TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

DATE: Wednesday, December 6, 2017
TIME: 9:00 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for December 6, 2017
   C. MOTION TO APPROVE Minutes of October 4, 2017
   D. Comments from the Chair
   E. TAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a Comment Card available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.
   G. Special Presentation: Palm Beach TPA 40th Anniversary

2. ACTION ITEMS
   A. MOTION TO ELECT OFFICERS for the 2018 Calendar Year
      The By-Laws stipulate that the committee shall, by majority vote of the voting members present, elect a Chair and a Vice Chair annually at the last regularly scheduled meeting of the calendar year. The newly elected officers shall take office at the first regularly scheduled meeting of the following calendar year and shall serve for one year. Mr. Jeff Livergood is the current Chair and Mr. Terrence Bailey is the current Vice Chair.
   B. MOTION TO RECOMMEND APPROVAL of Amendment #3 to the FY 18 – 22 Transportation Improvement Program (TIP)
      The Florida Department of Transportation (FDOT) has requested an amendment to Transportation Alternatives project #4382911: Belle Glade Sidewalks to include an Environmental Phase of $25,000. The TIP amendment is attached.
   C. MOTION TO RECOMMEND APPROVAL of a Long Range Transportation Plan (LRTP) Amendment to advance the interchange project at I-95 and 6th Avenue South in the Cost Feasible Plan from FY 2026-2030 to FY 2015-2019 (Design and Right of Way) and FY 2021-2025 (Right of Way and Construction)
FDOT staff and consultants will present the request to advance the interchange project in the Cost Feasible Plan. The selected alternative from the PD&E was presented to the Committees and Governing Board at the September meetings. Relevant pages to modify the year of implementation for this project in the 2040 LRTP are attached.

D. MOTION TO RECOMMEND APPROVAL of the Local Initiatives (LI) Program Guidelines and Scoring System

The 2040 Long Range Transportation Plan (LRTP) created the Local Initiatives Program, funded primarily with the TPA’s suballocation of federal Surface Transportation Program funds. This program provides an annual, competitive application process to identify and fund the best non-regionally significant, lower-cost transportation projects within our communities. TPA staff is recommending approval of the attached 2018 program guidelines and scoring system.

E. MOTION TO RECOMMEND APPROVAL of the Transportation Alternatives (TA) Program Guidelines and Scoring System

Established by MAP-21 and re-authorized through the FAST Act, the federal Transportation Alternatives Program is a cost-reimbursement program where non-motorized projects are selected by the TPA via an annual, competitive application process. TPA staff is recommending approval of the attached 2018 program guidelines and scoring system.

3. INFORMATION ITEMS

A. Boca Raton II Tri-Rail Station Update

SFRTA and consultants will provide an update on the Boca Raton II Tri-Rail Station PD&E Study Alternatives and overall project schedule. The project website is: Tri-railboca2study.com

B. Congestion Management Process (CMP)

The Palm Beach TPA’s CMP serves to provide policy-makers with a review of local transportation conditions to identify trends in congestion and potential mitigation strategies. TPA staff will present the attached 2017 CMP Annual Report Card.

C. Safe Streets Summit

TPA staff will provide an update on the planning and schedule for this regional event.

D. Annual Obligations Report for FY 17

MPOs are obligated by 23 CFR 450.334 to create an annual report comparing the Federal funds requested in the TIP with the Federal funds obligated in the previous year. TPA staff will review the attached report.

E. Summary Points from the October 19, 2017 TPA Governing Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – February 7, 2018 (no January meeting)

C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MINUTES OF THE
TECHNICAL ADVISORY COMMITTEE
Wednesday, December 6, 2017 9:00 a.m.
Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida 33411

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/TAC

1. REGULAR ITEMS

CHAIR LIVERGOOD called the meeting to order at 9:03 a.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for December 6, 2017

MR. FISCHER requested to add an Information Item for the Boca Raton II Tri-Rail Station Update, and noted it would become the first Information Item.

MOTION to adopt the amended Agenda. Motion by Mr. Khurshid Mohyuddin, seconded by Mr. Alex Hansen, and carried unanimously.

1.C. APPROVED: Minutes for October 4, 2017

MOTION to approve the Minutes. Motion by Mr. Kenny Wilson, seconded by Ms. Maria Tejera, and carried unanimously.

1.D. Comments from the Chair

There were no comments from the Chair received.

1.E. TAC Liaison's Report

MR. KEVIN FISCHER reviewed the following from the Liaison Report:

- Noted the monthly TPA Governing Board meetings will rotate to different locations throughout the County beginning with the December 14 meeting, which will be held at the Spanish River Library in Boca Raton. He noted this meeting will also celebrate the TPA's 40th Anniversary and requested RSVPs by December 7.

- Stated a workshop for potential applicants of the TPA annual funding programs, the Local Initiatives and Transportation Alternatives programs, will be held on Tuesday, December 19 at 9 a.m. in TPA Conference Room 4E-12, 2300 N Jog Road, West Palm Beach.

- Noted the Transportation Disadvantaged Local Coordinating Board (LCB) has a number of vacancies and requested members to forward this information to any interested individuals, and visit www.PalmBeachTPA.org/LCB for more information.
• Stated the Florida Department of Transportation (FDOT) will be holding a public workshop on December 6 to discuss the State Road 80 Corridor Planning Study from 5 to 7 p.m. at the Wellington Community Center, 12150 Forest Hill Boulevard.

• Noted registration is open for the 2018 Safe Streets Summit that will be held in downtown West Palm Beach on Friday, February 2, 2018, with a mobile workshop on Thursday, February 1, 2018.

• Reminded members there will be no committee or Board meetings held in January, and the next TAC meeting will occur on Wednesday, February 7, 2018.

A brief discussion ensued on the Governing Board meeting location specifics.

1.F. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

Dr. Kim DeLanye joined the meeting at 9:19 a.m.

1.G. Special Presentation: Palm Beach TPA 40th Anniversary

MR. NICK UHREN, Palm Beach TPA Executive Director, provided an overview of the TPA’s 40 years of collaboratively planning, prioritizing and funding the transportation system. He reviewed data from 1977, 1997 and 2017 that included Governing Board member makeup, population growth, bus service updates, transportation plans, and completed projects. He reviewed ways to build the future that include implementing Complete Streets, using the newly adopted Design Guidelines, applying for funding opportunities and attending the annual regional Safe Streets Summit.

A brief discussion ensued with TAC members commending Mr. Uhren on providing a robust overview, and a suggestion to include a slide about the upcoming Long Range Transportation Plan.

MS. MARIA TEJERA noted the City of Boca Raton was re-designated as a Bicycle Friendly Community by the League of American Bicyclists, and is the only city in Palm Beach County designated as such. She stated she could provide further details for other municipalities to apply during the next open application cycle.

2. ACTION ITEMS

2.A. ELECTED: Officers for the 2018 Calendar Year

CHAIR LIVERGOOD requested to not be considered for an officer position and provided a brief background of the duties involved.

MOTION to Elect Mr. Terrence Bailey as the 2018 TAC Chair. Motion by Mr. Alex Hansen, seconded by Ms. Maria Tejera.

MOTION to Elect Mr. Xavier Falconi as the 2018 TAC Chair. Motion by Dr. Motasem Al-Turk, seconded by Mr. Khurshid Mohyuddin.

CHAIR LIVERGOOD requested both nominees provide a background of their qualifications for the TAC members to take into consideration prior to voting.

MOTION to Recommend the nominees be voted into position based on majority voting for Chair with the subsequent nominee becoming the Vice Chair by default. Motion by Mr. Thomas Driscoll, seconded by Mr. Jamie Brown and carried unanimously.

A brief discussion ensued on voting procedures.
MOTION to elect Mr. Terrence Bailey as 2018 TAC Chair and Mr. Xavier Falconi as the 2018 Vice Chair. Motion by Dr. Kim DeLaney, seconded by Mr. Alex Hansen, and carried unanimously.

2.B. RECOMMENDED APPROVAL: Amendment #3 to the FY 18 – 22 Transportation Improvement Program (TIP)

MR. HANSEN inquired if environmental phases were typically included in the grants, and if any other jurisdiction could request that the environmental phase funding be included in their funding request.

MS. YANIQUE KELLY clarified that this request was because FDOT’s Environmental Department saw a contamination issue.

A discussion ensued with clarification given that this TIP amendment is project specific. TPA staff noted that this question should be discussed during the Program Funding Workshop on December 19, 2017 when applicants have a clear scope of work and FDOT can provide more clarification based on project specifics.

MOTION to Recommend Approval of Amendment #3 to the FY 18-22 TIP. Motion by Mr. Khurshid Mohyuddin, seconded by Mr. Thomas Driscoll, and carried unanimously.

2.C. RECOMMENDED APPROVAL: Long Range Transportation Plan (LRTP) Amendment to advance the interchange project at I-95 and 6th Avenue South in the Cost Feasible Plan from FY 2026-2030 to FY 2015-2019 (Design and Right of Way) and FY 2021-2025 (Right of Way and Construction)

MR. FISCHER reminded the committee a presentation was given during the September 2017 TAC meeting on the recommended alternative for I-95 at 6th Avenue; and stated an advanced timeframe for construction triggers the need for an LRTP amendment. He noted the agenda backup materials included the LRTP pages with specific changes shown in a strikethrough and underline format to the project timeframe and funding amount.

A brief discussion ensued to confirm City of Lake Worth staff had no objections or modifications.

MOTION to Recommend Approval of the LRTP Amendment to advance the interchange project at I-95 and 6th Avenue South in the Cost Feasible Plan from FY 2026-2030 to FY 2015-2019 (Design and Right of Way) and FY 2021-2025 (Right of Way and Construction). Motion by Ms. Maria Tejera, seconded by Mr. Kenny Wilson, and carried unanimously.

2.D. RECOMMENDED APPROVAL: Local Initiatives (LI) Program Guidelines and Scoring System

MR. UHLIR presented this item from the agenda backup material and noted the changes shown in strikethrough and underline format are based on committee recommendations. He reviewed the changes of an increase in the grant reimbursement maximum to $5M, maximum number of applications reduced to two per applicant, with each County department able to submit two, and the minimum score of 25 out of 100 in order for a project to be eligible for inclusion on the Project Priority List.

A discussion ensued on the change in equity scoring, examples from previous funding years, and who performs the project scoring. Several members expressed concerns over the changes to the number of projects the County can submit and the unfair advantage it appears to give, it was also noted the County has access to other funding sources.

MOTION to Amend the County’s maximum number of applications from two per department to six total. Motion by Ms. Maria Tejera, seconded by Mr. Christopher Marsh, and carried unanimously.
MR. UHLIR reviewed the program schedule and noted December 15, 2017 will be the kick-off date, and briefly noted the updates to the scoring criteria.

A discussion ensued on the limitations of scoring bike lanes and restrictions on the types of lanes allowed.

MR. XAVIER FALCONI commented that the timeline given to resolve outstanding eligibility issues was limited and the need for additional time.

A discussion ensued on the timeline restrictions with a suggestion from committee members to extend the deadline for Applicants to Resolve Outstanding Eligibility Issues to July 2, 2018.

CHAIR LIVERGOOD noted a few examples of components that make up the grant reimbursement funding and previous discussions that occurred on the value of the facilities. He inquired if there should be a limit on design enhancements so there is more funding for function.

A lengthy brief discussion ensued on Complete Streets and the difference between the function and form of a project, with a suggestion to review the projects submitted this year in the following year to determine the value.

MR. HANSEN suggested an edit to the timeline graphic to provide clarification between fiscal and calendar years.

MS. RENEE CROSS, Palm Beach TPA Deputy Director of Program Development, suggested changing the scoring of bicycle lanes by combining the separated and buffered criteria and making the score a maximum of eight points.

MOTION to Recommend Approval of the LI Program Guidelines and Scoring System with suggested edits of extending the deadline for Applicants to Resolve Outstanding Eligibility Issues to July 2, 2018; edits to the timeline graphic; and adjustment to bicycle lane scoring. Motion by Ms. Maria Tejera, seconded by Mr. Kenny Wilson, and carried unanimously.

2.E. RECOMMENDED APPROVAL: Transportation Alternatives (TA) Program Guidelines and Scoring System

MR. UHLIR presented this item from the agenda backup material and noted the changes shown in strikethrough and underline format are based on committee recommendations. He stated the changes suggested during item 2.D will be implemented into these guidelines as well.

MR. HANSEN noted that the Bicycle/Trailways/Pedestrian Advisory Committee (BTPAC) expressed concerns on the trailways scoring, especially those in more natural areas, not scoring well.

MR. UHLIR noted the edits made to the Non-motorized Connectors criteria to address the BTPAC concerns.

A brief discussion ensued if this edit would make the trailways projects more competitive and the need to review the projects submitted this year the following year to determine if edits to the scoring criteria need to be made.

MOTION to Recommend Approval of the TA Program Guidelines and Scoring System with suggested edits of a maximum of County applications to six total, extending the deadline for Applicants to Resolve Outstanding Eligibility Issues to July 2, 2018; edits to the timeline graphic; and adjustment to bicycle lane scoring. Motion by Mr. Thomas Driscoll, seconded by Ms. Maria Tejera, and carried unanimously.
3. INFORMATION ITEMS

3.A. DISCUSSED: Boca Raton II Tri-Rail Station Update

MS. NATALIE YESBECK, SFRTA Project Manager, provided an introduction to the Boca Raton II Tri-Rail Station PD&E Study. She noted the project kicked off in May 2017 with a Public Kickoff meeting in August and a Public Alternatives meeting on December 5, 2017.

MR. IAN RAIRDEN, Consultant with Kimley-Horn and Associates, noted a second Tri-Rail station within the City of Boca Raton has been identified by multiple agencies and is included in their plans. He reviewed the study area, feasible station locations, Concept Plans A and B, overall schedule, and the next steps with a Public Meeting in June 2018.

A discussion ensued on the need for sufficient parking, the feasibility of a pedestrian overpass over I-95, upcoming development, and the need for bicyclist accessibility to the station.

Ms. Maria Tejera left the meeting at 11:02 a.m.

3.B. DISCUSSED: Congestion Management Process (CMP)

MR. UHLIR presented the 2017 CMP Annual Report Card that was included in the agenda backup materials. He noted it is based on the 2040 LRTP’s goals and objectives and will be revamped in the future for the 2045 LRTP’s updated goals and objectives.

DR. AL-TURK commented that for the measure of “Increase the % of facilities that accommodate 2 ft. sea level rise” could give the wrong impression, and suggested changing to mitigate or control the increase.

A discussion ensued on the sea level rise measure.

MR. UHLIR briefly reviewed the measures that need improvement under each goal.

MR. HANSEN commented that having a one-year data analysis may not reflect trends compared to a 3-5 year analysis.

A brief discussion ensued.

3.C. DISCUSSED: Safe Streets Summit

MS. VALERIE NEILSON, Palm Beach TPA Deputy Director of Multimodal Development, briefly highlighted the regional Safe Streets Summit that will occur on Friday, February 2, 2018. She noted the City of West Palm Beach will be hosting a mobile workshop on February 1, which includes a CRA tour with trolleys, as well as a walking or biking tour. She noted registration is open and encouraged all to attend. She requested nominations for community champions and project nominations for Complete Streets awards.

3.D. DISCUSSED: Annual Obligations Report for FY 17

MR. UHLIR briefly reviewed the FY 17 Federal Obligations Summary table that was included in the agenda backup materials. He noted all the monies are federal funds and no state funds are included. He stated the highlighted items need confirmation from either FDOT or Palm Tran staff. He noted FDOT staff provided clarification of why there were so many differences and stated he would provide an updated summary at a later time.

3.E. Summary Points from the October 19, 2017 TPA Governing Board Meeting

There was no discussion on this item.
4. ADMINISTRATIVE ITEMS

4.A. Member Comments
There were no members comments received.

4.B. Next Meeting – February 7, 2018 (no January meeting)

4.C. Adjournment
There being no further business the meeting was adjourned at 11:25 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the December meeting of the Technical Advisory Committee, dated this 71st day of February, 2018.

[Signature]
Chair

FILE: S:\ADMIN\Board & Committees\TAC\Minutes\Working\2017\2017_DEC_6_TAC_Meeting_Minutes.docx
## EXHIBIT A
Technical Advisory Committee
Attendance Record – 2017

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* = 2017 Chair ** = 2017 Vice-Chair
P = Member Present
E = Excused Absence
A = Absent/No Attendance
Alt = Alternate Present
Shaded Area = Meeting not held

**Members present at January 18, 2017 meeting are indicated in red:**

- JERRY ALLEN/Wil Hicks
- MOTASEM AL-TURK/Gridhar Jeedigunta
- TERRY BAILEY
- JAMIE BROWN/Felipe LoFaso
- VACANT/Lorraine Cargill
- NATALIE CROWLEY/Todd Engle/Michael Morrow
- KIM DELANEY/Thomas Lanahan
- THOMAS DRISCOLL/Cl Lan
- ELIZABETH EASSA/Tamashbeen Rahman
- XAVIER FALCONI/John Morgan
- ERIK FERGUSON/Khanh Uyen Dang
- ALEX HANSEN
- KARA IRWIN-FERRIS
- CHRISTOPHER MARSH/Bradford O'Brien
- KHURSHID MOHYUDDIN/Jorge Perez
- MAYUR PATEL/Yanine Kelly/Arlene Tanis
- RICHARD READE/Kim Glas-Castro
- KHALED SHAMMOUT/Steve Anderson
- MARIAM TEJERA
- KENNY WILSON/Janelle St. Ange
- MAHER MANSOUR/Joyce Cai
- CHRISTOPHER MARSH/Bradford O'Brien
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- MAYUR PATEL/Yanine Kelly/Arlene Tanis
- RICHARD READE/Kim Glas-Castro
- KHALED SHAMMOUT/Steve Anderson
- MARIAM TEJERA
- KENNY WILSON/Janelle St. Ange
- MAHER MANSOUR/Joyce Cai
EXHIBIT A (cont’d)

<table>
<thead>
<tr>
<th>OTHERS PRESENT</th>
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<tbody>
<tr>
<td>Andrew Mack</td>
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<tr>
<td>Christine Fasiska</td>
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<td>Victoria Williams</td>
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<td>Ian Rairden</td>
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<td>Jorge Perez</td>
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<td>Renee Cross</td>
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<td>Kevin Fischer</td>
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<td>Tim Verbeke</td>
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<td>Natalie Yesbeck</td>
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