accelerated Work Program calendar and our List of Priority Projects must be submitted by August 1. The priority projects are used to develop FDOT’s Five-Year Work Program and the MPO’s TIP. The list of projects is consistent with the Long Range Transportation Plan and its associated goals, objectives and values.

   The FY 19 – 23 Priority Projects are organized into Major Highway, Transit and Freight Projects, Local Initiative Projects, Transportation Alternative Projects and SUN Trail Projects. The list identifies the additional funding needs of those projects previously approved by the MPO and several new projects. The draft List of Priority Projects is attached.

   TAC: Recommended approval 16-2 with West Palm Beach Representatives opposed due to the inclusion of the SR 7 projects.

   CAC: Recommended approval unanimously

   BTPAC: Recommended approval 8-2 with opposition from West Palm Beach and Boca Raton Representatives.
B. **MOTION TO APPROVE** an LRTP Amendment to add improvements at I-95 and 45th Street to the Cost Feasible Plan with a request that FDOT evaluate a Cumberland Drive connection across I-95 and construction in FY 2026.

FDOT staff and consultants will present proposed improvements to the I-95 and 45th Street Interchange. Relevant pages to include this project in the 2040 LRTP and presentation slides are attached.

TAC: Recommended approval 13-5 with a request that FDOT evaluate a Cumberland Drive connection across I-95. The five Representatives opposing the motion supported the project without a Cumberland Drive component.

CAC: Recommended approval unanimously

BTPAC: Recommended approval unanimously with a request to add buffered or protected bicycle lanes throughout the project limits.

C. **MOTION TO APPROVE** updates to the Palm Beach MPO 5-Year Strategic Plan

MPO staff will review the agency’s performance for July 1, 2016 through June 30, 2017 as shown in the attached report card. MPO staff will also highlight proposed updates to the objectives in the strategic plan as noted in strikethrough/underline format in the attached draft.

TAC/CAC/BTPAC: Recommended approval unanimously

3. INFORMATION ITEMS

A. **AARP Livable Communities**

A representative from AARP will present on the AARP/World Health Organization network of age-friendly communities. The presentation will discuss planning, implementation and continual improvement components. AARP’s Livability Index tool will also be presented, and can be accessed at [http://livabilityindex.aarp.org/](http://livabilityindex.aarp.org/).

B. **Public Participation Plan Update**

MPO staff and consultants will present the draft PPP, which can be accessed at [www.PalmBeachMPO.org/Draft_PPP](http://www.PalmBeachMPO.org/Draft_PPP).

4. ADMINISTRATIVE ITEMS

A. **June’s Public Involvement Activity Report**

B. **Member Comments**

C. **Next Meeting – September 21, 2017 (No August Meeting)**

D. **MOTION TO ADJOURN**

**NOTICE**

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO GOVERNING BOARD MEMBERS

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City of Belle Glade  
*Alternate:* Michael C. Martin, Commissioner

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City of Boynton Beach  
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City of Delray Beach  
*Alternate:* Jim Chard, Vice Mayor

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Shanon Materio, Commissioner  
City of West Palm Beach  
*West Palm Beach Alternate:* Paula Ryan, Commissioner

Gerry O’Reilly, District 4 Secretary  
FDOT Non-Voting Advisory Member