1. REGULAR ITEMS

Mayor Haynie called the meeting to order at 9:00 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. Prayer – Led by Mayor Steve Wilson

Commissioner Shanon Materio joined the meeting at 9:01 a.m.

1.C. Pledge of Allegiance

1.D. ADOPTED: Agenda for February 16, 2017

MOTION to adopt Agenda for February 16, 2017. Motion by Council Member Weinroth, seconded by Mayor Burdick, and carried unanimously. Commissioners Abrams and Valeche, Mayors Ferreri, Glickstein, Grant and Gerwig, Vice-Mayors McKinlay and Jablin, and Council Member Hubbard were absent.

1.E. APPROVED: Minutes for December 12, 2016

MOTION to approve the Minutes for December 12, 2016. Motion by Commissioner James, seconded by Mayor Burdick, and carried unanimously. Commissioners Abrams and Valeche, Mayors Ferreri, Glickstein, Grant and Gerwig, Vice-Mayors McKinlay and Jablin, and Council Member Hubbard were absent.

1.F. Comments from the Chair

Mayor Haynie commented as follows:

- She and several members attended the Safe Streets Summit in Broward County. She expressed her appreciation and commended staff on such a great event, and noted the event will be held in the City of West Palm Beach next year.
1.G. Executive Director's Report

Mr. Uhren reported as follows:

1. He highlighted the distributed 2016 Year in Review handout and expressed the MPO staff's excitement to partner with Governing Board members on these endeavors, and they look forward to promoting mobility for all users in 2017.

2. He briefly reviewed the January events which included Brightline and SkyBike staff hosting an MPO Board Member tour of the new station and of the downtown by bike, as well as the Streets Summit in Broward County later in the month.

Mayors Grant and Gerwig joined the meeting at 9:06 a.m.

3. He highlighted Palm Beach County is seeking a new County Engineer to replace Mr. George Webb who is retiring later this year. He noted the County has listed Complete Streets initiatives as key aspects in the advertisement.

COMMISSIONER BERGER noted a consultant was hired to assist with the national search to find the best candidate for this position. A brief discussion ensued regarding the MPO's input in the hiring process.

4. He noted the Southeast Florida Transportation Council (SEFTC) voted to join with the Palm Beach MPO in opposing the new Florida Department of Transportation (FDOT) policy regarding managed lanes revenue.

5. He gave a brief update on the Brightline Test Track and Quiet Zones, and noted that the quiet zone for the remainder of phase 1 of the Brightline project is still on track to be established concurrent with the new Brightline service in the summer of 2017.

6. He noted applications for the MPO's annual Local Initiatives and Transportation Alternatives funding programs will be due to the MPO by March 3, 2017. He implored the members to think of the MPO as another funding source in addition to the infrastructure surtax.

7. He noted there was one remaining spot for the 2017 MPOAC Weekend Institute for Elected Officials that will be held on April 21-23, 2017 in Orlando.

1.H. ADOPTED/APPROVED: Consent Agenda Items

1. Resolution requesting the Florida Legislature to enact legislation clarifying liability and indemnification to facilitate Tri-Rail service into Downtown Miami. Further requesting that the Florida Legislature identify this item as a critical priority for the 2017 Legislative session.

2. Appointment of Mr. Edwin Muller as an Alternate for the Palm Beach County Parks & Recreation Department on the Bicycle Trailways Pedestrian Advisory Committee (BTPAC).

3. Appointment of Ms. Marie Dorismond as the Florida Department of Transportation's Representative to the MPO's Transportation Disadvantaged Local Coordinating Board (TDLCB).

4. Appointment of Mr. Michael Morrow as an Alternate for the City of Palm Beach Gardens on the Technical Advisory Committee (TAC).

MOTION to approve the Consent Agenda. Motion by Commissioner James, seconded by Mayor Grant, and carried unanimously. Commissioners Abrams and Valeche, Mayors Ferreri and Glickstein, Vice-Mayors McKinlay and Jablin, and Council Member Hubbard were absent.
1.J. General Public Comments
No general public comments were received.

2. ACTION ITEMS

2.A. APPOINTED: Transportation Disadvantaged Local Coordinating Board (LCB) Chairperson

MS. ANIE DELGADO, TDLCB Liaison gave a brief overview of this item. She stated Palm Tran receives funding from the State to offer transportation disadvantaged service, and noted this program is unique to the State of Florida. She clarified these individuals include the elderly, disabled, children at risk, and those with lower income. She noted the Chairperson's role will help dictate how Palm Tran spends approximately $2.7 million annually for these types of trips in Palm Beach County.

Council Member Weinroth expressed interest in serving as Chairperson, and it was noted that his role on the Palm Tran Service Board would not cause a conflict. Mayor Grant expressed an interest in serving in this capacity as well. Both potential candidates provided a brief background on why they wished to serve on the LCB. A brief discussion ensued.

A vote by show of hands was taken and a majority ruled in favor of Council Member Weinroth serving as the Chair. Board members inquired if Mayor Grant could serve as an alternate in the instance Council Member Weinroth is unable to attend, there were no objections.

MOTION to elect Council Member Robert Weinroth as the Transportation Disadvantaged Local Coordinating Board Chairperson and Mayor Steven Grant as the Alternate. Motion by Mayor Wilson, seconded by Commissioner Berger, and carried unanimously.

Commissioners Abrams and Valeche, Mayors Ferreri and Glickstein, Vice-Mayors McKinlay and Jablin, and Council Member Hubbard were absent.

2.B. DIRECTED STAFF: to send a letter from the MPO Board to our local Congressional Delegation requesting repeal of the Metropolitan Planning Organization Coordination and Planning Area Reform final rule

MR. UHREN reviewed that in October 2016, the Palm Beach MPO submitted a resolution opposing a proposed rule to require a single MPO to be designated for an urbanized or metropolitan planning area and to require a single transportation plan, transportation improvement program, and performance measures for the area. He stated there were concerns as the Palm Beach MPO is part of the Miami urbanized area and the proposed rule requires a single MPO to operate for all of Broward, Palm Beach and Miami-Dade counties. He stated these concerns included the ability for local input to be considered fully in a regional entity of that scale, as well as the logistics and cost of combining the entities, while still trying to provide the same level of local attention to detail that is currently being provided by all three MPOs.

MR. UHREN noted that this proposed rule did become a final rule on December 20, 2016 with an effective date of January 19, 2017. He stated that although the request for an exception clause was included in the final rule, both the national association of MPOs (AMPO) and National Association of Regional Councils (NARC) suggested that member agencies request that Congress use its legislative authority to repeal the rule.

A discussion ensued and it was noted that both the State MPO Advisory Council and SEFTC are opposed to this rule.

MOTION to direct staff to send a letter from the MPO Board to our local Congressional Delegation requesting repeal of the Metropolitan Planning Organization Coordination and Planning Area Reform final rule. Motion by Commissioner James, seconded by Commissioner Berger, and carried unanimously. Commissioners Abrams and Valeche,
Mayors Ferreri and Glickstein, Vice-Mayors McKinlay and Jablin, and Council Member Hubbard were absent.

2.C. APPROVED: Palm Beach MPO Bicycle Pedestrian Safety Study

MS. FRANCHESCA TAYLOR, Palm Beach MPO Senior Planner, stated the MPO conducted a Pedestrian and Bicycle Safety Study to formally analyze five years of Palm Beach County pedestrian and bicycle crash data, in order to develop an evidence based system of countermeasures and performance measures to address some of the analysis reported. She reviewed the At a Glance document, which is to serve as the Executive Summary for the document, and accompanies the full Safety Study available online.

MR. STEWART ROBERTSON, MPO Consultant with Kimley-Horn and Associates, Inc. presented the Safety Study. He noted the traditional transportation and Department of Highway Safety and Motor Vehicles (DHSMV) data was used, along with data from trauma center admittances for pedestrian and bicycle injuries/fatalities. He stated this new data source was being utilized because not all crashes are reported within the DHSMV system. He reviewed how Palm Beach County compares to the nation and the entire State in regards to pedestrian and bicyclist fatalities.

Mayor Fred Pinto left the meeting at 9:48 a.m.

MR. ROBERTSON reviewed the Pedestrian and Bicycle Crash Density maps, and discussed the correlation to the identified hot spots and corridors. He provided a list of engineering countermeasures and discussed several of these in greater detail. He briefly reviewed the education, encouragement, and enforcement techniques being implemented. He also discussed safety targets, performance measures and safety initiatives that were developed from this plan.

A lengthy discussion ensued with concerns arising regarding the public's adjustment to the potential countermeasures, the need for better education on this matter, along with commitments and actions to implement the beneficial countermeasures.

MOTION to approve the Palm Beach MPO Bicycle Pedestrian Safety Study. Motion by Commissioner James, seconded by Council Member Weinroth, and carried unanimously. Commissioners Abrams and Valeche, Mayors Pinto, Ferreri and Glickstein, Vice-Mayors McKinlay and Jablin, and Council Member Hubbard were absent.

3. INFORMATION ITEMS

3.A. DISCUSSED: MPO Board Member Handbook

MR. UHREN stated this resource will assist all of the elected officials who currently serve on the MPO, as well as incoming Representatives, to understand the roles and responsibilities of the MPO Governing Board. He clarified that the Board Member profiles refer to the municipalities that have seats on the Board, and not the elected officials that are Representatives of their municipalities. He reviewed the draft MPO Governing Board Member handbook and Member profiles. He requested feedback regarding the usefulness of these documents and if any additional information should be included. He noted that County district specific and Port of Palm Beach profiles are forthcoming.

COUNCIL MEMBER KURETSKI commented on the lack of profiles for municipalities not on the Board and their usefulness to the elected officials who are a voice for those areas.

3.B. DISCUSSED: Bike Suitability Map

MS. TAYLOR reviewed the final printed version of the Bike Suitability Map and noted its purpose is to inform cyclists of the level of connectivity and comfort they will experience while traveling in Palm Beach County. She stated one side of the map includes safety information and proper riding
etiquette for cyclists, with the other containing a suitability map. She noted attributes factored into the suitability levels include the amount of cars present on the road, the posted speed and the presence of on-street parking.

3.C. DISCUSSED: Florida Bike Month Update

MS. TAYLOR highlighted Palm Beach MPO Initiatives for the upcoming Florida Bike Month, which include a bike proclamation in conjunction with Palm Beach County Parks & Recreation, a Let's Bike Palm Beach event at Okeeheelee Park, a safety outreach campaign, bike to work week, a bike ride in the City of Boca Raton, and a culminating event on April 1st at the Lake Pavilion in the City of West Palm Beach. She also noted that more information is forthcoming in regards to the Regional Commuter Challenge scheduled for May during the National Bike and Clean Air Month.

MS. TAYLOR requested a representative from the MPO Governing Board to act as a Ride Ambassador during the Let's Bike Palm Beach event. A brief discussion ensued.


MR. UHREN noted this is an MPO created report compiled using information received from FDOT and the adopted Transportation Improvement Program (TIP). He stated the report looks back at Fiscal Year 2016 and compares how funds were authorized in the adopted TIP versus how they were ultimately spent. He noted this is an annual exercise required by federal regulations and it was originally moved from the December 2016 agenda due to time constraints.

MR. UHREN noted that since the State Road 7 corridor project, which was authorized for construction in Fiscal Year 2016, did not move forward in the established timeframe, two other projects moved up in the funding cycle. He gave a brief review of these projects which included the northern layover facility for Tri-Rail and the northern Military Trail safety and resurfacing project.

3.E. DISCUSSED: Public Involvement Activity Report

MR. UHREN noted the Public Involvement Activity Report implements two of the Strategic Plan objectives, which are to provide monthly analysis of how the MPO is doing with social media and website traffic. He expressed his gratitude to Mayor Gerwig and the Village of Wellington for providing a similar template than what was provided for MPO staff to follow. He noted that moving forward this item would be listed as an Administrative Item on the agenda versus an Information Item, and reviewed the January report.

MAYOR GRANT commented that his review of the Palm Beach MPO’s Facebook reflected a five-star rating.

3.F. DISCUSSED: Budget Report

MR. UHREN noted this item is also a Strategic Plan objective to report to the Governing Board quarterly on how the MPO is doing against its budget, and that it will become an Administrative Item in the future as well. He reminded the Board that the MPO is grant funded on a cost reimbursement basis. He highlighted that more Federal Transit Administration (FTA) funds were consumed than anticipated due to the focus on Complete Streets and recent activities that were eligible for FTA reimbursement.

3.G. DISCUSSED: Correspondence

MR. UHREN discussed the letter from FDOT regarding the State Road 80 Corridor Action Plan – Tier 1 Alternatives Screening. He noted the full presentation of alternatives will be forthcoming as a formal agenda item but wanted the Board to be aware of FDOT’s decision to eliminate a light rail or bus rapid transit system from further consideration as FDOT determined it was not appropriate along this corridor.
MR. UHREN briefly reviewed the letter received from FDOT District Four Secretary Gerry O’Reilly responding to MPO Board comments regarding the FDOT FY 18-22 Draft Tentative Work Program.

4. ADMINISTRATIVE ITEMS
4.A. Member Comments
MAYOR GERWIG noted on Saturday, February 18th at the Mall at Wellington Green there would be an outdoor event for bike safety where children’s bike helmets would be provided and car seats would be installed properly. She noted this is in cooperation with Palm Beach Sheriff’s Office and Palm Beach County Fire Rescue. She invited all to attend that had concerns regarding children’s bike safety and car seats.

MAYOR GRANT stated Mayor Haynie is running for the Constitutional Revision Commission and implored other members to contact Governor Rick Scott to give their support in appointing her to this position.

4.B. Next Meeting – March 16, 2017
4.C. Motion to Adjourn
There being no further business, the Chair declared the meeting adjourned at 10:50 a.m.
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*** New Appointment  
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### OTHERS PRESENT

- Loraine Cargill
- Mike Morrow
- Victoria Williams
- Mira Skoroden
- Arlene Tanis
- Stewart Robertson
- Joseph Sophie
- Richard Radcliffe
- Sean Smith
- Clinton Forbes
- Todd Bonlarron
- Vice-Mayor Jeff Hmara
- Nick Uhren
- Renee Cross
- Valerie Neilson
- Matthew Komma
- Kevin Fischer
- Tim Verbeke
- Anie Delgado
- Francesca Taylor
- Malissa Booth
- Alexa Sanabria
- Margarita Cortez

### REPRESENTING

- South Florida Regional Transportation Authority
- City of Palm Beach Gardens
- FDOT – Turnpike
- FDOT – District Four
- Commissioner McKinley’s Office
- Palm Beach County League of Cities
- Palm Tran
- Palm Tran
- Palm Beach County Administration
- Village of Royal Palm Beach
- Palm Beach Metropolitan Planning Organization
- Palm Beach Metropolitan Planning Organization
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*** New Appointment

E - Excused

P - Representative Present

A - Absent

ALT- Alternate Present

Shaded months - No Meeting