



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242.7165 www.PalmBeachMPO.org

BICYCLE, TRAILWAYS AND PEDESTRIAN ADVISORY COMMITTEE AGENDA

DATE: **THURSDAY, JULY 13, 2017**
TIME: **9:07 A.M.**
PLACE: **Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411**

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for July 13, 2017
- C. MOTION TO APPROVE Minutes of June 8, 2017
- D. Comments from the Chair
- E. Bicycle/Pedestrian Coordinator's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO RECOMMEND ADOPTION of the FY 19 – 23 Annual List of Priority Projects
Florida Statutes require the MPO to annually adopt and transmit to the Florida Department of Transportation (FDOT) a List of Priority Projects by October 1. This year FDOT is operating under an accelerated Work Program calendar and our List of Priority Projects must be submitted by August 1. The priority projects are used to develop the MPO's TIP and FDOT's Five-Year Work Program. The list of projects is consistent with the Long Range Transportation Plan and its associated goals, objectives and values.

The FY 19 – 23 Priority Projects are organized into Major Highway, Transit and Freight Projects, Local Initiative Projects, Transportation Alternative Projects and SUN Trail Projects. The list identifies the additional funding needs of those projects previously approved by the MPO and several new projects. The draft List of Priority Projects is attached.
- B.1 MOTION TO REMOVE FROM THE TABLE an amendment to the Long Range Transportation Plan (LRTP) to add improvements at I-95 and 45th Street to the Cost Feasible Plan

- B.2 MOTION TO RECOMMEND ADOPTION of an LRTP Amendment to add improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026

FDOT staff and consultants will present the PD&E alternatives considered for the I-95 and 45th Street Interchange. Relevant pages to include this project in the 2040 LRTP and presentation slides are attached.

- C. MOTION TO RECOMMEND APPROVAL of an Amendment to the FY 17-18 Unified Planning Work Program (UPWP)

The amendment rebalances the task budget amounts in both FY 17 and FY 18 to better align with spending in each task. The amendment also allocates \$100,000 in fiscal year 2018 for transfer to the Broward MPO for the first year of the 3-year update to the Regional Transportation Plan. Finally, the amendment increases the requested amount of Federal Transit Administration (FTA) reimbursement in FY 18 to reflect anticipated timing of consultant invoices. A strikethrough/ underline version of the UPWP is attached.

- D. MOTION TO RECOMMEND APPROVAL of updates to the Palm Beach MPO 5-Year Strategic Plan

MPO staff will review the agency's performance for July 1, 2016 through June 30, 2017 as shown in the attached report card. MPO staff will also highlight proposed updates to the objectives in the strategic plan as noted in strikethrough/underline format in the attached draft.

- E. MOTION TO RECOMMEND APPROVAL of updates to the Bicycle, Trailways and Pedestrian Advisory Committee By-Laws

MPO staff will present proposed updates to the Bicycle, Trailways and Pedestrian Advisory Committee By-Laws to clarify FDOT membership. The By-Laws are attached with the proposed updates in strikethrough/underline format.

3. INFORMATION ITEMS

- A. Public Participation Plan

MPO staff and consultants will present the draft PPP, which can be accessed at www.PalmBeachMPO.org/Draft_PPP

- B. Summary Points from the June 15, 2017 Governing Board Meeting

4. ADMINISTRATIVE ITEMS

- A. Member Comments

- B. Next Meeting – **September 7, 2017 (No August Meeting)**

- C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



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MINUTES OF THE BICYCLE, TRAILWAYS, AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) Thursday, July 13, 2017 9:07 A.M.

Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

*PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
www.PalmBeachMPO.org/BTPAC*

1. REGULAR ITEMS

CHAIR TRIBOU called the meeting to order at 9:12 A.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. **ADOPTED:** Agenda for July 13, 2017

MOTION to adopt the Agenda with Modifications to move Action Items 2.C and 2.D prior to Action Item 2.A. Motion by Ms. Jean Matthews; seconded by Mr. Michael Owens and carried unanimously.

1.C. **APPROVED:** Minutes for June 8, 2017

MOTION to approve the Minutes for June 8, 2017. Motion by Ms. Jean Matthews; seconded by Mr. Michael Owens, and carried unanimously.

1.D. Comments from the Chair

CHAIR HEATHER TRIBOU stated the following:

- She specified that the City of West Palm Beach is currently working on Fern Street and construction is anticipated to be complete by late fall.
- She highlighted that the city is also looking into adding protected bike lanes on Lake Avenue.
- She noted that the Bicycle Master Plan is under conceptual review and a future meeting with stakeholders is forthcoming.
- She stated that the Okeechobee Corridor Workshops were held in the month of June and over 200 people attended.

1.E. Bicycle/Pedestrian/TDM Coordinator's Report

MS. TAYLOR distributed printed copies of her report and highlighted the following:

- She highlighted that on June 8th, Palm Beach County announced the selection of David Ricks as the new county Engineer and Public Works Director. She noted the present Engineer George Webb will be retiring on August 31st.
- She stated that there is a Bicycle Helmet Fitting Training on Tuesday, July 25th, 2017, from 1:00 p.m. to 4:00 p.m., at 2995 S. Jog Road, Greenacres, FL 33467.
- She reviewed that the US 1 Multimodal Corridor Study Public Meetings are upcoming in the month of July.
 - July 22nd Workshop from 9:00 a.m. to 2:00 p.m. at the Lake Worth Art Center, 1121 Lucerne Avenue.
 - July 24th-26th Open Studio/Charrettes from 10:00 a.m. to 7:00 p.m. at the Lake Worth Art Center.
- She discussed the response correspondence received from County Engineer George Webb acknowledging the committee's formal requests for the following for all resurfacing projects:
 - Coordination with local stakeholders to obtain input on project scoping;
 - Consideration of lane width reductions to increase shoulder width and designate bike lanes whenever possible; and to,
 - Incorporate the improvements of pedestrian facilities whenever possible.

VICE-CHAIR JEAN MATTHEWS requested the Committee invite the County Engineer to give a formal presentation on road resurfacing projects; specifically, how roads are selected for resurfacing and how it is determined when to include bike lanes in these projects.

MOTION to invite the County Engineer to give a presentation to the committee related to the selection of resurfacing projects and process to include bike/pedestrian facilities into the projects.

MOTION by Ms. Jean Matthews, seconded by Mr. Michael Owens and carried unanimously.

- MS. TAYLOR stated that this will be her last BTPAC meeting for the Palm Beach MPO, and will be relocating to a new position in Miami, Florida.

1.F. General Public Comments and Public Comments on Action Items

No general comments were received.

2. ACTION ITEMS

2.C. RECOMMENDED APPROVAL: Amendment to the FY 17 – 18 Unified Planning Work Program (UPWP)

MR. NICK UHREN, Palm Beach MPO Executive Director, noted this is a proposed Amendment to the FY 17-18 UPWP. He reviewed the significant changes of: rebalancing all task budget amounts in FY 17 and FY 18 to align with expenditures; allocating \$100K to the Broward MPO in FY 19 for first year of 3-year update to Regional Transportation Plan; and increasing FTA reimbursements in FY 18 to reflect timing of consultant expenditures.

No discussion ensued.

MOTION to Recommend Approval of the Amendment to the FY 17-18 UPWP. Motion by Mr. Mike Righetti, seconded by Mr. Michael Owens and carried unanimously.

2.D. RECOMMENDED APPROVAL: Updates to the Palm Beach MPO 5-Year Strategic Plan

MR. UHREN noted the MPO adopted a 5-Year Strategic Plan last fall and the MPO Governing Board members created a subcommittee. Staff met with the committee to receive input into next year plan. The committee's input is reflected in the proposed changes. He reviewed highlights from the Report Card of the agency's performance for July 1, 2016 through June 30, 2017, as well as the MPO opportunities for improvement.

Discussion ensued regarding the timeline for these suggested modifications, as well as a formal request to coordinate a training session for elected officials to better their understanding of the roles and responsibilities of Board members.

MOTION to Recommend Approval of Updates to the Palm Beach MPO 5-Year Strategic Plan. Motion by Mr. Mark Stivers, seconded by Mr. Michael Owens and carried unanimously,

2.A. RECOMMENDED ADOPTION: FY 19 – 23 Annual List of Priority Projects

MR. FISCHER gave a brief review of the current timeline and noted due to the expedited legislative session the Priority List is being reviewed and approved this month versus the normal timeframe of September. He reviewed answers to frequently asked questions received on the multiple project lists, applicant presentations, project ranking, funding shown in the tables, and if funding is guaranteed if the project is on a priority list.

MR. FISCHER stated the MPO's role is to prioritize projects in the Long Range Transportation Plan (LRTP). He reviewed the projected addition of the Okeechobee Boulevard Multimodal Corridor Study, including a connection to the Mall at Wellington Green along SR 7, with the potential for premium transit service to the MPO Major Projects list. He briefly highlighted LRTP projects already prioritized/programmed. He also reviewed the LRTP projects that could be added to the Priority List in more detail.

MR. MIKE RIGHETTI stated support for including the Boca Raton Tri-Rail Park and Ride Expansion project as well as the Military Trail Multimodal Corridor Study from Boca Raton to West Palm Beach. He discussed the need for the park and ride expansion even with the addition of a second Tri-Rail Station planned for Boca Raton. Discussion ensued regarding these two projects and potential timing of each.

Further discussion ensued regarding road capacity projects in the Glades communities included in the Cost Feasible Plan. These projects were not proposed for inclusion on the Priority List at this time, as the potential development of a future Glades area Inland Logistics Center would create the addition capacity demands to warrant these projects. MPO Staff stated that there have been proposals to construct such a facility in the Glades community and at that time additional road capacity projects would be warranted to support the facility and increased freight activity.

MOTION to Recommend Adoption of the FY 19-23 Annual List of Priority Projects by Mr. Michael Owens; seconded by Ms. Jean Matthews and carried 8-2. Mr. Mike Righetti and Ms. Heather Tribou opposed. Motion passed.

2.B.1 REMOVED FROM TABLE: Amendment to the LRTP to add improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026

MR. FISCHER clarified that the committee needed to remove an item from the table in order to discuss it.

MOTION to Remove from the Table an amendment to the LRTP to add improvements at I-95 and 45th Street to the Cost Feasible Plan. Motion by Mr. Mark Stivers, seconded by Mr. Mike Righetti and carried unanimously.

2.B.2 RECOMMENDED ADOPTION: LRTP Amendment to add Improvements at I-95 and 45th Street to the Cost Feasible Plan with construction in FY 2026

MR. ROBERT LOPES, FDOT Project Manager, introduced this item. He reviewed the project study area, noted the stakeholders involved and the project's purpose and need,

He highlighted the existing year and no-build 2040-year conditions for lane configuration, delay and level of service (LOS). He reviewed in detail the build alternatives analysis of a Transportation System Management & Operations (TSM&O) alternative, Alternative 1 consisting of widening 45th Street and adding ramp capacity, and Alternative 2 consisting of a Diverging Diamond Interchange (DDI). He reviewed the 2040-year conditions for lane configuration, delay and LOS for each proposed alternative. He highlighted the preliminary right of way (ROW) impacts and cost estimates for each alternative. He stated a preliminary review of a Cumberland Drive Extension was completed and noted the cost for options either over or under I-95.

MOTION to Recommend Adoption of an LRTP Amendment to add improvements at I-95 and 45th Street to the Coast Feasible Plan and for the project team to evaluate the inclusion of buffered or protected bike lanes through the entirety of the project. Motion by Ms. Jean Matthews, seconded by Mr. Mark Stivers and carried unanimously.

2.E. RECOMMENDED APPROVAL: Palm Beach MPO Bicycle, Trailways and Pedestrian Advisory Committee (BTPAC) By-Laws

MS. TAYLOR presented this item and clarified FDOT membership on the committee. The modifications clarify FDOT's members as a non-voting advisory member to the BTPAC.

A brief discussion ensued regarding other agencies serving as advisory members on the committee as well.

MOTION to Recommend Approval of the BTPAC By-Laws with a recommendation to include other agencies such as Lake Worth Drainage District and South Florida Water Management District as advisory members. Motion by Mr. Mark Stivers, seconded Mr. Michael Howe and carried unanimously.

3. INFORMATION ITEMS

3.A. DISCUSSED: Public Participation Plan

MS. MALISSA BOOTH, Palm Beach MPO Public Information Officer, provided a brief review of this item and introduced Ms. Jessica Josselyn with Kittelson & Associates.

MS. JOSSELYN reviewed the MPO's goal for public participation, and highlighted the objectives. She stated that the documents purpose is to serve as a guide for the public on how and when to participate in the transportation planning process and to effectively communicate with the MPO. She reviewed the contents in the document, and explained the PPP Update Process. She noted that the final PPP will be presented for approval in September.

No further discussion ensued.

3.B. Summary Points from the June 15, 2017 Governing Board Meeting

MS. TAYLOR briefly noted that there is an ongoing discussion of potential rebranding for the Palm Beach MPO with a potential name change to Transportation Planning Agency (TPA).

No further discussion ensued.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments


Chair Tribou inquired about follow up information regarding the inclusion of more municipalities into the BTPAC.

4.B. Next Meeting – September 7, 2017 (no August meeting)

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 11:10 a.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the **July** meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this 5 day of Oct, 2016.


Chairperson

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ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION
WEBSITE: www.PalmBeachMPO.org

