1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for December 6, 2017
   C. MOTION TO APPROVE Minutes of October 4, 2017
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card available at the welcome table. General Public comments will be
      heard prior to the consideration of the first action item. Public comments on
      specific items on the Agenda will be heard following the presentation of the item
      to the Committee. Please limit comments to three minutes.
   G. Special Presentation: Palm Beach TPA 40th Anniversary

2. ACTION ITEMS
   A. MOTION TO ELECT OFFICERS for the 2018 Calendar Year
      The By-Laws stipulate that the committee shall, by majority vote of the voting
      members present, elect a Chair and a Vice Chair annually at the last regularly
      scheduled meeting of the calendar year. The newly elected officers shall take
      office at the first regularly scheduled meeting of the following calendar year and
      shall serve for one year. Mr. Greg Fagan is the current Chair and Mr. Glen
      Harvie is the current Vice Chair.
   B. MOTION TO RECOMMEND APPROVAL of Amendment #3 to the FY 18 – 22
      Transportation Improvement Program (TIP)
      The Florida Department of Transportation (FDOT) has requested an amendment
      to Transportation Alternatives project #4382911: Belle Glade Sidewalks to
      include an Environmental Phase of $25,000. The TIP amendment is attached.
C. **MOTION TO RECOMMEND APPROVAL** of a Long Range Transportation Plan (LRTP) Amendment to advance the interchange project at I-95 and 6th Avenue South in the Cost Feasible Plan from FY 2026-2030 to FY 2015-2019 (Design and Right of Way) and FY 2021-2025 (Right of Way and Construction)

FDOT staff and consultants will present the request to advance the interchange project in the Cost Feasible Plan. The selected alternative from the PD&E was presented to the Committees and Governing Board at the September meetings. Relevant pages to modify the year of implementation for this project in the 2040 LRTP are attached.

D. **MOTION TO RECOMMEND APPROVAL** of the Local Initiatives (LI) Program Guidelines and Scoring System

The 2040 Long Range Transportation Plan (LRTP) created the Local Initiatives Program, funded primarily with the TPA’s suballocation of federal Surface Transportation Program funds. This program provides an annual, competitive application process to identify and fund the best non-regionally significant, lower-cost transportation projects within our communities. TPA staff is recommending approval of the attached 2018 program guidelines and scoring system.

E. **MOTION TO RECOMMEND APPROVAL** of the Transportation Alternatives (TA) Program Guidelines and Scoring System

Established by MAP-21 and re-authorized through the FAST Act, the federal Transportation Alternatives Program is a cost-reimbursement program where non-motorized projects are selected by the TPA via an annual, competitive application process. TPA staff is recommending approval of the attached 2018 program guidelines and scoring system.

3. **INFORMATION ITEMS**

A. **Boca Raton II Tri-Rail Station Update**

SFRTA and consultants will provide an update on the Boca Raton II Tri-Rail Station PD&E Study Alternatives and overall project schedule. The project website is: [Tri-railboca2study.com](http://Tri-railboca2study.com)

B. **State Road (SR) 80 Corridor Action Plan Update**

In June 2017, the FDOT Executive Team approved the 2045 Strategic Intermodal System Multi-modal Unfunded Needs Plan (SIS MMUNP) including two potential long-term investments in the SR 80 corridor. In January 2017, FDOT determined that proposed major transit capital investments in the SR 80 corridor are not warranted. Now, FDOT staff and consultants will review the purpose of the SR 80 Corridor Action Plan, present the Tier 2 Alternatives and highlight next steps. The following items are attached:

1. 2045 SIS MMUNP excerpts showing Long Term Highway and Transit Projects on SR 80
2. January 2017 FDOT letter regarding the SR 80 Corridor Action Plan Tier 1 Alternatives Screening
3. SR 80 Corridor Action Plan presentation slides
C. Congestion Management Process (CMP)

The Palm Beach TPA’s CMP serves to provide policy-makers with a review of local transportation conditions to identify trends in congestion and potential mitigation strategies. TPA staff will present the attached 2017 CMP Annual Report Card.

D. Safe Streets Summit

TPA staff will provide an update on the planning and schedule for this regional event.

E. Annual Obligations Report for FY 17

MPOs are obligated by 23 CFR 450.334 to create an annual report comparing the Federal funds requested in the TIP with the Federal funds obligated in the previous year. TPA staff will review the attached report.

F. Summary Points from the October 19, 2017 TPA Governing Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – February 7, 2018 (no January meeting)

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

VICE CHAIR HARVIE called the meeting to order at 1:33 p.m.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

Chair Greg Fagan joined the meeting at 1:34 p.m. and chaired the meeting.

1.B. ADOPTED: Agenda for December 6, 2017

It was noted the addition of Information Item 3.A for the Boca Raton II Tri-Rail Station Update.

MOTION to adopt the amended Agenda. Motion by Mr. Glen Harvie, seconded by Mr. Michael Fitzpatrick, and carried unanimously.

1.C. APPROVED: Minutes of October 4, 2017

MOTION to approve the Minutes for October 4, 2017. Motion by Mr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously.

1.D. Comments from the Chair

The Chair thanked everyone for his or her participation and support during the 2017 calendar year.

1.E. CAC Liaison’s Report

MR. ANDREW UHLIR reviewed the following from the Liaison Report provided:

- Noted the agency’s name change to the Palm Beach Transportation Planning Agency or TPA.
- Noted the monthly TPA Governing Board meetings will rotate throughout the County beginning with the December 14 meeting, which will be held at the Spanish River Library in Boca Raton. He requested RSVPs by December 7.
- Noted the Transportation Disadvantaged Local Coordinating Board (LCB) has a number of vacancies and requested members to forward this information to any interested individuals, and visit www.PalmBeachTPA.org/LCB for more information.
- Noted registration is open for the 2018 Safe Streets Summit that will be held in downtown West Palm Beach on Friday, February 2, 2018, with a mobile workshop on Thursday, February 1, 2018.
1.F.  **General Public Comments**

There were no general public comments received.

1.G.  **Special Presentation: Palm Beach TPA 40th Anniversary**

MR. NICK UHREN, Palm Beach TPA Executive Director, provided an overview of the TPA’s 40 years of collaboratively planning, prioritizing and funding the transportation system. He reviewed data from 1977, 1997 and 2017 that included Governing Board member makeup, population growth, bus service updates, transportation plans, and completed projects. He reviewed ways to build the future that include implementing Complete Streets, using the newly adopted Design Guidelines, applying for funding opportunities and attending the annual regional Safe Streets Summit.

A discussion ensued on the Design Guidelines details and impact fees.

2.  **ACTION ITEMS**

2.A.  **ELECTED:** Officers for the 2018 Calendar Year

CHAIR FAGAN stated he believes it is healthy for an organization to change chairs at appropriate times to allow all to participate in the process. He noted he would continue serving if nominated and would support Mr. Glen Harvie if he were nominated.

**MOTION to Elect Mr. Glen Harvie as the 2018 CAC Chair.** Motion by Mr. Terry Brown, seconded by Mr. Myron Uman, and carried unanimously.

**MOTION to Elect Mr. Greg Fagan as the 2018 CAC Vice Chair.** Motion by Mr. Terry Brown.

CHAIR FAGAN inquired if any other members would like the opportunity to serve in the Vice Chair role.

A discussion ensued about the Vice Chair responsibilities, member makeup, and the need for a new member in the Vice Chair position.

**MOTION to Elect Mr. Myron Uman as the 2018 CAC Vice Chair.** Motion by Mr. Bill Klein, seconded by Mr. Terry Brown, and carried unanimously.

2.B.  **RECOMMENDED APPROVAL:** Amendment #3 to the FY 18 – 22 Transportation Improvement Program (TIP)

MR. UHLIR noted the amendment is for a Transportation Alternatives (TA) project in the Glades area and comes at the request of the Florida Department of Transportation (FDOT) to add an environmental phase of $25,000 to the TIP. He noted the monies will be in FY 18 from statewide TA funds and would not impact any other TIP projects.

**MOTION to recommend approval of Amendment #3 to the FY 18-22 TIP.** Motion by Mr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously.

2.C.  **RECOMMENDED APPROVAL:** Long Range Transportation Plan (LRTP) Amendment to advance the interchange project at I-95 and 6th Avenue South in the Cost Feasible Plan from FY 2026-2030 to FY 2015-2019 (Design and Right of Way) and FY 2021-2025 (Right of Way and Construction)

MR. FISCHER reminded the committee that a presentation was given during the September 2017 CAC meeting on the recommended alternative for this project. FDOT is advancing the timeframe for construction which triggered an LRTP amendment. He noted the agenda backup materials included the LRTP pages with specific changes shown in a strikethrough and underline format.

MR. MICHAEL FITZPATRICK commented on the need for a clearer distinction of the changes made to the LRTP, as the current backup materials are not clear enough.
Robert Hintersteiner commented on the discrepancy between the LRTP amendment pages and TIP in regards to the Florida’s Turnpike widening projects, as the LRTP lists the lanes will be widened from four to six lanes versus the TIP stating from four to eight lanes.

MR. FISCHER noted the Florida’s Turnpike staff would be presenting early next year for a LRTP amendment to address this discrepancy.

Further discussion ensued on the Turnpike at Hypoluxo Road bridge and interchange project.

**MOTION to recommend approval of an LRTP Amendment to advance the interchange project at I-95 and 6th Avenue South in the Cost Feasible Plan from FY 2026-2030 to FY 2015-2019 (Design and Right of Way) and FY 2021-2025 (Right of Way and Construction). Motion by Mr. Michael Fitzpatrick, seconded by Mr. Glen Harvie, and carried unanimously.**

### 2.D. **RECOMMENDED APPROVAL:** Local Initiatives (LI) Program Guidelines and Scoring System

MR. UHLIR presented this item from the agenda backup material and noted the changes shown in strikethrough and underline format are based on committee recommendations. He reviewed the changes of an increase in the grant reimbursement maximum to $5M and the maximum applications per municipality/agency/County department were reduced to two each.

MR. UMAN inquired on the number of departments within the County.

MR. UHLIR noted the Technical Advisory Committee (TAC) recommended an amendment to limit the number of County applications to six.

A brief discussion ensued on County departments and number of applications received.

MR. UHLIR noted changes to the minimum score of 25 out of 100 in order for a project to be eligible for Board approval on the Project Priority List, and scoring criteria changes.

A discussion ensued on the scoring criteria, schedule, eligible project types, and the maximum number of applications the County can submit.

**MOTION to recommend approval of the LI Program Guidelines and Scoring System with the suggested edit of a maximum of six County applications. Motion by Mr. Myron Uman, seconded by Mr. Bill Klein, and carried unanimously.**

### 2.E. **RECOMMENDED APPROVAL:** Transportation Alternatives (TA) Program Guidelines and Scoring System

MR. UHLIR presented this item from the agenda backup material and noted the changes shown in strikethrough and underline format are based on committee recommendations. He clarified the TAC also recommended the same County applications limit of six total.

A discussion ensued on funding matches and scoring criteria with clarification given for sidewalks and equity.

**MOTION to recommend approval of the TA Program Guidelines and Scoring System with the suggested edit of a maximum of six County applications. Motion by Mr. Myron Uman, seconded by Mr. Michael Fitzpatrick, and carried unanimously.**

### 3. INFORMATION ITEMS

#### 3.A. **DISCUSSED:** Boca Raton II Tri-Rail Station Update

MS. NATALIE YESBECK, South Florida Regional Transportation Authority (SFRTA) Project Manager, introduced the Boca Raton II Tri-Rail Station PD&E Study. She noted the project started in May 2017. There was a Public Kickoff meeting in August and a Public Alternatives meeting on December 5, 2017.
MR. IAN RAIRDEN, SFRTA Consultant with Kimley-Horn and Associates, noted a second Tri-Rail station within the City of Boca Raton has been identified by multiple agencies and is included in their plans. He reviewed the study area, feasible station locations, Concept Plans A and B, overall schedule, a Public Meeting in June 2018, and next steps.

A discussion ensued with questions regarding site availability, bicycle connectivity with the El Rio Canal, parking space estimations, and pedestrian crossing options over I-95.

3.B. DISCUSSED: SR 80 Corridor Action Plan Update

MR. CAESAR MARTINEZ, FDOT District 4, introduced the Action Plan that covers US-27 to Congress Avenue.

MS. JESSICA JOSSELYN, FDOT Consultant with Kittelson & Associates, presented this item and noted a Public Workshop on December 6, 2017 at the Wellington Community Center from 5 to 7 p.m. She reviewed the study’s outcome, objectives, and additional investment details as it relates to the Strategic Intermodal System (SIS) corridor. She highlighted future development details, project development process flowchart and provided an overview of the tiered alternative development process.

Mr. David Flanigan and Mr. Terry Brown left the meeting at 3:19 p.m.

MS. JOSSELYN reviewed Alternative 1: Signalized Arterial with Alternate Intersections, Alternative 2: Grade-Separated Access Controlled Lanes & Frontage Roads, and Alternative 3: Elevated Access Controlled Lanes & Frontage Roads. She highlighted the existing and proposed grade separations along with the proposed mainline access points, right of way impacts and pedestrian/bicycle facilities.

A brief discussion ensued after each alternative was reviewed with clarification given on traffic movements, access points, and right of way needs.

Mr. Myron Uman left the meeting at 3:35 p.m.

MS. JOSSELYN reviewed the multimodal alternatives from US 27 to Hooker Highway and Hooker Highway to the 20-mile bend which are based on the identified needs and goals.

A brief discussion ensued.

CHAIR FAGAN noted that any questions on Items 3.C and 3.E could be sent to staff and reviewed at a later date.

3.C. Congestion Management Process (CMP)

There was no discussion on this item.

3.D. DISCUSSED: Safe Streets Summit

MR. UHLIR briefly highlighted the regional Safe Streets Summit that will occur on Friday, February 2, 2018, with the City of West Palm Beach hosting a mobile workshop on February 1. He noted registration is open and encouraged all to attend.

3.E. Annual Obligations Report for FY 17

There was no discussion on this item.

3.F. Summary Points from the October 19, 2017 TPA Governing Board Meeting

There was no discussion on this item.
4. ADMINISTRATIVE ITEMS

4.A. Member Comments
There were no member comments received.

4.B. Next Meeting – February 7, 2018 (no January meeting)

4.C. Motion to Adjourn
There being no further business, the meeting was adjourned at 3:47 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the December meeting of the Citizen’s Advisory Committee, dated this 7th day of February, 2018.

Chair
### EXHIBIT A
Citizens Advisory Committee
Attendance Record – 2017

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*2017 Chair
**2017 Vice-Chair
A = Absent/No Attendance
- = Member not assigned
P = Member Present
***New Appointment
E = Excused Absence
Shaded Area= Meeting not held

### OTHERS PRESENT
- Leonard Simone
- Robert Hintersteiner
- Cesar Martinez
- Greg Kyle
- Ian Raiden
- Jessica Josselyn
- Renee Cross
- Kevin Fischer
- Alyssa Frank
- Valerie Neilson
- Margarita Pierce
- Andrew Uhler
- Nick Uhren
- Tim Verbeke
- Natalie Yesbeck

### REPRESENTING
- COBWRA
- Florida Department of Transportation
- Kimley-Horn and Associates, Inc.
- Kittelson & Associates, Inc.
- Palm Beach Transportation Planning Agency
- South Florida Regional Transportation Authority