



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

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PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) – AGENDA

DATE: **MONDAY, SEPTEMBER 29, 2016**
TIME: **9:30 A.M.**
PLACE: **Conference Room 2N-123
50 South Military Trail
West Palm Beach, FL 33415**
CALL-IN: **(561) 712-6399**

1. **REGULAR ITEMS**

- A. Roll Call
- B. MOTION TO ADOPT Agenda for September 29, 2016
- C. MOTION TO APPROVE Minutes of June 27, 2016 and Summary of Meeting held on June 8, 2016
- D. Comments from the Chair
- E. General Public Comments

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the committee. Please limit comments to three minutes.

- F. **SPECIAL PRESENTATION**

MPO staff will present an overview of the Local Coordinating Board (LCB) roles, responsibilities and timelines for Fiscal Year (FY) 2017.

2. **ACTION ITEMS**

- A. MOTION TO APPROVE Membership

Appoint Ms. Bobbi Valentine as the Representative for the Disabled and appoint Ms. Elizabeth Logiodice as the Citizen Advocate. Ms. Logiodice's appointment to the LCB was approved by the MPO Governing Board at the September 15, 2016 meeting. There is no backup for this item.

B. MOTION TO ADOPT FY17 Local Coordinating Board By-Laws

The Florida Commission for Transportation Disadvantaged (CTD) in its most recent LCB and Planning Agency Operating Guidelines stipulated that the LCB By-Laws be developed, updated and presented annually for approval. The draft By-Laws are attached.

C. MOTION TO ADOPT FY17 Local Coordinating Board Grievance Procedures

The attached LCB Grievance Procedure is being presented for adoption as mandated by the Florida Commission for Transportation Disadvantaged most recent LCB and Planning Agency Operating Guidelines. The guidelines state that the LCB Grievance Procedures must be updated and implemented annually.

D. MOTION TO APPROVE FY16 Annual Operating Report (AOR)

Annually the LCB must review and approve the Annual Operating Report, and forward comments to the CTD. Palm Tran Connection staff will review the attached report.

3. INFORMATION ITEMS

A. Annual Expenditures Report (AER)

Palm Tran Connection staff will review the attached report.

B. CTC Evaluation Status Report

Palm Tran Connection staff will present the attached Status Report in response to the FY16 CTC Evaluation Review Report.

4. ADMINISTRATIVE ITEMS

A. 2017 Palm Beach MPO Board and Committee Meeting Calendar

B. Member Comments

C. Next Meeting – **Thursday, December 15, 2016**

D. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.