TECHNICAL ADVISORY COMMITTEE AGENDA

DATE:  WEDNESDAY, JULY 12, 2017
TIME:  9:00 A.M.
PLACE:  Vista Center 4th Floor Conference Room 4E-12
        2300 North Jog Road, 4th Floor
        West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for July 12, 2017
   C. MOTION TO APPROVE Minutes of June 7, 2017
   D. Comments from the Chair
   E. TAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card which is available at the welcome table. General Public
      comments will be heard prior to the consideration of the first action item. Public
      comments on specific items on the Agenda will be heard following the
      presentation of the item to the Committee. Please limit comments to three
      minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND ADOPTION of the FY 19 – 23 Annual List of Priority
      Projects

      Florida Statutes require the MPO to annually adopt and transmit to the Florida
      Department of Transportation (FDOT) a List of Priority Projects by October 1. This
      year FDOT is operating under an accelerated Work Program calendar and our
      List of Priority Projects must be submitted by August 1. The priority projects
      are used to develop the MPO’s TIP and FDOT’s Five-Year Work Program. The
      list of projects is consistent with the Long Range Transportation Plan and its
      associated goals, objectives and values.

      The FY 19 – 23 Priority Projects are organized into Major Highway, Transit and
      Freight Projects, Local Initiative Projects, Transportation Alternative Projects and
      SUN Trail Projects. The list identifies the additional funding needs of those
      projects previously approved by the MPO and several new projects. The draft
      List of Priority Projects is attached.
B.1 MOTION TO REMOVE FROM THE TABLE an amendment to the Long Range Transportation Plan (LRTP) to add improvements at I-95 and 45th Street to the Cost Feasible Plan

B.2 MOTION TO RECOMMEND ADOPTION of an LRTP Amendment to add improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026

FDOT staff and consultants will present the PD&E alternatives considered for the I-95 and 45th Street Interchange. Relevant pages to include this project in the 2040 LRTP and presentation slides are attached.

C. MOTION TO RECOMMEND APPROVAL of an Amendment to the FY 17-18 Unified Planning Work Program (UPWP)

The amendment rebalances the task budget amounts in both FY 17 and FY 18 to better align with spending in each task. The amendment also allocates $100,000 in fiscal year 2018 for transfer to the Broward MPO for the first year of the 3-year update to the Regional Transportation Plan. Finally, the amendment increases the requested amount of Federal Transit Administration (FTA) reimbursement in FY 18 to reflect anticipated timing of consultant invoices. A strikethrough/underline version of the UPWP is attached.

D. MOTION TO RECOMMEND APPROVAL of updates to the Palm Beach MPO 5-Year Strategic Plan

MPO staff will review the agency’s performance for July 1, 2016 through June 30, 2017 as shown in the attached report card. MPO staff will also highlight proposed updates to the objectives in the strategic plan as noted in strikethrough/underline format in the attached draft.

E. MOTION TO RECOMMEND APPROVAL of updates to the Technical Advisory Committee By-Laws

MPO staff will present proposed updates to the Technical Advisory Committee By-Laws to clarify FDOT membership. The By-Laws are attached with the proposed updates in strikethrough/underline format.

3. INFORMATION ITEMS

A. Public Participation Plan

MPO staff and consultants will present the draft PPP, which can be accessed at www.PalmBeachMPO.org/Draft_PPP

B. Summary Points from the June 15, 2017 Governing Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – September 6, 2017 (No August Meeting)

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR LIVERGOOD called the meeting to order at 9:05 a.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for July 12, 2017

MOTION to adopt the Agenda. Motion by Mr. Khurshid Mohyuddin, seconded by Mr. Thomas Driscoll, and carried unanimously.

1.C. APPROVED: Minutes for June 7, 2017

MOTION to approve the Minutes. Motion by Mr. Alex Hansen, seconded by Mr. Christopher Marsh, and carried unanimously.

1.D. Comments from the Chair

There were no comments received from the Chair.

1.E. TAC Liaison’s Report

MR. KEVIN FISCHER reviewed the following from the Liaison Report provided:

- He stated on June 13th Mr. David Ricks was ratified as the new County Engineer, and noted he previously served as Public Works Director for Norfolk, VA.

- He highlighted the Palm Beach County Commission will be holding a workshop on Tuesday, July 18th to discuss the County’s Road Impact Fee system, and Palm Beach County staff will provide an overview at the MPO Governing Board meeting on Thursday, July 20th.

- He noted additional information was provided in the report for upcoming US 1 Multimodal Corridor Study public meetings.
MR. KHURSHID MOHYUDDIN inquired if the Road Impact Fee presentation to the League of Cities would also be occurring next week.

MR. FISCHER stated the impact fee presentation will take place at the League of Cities meeting on Wednesday, July 19th. He also noted that Friday, July 14th will be Ms. Franchesca Taylor’s last day with the MPO.

MS. TAYLOR expressed her appreciation for the opportunities afforded to her at the MPO.

1.F. General Public Comments and Public Comments on Agenda Items
No general public comments were received.

2. ACTION ITEMS

2.A. RECOMMENDED ADOPTION: FY 19 – 23 Annual List of Priority Projects

MR. FISCHER gave a brief review of the current timeline and noted due to the expedited Florida legislative session the Priority List is being reviewed and approved this month versus the normal timeframe of September. He reviewed answers to frequently asked questions received on the multiple project lists, applicant presentations, project ranking, funding shown in the tables, and if funding is guaranteed if the project is on a priority list.

Ms. Kara Irwin-Ferris joined the meeting at 9:14 a.m.

MR. FISCHER stated the MPO’s role is to prioritize projects in the Long Range Transportation Plan (LRTP). He noted the expected addition of Okeechobee Boulevard Multimodal Corridor Study, including a connection to the Mall at Wellington Green along SR 7, with the potential for premium transit service to the MPO Major Projects list. He briefly highlighted LRTP projects already prioritized/programmed. He also reviewed the LRTP projects that could be added to the Priority List in more detail.

A brief discussion ensued on how the projects are selected and the inland logistics center.

MR. ALEX HANSEN inquired if there was a better way to fund the Tri-Rail extension to Jupiter project as the project has not moved forward with the current practices.

MR. NICK UHREN, Palm Beach MPO Executive Director, noted that FDOT would require access to the corridor, and funding sources for local capital and local operations and maintenance even before a Project Development & Evaluation (PD&E) study commences. It was also noted that if this a priority to the MPO then a subcommittee of the Governing Board could be created to discuss how to move the project forward.

Mr. Jamie Brown joined the meeting at 9:24 a.m.

A lengthy discussion ensued on the next steps, the role the MPO should take in the funding and leading a PD&E study, and the need for a planning study.

Dr. Kim DeLaney joined the meeting at 9:33 a.m.

MR. FISCHER stated that the MPO could take a similar approach to the current US 1 Multimodal Corridor Study with planning dollars used now and funds for the detailed design aspect in the outer years. He noted it would result in receiving the basic data to have more assurance in a PD&E study.

MS. LISA DYKSTRA clarified that this would be a request for funds in FY 2023.

MR. FISCHER reviewed the Local Initiatives (LI) and Transportation Alternatives (TA) Program details and noted several projects that require additional public outreach.
A discussion ensued on adaptive traffic signals, County and LI project specifics, and the utilization of reserve funds for a project study of the Tri-Rail extension to Jupiter.

**MOTION to Recommend Adoption of the FY 19-23 Annual List of Priority Projects.** Motion by Mr. Christopher Marsh, seconded by Mr. Thomas Driscoll, and carried 16-2. Mr. Alex Hansen and Mr. Erik Ferguson dissented due to the inclusion of the State Road 7 projects.

2.8.1. **REMOVED FROM TABLE:** an Amendment to the Long Range Transportation Plan (LRTP) to add improvements at I-95 and 45th Street to the Cost Feasible Plan

MR. CARL BAKER requested clarification on this agenda item.

MR. FISCHER clarified that the committee needed to remove an item from the table in order to discuss it.

**MOTION to Remove from the Table an amendment to the LRTP to add improvements at I-95 and 45th Street to the Cost Feasible Plan.** Motion by Mr. Thomas Driscoll, seconded by Dr. Motasem Al-Turk, and carried 17-1, with Mr. Alex Hansen dissenting.

2.8.2. **RECOMMENDED ADOPTION:** of an LRTP Amendment to add improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026

MR. ROBERT LOPES, FDOT Project Manager, introduced this item. He reviewed the project study area, noted the stakeholders involved and the project's purpose and need,

MR. JEFF EASLEY, Consultant with Hanson, Inc., reviewed the existing year and no-build 2040-year conditions for lane configuration, delay and level of service (LOS). He reviewed in detail the build alternatives analysis of a Transportation System Management & Operations (TSM&O) alternative, Alternative 1 consisting of widening 45th Street and adding ramp capacity, and Alternative 2 consisting of a Diverging Diamond Interchange (DDI). He reviewed the 2040-year conditions for lane configuration, delay and LOS for each proposed alternative. He highlighted the preliminary right of way (ROW) impacts and cost estimates for each alternative. He stated a preliminary review of a Cumberland Drive Extension was completed and noted the cost for options either over or under I-95.

A brief discussion ensued on the ROW needed and the cost estimate.

MR. EASLEY reviewed the public involvement that has taken place and noted a public hearing is scheduled for November 2, 2017. He reviewed the project schedule and noted they were looking for acceptance of the location and design concept in March 2018.

A discussion ensued on the DDI alternative's traffic signal concerns and traffic patterns.

MR. HANSEN stated that the City of West Palm Beach brought up the issue that Cumberland Drive needs further study as a part of this analysis. He noted that the funding request presented is different from the discussions between FDOT and City staff. He stated the City's position is Cumberland Drive and other potential options should have a comprehensive evaluation before any alternative moves forward.

A lengthy discussion ensued regarding the 45th Street traffic pattern concerns and their impact on Cumberland Drive and Blue Heron Boulevard, and the need for additional relief, as the presented items do not address concerns.

MR. LOPES reviewed the LRTP Amendment funding request and stated the numbers presented are currently in the FDOT Draft Tentative Work Program.

A discussion ensued regarding the discrepancy in the numbers on the presented alternatives and the final amendment request.
MS. DYKSTRA noted that the funding request in the LRTP Amendment is from the original concept that concluded in 2013 and is SIS funding programmed in the FDOT Draft Tentative Work Program. She noted FDOT can come back and request a TIP or LRTP Amendment to bring down the cost as the PD&E has shown the alternatives will cost less than originally programmed.

Further discussion ensued regarding the funding amount and if the possibility to use the leftover funds for a planning study to look at Cumberland Drive.

MOTION to Recommend Adoption of an LRTP Amendment to add improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026, with the funding amount of $14.7 million. Motion by Mr. Khurshid Mohyuddin, seconded by Ms. Maria Tejera.

A brief discussion ensued regarding the funding request and the Cumberland Drive preliminary study results.

SUBSTITUTE MOTION to Recommend Adoption of an LRTP Amendment to add improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026 with the funding amount of $107 million and to consider Cumberland Drive in the PD&E. Motion by Mr. Erik Ferguson, seconded by Mr. Alex Hansen.

A discussion ensued regarding the next steps for the project team.

DR. DELANEY noted the Town of Mangonia Park and the City of West Palm Beach requested the Treasure Coast Regional Planning Council to host a 45th Street corridor discussion. She reviewed the partner agencies that participated and gave a brief review of the discussions heard on bicycle/pedestrian concerns. She noted there was a request pending from the municipalities to the MPO and FOOT to participate in a larger corridor master plan.

MOTION to Recommend Adoption made by Mr. Erik Ferguson and the Chair called for a roll call vote and it carried 13-5. Dr. Motasem Al-Turk, Mr. Thomas Driscoll, Mr. Jeff Livergood, Mr. Christopher Marsh and Mr. Khurshid Mohyuddin opposed.

A brief discussion ensued on when to bring this item back for final committee review and comments on the alternative selected. It was noted that MPO and FDOT were to coordinate and add the item on the agenda for committee review at the appropriate time.

2.C. RECOMMENDED APPROVAL: Amendment to the FY 17-18 Unified Planning Work Program (UPWP)

MS. RENEE CROSS, Palm Beach MPO Deputy Director, noted this is a proposed Amendment to the FY 17-18 UPWP. She reviewed the significant changes of: rebalancing all task budget amounts in FY 17 and FY 18 to align with expenditures; allocating $100K to the Broward MPO in FY 18 for first year of 3-year update to Regional Transportation Plan; and increasing Federal Transit Administration reimbursements in FY 18 to reflect timing of consultant expenditures.

MOTION to Recommend Approval of the Amendment to the FY 17-18 UPWP. Motion by Mr. Alex Hansen, seconded by Mr. Khurshid Mohyuddin, and carried unanimously.

2.D. RECOMMENDED APPROVAL: Updates to the Palm Beach MPO 5-Year Strategic Plan

MR. UHREN noted the MPO adopted a 5-Year Strategic Plan last fall and stated the MPO Governing Board members created a subcommittee that met with staff and their input is reflected in the proposed changes. He reviewed highlights from the Report Card of the agency's performance for July 1, 2016 through June 30, 2017, as well as the MPO’s opportunities.

A discussion ensued on the opportunity for increasing the applications for MPO monies and concerns from various municipalities.
MR. UHREN reviewed the FY 18 suggested modifications for each objective and measure and noted Goal 5’s name change to Implement Projects does not mean the MPO will implement the projects but rather staff would assist those partners in completing the implementation.

A discussion ensued after review of each modification with committee members providing feedback for edits to language or targets. It was noted the suggested edits would not be reflected in the Governing Board agenda backup due to the limited time between the committee meetings and Governing Board meeting.

**MOTION to Recommend Approval of Updates to the Palm Beach MPO 5-Year Strategic Plan.** Motion by Mr. Alex Hansen, seconded by Mr. Thomas Driscoll, and carried unanimously.

2.E. **RECOMMENDED APPROVAL:** Updates to the Technical Advisory Committee By-Laws

MR. FISCHER noted this update was to clarify FDOT’s membership as a non-voting advisory member to the TAC and to be consistent with FDOT’s Governing Board membership status.

A brief discussion ensued regarding FDOT’s previous voting status and practices.

**MOTION to Recommend Approval of Updates to the Technical Advisory Committee By-Laws.** Motion by Mr. Khurshid Mohyuddin, seconded by Mr. Alex Hansen, carried unanimously.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED:** Public Participation Plan

MS. MALISSA BOOTH, Palm Beach MPO Public Information Officer, provided a brief review of this item and introduced Ms. Jessica Josselyn with Kittelson & Associates.

MS. JOSSELYN reviewed the needs for the updated plan of clarifying the document, more user friendly, easier application and updates, and updated requirements. She briefly noted the public participation goal that guided the update. She reviewed the five objectives that help the plan meet its goal of MPO meetings, public participation strategies, MPO plans and documents, promote and ensure nondiscrimination and equity, and regional public participation. She highlighted the document purpose and contents. She reviewed the Plan’s process and noted the draft will presented for final approval in September.

A brief discussion ensued.

3.B. **Summary Points from the June 15, 2017 Governing Board Meeting**

There was no discussion on this item.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

DR. DELANEY complimented the staff on the 5-Year Strategic Plan and expressed her appreciation to participate as a committee member.

VICE CHAIR BAILEY provided suggestions for presenters that are placed last on the last Information Items.

4.B. **Next Meeting – September 6, 2017 (No August meeting)**

CHAIR LIVERGOOD requested MPO staff to send a reminder email to all TAC members.

4.C. **Motion to Adjourn**

There being no further business the meeting was adjourned at 11:37 a.m.
This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the July meeting of the Technical Advisory Committee, dated this ___ day of ______, 2017.

Chair

FILE: S:\ADMIN\Board & Committees\TAC\Minutes\Working\2017\2017_JUL_12_TAC_Meeting_Minutes.docx
## EXHIBIT A
### Technical Advisory Committee Attendance Record – 2016-2017

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*2017 Chair **2017 Vice-Chair*  
P = Member Present  
E = Excused Absence *A = Absent/No Attendance  
- = Member not assigned  
***New Appointment  
Shaded Area = Meeting not held
### EXHIBIT A (cont’d)

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<tr>
<td>Jeff Easley</td>
<td>Hanson, Inc.</td>
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<tr>
<td>Robert Lopes</td>
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<td>Yanique Kelly</td>
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<td>Florida’s Turnpike</td>
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<tr>
<td>Jonathan Butler</td>
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<tr>
<td>Vicki Gatanis</td>
<td>South Florida Regional Transportation Authority</td>
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<tr>
<td>Nick Uhren</td>
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<td>Renee Cross</td>
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<td>Kevin Fischer</td>
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<td>Andrew Uhlir</td>
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<td>Alexa Sanabria</td>
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